

COLNEY HEATH PARISH COUNCIL.

FULL COUNCIL MEETING

9th JANUARY 2014

TO ALL MEMBERS OF THE COUNCIL – AGENDA THURSDAY 9TH JANUARY 2014

**Cllr R Solts-Chair –Cllr K Barnes Vice Chair -Cllr J Day -Cllr D Horner-Cllr C Brazier-
Cllr D Crump-Cllr E Martin-Cllr M Nash –One Vacancy -all- please take note;-**

NOTICE IS HEREBY GIVEN to attend a meeting of Colney Heath Parish Council to be held on
Thursday 9TH JANUARY 2014 at CHARLES MORRIS HALL-TYTTENHANGER GREEN at 8.00pm

The meeting is open to members of the public who will be made welcome unless the Council do otherwise
RESOLVE on item(s) if (contained in Part II-if following*) where members of the public & Press are excluded
(Planning part is compiled & data received to date by;-Deputy Clerk to the Council Mrs Kim Parker-Mead-(@ 29/11/13)

AGENDA

1228 APOLOGIES, ANNOUNCEMENTS

The Chair Cllr R Solts is to receive and accept apologies for absence. Apologies in advance from Cllr K Barnes. The ratification of the Budget & Precept and Grant Aid for 2014-15 this is an important topic-seeking member's decision. Parish Council Vacancy if no election called.

1229 DECLARATIONS

To receive any Members Declarations of interest in the following items on the agenda. Member's declarations (DPI) suggested by Clerk regarding the precept setting in the parish.

1230 APPROVAL OF MINUTES DECEMBER 2013

To accept and sign the minutes of the Full Council minutes of 5th December 2013

Proposed

Seconded

1231 MATTERS ARISING FROM THE ABOVE MINUTES

To note matters arising from the previous minutes. *Note hard copy of the December2013 minutes available from the parish office on day of the meeting and will appear on web site after approval on 10th January 2014*

1232 PARISH WEB SITE

Members and Clerk to report on updates required to or on the site and any member input.

1233 PARISH RESILIENCE ISSUES

Outcome of power outages and flood emergency issues over Christmas/New year members to report, note- E.A and Power Networks sent out warnings and issued follow up reports-since has become a national issue, government minister, and agencies now involved.

1234 CENTENARY OF GREAT WAR-1914-2014

The significance of the sacrifices is being commemorated this year, is this council to mark the occasion; Cllr Brazier requested the debate, to involve Church & JMI-CHPC & others.

1235 VACANCY FOR NEW MEMBER

Clerk seeks approval to put out notices assuming no election will be called-advice SADC

1236 ELECTORAL REVIEW

Is council intending to request an Electoral review, will have cost and other implications.

FINANCE

1237 APPROVAL OF CHEQUE & PAYMENTS JANUARY 2014

The Clerk will present a short report of payments to meeting and explanation to council
Expenditure-Income-Investments

Proposed;-

Seconded;-

1238 APPROVAL OF PART II BUDGET/PRECEPT MINUTES 5TH DECEMBER

To approve the CHPC budget and prior to submission of precept request to SADC in main issues noted at the budget meeting and reports from SADC corporate finance unless further debate-(approve with 1239) Decision-guidance to Clerk (P2) regarding Pavilion rent review.

1239 GRANT PAYMENTS-2014-15

In view of precept issues, do members wish to maintain or consider reduction in Grant List? Alternatively changes in proportion to Part II debate (*Members are approving 1228/9-jointly*)

Proposed;-

Seconded;-

1240 OTHER FINANCIAL MATTERS

Clerk or Members to report on any issues. Note the St Albans Association of Town and Parish Councils meet on 14th January 2014 and a topic will be local precepts

1241 HIGHWAYS REPORTS

Report from Cllr Nash or Clerk submissions for HLB- required by County Cllr Gordon, prior to Highways meeting in new-year, some ideas already sent. High Street kerbing near Wistlea Crescent reported into Highways fault control. Cllr Crump suggestions 13/12/2013-passed on to same, relate to HLB improvements list. Springfield Road area walkabout recently noted with Cllr Gordon and Highways officer.

PLANNING

1242 GENERAL REPORT-

To consider the latest planning issues as listed-or other planning comments received from Councillors- & planning questions to resolve & note electronically circulated planning detail lists and information or links of the district site to members since last meeting.

Members attention to;-

Parish office has note of planning issues reported in Colney Heath-Chair is to question the members on topics-do District Council Members have any other issues or facts to report.

1243 CURRENT PINS APPEALS

No reports

Approval-Chester Nurseries 42 Oaklands Lane-Residential Development of 22 new homes on the site of the Nursery-refs-following a Public Inquiry. Refs-5/2012/0831-see report.

