



**TO ALL MEMBERS OF THE COUNCIL – AGENDA THURSDAY 12<sup>th</sup> JUNE 2014**

**Cllr K Barnes-Chair –Cllr M Nash Vice Chair –Cllr R Solts-Cllr J Day -Cllr D Horner-Cllr C Brazier-Cllr D Crump –Two Vacancies -all- please take note;-**

**NOTICE IS HEREBY GIVEN** to attend a meeting of Colney Heath Parish Council to be held next on **Thursday 12<sup>th</sup> JUNE 2014 at COMMUNITY ROOM VILLAGE HALL at \*7.45pm-Note changed time!**

The meeting is open to members of the public who will be made welcome unless the Council do otherwise RESOLVE on item(s) if (contained in Part II-if following\*) where members of the public & Press are excluded (Planning part is compiled & data received to date by;-Deputy Clerk to the Council Mrs Kim Parker-Mead-(@06/06/14)

## **AGENDA**

### **1374 APOLOGIES, ANNOUNCEMENTS**

The Chair is to receive via the Clerk any apologies for absence. The agenda incorporates items either deferred or left by from last meeting. **\*MEMBERS NOTE NEW TIME 7.45pm**

### **1375 DECLARATIONS**

To receive any Members Declarations of interest in the following items on the agenda.

### **1376 APPROVE THE MINUTES OF ANNUAL STATUTORY MEETING 9<sup>th</sup> MAY**

To accept and sign the minutes of the ASM minutes of 9<sup>th</sup> May 2014

*Proposed*

*Secoded*

### **1377 APPROVAL OF FULL COUNCIL MINUTES 9<sup>th</sup> MAY 2014**

To accept and sign the minutes of the Full Council minutes of 9<sup>th</sup> May 2014

*Proposed*

*Secoded*

### **1378 MATTERS ARISING FROM THE ABOVE MINUTES**

To note matters arising from the previous minutes. *Note hard copy of May 2014 minutes- items 136 7& 1377 available from the parish office on day of the meeting and will appear on web site after approval by 16<sup>th</sup> June 2014*

### **1379 REDUCTION OF AGENDA TOPICS**

Advice-Clerk is taking note of past Chair requests to reduce the topics

Members will note the subjects are in six groupings and heading underlined, public questions is after planning, considered appropriate. When we get new software this could move forward

- Formalities & General business topics or immediate or important items
- Finance
- Planning
- Environment-Highways-Common Land-Public Open Spaces
- Community Reports
- Administration-Information- Correspondence & Late Matters-Reporting

We might be able over next meetings to thin out a bit more

### **1380 CENTENARY OF GREAT WAR-1914-2014**

Little to report, no volunteer has come forward. It is worth considering other ideas and granting some funds to other organisations. Logically the issue has four years to run.

### **1381 PARISH WEB SITE**

Members and Clerk to report on any updates, or items to go on, Clerk to advise "hit" figures.

### **FINANCE**

#### **1382 APPROVAL OF CHEQUE & PAYMENTS JUNE 2014**

The Clerk will present a short report of payments to meeting and explanation to council Expenditure & Income

*Proposed;-*

*Seconded;-*

#### **1383 GRANT PAYMENTS-2014-15**

Members to note Grant Payments are in the cheque run this month, Clerk to report. Late request for PTA for emergency fund contribution towards school fete and costs.

#### **1384 AUDIT REPORT-2013-14**

To approve and sign Audit report for submission-Chair & Clerk RFO- normally to sign

*Proposed;-*

*Seconded;-*

#### **1385 OTHER FINANCIAL MATTERS**

Other applicable financial matters Clerk/RFO will brief members.

### **PLANNING**

#### **1386 GENERAL REPORT-**

To consider the latest planning issues- report from lead member-as listed-or other planning observations received from Councillors- & planning observations to resolve & note electronically circulated planning detail lists and information or links of the district site to members since last meeting.

*Members attention to;-*

Parish office has note of planning issues reported in Colney Heath-Chair to invite debate to CHPC observations on topics-Report from District Council Members on any observations.

