

## **4<sup>th</sup> OCTOBER 2012**

**TO ALL MEMBERS OF THE COUNCIL – AGENDA THURSDAY 4<sup>TH</sup> OCTOBER 2012**  
**Cllr C Gowens-Chair-Cllr R Solts-Vice Chair -Cllr J Day -Cllr D Horner-Cllr C Brazier-**  
**Cllr K Barnes-Cllr D Crump-Cllr E Martin- One Vacancy -all- please take note;-**

**NOTICE IS HEREBY GIVEN** to attend a meeting of Colney Heath Parish Council to be held on  
**Thursday 4<sup>TH</sup> OCT 2012 at CHARLES MORRIS HALL TYTTENHANGER GREEN -at 8.00pm**

The meeting is open to members of the public who will be made welcome unless the Council do otherwise  
RESOLVE on item(s) if (contained in Part II-if following\*) where members of the public & Press are excluded  
(Compiled planning & data received to date by:-Deputy Clerk to the Council Mrs Kim Parker-Mead –at 29<sup>th</sup>Sept 2012.

### **AGENDA**

#### **719 APOLOGIES, ANNOUNCEMENTS**

The Chair Cllr Gowens to take the meeting and to receive apologies and announcements.  
Note venue has changed for this meeting to Charles Morris Hall.

#### **720 DECLARATIONS**

Members to declare any prior interest also obliged under Standing Orders & Code of Conduct  
or to advise Chair or Clerk of any issues or matters on/in the agenda or hereafter to declare.

#### **721 APPROVAL OF MINUTES-6<sup>th</sup> SEPTEMBER 2012**

To accept & approve minutes of the Full Council Meeting held on 6<sup>TH</sup> September 2012

*Proposed*

*Secoded*

#### **722 MATTERS ARISING FROM THE ABOVE MINUTES**

Any issues changes typos or corrections or actions to be noted. Cllr Gowens will take issues  
or renew any further matters arising from the last meeting minutes.

#### **723 RESIGNATION OF MEMBER-CREATING A NEW VACANCY**

Resignation of past member Cllr William Huckle on September 13<sup>th</sup> resulting from a personal  
incident that created public comments. A vacancy will be publicised shortly on notice boards

#### **723 NEW PARISH WEB SITE-Peter Fleming Designs**

Details and updates from presentation & last meeting. Member's contributions required.  
Work towards a launch date, perhaps a controlled consultation first –select within the parish.

#### **724 MEMBERS REGISTER OF INTERESTS & CODE OF CONDUCT**

Clerk confirms members details are now deposited with SCADC a new link to be put on web  
site in line with statutory requirements regarding the details and declarations.

#### **725 PARISH COUNCIL CONFERENCES**

Date-Tuesday 9<sup>th</sup> October 10-2pm at Redbourn-Clerk to confirm attendees plus a delegate to  
give brief presentation on Parish Priorities. Consider the current issues affecting the parish.  
Opportunity for parish to have a say and review Parish Charter issues-Members attending?

#### **726 OAKLANDS FIELD**

Report update, Cllr Brazier/Clerk again suggests a brief update (This is almost Part II) as  
legal process is underway and approved in council to achieve desired outcome.

### **727 SMALFORD STATION**

Cllr Brazier may wish to report & update members. Clerk recommends group take out own public insurance at end of our period year (November) with Tennyson (Part of Zurich) and council refund cost circa £80. Better volunteer groups to stand alone on this type of liability.

### **728 THEFT OF GARDEN EQUIPMENT**

This theft occurred on Tuesday 27<sup>th</sup> September at St Marks Church involving the loss of most of the equipment used by CHPC employee to maintain graveyard and gardens. The equipment will need replacing Clerk is endeavouring to source replacements at competitive price; Church has to insure this although our property Ecclesiastical are Church Insurers.

### **729 ST MARKS CHURCH**

Tree works requested latter 7<sup>th</sup> September asking to have various works done.

### **730 FORMER HIGHWAYS DEPOT –COMMUNITY PARK**

We lease this area with an agreement to maintain. Landowners (HCC) agent has sent a letter regarding what maintenance needs attention. A budget will be required-winter work. Clerk has sent a reply whilst suggesting council review at next meeting.

