

## Colney Heath Parish Council



Clerk to The Parish Council  
Parish Office  
83 High Street  
Colney Heath  
Herts. AL4 0NS  
Tel : 01727 825314  
Fax : 01727 825327  
Email:  
colney2heath@btconnect.com

### **TO ALL MEMBERS OF THE COUNCIL:-**

**Cllr M Nash Chair, Cllr, D Crump Vice Chair, Cllr P Cook, Cllr R Solts, Cllr C Thorpe, Cllr K Barnes, Cllr C Hathaway, Cllr McDonagh (One Vacancy)**

**NOTICE IS HEREBY GIVEN** to attend a meeting of Colney Heath Parish Council to be held on **THURSDAY 3 DECEMBER 2015 at COLNEY HEATH VILLAGE HALL at 7.45pm**

The meeting is open to members of the public who will be made welcome unless the Council do otherwise RESOLVE on item(s) if (contained in Part II-if following\*) where members of the public & Press are excluded

(Planning part is compiled & data received to date by;-Deputy Clerk to the Council Mrs Kim Parker-Mead-(@25/11/15)

### **AGENDA**

#### **1888 APOLOGIES, ANNOUNCEMENTS**

The Chair Cllr M Nash is to Chair the meeting. Part Two is envisaged for this meeting.  
The Clerk to receive apologies for absence at the time of meeting or in advance.

#### **1889 DECLARATIONS OF INTEREST**

To receive completed Members Register of Interest Forms.  
To receive Members declarations of interest in the following items on the agenda.

#### **1890 APPROVAL OF FULL COUNCIL MINUTES of 11 NOVEMBER 2015**

To accept and sign the minutes of the Full Council meeting of 11 November 2015

*Proposed;-*

*Seconded;-*

#### **1891 MATTERS ARISING FROM THE ABOVE MINUTES**

- Minutes Action Point Log
- Audit Action Plan and Activity Log
- Maintenance Log/Works Programme
- Insurance

#### **1892 STANDING ORDERS AND FINANCIAL REGULATIONS**

To review, amend and approve Model Documents

#### **1893 CODE OF CONDUCT**

To review and approve Code of Conduct

**1894 PARISH WEB SITE**

To review Google Audience Overview Report.  
To note request for hourly rate increase.

**FINANCE**

**1895 FINANCE REPORT**

To review Finance Report including Grant Applications and Nat West Mandate.

**1896 APPROVAL OF CHEQUES & OTHER PAYMENTS DECEMBER 2015**

To approve monthly payments as per schedule to be circulated at the meeting.

*Proposed;-*

*Seconded;-*

**1897 SECTION 106 MONIES**

Defer until January meeting.

**1898 APPOINTMENT OF LEAD MEMBERS TO COMMITTEES**

Defer until January meeting or until a full review of committees and terms of reference have been carried out.

**PLANNING**

**1899 PLANNING LISTS-APPLICATIONS-RECOMMENDATIONS & REFUSALS**

To review Planning Applications since November meeting

To review Report of Decisions since November meeting

**1900 CURRENT PINS APPEALS -REFUSALS & ENFORCEMENT MATTERS**

PINS Appeal – 5/2015/0594 20 Maslen Road, St Albans

Refusals & Enforcement matters members may wish to bring to the attention of council –

Day Stoneworks, Church Lane, Colney Heath – SADC investigation complete – no further action.

**1901 NEIGHBOURHOOD PLAN & SADC STRATEGIC LOCAL PLAN**

To receive any reports from Members on Neighbourhood Plan.

To receive any reports from Members or District Councillors on the SADC SLP – Planning Policy Committee 17<sup>th</sup> November 2015

**1902 PARISH REPORTS AVAILABLE**

**Parish Warden**-Report sheet

**Ranger**-Report sheet

**Parish Gardener**-Report sheet

**1903 HIGHWAYS GENERAL REPORT**

To receive any reports from Members or District Councillors.

**ENVIRONMENT PUBLIC OPEN SPACES -ALLOTMENTS & BUILDINGS**

**1904 LEAD MEMBER & ALLOTMENTS COMMITTEE REPORT**

Public Open Spaces –any reports

Council owned Buildings-any reports

Allotments – any reports

## **1905 COMMON LAND RECREATION & PUBLIC OPEN SPACES**

To consider requirements of Natural England/Higher Level Stewardship Agreement – Restoration of lowland heath

Overgrown hedges on Common Land/Scholars Court – report from Cllr Nash

Installation of memorial bench - defer until January meeting

Horseshoe Field Smallford future management – Oaklands College to fix meeting with Horticulture Coordinator re Design Competition

CHFC Pavilion/pitch areas – Ball stop netting/removal of trees – report from Cllr Nash

Water pipe to serve Warren Farm - contractor will contact Parish Office before works begin.

## **1906 COMMUNITY REPORTS**

### **HIGHFIELD PARK TRUST**

Report- Cllr K Barnes.

### **COMMUNITY BUS**

Report – Cllr C Thorpe

### **VILLAGE HALL COMMITTEE-COUNCIL MEMBERS**

Defer until January meeting.

### **TREASURE TOTS**

To receive report from the Treasure Tots Manager.

### **CHARLES MORRIS HALL**

Report – Cllr K Barnes

## **ADMINISTRATION- INFORMATION- CORRESPONDENCE & REPORTING**

### **1907 MEMBERS ATTENDING MEETINGS & TRAINING ON BEHALF OF THE COUNCIL**

Neighbourhood Planning Workshop 1 of 3 Visioning – 4<sup>th</sup> November – Cllr Cook

The Councillor as an Employer Training – 12<sup>th</sup> November - Cllrs Crump and Nash

Urban & Potential Small Scale Green Belt Changes & Housing Capacity meeting SADC – 17<sup>th</sup> Dec – Cllrs Nash, Crump, Cook

### **1908 INVITED REPORTS FROM DISTRICT OR COUNTY COUNCILLORS**

To give opportunity to County & District Members to speak on matters relating to Colney Heath parish if attending.

### **1909 CORRESPONDENCE**

If any to report-or unless noted via e-mail or elsewhere in preceding items.

Naming suggestion for new residential development on site of former Chester Nursery, Oaklands Lane, Smallford (Jove Gardens).

Twinning Association Newsletter – Christmas Dinner 5<sup>th</sup> December,

### **1910 PARISH MATTERS OFFICE & CHRONICLE**

Office closure over Christmas (12 noon on Tuesday 22<sup>nd</sup> December 2015 until Friday 1<sup>st</sup> January 2016 inclusive).

Early thinking for Spring Chronicle/Recruitment of new Editor.

### **1911 EVENTS**

Community Xmas Lunch on Friday 11<sup>th</sup> December 2015

Christmas Carols with the Mayor on Sunday 13<sup>th</sup> December 2015 War Memorial, St Peter's Street

Larks in Parks – first site meeting January 2016 – date TBC

Beating the Bounds/Rogation Sunday 1<sup>st</sup> May 2016 TBC

**1912 CRIME ISSUES**

PC Andrew Shepherd will try to come to meeting to give an update on crime issues in CH parish.

**1913 PUBLIC QUESTIONS**

Members of the public are invited to ask questions about items on the agenda.

**1914 MEMBERS QUESTIONS OR LATE MATTERS**

To receive any comments from Councillors or any late matters.

**1915 DATE OF NEXT MEETING**

The next Parish Council Meeting date to be confirmed and to be held at Charles Morris Hall.

Helen Rook  
Temporary Clerk to the Council  
25<sup>th</sup> November 2015