



COLNEY HEATH PARISH COUNCIL

Alban Park Office
Windfall House, D1, The Courtyard
Alban Park, St Albans
Hertfordshire AL4 0LA

Colney Heath Village Office
83 High Street
Colney Heath
Hertfordshire AL4 0NS

Tel: 01727 825314

Email: clerk@colneyheathparishcouncil.gov.uk

1st September 2017

To Members of the Parish Council,

Councillors, Peter Cook (Chair), Derrick Crump (Vice-Chair), Kevin Barnes, Susan Devi, Cecilia Hathaway, Pam McDonagh, Margaret Nash, Mark Ouzman and Russell Solts

The next meeting of the **Parish Council** will be held in Charles Morris Hall, Tyttenhanger on **Thursday 7th September at 7.30pm** when your presence is summoned for transacting the business outlined below.

The press and public are welcome to attend the meeting.

Lisa Chaplin
Clerk to Colney Heath Parish Council

**THE MEETING WILL
BE AUDIO RECORDED**

AGENDA

- 169/17 APOLOGIES**
To receive and accept apologies for absence
- 170/17 DECLARATIONS OF INTEREST**
a) To receive declarations of interest from councillors on items the agenda
b) To receive written requests for dispensations for declarable interests
c) To grant any requests for dispensation as appropriate
- 171/17 QUESTIONS FROM THE PUBLIC**
Members of the public may make representation, ask questions or give evidence in respect of the business on the agenda for a maximum of 3 minutes.
- 172/17 MINUTES OF PREVIOUS MEETINGS OF THE PARISH COUNCIL**
a) To accept and sign the minutes of the Full Meeting of the Parish Council held on Thursday 10 August 2017
b) To review and accept the matters arising/action report



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173/17

REPORTS FROM COUNTY, DISTRICT COUNCILLORS & EXTERNAL BODIES

To hear verbal reports or accept and note written reports, if provided from:

- a) County Councillors
- b) District Councillors
- c) Police & Crime Report
- d) Hertfordshire County Council/Highways
- e) Highfield Park Trust – Trust Office Update

174/17

PLANNING

LISTS, APPLICATIONS, RECOMMENDATIONS, REFUSALS & ENFORCEMENTS.

- a) The Council have received and will discuss the following applications;

5/2017/2081 – Hobbs Close, Oaklands AL4 0TQ
5/2017/2118 – East Lodge, Oaklands Lane, Smallford
5/2017/2181 – Swans Close, Oaklands AL4 0TL
5/2017/2230 – Church Croft, Highfield AL4 0GG
5/2017/2248 – Hill End Lane, Highfield AL4 0AJ
5/2017/2201 – Newfield Way, Highfield AL4 0GB
5/2017/2208 – Oaklands Lane, Smallford AL4 0HS
5/2017/2261 – Chivenor Place, Highfield AL4 0AD
5/2017/2313 – Sleapcross Gardens, Smallford AL4 0RX
5/2017/2346 – Barley Mow PH, St Albans AL4 0RP
5/2017/2366 – The Cock, High St, Colney Heath AL4 0NU
5/2017/2368 – Fredericks Wood, Coursers Road, Colney Heath
TPO/2017/0412, TPO1254 – Barts Close, Highfield AL4 0BY

- b) Refusals & Enforcements update

175/17

FINANCE, AUDIT & GOVERNANCE

- a) To receive, accept & sign the bank reconciliation & bank statements.
- b) To consider quotes and donations
- c) To consider grant applications
- d) Approval of BACS payments as presented with invoices
- e) To receive and review IA Action Plan & Audit response
- f) To receive and review Q1 budget report
- g) FOI response review re: Alban Park
- h) Business Risk & Risk Assessment Review 2017/18

176/17

ENVIRONMENT, PUBLIC OPEN SPACES & BUILDINGS **ENVIRONMENT WORKING PARTY**

- a) To receive & review the Common and Recreation reports from Environment Working Party



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OPEN SPACES WORKS

- b) Arrangements for lockable bollards including correspondence and wayleave requests from residents

BUILDINGS

- c) To receive verbal or written reports if presented, to include

- High Street Pavilion;
- Old Air Raid Shelter;
- Roestock Park Scout Hut;
- Charles Morris Hall Committee;
- Village Hall Council

177/17

LEGAL MATTERS

To receive an update of ongoing legal matters

178/17

REVIEW OF PARISH OFFICE & FEASIBILITY STUDY

179/17

PARISH ADMINISTRATION

- a) Clerk Report
b) Correspondence Report
c) Communications Report

180/17

ANY OTHER BUSINESS

To receive any comments from Councillors, deal with any urgent matters agreed by the Chair or for matters to be raised and placed on agenda for the next meeting

181/17

If the Council resolve under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media must be excluded from the meeting as in consideration of the items of business their broadcast or publicity would be prejudicial to the public interest due to the confidential or commercial nature of the business to be transacted

*Phones and other equipment may be used to film, audio record, tweet or blog from this meeting by an individual Council member or a member of the public. No part of the meeting room is exempt from public filming unless the meeting resolves to go into exempt session as described above.