#### **1387 PLANNING LISTS-APPLICATIONS-RECOMMENDATIONS & REFUSALS**

**See separate attached detail sheet-on Appendix-1**

**Reports of decisions are on the attached detail sheet Appendix 1 including Refusals**

Past reported and still current, this includes the application for Oaklands 5/2013/2589 to build 348 dwellings, sent letter (12/12/2013) and objecting on GB –infrastructure- traffic issues. Recent CD sent now on office data-share for coping out if members request-(e-mail office)

#### **1388 CURRENT PINS APPEALS**

Reports to date as listed-*Please see planning list*

#### **1389 MAJOR DEVELOPMENTS TO NOTE IN THE AREA OR PARISH**

Several major schemes past noted but deleted save for fresh developments or reminders

#### **1390 NEIGHBOURHOOD PLAN**

The Project Manager will report to council regarding the first parish survey underway now.

#### **1391 GREEN BELT REVIEW**

Do council wish to respond or accept the report published in March and moving towards an accepted document? This will link with Neighbourhood Plan when it is completed.

#### **1392 PUBLIC QUESTIONS**

Opportunity for public and parishioners attending to raise issues and questions to councillors. Refreshments served during approx. 5 min recess.

### **1393 PARISH REPORTS AVAILABLE**

**Parish Warden**-Time sheet

**Ranger** Time sheet report

**Parish Gardener**-Time sheet

**Fly Tipping**-Reports-two more in BML reported to client services.

### **ENVIRONMENT-HIGHWAYS-PUBLIC SPACES -ALLOTMENTS & BUILDINGS**

#### **1394 LEAD MEMBER & ALLOTMENTS COMMITTEE REPORT**

To receive any reports-New Lead Member required. Rent fees out, but not all in yet  
Footpath repairs to Gloucester Park members decision required.-Clerk report  
Recent boundary clearance and footpath RoW incurred concern from nearby resident

#### **1395 COMMON LAND RECREATION & PUBLIC OPEN SPACES**

Commons work being rescheduled and Clerk in contact with a contractor wishing to quote for scrub clearance works.

Beating of Bounds walk took place on 18<sup>th</sup> May, any reports.

##### **Alban Way**

The GAP project is underway concerning the Alban Way, a walk scheduled for 10<sup>th</sup> June

#### **1396 HIGH STREET RECREATION AREA & CHFC PAVILION**

Members to receive a report from Clerk regarding request from CHFC who are financially and organisationally sound to meet with Council on 3<sup>rd</sup> July to explain intentions going forward future years and reliant on the approval and goodwill of council.

- To improve the club and facilities
- Building the success of the senior team
- Growing youth football for the benefit of the community
- Ambition to become an FA charter standard club.

Clerk to seek approval for two new shutters at vulnerable openings not done with original specification for cost savings and limited budget. Recommend approval, parish council owned building renewals budget. Job out to trim laurel hedge next to tennis courts and locks for air raid shelter required. Recent minor burglary to property has left little damage.

Defibrillator installed available for use in an emergency by all.

#### **1397 HIGHFIELD PARK TRUST**

Report-the trustee member is Cllr K Barnes.

#### **1398 HIGHWAYS REPORTS**

Reports from members attending or involved in highways meetings. Accidents on Longabout safety issues, Roestock Lane parking problems, potential for accidents.

Foot path 11 Alban Way in part, but requiring scrub clearance & reported by residents.

Any update on crossing survey-Highfield /Hill End Lane

### **COMMUNITY REPORTS**

#### **1399 COMMUNITY BUS**

Reports from Cllr Horner-Thursdays bus to supermarket.

#### **1400 VILLAGE HALL COMMITTEE-COUNCIL MEMBERS**

Report from Cllr Horner. Office needs to know dates for toilet works.

#### **1401 TREASURE TOTS**

To receive a report from Cllr Horner, meeting pending with JIM & St Marks re intake.