## **FINANCE**

### **731 REPORT-APPROVE CHEQUE & PAYMENTS TO OCTOBER 2012**

The Clerk will present a short report of payments to meeting and explanation to council Expenditure-Income-Investments

*Proposed*

*Seconded*

### **732 AUDIT 2011-12**

Clerk to report to members details at meeting-Council to accept final report (BDO LLP)

*Proposed*

*Seconded*

### **733 LOCALISATION AND CHANGES TO COUNCIL TAX SUPPORT**

Implications to Parish Councils & certain residents, early warning may impact on allowances.

### **734 CHRISTMAS BISCUITS**

To give approval for a budget to purchase the annual gift to residents over 60 years age

### **735 AGREE PARISH GRANT AID APPLICATIONS**

To approve the release of application forms to give Grant aid for local organisations between 15<sup>th</sup> October to 23<sup>rd</sup> November paid in 2013 parish year subject to budget in December subject to rulings the maximum any one organisation can apply for is £2000 for a single year.

*Proposed*

*Seconded*

### **736 COMPULSORY PENSIONS TO EMPLOYEES-October 2012 Obligation**

Not implemented at CHPC yet but implications to payroll an item for budget in December Government says;-Small firms under 50 employees not obliged to start until 2016-17. Pension choices for us are with HCC scheme or national NEST underwritten by Aviva but Clerk sees no reason not to start in next payroll year for those employees who wish to and qualify. They and the council need to be prepared and provisioned for contributions from 1% to 3% etc.

## **PLANNING**

### **737 LEAD MEMBER REPORT FROM Cllr C BRAZIER**

Report to members on latest planning issues as listed-or other planning comments by Councillors and parishioners- & planning questions to resolve & circulated to members.

A new Plan for 22 Homes at Chester Nurseries is being focused on by SRA. Development at The Dak-107 Colney Heath Lane pending-Variou other appeals as itemised in past agendas. Past but refused (SCADC) application reviewed last month for homes at Barley Mow PH site.

#### **738 PINS APPEALS**

Notification plan 5/12/1260 15 Sleafcross Gardens-after refusals by SCADC on GB issues

#### **739 PLANNING APPLICATIONS-RECCOMENDATIONS & REFUSALS**

**See separate attached detail sheet-**

#### **740 LUTON AIRPORT EXPANSIONS**

Consider a response Cllr Brazier has offered letter. Airport corporate developer LLAOL held Public exhibitions prior to submitting a formal planning application. Check response deadline Note SCADC to generally respond members to see link to the Airport master plan- <http://www.london-luton.co.uk/en/content/8/1171/masterplan.html>  
Plea from local residents to support the campaign against expansion.

#### **741 LOCALISM BILL & NEIGHBOURHOOD PLAN**

Cllr Brazier to report on the meeting of working group 10<sup>th</sup> September.  
Cllr Crump e-mail 23 Sept views should be noted at the meeting. This new group is being run and convened by Cllr Brazier. On the topics Mr Jeff Lewis has exchanged some views with Chris Briggs SACDC- re-mail 21<sup>st</sup> September noting short notice of accepting views of local community in the time frame. Council might consider how those on the group can maintain a The group remains open to others to join; they must live locally & on the electoral register. Members to approve the format of the questionnaire, before distribution to every household in the parish  
*Proposed;-*  
*Seconded;-*

#### **742 PLANNING ON LINE-NEW PROPOSALS FROM SCADC**

End of the hard copies of planning list going over to total on line from 8<sup>th</sup> October, if any hardship or inconvenience Clerk can arrange alternatives. Further training is promised by the District Council. The on line planning will feature in their Parish Conference 9<sup>th</sup> Oct

#### **743 NEW BARNFIELD WASTE SITE**

Various notices regarding planning application submitted all notified to members. Action notes in order to reply to the application and consultation. Recent Press coverage warns of congestion on local roads in and around Colney Heath.

#### **744 WELWYN & HATFIELD EMERGING CORE STRATEGY**

Notification of briefing for Parish & Town Councillors on 8<sup>th</sup> October at The Campus WGC for 8pm regarding the release of GB land for development

#### **745 DISPUTE OVER PAST Sect 106 MONIES**

Reports progress-Cllr Brazier met with Highways and HJMP acknowledgment for crossing Clerk has written to remind we are expecting progress-requested last meeting.

