



Colney Heath Parish Council Meeting

Thursday 8 September 2016

in Colney Heath Village Hall at 19.45pm

Members of the public & press are invited to attend this meeting. On occasion it may become necessary to discuss items 'in committee' these exempt items must exclude members of the public and press. A list of exempt item topics can be obtained from the Parish Office.

Lisa Chaplin

Clerk to Colney Heath Parish Council

AGENDA

- 16/106 APOLOGIES**
Apologies have been received from Cllr Kevin Barnes
The Parish Office to receive apologies for absence at the meeting or in advance
- 16/107 DECLARATIONS OF INTEREST**
a) To receive declarations of interest from councillors on items the agenda
b) To receive written requests for dispensations for declarable interests; and
c) To grant any requests for dispensation as appropriate
- 16/108 APPROVAL OF FULL COUNCIL MINUTES of THURSDAY 7 JULY 2016**
To confirm the minutes of the Full Council meeting of Thursday 7 July 2016
Proposed:-
Seconded:-
- 16/109 MATTERS ARISING FROM THE ABOVE MINUTES**
To receive matters arising from the above minutes not on the Agenda
- 16/110 COUNCIL DOCUMENTATION**
Compliance review – Debbie Marsh skeleton plan for comment by Councillors
Appointment of Lead Members to Committees, Working Parties & Outside Bodies.
- 16/111 SCHEDULE OF MEETING DATES**
- 16/112 REPORTS FROM EXTERNAL BODIES**
County Councillor Report
District Councillor Report
Police & Crime Report

FINANCE

COLNEY HEATH PARISH COUNCIL

The Parish Office

83 High Street

Colney Heath

Hertfordshire AL4 0NS

Tel: 01727 825314 Email: clerk@colneyheathparishcouncil.gov.uk



16/113 FINANCE REPORT
To receive the bank statement, bank reconciliation and budget report
To consider quotes, donations and receive funding.

16/114 INTERNAL AUDIT 2015/16
Update on BDO

16/115 APPROVAL OF CHEQUES & PAYMENTS AUGUST & SEPTEMBER 2016
Proposed:
Seconded:

PLANNING

16/116 LISTS, APPLICATIONS, RECOMMENDATIONS, REFUSALS & ENFORCEMENTS.
To review Planning Applications since July meeting
To review Report of Decisions since July meeting
Refusals & Enforcements matters members may wish to bring to the attention of the Council

16/118 HIGHWAYS GENERAL REPORT
To review report if any

ENVIRONMENT, PUBLIC OPEN SPACES; ALLOTMENTS & BUILDINGS

16/119 ENVIRONMENT STAFF - PARISH REPORTS
Receive reports from clerk and environment staff and resolve appropriate actions.
Parks including children's play areas
Common
Closed Curchyard
Managed gardens

16/120 ALLOTMENTS – GLOUCESTER PARK
To review report

16/121 BUILDINGS
To review reports:
High Street Pavilion - Colney Heath Football Club
Old Air Raid Shelter – Colney Heath Football Club
Roestock Park Scout Hut Lease

16/122 COMMUNITY REPORTS
Highfield Park Trust
Community Bus
Village Hall Committee
Charles Morris Hall Committee

ADMINISTRATION – CORRESPONDENCE & REPORTING

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- 16/123 CLERK REPORT**
Review draft work plan
Approve office furniture & IT request
- 16/124 CORRESPONDENCE**
To debate & respond where appropriate to items of correspondence received.
- a) Mr H Scott – purchase of land for pony - Clerk responding
 - b) Lewis Hart – Roestock Park basketball net – further action?
 - c) Lesley Lewis – Condition of Furzefield & Cycle path MN responded
 - d) Letter, Cllr T Swendell – Weeds in Redbourn
 - e) Jamie Day/Strutt & Parker – minutes request, Tyttenhanger/Bridge
 - f) Sally Britton – complaint horses & speeding – Clerk responded
- 16/125 PARISH COMMUNICATIONS**
Parish Matters & Chronicle/Newsletter
Website review and update
Facebook
Twitter
- 16/126 EVENTS**
Colney Heath OAP's Christmas Lunch
Highfield Children's Christmas Party
Community Flood Warden Drop in Session – 19th October
- 16/127 PUBLIC QUESTIONS**
Members of the public are invited to ask questions about items on the agenda
- 16/128 MEMBERS QUESTIONS OR URGENT MATTERS**
To receive any comments from Councillors or deal with any urgent matters agreed by the Chair.
- 16/129 ITEMS RAISED FOR NEXT MEETING**
To suggest agenda items for the next meeting of the Parish Council:
- a) Neighbourhood Plan – report to be produced for October meeting
 - b) A414 Longabout – report being finalised
 - c) Crime Issues - PCSO Andrew Shephard & Michaela Andrews unable to attend Sept meeting.
- 16/130**
To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest due to the confidential nature of the business to be transacted.
- 16/131 PARISH COUNCIL STAFF MATTERS**
To receive report from HR Working Party 31 August 2016
To receive matters arising and not on the agenda
- 16/132 TREASURE TOTS**
To receive report from Margaret Nash

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**COLNEY HEATH PARISH COUNCIL
2 SEPTEMBER 2016**