



# COLNEY HEATH PARISH COUNCIL

Alban Park Office  
Windfall House, D1, The Courtyard  
Alban Park, St Albans  
Hertfordshire AL4 0LA

Colney Heath Village Office  
83 High Street  
Colney Heath  
Hertfordshire AL4 0NS

Tel: 01727 825314  
Email: [clerk@colneyheathparishcouncil.gov.uk](mailto:clerk@colneyheathparishcouncil.gov.uk)

**9 August 2018**

To Members of the Parish Council,

Councillors, Peter Cook (Chair), Derrick Crump (Vice-Chair), Kevin Barnes, Susan Devi, Cecilia Hathaway, Margaret Nash, Mark Ouzman and Russell Solts. (one vacancy)

You are summoned to attend the next meeting of **Colney Heath Parish Council** that will be held in the Atrium of Highfield Park Visitor Centre, Hill End Lane, St Albans AL4 0RA on **Thursday 16<sup>th</sup> August at 7.30pm** your presence is summoned for transacting the business outlined below.

The meeting is open to the press and public unless the Council do otherwise RESOLVE to enter private session where members of the public & press are excluded.

**THE MEETING WILL BE  
AUDIO RECORDED**

**Lisa Chaplin**  
**Clerk to Colney Heath Parish Council**

## AGENDA

Paper  
No.

- |               |   |             |
|---------------|---|-------------|
| <b>115/18</b> | <b>APOLOGIES, ANNOUNCEMENTS</b><br>To receive and accept apologies for absence  |             |
| <b>116/18</b> | <b>DECLARATIONS OF INTEREST</b><br>a) To receive declarations of interest from members regarding this agenda<br>b) To receive written requests for dispensations for declarable interests; and<br>c) To grant any requests for dispensation as appropriate    |             |
| <b>117/18</b> | <b>QUESTIONS FROM THE PUBLIC</b><br>Members of the public may make representation, ask questions or give evidence in respect of the business on the agenda for a maximum per item of 3 minutes. Guidance on public participation available from Parish Office |             |
| <b>118/18</b> | <b>REPORTS FROM COUNTY, DISTRICT COUNCILLORS &amp; EXTERNAL BODIES</b><br>a) County & District Councillors are invited to speak on matters relating to Colney Heath Parish if in attendance   |             |
| <b>119/18</b> | <b>MINUTES OF PREVIOUS MEETINGS OF THE PARISH COUNCIL</b><br>a) To accept and sign the minutes of the Full Meeting of the Parish Council held on Thursday 19 July 2018  | <b>119a</b> |



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- b) To note any urgent matters arising which will be noted on the report for next agenda

120/18

## **PLANNING - LISTS, APPLICATIONS, RECOMMENDATIONS, REFUSALS & ENFORCEMENTS.**

- a) The Council have received and will discuss the following applications: **120**
- |             |                          |
|-------------|--------------------------|
| 5/2018/1637 | Grafton Close, AL4 0EX   |
| 5/2018/1810 | Tollgate Road, AL4 0PX   |
| 5/2018/1813 | Oaklands Lane, AL4 0HU   |
| 5/2018/1988 | Park Lane, AL4 0NR       |
| 5/2018/1918 | Firwood Avenue, AL4 0TA  |
| 5/2018/0851 | Barley Mow Lane, AL4 0RP |
| 5/2018/1990 | Tollgate Road, AL4 0PY   |

121/18

## **BUILDINGS & ASSETS**

To review urgent correspondence

122/18

## **FINANCE, AUDIT & GOVERNANCE**

- a) To receive and accept the bank statement and reconciliation **122a**  
b) To receive, check and approve payments **122b**  
c) To receive finance report for Q1 **122c**

123/18

## **ENVIRONMENT COMMITTEE**

To adopt Terms of Reference for HR Committee **123a**  
To receive and accept notes of meeting 26/07/18 **123b**

124/18

## **HR COMMITTEE**

To receive and accept notes of meeting 10/07/18 **124a**

125/18

## **CLERK REPORT**

To note urgent correspondence

126/18

## **ANY OTHER BUSINESS**

To receive any comments from Councillors, deal with any urgent matters agreed by the Chair or to note matters to be placed on agenda for the next meeting.

127/18

If the Council resolve under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media must be excluded from the meeting as in consideration of the items of business their broadcast or publicity would be prejudicial to the public interest due to the confidential or commercial nature of the business to be transacted.

\*Phones and other equipment may be used to film, audio record, tweet or blog from this meeting by an individual Council member or a member of the public. No part of the meeting room is exempt from public filming unless the meeting resolves to go into exempt session