

Colney Heath Parish Council



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TO ALL MEMBERS OF THE COUNCIL:-

Cllr M Nash Chair, Cllr, D Crump Vice Chair, Cllr P Cook, Cllr R Solts, Cllr C Thorpe, Cllr K Barnes, Cllr C Hathaway, Cllr McDonagh (One Vacancy)

NOTICE IS HEREBY GIVEN to attend a meeting of Colney Heath Parish Council to be held on **WEDNESDAY 11 NOVEMBER 2015 at COLNEY HEATH VILLAGE HALL at 7.45pm**

The meeting is open to members of the public who will be made welcome unless the Council do otherwise RESOLVE on item(s) if (contained in Part II-if following*) where members of the public & Press are excluded

(Planning part is compiled & data received to date by;-Deputy Clerk to the Council Mrs Kim Parker-Mead-(@4/11/15)

AGENDA

1852 APOLOGIES, ANNOUNCEMENTS

The Chair Cllr M Nash is to Chair the meeting. Part Two is envisaged for this meeting.
The Clerk to receive apologies for absence at the time of meeting or in advance.

1853 DECLARATIONS OF INTEREST

To receive completed Members Register of Interest Forms.
To receive Members declarations of interest in the following items on the agenda.

1854 APPROVAL OF FULL COUNCIL MINUTES of 14 OCTOBER 2015

To accept and sign the minutes of the Full Council meeting of 14 October 2015

Proposed;-

Seconded;-

1855 MATTERS ARISING FROM THE ABOVE MINUTES

- HAPTC form to receive email copies of agendas and minutes.
- Minutes Action Point Log
- Insurance
- Winter Salt Bins
- PWLB
- Charitable Donation/Xmas Cards in lieu of Christmas Biscuits

1856 ANNUAL RETURN AND AUDIT YEAR ENDED 31 MARCH 2015

To review Action Plan and Activity Log

1857 STANDING ORDERS AND FINANCIAL REGULATIONS

To review and approve/amend Model Documents

1858 CODE OF CONDUCT

To review and approve Code of Conduct

1859 PARISH WEB SITE

To review Google Audience Overview Report and Website Updates.

FINANCE

1860 FINANCE REPORT

To review Finance Report

To monitor Budget against Actual Spend

To approve appointment of Payroll Adviser

1861 APPROVAL OF CHEQUES & OTHER PAYMENTS NOVEMBER 2015

To approve monthly payments as per schedule to be circulated at the meeting.

Proposed;-

Seconded;-

1862 SECTION 106 MONIES

Defer until January meeting.

1863 APPOINTMENT OF LEAD MEMBERS TO COMMITTEES

Defer until January meeting or until a full review of committees and terms of reference has been carried out.

PLANNING

1864 PLANNING LISTS-APPLICATIONS-RECOMMENDATIONS & REFUSALS

To review Planning Applications since October meeting

To review Report of Decisions since October meeting

1865 CURRENT PINS APPEALS -REFUSALS & ENFORCEMENT MATTERS

PINS Appeal – 5/2015/0594 20 Maslen Road, St Albans

Refusals & Enforcement matters members may wish to bring to the attention of council.

1866 NEIGHBOURHOOD PLAN & SADC STRATEGIC LOCAL PLAN

To review meeting with Project Manager.

To receive any reports from members or District Councillors on the SADC SLP.

1867 THE BARLEY MOW

To review presentation by Geoff Armstrong, Armstrong Rigg Planning.

1868 PARISH REPORTS AVAILABLE

Parish Warden-Report sheet

Ranger-Report sheet

Parish Gardener-Report sheet

1869 HIGHWAYS GENERAL REPORT

To receive any reports from members or District Councillors.

ENVIRONMENT PUBLIC OPEN SPACES -ALLOTMENTS & BUILDINGS

1870 LEAD MEMBER & ALLOTMENTS COMMITTEE REPORT

Public Open Spaces –any reports

Council owned Buildings-any reports

Allotments – Non-cultivation notices served. To consider quotes for communal areas grass cutting.

1871 COMMON LAND RECREATION & PUBLIC OPEN SPACES

Installation of memorial bench - defer until January meeting

Horseshoe Field Smallford future management – defer until January meeting

CHFC Pavillion/pitch areas – defer until January meeting

Water pipe to serve Warren Farm - contractor will contact Parish Office before works begin.

Overgrown hedges on Common Land/Scholars Court – report from Cllr Nash

1872 COMMUNITY REPORTS

HIGHFIELD PARK TRUST

Report- Cllr K Barnes.

COMMUNITY BUS

Report – Cllr C Thorpe

VILLAGE HALL COMMITTEE-COUNCIL MEMBERS

Defer until January meeting.

TREASURE TOTS

To receive a report from the Treasure Tots Manager and a pre-Ofsted review of the pre-school.

ADMINISTRATION- INFORMATION- CORRESPONDENCE & REPORTING

1873 MEMBERS ATTENDING MEETINGS & TRAINING ON BEHALF OF THE COUNCIL

Code of Conduct Training – 7th October – Cllr Cook

Neighbourhood Planning Workshop 1 of 3 Visioning – 4th November – Cllr Cook

Aggravert Meeting – 10th November

The Councillor as an Employer Training – 12th November - Cllrs Crump, Nash & McDonagh

1874 INVITED REPORTS FROM DISTRICT OR COUNTY COUNCILLORS

To give opportunity to County & District Members to speak on matters relating to Colney Heath parish if attending.

1875 CORRESPONDENCE

If any to report-or unless noted via e-mail or elsewhere in preceding items.

1876 PARISH MATTERS OFFICE & CHRONICLE

Early thinking for Spring Chronicle.

January Pension changes

1877 EVENTS- COMMUNITY XMAS LUNCH & LARKS IN PARKS 2016

Community Xmas Lunch on Friday 11th December 2015 – Members to help with set up

Larks in Parks – first site meeting January 2016 – date TBA

1878 CRIME ISSUES

PC Andrew Shepherd and/or newly appointed PCSO Michaela Andrews will try to come to meeting to give an update on crime issues in CH parish.

1879 PUBLIC QUESTIONS

Members of the public are invited to ask questions about items on the agenda.

1880 MEMBERS QUESTIONS OR LATE MATTERS

To receive any comments from Councillors or any late matters.

1881 DATE OF NEXT MEETING

The next Parish Council Meeting will be held on Thursday 3rd December at Colney Heath Village Hall.

Helen Rook
Temporary Clerk to the Council
3rd November 2015