

## 3<sup>rd</sup> OCTOBER 2013

TO ALL MEMBERS OF THE COUNCIL – AGENDA THURSDAY 3<sup>rd</sup> OCTOBER 2013  
Cllr R Solts-Chair –Cllr K Barnes Vice Chair -Cllr J Day -Cllr D Horner-Cllr C Brazier-  
Cllr C Gowens-Cllr D Crump-Cllr E Martin-Cllr M Nash -*all- please take note;-*

NOTICE IS HEREBY GIVEN to attend a meeting of Colney Heath Parish Council to be held on  
Thursday 3<sup>rd</sup> October VILLAGE HALL COLNEY HEATH-at 8.00pm

The meeting is open to members of the public who will be made welcome unless the Council do otherwise  
RESOLVE on item(s) if (contained in Part II-if following\*) where members of the public & Press are excluded  
(Planning part is compiled & data received to date by;-Deputy Clerk to the Council Mrs Kim Parker-Mead-@ -29.09 2013.)

## AGENDA

### **1117 APOLOGIES, ANNOUNCEMENTS**

The Vice Chair Cllr K Barnes to receive and accept apologies for absence. Members to note  
no change of venue in remaining here at Village Hall this due to 7<sup>th</sup> November meeting – with  
Highways by transposing the venue instead to meet in November at Charles Morris Hall  
Chair Cllr Solts has sent apologies ahead in dealing with personal issues.

### **1118 DECLARATIONS**

To receive any Members Declarations of interest in the following items on the agenda.

### **1119 APPROVAL OF MINUTES 12<sup>th</sup> SEPTEMBER 2013**

To accept and sign the minutes of the Full Council Meeting on 12<sup>TH</sup> September 2013

*Proposed*

*Seconded*

### **1119 MATTERS ARISING FROM THE ABOVE MINUTES**

To note any matters arising from the previous minutes.

### **1120 HIGHWAYS**

To note report dated 26<sup>th</sup> September following inter office meeting with Mr Steve Dibben  
Highways Locality Officer and Clerk since the last full council meeting. Presented pictures  
and discussed report from Mr Mulroneu regarding highway faults at Highfield Lane.  
Note Highways officers have agreed to attend November meeting at Charles Morris Hall.

### **1121 PARISH WEB SITE**

The Clerk to report on updates to the site.

### **1122 HIGHER LEVEL STEWARDSHIP-COLNEY HEATH COMMON**

The invitation has now matured to CHPC signing up to the scheme, the Clerk to give a brief  
on the plans going forward. A public open morning on Sunday 6th October 10am -12.30 on  
Warren Track/Furze Fields. Long term objective to graze cattle in 2014 subject to various  
conditions and in conjunction with CMS.

### **1123 HIGH STREET ACCESS TRACK**

Clerk to seek approval for expenditure on repair of access track possibly conjoined with JMI-PTA and Lafarge and CHFC plus Parish Council. Safety issue and risk might need to close? Used as unofficial car park, plus SCADC recycling bins with little or no alternatives. Highways are also requested to repair apron to pathway. Notified by us as highway fault pending. CHPC plan to do the track works in half term.-(Mill Hill Plant) Additionally the track on the common rear of properties for a scrape levelling and to note residents holding a meeting 22<sup>nd</sup> October here about a residents association.

*Proposed;-*

*Seconded;-*

### **1124 WARD REPRESENTATION**

Cllr Gowens requested a debate on Electoral review to even out ward/council representation.

### **FINANCE**

#### **1125 APPROVAL OF CHEQUE & PAYMENTS OCTOBER 2013**

The Clerk will present a short report of payments to meeting and explanation to council Expenditure-Income-Investments

*Proposed;-*

*Seconded;-*

#### **1126 OTHER FINANCIAL MATTERS**

Clerk to report-details available at meeting-members approval if applicable including grant applications to budget- available hard copy only from 21<sup>st</sup> October to 22<sup>nd</sup> November.

*Proposed;-*

*Seconded;-*

### **PLANNING**

#### **1127 GENERAL REPORT-**

To consider the latest planning issues as listed-or other planning comments received from Councillors- & planning questions to resolve & note electronically circulated planning detail lists and information or links of the district site to members since last meeting.

*Members attention to;-*

Parish office has note of planning issues reported in Colney Heath-Chair to question do District Council Members have any other issues or facts to report.

