



# COLNEY HEATH PARISH COUNCIL

Alban Park Office  
Windfall House, D1, The Courtyard  
Alban Park, St Albans  
Hertfordshire AL4 0LA

Colney Heath Village Office  
83 High Street  
Colney Heath  
Hertfordshire AL4 0NS

Tel: 01727 825314

Email: [clerk@colneyheathparishcouncil.gov.uk](mailto:clerk@colneyheathparishcouncil.gov.uk)

**29 September 2017**

To Members of the Parish Council,

Councillors, Peter Cook (Chair), Derrick Crump (Vice-Chair), Kevin Barnes, Susan Devi, Cecilia Hathaway, Pam McDonagh, Margaret Nash, Mark Ouzman and Russell Solts

The next meeting of the **Parish Council** will be held in Colney Heath Village Hall, Colney Heath on **Thursday 5<sup>th</sup> October at 7.30pm** when your presence is summoned for transacting the business outlined below.

The press and public are welcome to attend the meeting.

*Lisa Chaplin*

**Clerk to Colney Heath Parish Council**

**THE MEETING WILL  
BE AUDIO RECORDED**

## AGENDA

- 183/17 APOLOGIES**  
To receive and accept apologies for absence
- 184/17 DECLARATIONS OF INTEREST**  
a) To receive declarations of interest from councillors on items the agenda  
b) To receive written requests for dispensations for declarable interests  
c) To grant any requests for dispensation as appropriate
- 185/17 QUESTIONS FROM THE PUBLIC**  
Members of the public may make representation, ask questions or give evidence in respect of the business on the agenda for a maximum of 3 minutes.
- 186/17 MINUTES OF PREVIOUS MEETINGS OF THE PARISH COUNCIL**  
a) To accept and sign the minutes of the Full Meeting of the Parish Council held on Thursday 7 September 2017  
b) To review and accept the matters arising/action report
- 187/17 REPORTS FROM COUNTY, DISTRICT COUNCILLORS & EXTERNAL BODIES**  
To hear verbal reports or accept and note written reports, if provided from:  
a) County Councillors to include HCC/Highways  
b) District Councillors  
c) Police & Crime Report



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d) Highfield Park Trust – Trust Office Update

188/17

## **PLANNING**

### **LISTS, APPLICATIONS, RECOMMENDATIONS, REFUSALS & ENFORCEMENTS.**

a) The Council have received and will discuss the following applications;

- |              |   |
|--------------|---|
| 5/2017/2294  | Oaklands Lane, AL4 0HS                  |
| 5/2017/2393  | Smallford Lane AL4 0SA                  |
| 5/2017/2147  | Tillage Close AL4 0FN                   |
| 5/2017/2392  | Ard Maca, AL4 0SE                       |
| 5/2017/2412  | Firwood Avenue AL4 0TF                  |
| 5/2017/2232  | Ballito Sports Field, Hatfield Road AL4 |
| 5/2017/2503  | Bunnings, Hatfield Road AL4             |
| 5/2017/2550  | Station Road, AL4 0HA                   |
| TP/2017/0432 | Cairns Close AL4 0EB                    |

b) Refusals & Enforcements update

c) Pins Appeal 5/2017/0523 & 0524– Roestock Lane AL4

189/17

## **NEIGHBOURHOOD PLAN UPDATE**

a) To receive a written update from the Project Officer including Local Plan update following District Council Planning Policy Committee meeting of 12 September and Housing White Paper consultation published on 14 September and the likely housing targets for the District and the Parish

b) To agree a Working Party meeting for 11 October 2017

190/17

## **FINANCE, AUDIT & GOVERNANCE**

a) To receive, accept & sign the bank reconciliation & bank statements.

b) To consider quotes and donations

c) Approval of BACS payments as presented with invoices

d) To review the terms of reference for the Buildings & Assets Working Party and the Communications Working Party

e) To receive comments on risk assessment template, The Common & Furze Field Policy & Disaster & Emergency Plan

191/17

## **ENVIRONMENT, PUBLIC OPEN SPACES & BUILDINGS** **ENVIRONMENT WORKING PARTY**

To receive a verbal update on Tyttenhanger Park and grant application to Affinity Water and any other urgent matters

### **BUILDINGS**

a) To receive verbal reports on the following;

- High Street Pavilion;



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- Old Air Raid Shelter;
- Roestock Park Scout & Guide Centre Committee;
- Charles Morris Hall Committee;
- Village Hall Council

**193/17**

## **LEGAL MATTERS**

- a) To receive an update of ongoing legal matters
- b) To approve budget for Lands Tribunal case 3YS52333
- c) To consider B2-1 application for title HD549112

**194/17**

## **PARISH ADMINISTRATION**

- a) **Clerk Report**
- b) **Correspondence Report**
- c) **Communications Report**
- d) **HR matters**

**195/17**

## **ANY OTHER BUSINESS**

To receive any comments from Councillors, deal with any urgent matters agreed by the Chair or for matters to be raised and placed on agenda for the next meeting

**196/17**

If the Council resolve under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media must be excluded from the meeting as in consideration of the items of business their broadcast or publicity would be prejudicial to the public interest due to the confidential or commercial nature of the business to be transacted.

\*Phones and other equipment may be used to film, audio record, tweet or blog from this meeting by an individual Council member or a member of the public. No part of the meeting room is exempt from public filming unless the meeting resolves to go into exempt session as described above.