



COLNEY HEATH PARISH COUNCIL

Alban Park Office
Windfall House, D1, The Courtyard
Alban Park, St Albans
Hertfordshire AL4 0LA

Colney Heath Village Office
83 High Street
Colney Heath
Hertfordshire AL4 0NS

Tel: 01727 825314

Email: clerk@colneyheathparishcouncil.gov.uk

5 January 2018

To Members of the Parish Council,

Councillors, Peter Cook (Chair), Derrick Crump (Vice-Chair), Kevin Barnes, Susan Devi, Cecilia Hathaway, Pam McDonagh, Margaret Nash, Mark Ouzman and Russell Solts

The next meeting of the **Parish Council** will be held at Colney Heath JMI School, High Street, Colney Heath on **Thursday 11th January at 7.30pm** when your presence is summoned for transacting the business outlined below.

The press and public are welcome to attend the meeting.

**THE MEETING WILL
BE AUDIO RECORDED**

Lisa Chaplin

Clerk to Colney Heath Parish Council

AGENDA

- 01/18 APOLOGIES**
To receive and accept apologies for absence
- 02/18 DECLARATIONS OF INTEREST**
a) To receive declarations of interest from councillors on items the agenda
b) To receive written requests for dispensations for declarable interests
c) To grant any requests for dispensation as appropriate
- 03/18 QUESTIONS FROM THE PUBLIC**
Members of the public may make representation, ask questions or give evidence in respect of the business on the agenda for a maximum of 3 minutes.
- 04/18 MINUTES OF PREVIOUS MEETINGS OF THE PARISH COUNCIL**
a) To accept and sign the minutes of the Full Meeting of the Parish Council held on Thursday 30 November 2017
b) To review and accept the matters arising/action report



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05/18

REPORTS OF COUNTY, DISTRICT CLLRS/EXT BODIES

To hear verbal reports or accept and note written reports, if provided from:

- a) County Councillors Gordon & Hale to include HCC/Highways
- b) District Councillors Brazier & Day
- c) Police & Crime Report
- d) Highfield Park Trust – Trust Office Update

06/18

PLANNING

LISTS, APPLICATIONS, RECOMMENDATIONS, REFUSALS & ENFORCEMENTS.

a) The Council have received and will discuss the following applications;

- | | |
|-------------|---|
| 5/2017/3357 | Starlight Way, AL4 0JP |
| 5/2017/3388 | Barley Mow PH AL4 |
| 5/2017/3440 | Round House Farm, Colney Heath AL4 0PP |
| 5/2017/3514 | Land R/O 87 Tollgate Road AL4 |
| 5/2017/3531 | Acrewood Way same app as PL/0885/17 below |
| 5/2017/3608 | Rowan Close, AL4 0ST |
| 5/2017/3611 | Station Road, AL4 0HA |
| 5/2017/3615 | Firwood Avenue, AL4 0TA |
| 5/2017/3633 | Maslen Road, AL4 0GT |

b) Larger or written applications

PL/0885/17 Acrewood Way, AL4 0JZ

c) Refusals & Enforcements update

d) Neighbourhood Plan update to include:

- Local Plan consultation 09 January to 21 February 2018
- Exhibition - 17 January 2018 Colney Heath Village Hall
- Plan for CHPC meetings
- Budget

07/18

FINANCE, AUDIT & GOVERNANCE

a) To review comments on the draft budget issued in December 2017

b) To consider and agree a budget for Parish Year 2018-19

c) Final ratification of the Precept demand for 2018-19

d) To approve the grant application form/process/timetable for 2018-19

e) To receive, accept & sign the bank reconciliation & bank statements

f) To consider quotes and donations

g) Approval of BACS payments as presented with invoices

- Payment run 22 December 2017
- Payment run 18 January 2017

08/18

ENVIRONMENT, THE COMMON & PUBLIC OPEN SPACES **ENVIRONMENT WORKING PARTY**



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- a) To receive a verbal update from the Clerk on urgent decisions from Environment Working Party meeting held 8 January 2018

09/18

BUILDINGS & ASSETS

- a) To receive verbal or written reports on the following;
- High Street Pavilion;
 - Old Air Raid Shelter;
 - Roestock Park Scout & Guide Centre;
 - Charles Morris Hall Committee;
 - Village Hall Council
- b) Retrospective approval of purchase of the land known as Four Horseshoes Field - Title HD519567 purchased 15th October 2014. Council to approve any works in advance of them being undertaken so all ongoing responsibilities of future maintenance is clear to all parties.

10/18

LEGAL MATTERS

- a) To receive an update on any progress on outstanding legal matters

11/18

PARISH ADMINISTRATION

- a) Clerk Report
b) Correspondence
c) Communications Report

12/18

ANY OTHER BUSINESS

To receive any comments from Councillors, deal with any urgent matters agreed by the Chair or for matters to be raised and placed on agenda for the next meeting

13/18

If the Council resolve under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media must be excluded from the meeting as in consideration of the items of business their broadcast or publicity would be prejudicial to the public interest due to the confidential or commercial nature of the business to be transacted.