#### **746 LAND AT RADLETT AERODROME**

Decision regarding choice of site-Radlett v Colnbrook. CHPC has sent letter sent-mainly drafted by members there is strong opposition from STRIFE, SCADC and other parish's.

#### **747 ADVERTISING AND SIGN BOARDS**

Nuisance and safety issue in Highfield still ongoing. Cllr Brazier requested Enforcement.

**PUBLIC OPEN SPACES & ENVIRONMENT-ALLOTMENTS and BUILDINGS**  
**748 LEAD MEMBER & ALLOTMENTS COMMITTEE REPORT**

Reports- half plot still available-currently taking off HPT list we have none waiting.  
Mr Hall given ok to drop off fertilizer by car to site via access path, warned to take care and own risk. Water supply to be turned off for winter-decide options. Other allotment matters.  
To note communication from St Albans footpath society celebrate 45<sup>th</sup> Year with special event supper 23<sup>rd</sup> November at Marshalswick-Clerk has moiré details.

**749 TRANSFERS FROM SCADC OF PARISH ASSETTS**

In line with Localism opportunities does the council wish to acquire past SCADC assets-  
List-Parks open spaces-recreation areas-community centres-car parks-nature reserves etc

**750 CHARLES MORRIS HALL**

Clerk to report-volunteer day arranged and bark delivery for w/e 12<sup>th</sup> October. Other legal issues that can be discussed outside or Part II.

**751 COMMON LAND & PUBLIC OPEN SPACES**

Council continue to remind Dog owners of their responsibility in public places and no dogs are allowed in any play areas.

Cllr Crump & Cllr Horner was at recent meetings keen to review the livestock on the common issue. Works suggestion for the removal of Hawthorn Scrub in winter months.  
Clerk to report attended all-day HATPC course 26<sup>th</sup> September by Open Spaces Society on Commons and Acts of Parliament Village Greens etc relating to the various legal aspects.

**752 PARISH REPORTS AVAILABLE**

**Parish Warden**-Reports available

**Ranger** Reports available

**Parish Gardener**-St Albans in Bloom-CHPC did not win a prize.

**Fly Tipping**-One past report in Barley Mow Lane-now cleared

**Anti Social Behaviour**-SCADC are developing a new strategy to deal with this.

**753 HIGHFIELD PARK TRUST**

Report-Cllr Barnes representing CHPC as member on the HPT Board. Need web site link

**754 HIGH STREET RECREATION AREA & CHFC PAVILION**

Cllr Brazier and Clerk attended meeting with club on 24<sup>th</sup> September. A letter has been passed to the Chair Martin Marlborough regarding the plans for felling the decaying poplar trees. The works are expected to take about one week. No other matters were raised affecting the council land. Football matters were discussed at which time parish representatives left the meeting.

**755 PUBLIC QUESTIONS**

Opportunity for public and parishioners attending to raise issues and questions to councillors.

*Refreshments served during approx 5 min recess*

**HIGHWAYS & TRANSPORT**

**756 HIGHWAYS REPORT**

Vacancy for lead member, resignation of Cllr Huckle. Herts Highways asked to verify what action is being taken on Highfield crossing-see... Also Herts Traffic & Transport Data report 2011 published 12/09/12 & available on [www.hertsdirect.org/ttdr](http://www.hertsdirect.org/ttdr).

Cllr Brazier reported Highways parking issue at JMI when parents attended cross country event asking JMI head teacher to advise council if similar event held-200 cars parking here.

**COMMUNITY**

**757 COMMUNITY BUS**

Cllr Horner to report to council.

**758 VILLAGE HALL COMMITTEE-COUNCIL MEMBER**

Urgent matters be brought forward-Fees for T/Tots remains to resolve we have requested more time to evaluate revenue stream from longer operations.

**759 TREASURE TOTS PRE SCHOOL**

Cllr Horner to report, regarding increased fees.

**760 MEMBERS ATTENDING MEETINGS ON BEHALF OF THE COUNCIL**

Opportunity for members to report having attended other meetings on council business. Police meeting took place on 17<sup>th</sup> September-members attended may wish to report.

