

PARISH OF COLNEY HEATH -HIGHFIELD & HILL END WARDS
ANNUAL STATUTORY MEETING 2013-8.00 pm Thursday 9th May 2013

NOTICE IS HEREBY GIVEN the Annual General (Annual & Legal Statutory Parish) Meeting of Colney Heath Parish Council (ASM) will be held on Thursday 9th May at 8.00 pm.

Community Room, Village Hall, High Street, and Colney Heath

The meeting will be open to members of the public who will be made welcome unless Council deem to **RESOLVE** otherwise in respect of certain item(s) on the Agenda herewith Take note this is not a debate meeting but a statute regulatory Parish ASM procedure to start the parish council year including election of office. There follows a Parish Full Council Meeting immediately after.

John Dean
Clerk to the Council- 3rd May 2013

AGENDA

- 1. Apologies & Declarations.** (*Chair Cllr C Gowens 2012-13 presides-until election of new Chair*)
- 2. Election of Chairman & Election of Vice Chairman & Chair of Committees**
Nominees-Term one year on all following appointments-new Chair & Vice Chair take office for one year.
- 3. Agree and confirm the Chairman's Allowances for the previous year**
- 4. Agree dates & places of meetings-Statutory Meeting programme 2013/14**
- 5. Agree an Agenda format- 2013-14, & Planning & Committee Procedures-
Opportunity to revise or change order of procedures within statute
Agree the council undertaking of a Neighbourhood Plan & format WP.**
- 6. Appointment to Committees or Working Parties & Outside Bodies**
- 7. New Members by co-operation and other members issues or Outside Bodies**
- 8. Review District Council papers new planning procedures–delegation to Members**
- 9. Adoption of Standing & Financial Orders and Code of Conduct 2012 including the
Statutory Instrument 2007 including Sect 12(2) No 1159-members circulated.**
- 10. Resolution-*Requiring a Proposal & be Seconded and agreed by all members***
That Colney Heath Parish Council hereby resolves to adopt the Code of Conduct, as formerly agreed on 12 May 2012 and the continued conduct which is expected of members of Colney Heath parish Council to continue from 9th Day of May 2013-To adopt the 2007 1159 code. Note .Copies of Standing Orders on past file-further copies available from the Office.

John Dean
Clerk to the Council
3rd May 2013