**ADMINISTRATION- INFORMATION- CORRESPONDENCE & REPORTING**  
**1402 MEMBERS ATTENDING MEETINGS ON BEHALF OF THE COUNCIL**

Reports

**1403 PARISH CONFERENCE-18<sup>th</sup> June 10-2pm Memorial Hall, Wheathampstead  
Parish Council, Marford Road**

Members wishing to attend should advise office by 9<sup>th</sup> June.

**1404 LISTED FOR MEMBERS ATTENTION**

See appendix 2

**1405 ELECTORAL REVIEW OF HERTFORDSHIRE-CONSULTATION**

The independent Local Government Boundary Commission for England is reviewing the number of County seats. Consultation ends 23 June 2014. Currently 77 council members

**1406 CORRESPONDENCE**

The office has circulated via e-mail matters relating to incoming matters.

**1407 CURRENT VACANCIES FOR TWO PARISH COUNCILLORS**

Notices to be repeated for co-option of a new member-office period will run until May 2015.

**1408 PARISH MATTERS OFFICE & CHRONICLE**

Larks in the Parks volunteers and other matters.

Latest edition published 6/06/2014 with inserts and parish survey included.

Next Chronicle deadline.

**1409 MEMBERS QUESTIONS OR LATE MATTERS**

To receive questions and comments from Councillors or hear about any late matters

**1410 DATE OF NEXT MEETING**

Next full council will be on 3<sup>rd</sup> July at 7.45 Village Hall

*See Appendices 1 & 2-following on green paper (if hard copy) on following pages*

The meeting closed at.....

John Dean  
Clerk to the Council

*Please note your attention is drawn to the procedure of notification to the Clerk 7 DAYS prior to meeting. Note question raised are not necessarily included in the procedure or minutes, noted, or recorded there.  
No sound recording- video- filming or other media or electronic or digital capture is allowed at any meeting*

**1387-1388-1389**

**APPENDIX 1**

**PLANNING-May/June 2014**

(Planning Advisory Committee)

**Planning List received**

<b>Number</b>	<b>Address</b>	<b>Application</b>	<b>Decision/Recommendation</b>
5/2014/0857	1 Sleafshyde Lane AL4 0SD	Single Storey rear Ext	No objections – Comments on SADC website
5/2014/0908	4 Bramley Way AL4 0DA	Single Storey rear conservatory	No objections – Comments on SADC website
5/2014/0995	PPAS Highfield Lane Tyttenhanger AL4 0PN	Prior approval-change of use from class B1 to Class D1 registered nursery with 66 child places and 17 car parking places at PPAS site	This application has been called in re Cllr J Day
5/2014/0952	18 Fellows Lane	Two storey side and single storey rear extensions	No objections – Comments on SADC website
5/2014/0971	Nuckies Farm Coursers Rd	Variation of Conditions 1 (temporary occupation) and 2 (land restored to approved scheme) and removal of condition 5 (the approved scheme shall have been carried out and completed in accordance with the approved timetable) of planning permission 5/2006/1574 allowed on appeal dated 06/07/2011 for change of use of land to use as a caravan site	Cllr Brazier sent a letter.  Separate letter sent from Parish Office.
5/2014/1003	20 Maslen Rd	Two storey rear extension, conversion of garage to habitable accommodation and alterations to openings	CHPC are deferring the decision to SADC planning committee. – Comments on SADC website
5/2014/1001	Magnolia Cottage 93 High Street	Part First Floor, Part two storey rear extension and insertion of first floor side window	CHPC – we assume the overall percentage allowable is not exceeded – Comments on SADC website
5/2014/0940	Beaumont school and land north of Winches Farm	Outline application (means of access sought) for mixed use development (up to max of 75 dwellings including 2 and 2.5 storey dwellings) 6.17ha sports pitches including a hard surfaced area and all weather pitch, 0.67ha woodland new school parking area, new classrooms and sports hall for the school and vehicular access and access road from Hatfield Rd to serve school and proposed residential development.	This council is somewhat against transferring the problems this development will bring to the nearby residents in an already busy area. Our observations and suggestions are that parking pressures and increased demand on school places push children from the wider parish out of school allocation for the popular Beaumont School. Consideration should be given of how the surrounding roads - Kays Walk and Wynches Farm

