



COLNEY HEATH PARISH COUNCIL
Clerk to the Parish Council
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TO ALL MEMBERS OF THE COUNCIL:-

Cllr M Nash Chair, Cllr, D Crump Vice Chair, Cllr P Cook, Cllr R Solts, Cllr C Thorpe, Cllr K Barnes, Cllr C Hathaway, Cllr McDonagh (One Vacancy)

NOTICE IS HEREBY GIVEN to attend a meeting of Colney Heath Parish Council to be held on **THURSDAY 21 JANUARY 2016 at CHARLES MORRIS HALL at 7.45pm**

The meeting is open to members of the public who will be made welcome unless the Council do otherwise RESOLVE on item(s) if (contained in Part II-if following*) where members of the public & Press are excluded

AGENDA

1921 APOLOGIES, ANNOUNCEMENTS

The Chair Cllr M Nash is to Chair the meeting. Part Two is envisaged for this meeting.
The Clerk to receive apologies for absence at the time of meeting or in advance.

1922 DECLARATIONS OF INTEREST

To receive completed Members Register of Interest Forms (Cllr Solts and Cllr Hathaway).
To receive Members declarations of interest in the following items on the agenda.

1923 APPROVAL OF FULL COUNCIL MINUTES of 3 DECEMBER 2015

To accept and sign the minutes of the Full Council meeting of 3 December 2015

Proposed;-

Seconded;-

1924 MATTERS ARISING FROM THE ABOVE MINUTES

- Minutes Action Point Log
- Audit Action Plan and Activity Log
- Maintenance Log/Works Programme

1925 STANDING ORDERS

To review, amend and approve Model Document

1926 PARISH WEB SITE

To review Google Audience Overview Report and Website Updates.

FINANCE**1927 FINANCE REPORT**

To review Finance Report including Nat West On-Line Banking Arrangements, Mandate and Interim Internal Audit Report dated 21/12/15

1928 APPROVAL OF CHEQUES & OTHER PAYMENTS JANUARY 2016

To approve monthly payments as per schedule to be circulated at the meeting.

Proposed;-

Seconded;-

1929 GRANT APPLICATIONS & DONATIONS

Presentation by Peter Scott (Chair Charles Morris Hall Committee)

To review and approve Grant Applications for 2016-17

To consider charity donation "in lieu" of Christmas biscuits

1930 BUDGET AND PRECEPT REQUEST FOR 2016-17

To review the budget proposals and approve the Precept request for 2016/17

1931 SECTION 106 MONIES

Defer

1932 APPOINTMENT OF LEAD MEMBERS TO COMMITTEES

Defer until February meeting or until a full review of committees and terms of reference have been carried out.

(Appointment of representative to VHC – see 1941)

PLANNING**1933 PLANNING LISTS-APPLICATIONS-RECOMMENDATIONS & REFUSALS**

To review Planning Applications since December meeting

To review Report of Decisions since December meeting

1934 CURRENT PINS APPEALS -REFUSALS & ENFORCEMENT MATTERS

Refusals & Enforcement matters members may wish to bring to the attention of council –

5/15/1088 & 5/14/1107 East Lodge, Oaklands Lane, Smallford – Appeal lodged

5/2015/0664 Radio Nurseries & 54 Oaklands Lane – Appeal lodged

1935 NEIGHBOURHOOD PLAN & SADC STRATEGIC LOCAL PLAN

To review and approve Purpose and Terms of Reference, Neighbourhood Plan Steering Group

To review and approve Register of Members' Interests, Neighbourhood Plan Steering Group and Community Groups

Neighbourhood Plan – enquiry Cunningham Residents Association

To review SLP Publication 2016 and presentation by Cllr Brazier immediately prior to Council Meeting.

1936 PARISH REPORTS AVAILABLE

Parish Warden-Report sheet

Ranger-Report sheet

Parish Gardener-Report sheet

1937 HIGHWAYS GENERAL REPORT

To receive any reports from Members or District Councillors.

ENVIRONMENT PUBLIC OPEN SPACES; ALLOTMENTS & BUILDINGS

1938 COMMON LAND, RECREATION AND PUBLIC OPEN SPACES

Overgrown hedges on Common/Scholars Court – quotes/update

Installation of Memorial Bench – defer

Horseshoe Field Smallford future management – update on Oaklands College Design Competition

Warren Farm Track - update

Dumping of Spoil – Smallford Lane

Dumping of Dog Waste – Coursers Road & Dog Fouling in lane by Council office/Common

1939 ALLOTMENTS REPORT

Update on maintenance works.

1940 BUILDINGS

CHFC Pavillion/Pitch areas – Bal stop netting/removal of trees works – update

1941 COMMUNITY REPORTS

HIGHFIELD PARK TRUST

Defer until Feb

COMMUNITY BUS

Report – Cllr C Thorpe

VILLAGE HALL COMMITTEE-COUNCIL MEMBERS

To appoint representative to VHC

TREASURE TOTS

To receive report from the Treasure Tots Manager

CHARLES MORRIS HALL COMMITTEE

See item 1929

ADMINISTRATION- INFORMATION- CORRESPONDENCE & REPORTING

1942 MEMBERS ATTENDING MEETINGS & TRAINING ON BEHALF OF THE COUNCIL

Urban & Potential Small Scale Green Belt Changes & Housing Capacity meeting SADC – 17th Dec –
Cllrs Nash, Crump, Cook

St Albans District Assoc of Local Councils – 19th Jan 2016

1943 INVITED REPORTS FROM DISTRICT OR COUNTY COUNCILLORS

To give opportunity to County & District Members to speak on matters relating to Colney Heath parish if attending – Gulley Dig Out Programme

1944 CORRESPONDENCE

If any to report-or unless noted via e-mail or elsewhere in preceding items.

1945 PARISH MATTERS OFFICE & CHRONICLE

Chronicle Spring 2016 Issue (articles and advertisements)

Chronicle recruitment of new Editor

1946 EVENTS

Larks in Parks 2016

Beating the Bounds/Rogation Sunday 1st May 2016 TBC

1947 CRIME ISSUES

Report from PCSO Michaela Andrews, if attending.

1948 PUBLIC QUESTIONS

Members of the public are invited to ask questions about items on the agenda.

1949 MEMBERS QUESTIONS OR LATE MATTERS

To receive any comments from Councillors or any late matters.

1950 DATE OF NEXT MEETING

The next Parish Council Meeting to be held on Thursday 11 February 2016 at Colney Heath Village Hall.

Helen Rook

Temporary Clerk to the Council

14 January 2016