The Grange is to be redeveloped for affordable housing-16 affordable homes subject to a s106 agreement –for Praetorian & Churches Housing Assoc-eligible persons from housing list.

Parish office has building time plan (hard copy) Works are to July 2014.

#### **1128 CURRENT PINS APPEALS**

*Past issues remain to be noted by members and still outstanding appeal*

Appeal notification;-20 Maslen Road AL4 OGT-5/2012/3321

Appeal notification- 22Cairns Close AL4 0EB-5/2013/0860

#### **Public Inquiry at Civic Offices**

Appeal Notification Chester Nurseries 42 Oaklands Lane-Residential Development of 22 new homes on the site of the Nursery. Does council wish to add any further issue or attend the public inquiry on 10<sup>th</sup> October and give views from the Parish Council?

#### **1129 PLANNING APPLICATIONS-RECOMMENDATIONS & REFUSALS**

**See separate attached detail sheet-on Appendix-1**

**Reports of decisions are on the attached detail sheet Appendix 1 including Refusals**

#### **1130 MAJOR DEVELOPMENTS TO NOTE IN THE AREA OR PARISH**

Several major schemes to be noted here following and for member's attention>

##### **a) NEW BARNFIELD (HATFIELD) WASTE SITE & WASTE STRATEGY**

The date set for Public Inquiry was starting 10<sup>th</sup> September details at parish office. Cllr Nash has attended on some days. CHPC have sent a request to speak or make a statement in the designated other parties section after 22<sup>nd</sup> October. Cllr Brazier has agreed to do- A statement for reading out might be an alternative (Note-Protocol applies to Public Inquiry-advice from the Clerk if required) Letter sent 20<sup>th</sup> August 2013 to PINS at Bristol, asking to speak.

**b) WELWYN & HATFIELD EMERGING CORE STRATEGY-Past data**

**c) LAND AT RADLETT AERODROME-HELIOSLOUGH-Past data**

**d) LUTON AIRPORT-Past data**

**e) FOOTBALL STADIUM 5000 SEATS-PROPOSAL IN COLNEY HEATH-Past data**

### **1131 LOCALISM BILL & NEIGHBOURHOOD PLAN-(Abbreviated L&N Plan)**

Progress of area groups going forward with Jeff Lewis to give a brief report.

Next meeting is on 8<sup>th</sup> October at Community Room Village Hall.

CHPC will need to arrange media publicity for the L&N Plan as part of qualification.

### **1132 GREEN BELT REVIEW**

First details are expected this month in October.

### **PUBLIC OPEN SPACES & ENVIRONMENT-ALLOTMENTS and BUILDINGS**

#### **1133 LEAD MEMBER & ALLOTMENTS COMMITTEE REPORT**

To discuss and receive any reports-from Lead Member, Cllr Gowens.

#### **1134 ENVIRONMENT & RECYCLING ISSUES**

Reports if applicable.

#### **1135 TRANSFERS of LOCAL ASSETS FROM SCADC**

A topic for further investigation, two sites identified and of possible interest to CHPC, are Roestock Park and Sleafshyde Play area going forward. This is a longer term project.

#### **1135 COMMON LAND & PUBLIC OPEN SPACES**

Progress on Commons Higher Level Stewardship (HLS) debated earlier

Clerk suggests a discussion to decide final arrangements and who will be present.

Seats on the common, earlier suggestion from Mr Dobbins and a further wooden bench being donated from the relatives of Keith Doughty requesting council suggest suitable sites for both.

#### **1136 FORMER BT TRIAL SITE-**

Discussion continuing with agents and district council on going

#### **1137 PARISH REPORTS AVAILABLE**

**Parish Warden**-Reports if required at meeting

**Ranger** Reports if required at meeting

**Parish Gardener**-Report if required at meeting-District in Bloom prize won £15 voucher

**Fly Tipping**-Various reports, if applicable passed on to the District Council

**Anti Social Behaviour**-Incidents to be reported have been noted by the office

#### **1138 HIGH STREET RECREATION AREA & CHFC PAVILION**

Damage already reported to insurers who are yet to agree works,

Clerk to report from attending last CHFC meeting 19<sup>th</sup> Sept.

Note new CHFC and JMI of junior training facilities operating.

#### **1139 PUBLIC QUESTIONS**

Opportunity for public and parishioners attending to raise issues and questions to councillors.

*Refreshments served during approx. 5 min recess*

**COMMUNITY**

**1140 COMMUNITY BUS**

Lead Cllr Horner to report.