			<p>Drive and Wynchlands Cresecent will also be affected increased traffic. Outline suggests housing will be close to Hatfield Rd where noise and air quality could be a future problem. Further we are opposed to creating an urban street scene by way of losing the hedge and taking away the openness of the site. We are totally opposed to building directly on the frontage. Ultimately there is the issue of a loss of an open space for this development. This council requests our observations are taken into consideration when this development is reviewed by planning south committee and to arrive at a suitable conclusion for the district.-</p> <p>Comments on SADC website</p>
5/2014/1101	31 Wynches Farm Drive	Garage conversion into habitable accommodation with alterations to openings	No objections – Comments on SADC website
5/2014/1014	8 Acrewood Way	Discharge of Conditions 3 (sample of materials), 15 (protection trees), 16 (landscape design proposals), 17 (soft landscape works), 25 (method statement for protection of trees) and 26 (tree, natural feature protection:fencing) of planning permission 5/2013/2389 dated 13/12/2013 for External alterations to existing retail building to create four units and the erection of two additional single storey units to be used as Class A1 (retail) and/or Class B2 (general industry) and/or Class B8 (storage and distribution) with ancillary showroom and specific sui generis uses (storage, distribution and sale of tiles and floor coverings, kitchen and bathroom furniture, and other building materials, and electrical supplies); (machinery, tool and plant hire) and (auto centre involving MOTs, servicing, fitting and associated sale of tyres and car parts), associated car parking and	No objections

		landscaping	
5/2014/1095	20 Roestock Lane	Single storey rear extension with one roof lantern	No objections – Comments on SADC website
5/2014/0960	47 Cranbrook Drive	Single storey front, side and rear extensions	With All CILrs 13/5/2014 Consultation ends 17/6/2014
5/2014/1056	5 East Drive, Oaklands	Conversion of existing dwelling to create two, one bedroom flats	No objections
5/2014/1215	Glyn Hopkin	Advertisement consent – Retention of five non – illuminated fascia signs, three non – illuminated wall mounted signs and two non – illuminated entrance signs	No objections
5/2014/1099	The Grange Hall Gardens	Non Material Amendment - Changes to the render, new path way to the east side of the building and addition of a privacy screen of planning permission 5/2012/3298 dated 04/07/2013 for Conversion of existing building from 23 sheltered accommodation flats to 16 general needs affordable housing flats, alterations to openings, replacement of existing balcony with pitched roof canopy, new vehicle access and additional parking and landscaping	SADC - Approved
5/2014/1136	Fairfolds Roestock Lane	Certificate of Lawfulness (proposed) - Single storey front, side and rear extensions	With All CILrs 13/5/2014 Consultation exp 22/6/2014
5/2014/1211	10 Grafton Close	Single storey rear extension and alterations to openings	No objections
5/2014/1235	5 Cranwell Close	Loft conversion with three rear dormer windows and four front rooflights. Single storey front, side and rear extension and conversion of garage	With All CILrs 16/5/2014 Consultation ends 6/6/2014
5/2014/1177	6 Cairns Close	Certificate of Lawfulness (proposed) - Rear extension	With All CILrs 19/5/2014
5/2014/1202	Highfield Park Trust	Discharge of Condition 3 (proposed boundary treatment and gate details) of planning permission 5/2013/2825 dated 25/03/2014 for Change of use from agricultural land to class (D2) playing fields with parking for approx 10 cars	With All CILrs 19/5/2014
5/2014/1215	Glyn Hopkin	Advertisement Consent- Retention of five non-illuminated fascia signs, three non-illuminated wall mounted signs and two non-illuminated entrance signs	With All CILrs 19/5/2014
5/2014/1228	CH Service Station	Discharge of Conditions 9 (site investigation and risk assessment),	With All CILrs 19/5/2014

