



COLNEY HEATH PARISH COUNCIL

Alban Park Office
Windfall House, D1, The Courtyard
Alban Park, St Albans
Hertfordshire AL4 0LA

Colney Heath Village Office
83 High Street
Colney Heath
Hertfordshire AL4 0NS

Tel: 01727 825314

Email: clerk@colneyheathparishcouncil.gov.uk

27 October 2017

To Members of the Parish Council,

Councillors, Peter Cook (Chair), Derrick Crump (Vice-Chair), Kevin Barnes, Susan Devi, Cecilia Hathaway, Pam McDonagh, Margaret Nash, Mark Ouzman and Russell Solts

The next meeting of the **Parish Council** will be held in Charles Morris Hall, Tyttenhanger Green, Tyttenhanger on **Thursday 2nd November at 7.30pm** when your presence is summoned for transacting the business outlined below.

The press and public are welcome to attend the meeting.

**THE MEETING WILL
BE AUDIO RECORDED**

Lisa Chaplin
Clerk to Colney Heath Parish Council

AGENDA

- 197/17 APOLOGIES**
To receive and accept apologies for absence
- 198/17 DECLARATIONS OF INTEREST**
a) To receive declarations of interest from councillors on items the agenda
b) To receive written requests for dispensations for declarable interests
c) To grant any requests for dispensation as appropriate
- 199/17 QUESTIONS FROM THE PUBLIC**
Members of the public may make representation, ask questions or give evidence in respect of the business on the agenda for a maximum of 3 minutes.
- 200/17 MINUTES OF PREVIOUS MEETINGS OF THE PARISH COUNCIL**
a) To accept and sign the minutes of the Full Meeting of the Parish Council held on Thursday 5 October 2017
b) To review and accept the matters arising/action report



COLNEY HEATH PARISH COUNCIL

Alban Park Office
Windfall House, D1, The Courtyard
Alban Park, St Albans
Hertfordshire AL4 0LA

Colney Heath Village Office
83 High Street
Colney Heath
Hertfordshire AL4 0NS

Tel: 01727 825314

Email: clerk@colneyheathparishcouncil.gov.uk

201/17 **REPORTS FROM COUNTY, DISTRICT COUNCILLORS & EXTERNAL BODIES**

To hear verbal reports or accept and note written reports, if provided from:

- a) County Councillors Gordon & Hale to include HCC/Highways
- b) District Councillors Brazier & Day
- c) Police & Crime Report
- d) Highfield Park Trust – Trust Office Update

202/17 **PLANNING LISTS, APPLICATIONS, RECOMMENDATIONS, REFUSALS & ENFORCEMENTS.**

- a) The Council have received and will discuss the following applications;

5/2017/2597	Smallford Road, AL4 0HB
5/2017/2666	Hill End Farm, Tyttenhanger Green AL4 0RN
5/2017/1996	Variation of Conditions, Beaumont School AL4 0XB
5/2017/2652	Princess Diana Drive, AL4 0DQ
5/2017/2703	Puddingstone Drive, AL4 0GY
5/2017/2826	Hobbs Close, AL4 0TQ
5/2017/2776	High Street, Colney Heath AL4 0NS
5/2017/2782	Smallford Lane, AL4 0SA
5/2017/2792	Maslen Road, AL4 0GT
5/2017/2855	Oaklands Lane, AL4 0HR
6/2017/2340	Battery storage facility, Tollgate Farm AL4 0NY
- b) Refusals & Enforcements update

203/17 **NEIGHBOURHOOD PLAN**

- a) **Hertsmere Planning for Growth consultation** - to receive a written report and timetable for proposed consultation process including a public meeting to be held in Colney Heath Village
- b) Joint CHPC/NPSG meeting feedback 11 Oct 2017

204/17 **FINANCE, AUDIT & GOVERNANCE**

- a) To receive, accept & sign the bank reconciliation & bank statements
- b) To consider quotes and donations
- c) Approval of BACS payments as presented with invoices
- d) To receive and review Q2 budget report and outturn report
- e) To review internal audit review progress Q2

205/17 **ENVIRONMENT, PUBLIC OPEN SPACES & BUILDINGS ENVIRONMENT WORKING PARTY**

- a) To receive an update from any Environment Working Party meeting



COLNEY HEATH PARISH COUNCIL

Alban Park Office
Windfall House, D1, The Courtyard
Alban Park, St Albans
Hertfordshire AL4 0LA

Colney Heath Village Office
83 High Street
Colney Heath
Hertfordshire AL4 0NS

Tel: 01727 825314

Email: clerk@colneyheathparishcouncil.gov.uk

BUILDINGS

b) To receive verbal or written reports on the following;

- High Street Pavilion;
- Old Air Raid Shelter;
- Roestock Park Scout & Guide Centre Committee;
- Charles Morris Hall Committee;
- Village Hall Council

206/17

LEGAL MATTERS

a) To receive an update on any progress on outstanding legal matters

207/17

PARISH ADMINISTRATION

- a) Clerk Report
- b) Correspondence Report
- c) Communications Report
- d) HR matters

208/17

ANY OTHER BUSINESS

To receive any comments from Councillors, deal with any urgent matters agreed by the Chair or for matters to be raised and placed on agenda for the next meeting

209/17

If the Council resolve under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media must be excluded from the meeting as in consideration of the items of business their broadcast or publicity would be prejudicial to the public interest due to the confidential or commercial nature of the business to be transacted.

*Phones and other equipment may be used to film, audio record, tweet or blog from this meeting by an individual Council member or a member of the public. No part of the meeting room is exempt from public filming unless the meeting resolves to go into exempt session as described above.