**1141 VILLAGE HALL COMMITTEE-COUNCIL MEMBERS**

Report from Lead member Cllr Horner.

**1142 APPROVAL OF BUDGET CHRISTMAS BISCUITS**

Deputy Clerk seeks approval for purchase to usual budget sum.

*Proposed;-*

*Seconded;-*

**1143 TREASURE TOTS**

To receive a report of progress of the Pre School from Cllr Horner & Lead member.

New fees started September term coincide with increased charges for v/hall.

**1144 MEMBERS ATTENDING MEETINGS ON BEHALF OF THE COUNCIL**

For District members to report any informative matters to council.

**1145 HIGHFIELD PARK TRUST**

Trustee member report if applicable.

**1146 PARISH & COUNCIL EVENTS**

Twice yearly Parish Councils Conference on 2<sup>nd</sup> December is being suggested-attendance?

Christmas Lunch day at St Marks Church this year is 13<sup>th</sup> December Cllr Horner to report.

Commons HLS Event 6<sup>th</sup> October Furze Field 10am -12.30. Highfield Apple Day 6<sup>th</sup> October.

**1147 PAPERS LISTED FOR MEMBERS ATTENTION-see Appendices 2 & 3**

See appendix 2 & 3 listed papers for members to view or are available from parish office.

Please request and we will forward details to members by e-mail or hard copy

**1148 CORRESPONDENCE**

Report from Clerk if any incoming not dealt with in other topics

**1149 PARISH MATTERS OFFICE & CHRONICLE**

Next deadline is 1<sup>st</sup> November parish matters member to do please.

**1150 LEGAL MATTERS**

Clerk to report about land purchase-resolution agreed.

**1151 MEMBERS QUESTIONS OR LATE MATTERS**

To receive questions and comments from Councillors or hear about any late matters

*See Appendices 1 & 2-following on green paper (if hard copy) on pages 5-11*

The meeting closed at.....

John Dean

Clerk to the Council

© CHPC/jed- OCT 2013 Agenda published 30-09-2013

L&N Plan- abbreviated refers to Localism & Neighbourhood plan or Community Plan

HLS- abbreviated is Higher Level Stewardship-DEFRA

CLG-Communities & Local Government

## **APPENDIX**

### **1129 PLANNING-are separate papers**

#### **PLANNING- September 2013**

(Planning Advisory Committee-all members comments)

#### **Planning List received**

<b>Number</b>	<b>Address</b>	<b>Application</b>	<b>Decision/Recommendation</b>
5/2013/2207	13 Bullens Green Lane	Part single, part two storey side extension, single storey front and rear extensions (resubmission following refusal of 5/2013/1017)	No objections – Comments on SADC website
5/2013/2128	19 Park Lane	Discharge of Condition 4 (flood proofing) of planning permission 5/2013/1305 dated 17/07/2013 for a single storey rear extension	No objections – Comments on SADC website
5/2013/2266	15 St Barts Close	Loft conversion with two front roof lights, two rear dormer windows, alterations to openings and extension to driveway	No objections – Comments on SADC website
5/2013/2267	3 Housefield Way	Single storey rear extension (resubmission following invalid application 5/2013/1314)	CHPC could not comment until the applicant has met the expectations of the SADC refusal- Comments on SADC website
5/2013/2315	44 Firwood Avenue	Certificate of Lawfulness (proposed) - Detached garage (resubmission following withdrawal of 5/2013/1961)	No objection - Comments on SADC website
5/2013/2338	Notcutts	Discharge of Conditions 2 (details of materials), 3 (landscape design proposals) and 5 (car parking) of planning permission 5/2013/1068 dated 19/06/2013 for Changes to access and car parking layout and new entrance Gates	No objections – Comments on SADC website
5/2013/2364	1 Smallford Lane	Single storey rear extension (resubmission following refusal of 5/2013/1513)	CHPC could not comment until the applicant has met the expectations of the SADC refusal - Comments on SADC website
5/2013/2369	9 Cairns Close	Single storey and first floor rear extensions and garage conversion with alteration to openings	No objections - Comments on SADC website
5/2013/2336	11 Cairns Close	Single storey and first floor rear extensions and garage conversion with alteration to openings	No objections - Comments on SADC website
5/2013/1972	Highfield Park Trust	Change of Use from agricultural land to class (D2) former playing	With Cllrs 30/9/2013