		10 and 11 (verification plan) of planning permission 5/2012/3199 dated 24/01/2013) for Change of use from Class B8 (hire/storage centre) to Class sui generis (car sales)	
5/2014/1240	Hatfield Quarry Oaklands Lane	Restoration to conservation after uses through the importation and final disposal of engineering materials comprising inert waste and soils, the use of part of the site for ongoing silt operations and subsequent restoration at Hatfield Cemex Quarry	With All CILrs 19/5/2014
5/2014/1234	57 Princess Diana Drive	Part single, part two storey front and side extension, single storey rear extension, loft conversion including raising of roof height with two rear dormer windows and front and rear rooflights following demolition of existing garage	With All CILrs 23/5/2014
5/2014/1335	69 Firwood Avenue	Double garage with study room at first floor, timber access bridge and new vehicle access (resub following refusal 5/2013/ 2598)	With All CILrs 23/5/2014
5/2014/1100	The Grange Hall Gardens	Variation Of Condition 7 (Retained Tree) Of Planning Permission 5/2012/3298 Dated 04/07/2013 For Conversion Of Existing Building From 23 Sheltered accommodation Flats To 16 General Needs Affordable Housing Flats, alterations To Openings, Replacement Of Existing balcony with pitched roof canopy, new vehicle access and additional parking and landscaping	With All CILrs 23/5/2014
5/2014/1321	27 Newfield Way	Single storey side and rear extension and garage conversion	With All CILrs 23/5/2014
5/2014/1157	St Albans Rugby Club Oaklands Lane	Replacement of existing floodlight columns and floodlights with six 13M columns and eight floodlights	With All CILrs 23/5/2014
5/2014/1279	54 Oaklands Lane	Certificate of Lawfulness (proposed) - Demolition of existing garage, new garden gates, construction of double garage and new access to rear garden	With All CILrs 27/5/2014
5/2014/1284	7 Rowan Close	Certificate of Lawfulness (proposed) – Single storey side extension	With All CILrs 27/5/2014
5/2014/1306	17 Princess Diana Drive	Discharge of Condition 4 (details of colour of render) of planning permission 5/2013/3517 dated 18/03/2014 for Single storey rear	With All CILrs 27/5/2014



		extension and chimney to side elevation	
5/2014/1321	27 Newfield Way	Single storey side and rear extension and garage conversion	With All Cllrs 27/5/2014
5/2014/0707	2 The Paddocks	Single storey side extension to existing day room	With All Cllrs 3/6/2014
5/2014/1271	7 Lynch Court	Single storey rear extension with three rooflights	With All Cllrs 3/6/2014

### Planning Approvals & Decisions

Number	Address	Application	SCADC Decision
5/2014/0665	The Grove	Variation of Condition 2 (approved plans) to allow Minor Material Amendments to planning permission 5/2012/2503 dated 09/11/2012 for One, three bedroom detached dwelling with integral garage	Dc3 Conditional Permission
5/2014/0687	35 Hall Gardens	Certificate of Lawfulness (proposed) - Single storey rear extension	<b>Certificate of Lawfulness – Refused</b>
5/2014/0550	3 Manston Way	Single storey rear extension	Dc3 Conditional Permission
5/2014/0646	The Grange	?	Invalid application
5/2014/0709	31 Wynches Farm	Certificate of Lawfulness (proposed) - Removal of existing garage door and infill opening with new bow window and conversion of garage to form living accommodation	Withdrawn
5/2014/0154	Hill End Farm	Free standing solar panels (resubmission following refusal of 5/2012/1598)	DC3 Conditional permission
5/2014/0283	1 High Street	Change of use of the land from public house car park to Class C3 (residential), and erection of two, two bedroom semi-detached dwellings and provision of associated parking and landscaping at Land adj	<b>DC4 Refusal</b>
5/2014/0523	27 Sleapcross Gardens	New front porch with external rendering, and replacement of existing rear conservatory with new extension to form study (retrospective)	Invalid application
5/2014/0763	Rear of Rainbow Garage North Orbital Rd	Discharge of Conditions 2 (samples of materials), 3 & 4 (highways works), 5 (tree planting), 7 (hard surfacing) and 8 (boundary treatment) of planning permission 5/2010/0864 dated 17/05/2011 for Change of use from Class B2 (garage) to Class Sui Generis (transport depot) and demolition of existing and erection of two storey	Discharge of condition – Partial

