



**TO ALL MEMBERS OF THE COUNCIL:-**

**Cllr K Barnes, Cllr P Cook, Cllr D Crump, Cllr C Hathaway, Cllr McDonagh, Cllr M Nash, Cllr R Solts, (Two Vacancies)**

**NOTICE IS HEREBY GIVEN to attend a FULL COUNCIL MEETING OF COLNEY HEATH PARISH COUNCIL to be held on THURSDAY 12 JANUARY 2017 at CHARLES MORRIS HALL, TYTTENHANGER at 7.30pm**

  
Lisa Chaplin

**THIS MEETING MAY BE  
RECORDED\***

**Clerk to Colney Heath Parish Council**

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**AGENDA**

- 1. APOLOGIES**  
The Parish Office to receive apologies for absence at the meeting or in advance
- 2. DECLARATIONS OF INTEREST**
  - a) To receive declarations of interest from councillors on items the agenda
  - b) To receive written requests for dispensations for declarable interests; and
  - c) To grant any requests for dispensation as appropriate
- 3. QUESTIONS FROM THE PUBLIC**  
Members of the public may make representation, ask questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda.
- 4. MINUTES OF MEETING OF THE PARISH COUNCIL HELD ON THURSDAY 8 DECEMBER 2016**
  - a) To accept and sign the minutes of the Meeting of the Parish Council meeting held on Thursday 8 December 2016
  - b) Matters arising from the Minutes
- 5. REPORTS FROM EXTERNAL BODIES**  
County Councillor Gordon  
District Councillor Brazier & Day  
Police & Crime Report  
Highfield Park Trust
- 6. PLANNING**  
**LISTS, APPLICATIONS, RECOMMENDATIONS, REFUSALS & ENFORCEMENTS.**
  - a) To review Planning Applications since December meeting
  - b) To review Report of Decisions since December meeting
  - c) Refusals & Enforcements matters members may wish to bring to the attention of the Council



## HIGHWAYS GENERAL REPORT

To review report if any

## 7. ENVIRONMENT, PUBLIC OPEN SPACES; ALLOTMENTS & BUILDINGS

### ENVIRONMENT WORKING PARTY

To review reports if presented:

Receive reports from clerk and environment staff and resolve appropriate actions; Parks including children's play areas; Common Closed Churchyard; Managed gardens; Allotments – Gloucester Park; Grass Cutting Contract ITT.

### BUILDINGS

To review reports if presented:

High Street Pavilion - Colney Heath Football Club; Old Air Raid Shelter – Colney Heath Football Club; Roestock Park Scout Hut Lease; Charles Morris Hall Committee; Village Hall Committee

## 8. ADMINISTRATION – CORRESPONDENCE & REPORTING

### CLERK REPORT

To review report or items to note

### CORRESPONDENCE

To debate & respond where appropriate to items of correspondence received.

a) Invitation to North Mymms Parish Council Civic Service – 19<sup>th</sup> Feb 2017

### PARISH COMMUNICATIONS

To review – Neighbourhood Plan Newsletter, Chronicle/Newsletter, Website, Social Media,

### EVENTS

a) HR Committee Meeting – Thursday 19<sup>th</sup> January 2017

## 9. MEMBERS QUESTIONS OR URGENT MATTERS

To receive any comments from Councillors or deal with any urgent matters agreed by the Chair.

## 10. FINANCE

a) To receive the bank statement, bank reconciliation and budget report.

b) To consider quotes, donations and receive funding; and

c) Approval of cheques and payments January 2017

d) Budget & Precept request for 2017/18

e) Grant Applications & Donations 2017/18

11. To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest due to the confidential nature of the business to be transacted.

**COLNEY HEATH PARISH COUNCIL**

The Parish Office

83 High Street

Colney Heath

Hertfordshire AL4 0NS

**Tel: 01727 825314 Email: [clerk@colneyheathparishcouncil.gov.uk](mailto:clerk@colneyheathparishcouncil.gov.uk)**



**12. PARISH COUNCIL STAFF MATTERS**

To receive report on staffing issues from Clerk

**COLNEY HEATH PARISH COUNCIL**

**30 DECEMBER 2016**

\*Phones and other equipment may be used to film, audio record, tweet or blog from this meeting by an individual Council member or a member of the public. No part of the meeting room is exempt from public filming unless the meeting resolves to go into exempt session.