

COLNEY HEATH PARISH COUNCIL

The Parish Office

83 High Street

Colney Heath

Hertfordshire AL4 0NS

Tel: 01727 825314 Email: clerk@colneyheathparishcouncil.gov.uk



TO ALL MEMBERS OF THE COUNCIL:-

Cllr K Barnes, Cllr P Cook, Cllr D Crump, Cllr C Hathaway, Cllr McDonagh, Cllr M Nash, Cllr R Solts, Cllr C Thorpe, (One Vacancy)

NOTICE IS HEREBY GIVEN to attend a **FULL COUNCIL MEETING OF COLNEY HEATH PARISH COUNCIL** to be held on **THURSDAY 2 JUNE 2016** at **COLNEY HEATH VILLAGE HALL** at **7.45pm**

The meeting is open to members of the public who will be made welcome unless the Council do otherwise **RESOLVE** on item(s) if (contained in Part II-if following*) where members of the public & Press are excluded

AGENDA

35/16 APOLOGIES, ANNOUNCEMENTS

Part Two is envisaged for this meeting

The Parish Office to receive apologies for absence at the time of meeting or in advance

36/16 DECLARATIONS OF INTEREST

To receive Members declarations of interest in the following items on the agenda

37/16 APPOINT LEAD MEMBER TO COMMITTEES, WORKING PARTIES AND OUTSIDE BODIES

Defer until July meeting pending Terms of Reference

38/16 COUNCIL DOCUMENTATION

Review of Standing Orders and Financial Regulations to ensure compliance with EU legislation – defer until permanent Clerk appointed

39/16 SCHEDULE OF MEETING DATES 2016/17

Defer pending recruitment of permanent Clerk

40/16 APPROVAL OF MINUTES OF THE ANNUAL MEETING OF THE PARISH COUNCIL HELD ON THURSDAY 12 MAY 2016

To accept and sign the minutes of the Annual Meeting of the Parish Council meeting held on Thursday 12 May 2016

Proposed:-

Seconded:-

41/16 MATTERS ARISING FROM THE ABOVE MINUTES

To receive matters arising from the above minutes not included within specific agenda items

FINANCE

42/16 FINANCE REPORT

To receive and review the Finance Report circulated prior the Council meeting

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43/16 INTERNAL AUDIT 2015/16

To receive and review the Final Internal Audit Report 2015/16 circulated prior to the meeting

44/16 EFFECTIVENESS OF INTERNAL CONTROL

To review the effectiveness of Internal Control (Regulation 3 of The Accounts and Audit Regulations 2015)

ANNUAL RETURN FOR THE YEAR ENDED 31 MARCH 2016

44/16 ANNUAL GOVERNANCE STATEMENT 2015/16

To review, complete and sign Section 1 Annual Governance Statement 2015/16

45/16 ACCOUNTING STATEMENTS 2015/16

To review, approve and sign Section 2 Accounting Statements 2015/16

46/16 ANNUAL INTERNAL AUDIT REPORT 2015/16

To review Page 5 of the Annual Return and note in conjunction with Item 43/16 and 44/16 above

47/16 INTERMEDIATE REVIEW QUESTIONNAIRE 2015/16

To review and sign the Intermediate Review Questionnaire for the year ended 31 March 2016

48/16 APPROVAL OF CHEQUES & OTHER PAYMENTS JUNE 2016

To approve monthly payments as per schedule to be circulated at the meeting

Proposed:

Seconded:

PLANNING

49/16 LISTS, APPLICATIONS, RECOMMENDATIONS, REFUSALS, ENFORCEMENTS

To review Planning Applications since May meeting

To review Report of Decisions since May meeting

Refusals & Enforcement matters members may wish to bring to the attention of council

50/16 NEIGHBOURHOOD PLAN

To receive an update on the Neighbourhood Plan.

51/16 PARISH REPORTS AVAILABLE

To note the Parish Reports from Parish Warden, Parish Ranger, Parish Gardener, and Graveyard Keeper.

52/16 HIGHWAYS GENERAL REPORT

To receive report (if any).

ENVIRONMENT PUBLIC OPEN SPACES; ALLOTMENTS & BUILDINGS

53/16 COMMON LAND, RECREATION AND PUBLIC OPEN SPACES

To receive reports (if any)

Horseshoe Field Smallford future management/Oaklands College

Annual Inspection of Play Areas May 2016 – to receive report if available

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54/16 ALLOTMENTS REPORT

To receive report (if any)

55/16 BUILDINGS

To receive report (if any)

CHFC Insurance Claims

56/16 COMMUNITY REPORTS

HIGHFIELD PARK TRUST - report from Cllr K Barnes

COMMUNITY BUS - report from Cllr C Thorpe

VILLAGE HALL COMMITTEE - request for hirers of the hall to use PC's broadband (defer)

TREASURE TOTS - report from the Treasure Tots Manager

CHARLES MORRIS HALL COMMITTEE – report (if any)

ADMINISTRATION- INFORMATION- CORRESPONDENCE & REPORTING

57/16 INVITED REPORTS FROM DISTRICT OR COUNTY COUNCILLORS

To give opportunity to County & District Members to speak on matters relating to Colney Heath parish if attending

58/16 CORRESPONDENCE

If any to report or unless noted via e-mail or elsewhere in preceding items

59/16 PARISH MATTERS OFFICE & CHRONICLE

To receive report (Cllr Nash)

60/16 EVENTS

Larks in Parks 2016 – update (Chris Brazier)

61/16 CRIME ISSUES

Colney Heath Parish update (PC Andrew Shepherd)

62/16 PUBLIC QUESTIONS

Members of the public are invited to ask questions about items on the agenda

63/16 MEMBERS QUESTIONS OR URGENT MATTERS

To receive any comments from Councillors or deal with any urgent matters agreed by the chair.

64/16 DATE OF NEXT MEETING

To confirm date for the next **Parish Council Meeting** to be held in July at Colney Heath Village Hall.

Colney Heath Parish Council
25 May 2016