		garage and workshop building	
5/2014/0827	11 Meadway	Two storey side and single storey rear extensions	Invalid application
5/2014/1177	6 Cairns Close	Certificate of Lawfulness (proposed) – Rear extension	Withdrawn
5/2013/3532	52 Tollgate Rd	Single storey rear extension	DC3 Conditional Permission
5/2014/0424	99 High Street	Construction of log cabin-retrospective (resubmission following invalid application 5/2013/2564)	Invalid application
5/2014/0857	1 Sleapsyde Lane	<b>Single storey rear extension</b>	Withdrawn
5/2014/1014	8 Acrewood Way	Discharge of Conditions 3 (sample of materials), 15 (protection trees), 16 (landscape design proposals), 17 (soft landscape works), 25 (method statement for protection of trees) and 26 (tree, natural feature protection:fencing) of planning permission 5/2013/2389 dated 13/12/2013 for External alterations to existing retail building to create four units and the erection of two additional single storey units to be used as Class A1 (retail) and/or Class B2 (general industry) and/or Class B8 (storage and distribution) with ancillary showroom and specific sui generis uses (storage, distribution and sale of tiles and floor coverings, kitchen and bathroom furniture, and other building materials, and electrical supplies); (machinery, tool and plant hire) and (auto centre involving MOTs, servicing, fitting and associated sale of tyres and car parts), associated car parking and landscaping	Discharge of condition approved
5/2014/1099	The Grange Hall Gardens	Non Material Amendment - Changes to the render, new path way to the east side of the building and addition of a privacy screen of planning permission 5/2012/3298 dated 04/07/2013 for Conversion of existing building from 23 sheltered accommodation flats to 16 general needs affordable housing flats, alterations to openings, replacement of existing balcony with pitched roof canopy, new vehicle access and additional parking and landscaping	Non Material Amendment Approved
5/2014/0239	107 Colney Heath Lane	Outline application (access) – Erection of ten houses following demolition of existing	<b>DC4 Refusal</b>

5/2014/0286	Hawthorns – Roestock Lane	One, three bedroom detached dwelling with attached garage	<b>DC4 Refusal</b>
5/2014/1202	Highfield Park Trust	Discharge of Condition 3 (proposed boundary treatment and gate details) of planning permission 5/2013/2825 dated 25/03/2014 for Change of use from agricultural land to class (D2) playing fields with parking for approx 10 cars at Land R/O Tillage Close And Accessed Via Highfield Lane Tyttenhanger St Albans	Discharge of Condition – Approved

### Appeal Notification

Number	Address	Application	SCADC Decision

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1404

**APPENDIX 2**

**LISTED FOR MEMBERS ATTENTION INCLUDING SCADC MATTERS**

**May/June 2014**

**W/c 5/5/2014**

<b>Committee/Papers</b>	<b>Agenda or Minutes</b>	<b>Date &amp; Time</b>
Planning Development Control Committee South	Agenda	12/5/2014
Planning Development Control Committee Central	Minutes	28/4/2014

**W/c 12/5/2014**

<b>Committee/Papers</b>	<b>Agenda or Minutes</b>	<b>Date &amp; Time</b>
Planning Development Control Committee	Agenda	27/5/2014

**W/c 19/5/2014**

<b>Committee/Papers</b>	<b>Agenda or Minutes</b>	<b>Date &amp; Time</b>
Planning Referrals Committee	Agenda	29/5/2014
Local Services Scrutiny Committee	Agenda	4/6/2014

**W/c 26/5/2014**

<b>Committee/Papers</b>	<b>Agenda or Minutes</b>	<b>Date &amp; Time</b>
To follow reports Local Services Scrutiny Committee	Agenda	4/6/2014
Planning Development Control Committee South	Cancelled	9/6/2014

**W/c 2/6/2014**

<b>Committee/Papers</b>	<b>Agenda or Minutes</b>	<b>Date &amp; Time</b>
Council Meeting	Agenda	11/6/2014
Planning Development Control Committee South	Minutes	27/5/2014

**End of reports**