		fields with extra parking for approx 10 cars on access drive (retrospective)	
5/2013/2453	57 Princess Diana Drive	Single storey front and two storey side extension, single storey rear extension and demolition of existing garage	To Cllrs 30/9/2013
5/2013/2467	Glyn Hopkin	Advertisement Consent - Display of two internally illuminated logo signs, three internally illuminated lettering signs, one non-illuminated fascia signs, two non-illuminated entrance signs, one internally illuminated totem sign, one non-illuminated directional sign, one internally illuminated existing totem sign to be relocated and one non illuminated fascia panel	To All Cllrs 30/9/2013
5/2013/2389	Tarncourt Dev, 8 Acrewood Way	Alterations to existing retail building to create four retail units and erection of two additional single storey retail units to be used as Class A1 (retail), Class B2 (general industry) and Class B8 (storage and distribution) with ancillary showroom and specific sui generis uses (machinery, tool and plant hire) and (MOT, servicing and sale of car parts), associated car parking and landscaping	To All Cllrs 30/9/2013

## **1129 PLANNING-are separate papers**

### **Planning Approvals & Decisions**

<b>Number</b>	<b>Address</b>	<b>Application</b>	<b>SCADC Decision</b>
5/2013/1567	Land adj to 1 High Street	Change of use of land to provide three residential units	Invalid Application
5/2013/2063	11 Honeycroft	Single storey rear extension with roof lantern following demolition of existing conservatory	DC3 Conditional Permission
5/2013/1761	The Grove, Roestock Lane	Construction of two detached dwellings following demolition of existing outbuildings (resubmission following invalid application 5/2013/1070)	<b>DC4 Refusal</b>
5/2013/1785	Round House Farm	Erection of four detached and two semi detached dwellings with associated access, landscaping, parking and detached triple garage following demolition of existing buildings (resubmission following invalid application 5/2013/0310)	<b>DC4 Refusal</b>
5/2013/1994	2 Meadway	Part first floor, part two storey side extension and front porch with canopy roof (resubmission following withdrawal of 5/2013/1163)	DC3 Conditional Permission
5/2013/2037	Glyn Hopkin	Advertisement Consent-Display of five internally illuminated fascia signs, two internally illuminated wall mounted signs and two internally illuminated entrance signs	<b>AC4 Advert Refusal</b>
5/2013/2123	Glyn Hopkin	Discharge of Conditions 2 (sample of materials) and 4 (risk assessment) of planning permission 5/2013/1120 dated 02/07/2013 for Demolition of existing external wash bay and skip storage area and construction of new vehicle valeting building	Discharge of condition – Approved
5/2013/2242	1 Smallford Lane	Prior Notification - Single storey rear extension 3.90m in height x 6.00m in depth with 2.50m height to eaves	DC3 Conditional Permission

**APPENDIX 2****1147 PAPERS LISTED FOR MEMBERS ATTENTION-see Appendices 2  
LISTED FOR MEMBERS ATTENTION INCLUDING SCADC MATTERS****SEPTEMBER 2013****W/c 9/9/2013**

<b>Committee/Papers</b>	<b>Agenda or Minutes</b>	<b>Date &amp; Time</b>
St Albans Health & Wellbeing Partnership	Agenda	18/9/2013
Cabinet	Agenda	19/9/2013
Planning Development Control	Minutes	9/9/2013
Audit Committee	Agenda	26/9/2013

**W/c 16/9/2013**

<b>Committee/Papers</b>	<b>Agenda or Minutes</b>	<b>Date &amp; Time</b>
Planning Development Control	Agenda	30/9/2013
St Albans Health & Wellbeing Partnership	15/1/2014	Advising new time
Planning Development Control Committee	Agenda	30/9/2013

**W/c 23/9/2013**

<b>Committee/Papers</b>	<b>Agenda or Minutes</b>	<b>Date &amp; Time</b>
Cabinet	Decision sheet	19/9/2013
Audit Committee	Agenda	26/9/2013
Cabinet	Minutes	19/9/2013
Local Services Scrutiny Committee	Agenda	3/10/2013
Internal Performance Scrutiny Committee	Minutes	10/9/2013
Internal Performance Scrutiny Committee	Minutes	10/9/2013
Planning Development Control	Agenda	30/9/2013

**W/c 30/9/2013**

<b>Committee/Papers</b>	<b>Agenda or Minutes</b>	<b>Date &amp; Time</b>
Licensing & Regulatory Committee	Agenda	8/10/2013

End of September 2013 appendix reports