**761 COUNTY & DISTRICT COUNCILS**

Reports if applicable to note as listed separate sheet  
Weekly sheet of council meetings distributed.

**762 RESIDENTS OR COMMUNITY ASSOCIATIONS**

SCADC Tenants open day 13<sup>TH</sup> October also advertising national home swap notice out. SRA request financial support for spring bulb planting-bulbs last year £100 awarded SRA special meeting-21<sup>st</sup> November- see e-mail Jeff Lewis

**763 PARISH & COUNCIL EVENTS**

Arrangements & Budget for OAP Christmas Lunch-Date set for 14<sup>th</sup> December 2012  
Older persons Day Celebrations on 1<sup>st</sup> October-event at The Town Hall St Albans

**764 REPORTS FOR COUNCIL TO NOTE**

See separate reports	Since last meeting & to Oct 1 <sup>st</sup>	Outside bodies
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**765 CORRESPONDENCES**

New elections on 15<sup>th</sup> November will give the public a right to elect a Police & Crime Commissioner as overall person with powers to discharge working with the public to best improve and maintain police services. See information leaflet.  
Letter from Lambert Smith Hampton regarding Community Park  
Letter from St Marks Church regarding tree works.

**766 PARISH MATTERS OFFICE & CHRONICLE**

Annual Community Conference 1<sup>st</sup> November Rothampsted Centre Harpenden  
Office closure- staff away on 9<sup>th</sup> October and 23<sup>rd</sup> October- Clerk will advise at meeting.

**767 MEMBERS QUESTIONS OR LATE MATTERS**

Any late matters or issues for next meeting

The meeting closed at.....

John Dean  
Clerk to the Council

© CHPC/jed- October 2012 Agenda published 29/09/2012  
\*If a Part II is convened under Sect 100 LGA 1972 it will be noted as a separate agenda.

## Planning Approvals & Decisions

### **739 PLANNING- OCTOBER**

(Planning Advisory Committee)

#### On line Planning List received

Number	Address	Application	Decision/Recommendation
5/12/1972	Oaklands College	Replacement Barn for ed/and training use	No objections – Letter sent
5/12/2295	8 Boissy Close	Conversion of garage into habitable room	No objections – Comments on SADC website
5/12/2317	The Nursery Site Hixberry Lane	Inst of shutter door	No objections - Comments on SADC website
5/12/2308	332 Camp Rd	Part single, part two storey rear extension and s/storey fr ext	Opposes – Overdevelopment of the site and will have a harmful effect on the street scene. The front extension will stand out in what is a uniform row of houses. - Comments on SADC website
5/12/2338	29 Wistlea Crescent	S/storey rear extension	No objections - Comments on SADC website
5/12/2383	5 Sleapcross Gardens	Rear conservatory	No objections - Comments on SADC website
5/12/2416	Highfield Park Trust	Discharge of Condition 3 (landscape design proposals) of planning permission 5/12/2416 for Com Garden at land adj to Hixberry Lane	No objections - Comments on SADC website
5/12/2325	Sleapsyde Methodist Church	Alterations to openings and insertion of side rooflights	Opposes – This is a building of historic significance and the outbuilding exterior appearance should not be altered. Roof lights are not an acceptable insert into the roof as the roof has a noted appearance. – Comments on SADC website
5/12/2504	Land to side and rear of Hawthorns, Roestock Lane	Erection of a three bedroom detached dwelling /det garage	No objections – Comments on SADC website
5/12/2503	The Grove, Roestock Lane	Erection of a three bedroom detached dwel with integral garage	No objections – Comments on SADC website
5/12/2446	73 Tollgate Rd	Cert/ Lawfulness (proposed) – Hipped to gable loft conversion with rear dormer wind	No objections – Comments on SADC website
5/12/2337	64a Oaklands Lane	Side/rear extensions and extension to porch	Certificate of Lawfulness – With Cllr Brazier 1/10/2012
5/12/2492	Colney Heath Farmhouse	Partial conversion of existing Class c3 (residential of existing Class C3 (residential) outbuilding to create two holiday cottages, internal alterations and alterations to openings	With Cllr Brazier 1/10/2012
5/12/2493	Colney Heath Farmhouse	Partial conversion of existing Class c3 (residential of existing Class C3 (residential) outbuilding to create two holiday cottages, int alterations and alt to openings – Listed Building Consent	With Cllr Brazier 1/10/2012

