

COLNEY HEATH PARISH COUNCIL

The Parish Office

83 High Street

Colney Heath

Hertfordshire AL4 0NS

Tel: 01727 825314 Email: clerk@colneyheathparishcouncil.gov.uk



TO ALL MEMBERS OF THE COUNCIL:-

Cllr K Barnes, Cllr P Cook, Cllr D Crump, Cllr C Hathaway, Cllr McDonagh, Cllr M Nash, Cllr R Solts, Cllr C Thorpe, (One Vacancy)

NOTICE IS HEREBY GIVEN to attend **THE ANNUAL MEETING OF COLNEY HEATH PARISH COUNCIL** to be held on **THURSDAY 12 MAY 2016** at **COLNEY HEATH VILLAGE HALL** at **7.45pm**

The meeting is open to members of the public who will be made welcome unless the Council do otherwise RESOLVE on item(s) if (contained in Part II-if following*) where members of the public & Press are excluded

AGENDA

2026 CHAIRMAN

To elect a Chairman for the ensuing Council year
Chairman to sign Declaration of Acceptance of Office

2027 VICE CHAIRMAN

To elect a Vice-Chairman for the ensuing Council year
Vice-Chairman to sign Declaration of Acceptance of Office

2028 APOLOGIES, ANNOUNCEMENTS

Part Two is envisaged for this meeting
The Parish Office to receive apologies for absence at the time of meeting or in advance

2029 DECLARATIONS OF INTEREST

To receive Members declarations of interest in the following items on the agenda

2030 APPOINT LEAD MEMBER TO COMMITTEES, WORKING PARTIES AND OUTSIDE BODIES

Defer until June meeting pending Terms of Reference

2031 COUNCIL DOCUMENTATION

To review Standing Orders, Financial Regulations – defer review until permanent Clerk appointed

2032 MEETING DATES 2016/17

To approve the attached Schedule of Meeting Dates for 2016/17

2033 APPROVAL OF FULL COUNCIL MINUTES of WEDNESDAY 14 APRIL 2016

To accept and sign the minutes of the Full Council meeting of Wednesday 14 April 2016

Proposed:-

Seconded:-

2034 MATTERS ARISING FROM THE ABOVE MINUTES

To receive matters arising from the above minutes not included within specific agenda items.

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FINANCE

2035 FINANCE REPORT

To review Finance Report to be circulated under separate cover

2036 APPROVAL OF CHEQUES & OTHER PAYMENTS MAY 2016

To approve monthly payments as per schedule to be circulated at the meeting

Proposed:

Seconded:

PLANNING

2037 LISTS, APPLICATIONS, RECOMMENDATIONS, REFUSALS, ENFORCEMENTS

To review Planning Applications since April meeting

To review Report of Decisions since April meeting

Refusals & Enforcement matters members may wish to bring to the attention of council

2038 NEIGHBOURHOOD PLAN

To consider report (if any) on the Neighbourhood Plan.

2039 PARISH REPORTS AVAILABLE

To note the Parish Reports from Parish Warden, Parish Ranger, Parish Gardener, and Graveyard Keeper.

2040 HIGHWAYS GENERAL REPORT

To receive report (if any).

ENVIRONMENT PUBLIC OPEN SPACES; ALLOTMENTS & BUILDINGS

2041 COMMON LAND, RECREATION AND PUBLIC OPEN SPACES

To receive reports (if any)

Horseshoe Field Smallford future management/Oaklands College

Annual Inspection of Play Areas due May 2016

2042 ALLOTMENTS REPORT

Invoices have been sent out from the office by Chris Gowens

2043 BUILDINGS

To receive report (if any)

CHFC Insurance Claims

2044 COMMUNITY REPORTS

HIGHFIELD PARK TRUST - report from Cllr K Barnes

COMMUNITY BUS - report from Cllr C Thorpe

VILLAGE HALL COMMITTEE (VHC) - request for hirers of the hall to use PC's broadband

TREASURE TOTS - report from the Treasure Tots Manager

CHARLES MORRIS HALL COMMITTEE – report (if any)

ADMINISTRATION- INFORMATION- CORRESPONDENCE & REPORTING

2045 INVITED REPORTS FROM DISTRICT OR COUNTY COUNCILLORS

To give opportunity to County & District Members to speak on matters relating to Colney Heath parish if attending

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2046 CORRESPONDENCE

If any to report or unless noted via e-mail or elsewhere in preceding items.

2047 PARISH MATTERS OFFICE & CHRONICLE

2048 EVENTS

Larks in Parks 2016 – any update

2049 CRIME ISSUES

Colney Heath Parish Update

2050 PUBLIC QUESTIONS

Members of the public are invited to ask questions about items on the agenda

2051 MEMBERS QUESTIONS OR URGENT MATTERS

To receive any comments from Councillors or deal with any urgent matters agreed by the chair.

2052 DATE OF NEXT MEETING

To confirm date for the next **Parish Council Meeting** to be held in June at Colney Heath Village Hall.

*Colney Heath Parish Council
5 May 2016*