## Planning Approvals & Decisions

Number	Address	Application	SCADC Decision
5/12/1689	72 Tollgate Rd	Loft conversion with rear dormer window Certificate of Lawfulness (proposed)	Approved
<b>5/12/1774</b>	<b>64a Oaklands Lane</b>	<b>Side and rear extension and extension to porch and two buildings Cert of Lawfulness (proposed)</b>	<b>Refused</b>
5/12/1842	20 Maslen Rd	Two storey side extension incorporating garage, single storey rear extension and alterations to openings	Invalid Application
5/12/1881	4 Pitt Drive	Two storey side extension, single storey rear extension and alterations to openings	DC3 Conditional Permission
5/12/1521	Colney Heath Farm Coursers Rd	External Alterations to Stables Outbuilding Including Removal of Rooflights, Gutters and Downpipes; Cladding to front elevation following removal of brickwork, insertion of external Brick pier, alterations to openings and reinstatement of hayloft and ventilation openings.	Listed Building Consent
5/12/1972	Oaklands College	Replacement barn for educational and training use	DC3 Conditional Permission
<b>5/12/1998</b>	<b>22 Fellows Lane</b>	<b>Detached garage</b>	<b>Refusal</b>
<b>5/12/2014</b>	<b>1 Sovereign Park</b>	<b>Raising of ridge height to incorporate loft conversion with two rear dormer windows and rooflight, single storey side ext and alterations to openings</b>	<b>Refusal</b>
5/12/2144	1 Cranwell Close	Single storey rear ext and rear canopy	Conditional Permission
<b>5/12/1633</b>	<b>Notcutts Garden Centre</b>	<b>Ext to glasshouse, construction of green wall screening removal of ex buildings and struct (resubmission following refusal 5/11/2543)</b>	<b>Refusal</b>
5/12/1761	147 Colney Heath	Single storey side extension	Invalid application

*Refused applications – Bold type*

### Discharge of Conditions

Number	Address	Application	SCADC Decision
No reports			

End of planning report-

**764 LISTED FOR MEMBERS ATTENTION INCLUDING SCADC MATTERS  
LISTED FOR MEMBERS ATTENTION INCLUDING SCADC MATTERS**

**RECEIVED IN SEPTEMBER**

**W/c 3/9/2012**

<b>Committee/Papers</b>	<b>Agenda or Minutes</b>	<b>Date &amp; Time</b>
Audit Committee	Agenda	11/9/2012
Recycling Rate to follow report – Internal Performance Scrutiny Committee	Agenda	6/9/2012
Agenda for the Council	Agenda	12 September 2012
Planning Development Control Committee	Minutes	28 August 2012
Planning Development Control Committee	Agenda	17 September 2012
To Follow Report Agenda	Agenda	13 September 2012

**W/c 10/9/2012**

<b>Committee/Papers</b>	<b>Agenda or Minutes</b>	<b>Date &amp; Time</b>
To Follow Report	Agenda	17 September 2012
St Albans Health & Wellbeing Partnership	Agenda	18 September 2012
Cabinet Agenda	Agenda	20 September 2012
Planning Development Control Committee	Cancelled meeting	24 September 2012
Internal Performance Scrutiny Committee	Minutes	6 September 2012

**W/c 17/9/2012**

<b>Committee/Papers</b>	<b>Agenda or Minutes</b>	<b>Date &amp; Time</b>
Local Services Scrutiny Committee	Agenda	27 September 2012
To Follow Report – Local Services Scrutiny Committee	Agenda	27 September 2012

**W/c 24/9/2012**

<b>Committee/Papers</b>	<b>Agenda or Minutes</b>	<b>Date &amp; Time</b>
Decision for the Cabinet	Decision link	20 September 2012
Planning Development Control	Agenda	8 October 2012
Cabinet	Minutes	20 September 2012

All reports are available by e-mail transfer from parish office or SCADC web site-we ask members to request rather than post or use space on their web address if the report is not required.

*End of report – Input to agenda from Kim Parker-Mead @ 28/9/2012*