Appeal Lodged to PINS for 91 Tollgate Road Colney Heath AL4 0PX-refs 5/2013/1633

1244 PLANNING LISTS-APPLICATIONS-RECOMMENDATIONS & REFUSALS

See separate attached detail sheet-on Appendix-1

Reports of decisions are on the attached detail sheet Appendix 1 including Refusals

This includes the application for Oaklands 5/2013/2589 to build 348 dwellings, -members have decided not to hold a public meeting in favour of sending letter (12/12/2013) objecting on GB -infrastructure- traffic issues.-Letter r also received from resident Peter Ackroyd.

Applications Refused by District Council-Committee, Inquiry or other

Application 5/2013/2746-Full-Land adj-1 High Street Colney Heath Change of use Land at Public House car park to Class 3 residential development. A Block of Three Flats & parking-note nearby listed building Queens Head a former public house, now a residence.

1245 MAJOR DEVELOPMENTS TO NOTE IN THE AREA OR PARISH

Several major schemes to be noted here following and for member's attention>

- a) **NEW BARNFIELD (HATFIELD) WASTE SITE & WASTE STRATEGY**-Letter received noting Sec of State expected to deliver decision(s) by May 2014.
- b) **WELWYN & HATFIELD EMERGING CORE STRATEGY**-Any reports?
- c) **LAND AT RADLETT AERODROME-HELIOSLOUGH-STRIFE** meeting 9/12
- d) **LUTON AIRPORT**-Any reports?
- e) **FOOTBALL STADIUM 5000 SEATS-PROPOSAL IN COLNEY HEATH-**

1246 NEIGHBOURHOOD PLAN

Project Manager Jeff Lewis to report to council on meetings or any other group meetings to report or give overview. A press release issued to review action of CHPC on the plan

1247 GREEN BELT REVIEW-PART 2 published 18th DECEMBER 2013

To note two District Council's reports October & December on this important topic available on web site. Issues on SKM report- East of St Albans for Colney Heath are on pages 31-43 In two parts, this report is linked to a district housing review commissioned by SADC to support the required housing numbers and emerging Core Strategy Plan in about 2015.

1248 PUBLIC QUESTIONS

Opportunity for public and parishioners attending to raise issues and questions to councillors.

Refreshments served during approx. 5 min recess.

Please note your attention is drawn to the procedure of notification to the Clerk 7 DAYS prior to meeting. Note question raised are not necessarily included in the procedure or minutes, noted, or recorded there.

No sound recording- video- filming or other media or electronic or digital capture is allowed at any meeting of the council.

1249 PARISH REPORTS AVAILABLE

Parish Warden-Time sheet

Ranger Time sheet report

Parish Gardener-Time sheet

Fly Tipping-Reports

Anti-Social Behaviour-Incidents to be reported

PUBLIC OPEN SPACES & ENVIRONMENT-ALLOTMENTS and BUILDINGS

1250 LEAD MEMBER & ALLOTMENTS COMMITTEE REPORT

To receive any reports-New Lead Member required after Cllr Gowens resignation.

1251 COMMON LAND & PUBLIC OPEN SPACES

Progress on Commons Higher Level Stewardship (HLS) Clerk met Mark Carter again on 20th & 27th November set dates/work plan with contractor Arborcare and to file PINS application. Progress over seats on the common, re earlier suggestion from Mr Dobbins and a further wooden bench being donated from the relatives of Keith Doughty. Cllr Brazier to report. Commons -Parking area review, Church Lane-new posts-High Street Q/H- end restricting. Coal Post 33, Clerk in contact with C.O.L over offer to re-site on Common. Listing issues. Clerk in contact with legal firm Freeth Cartwright over new lease and land registration for Malcom's Pond, now owned by Gascoigne Estates-under a holding named Morion 1&2 Ltd

1252 ENVIRONMENT ISSUES & RECYCLING

Member's reports if available

Request for Dog Bin from resident in Hall Gardens area-nearest is in Roestock Park

1253 FORMER BT TRIAL SITE-

Discussion is continuing with agents and district council.

1254 HIGH STREET RECREATION AREA & CHFC PAVILION

Office has received insurance claim cheque for £1946 -repair works now going ahead

Minutes of monthly CHFC reports are available from office or already circulated.
Set of keys requested from Secretary, our leased building for safekeeping in office key store
Further incident of leak of incoming mains water repaired recently.

COMMUNITY REPORTS

1255 COMMUNITY BUS

Reports from Cllr Horner, bus service continuing on 2nd January 2014.

1256 VILLAGE HALL COMMITTEE-COUNCIL MEMBERS

Report from Cllr Horner

1257 TREASURE TOTS

To receive a report from Cllr Horner, new term starts, council to meet with JMI over intake and HCC education review to be set later in January

1258 HIGHFIELD PARK TRUST

Report if available the trustee member is Cllr K Barnes

INFORMATION & REPORTS

1259 LISTED FOR MEMBERS ATTENTION

See appendix 2-members to note information to follow and available at meeting.

1260 MEMBERS ATTENDING MEETINGS ON BEHALF OF THE COUNCIL

Meeting on 14th January 2014, can a member attend please? Future planned 2014 meetings planned are April-July –October-CHPC to host and January 2015. Circulated.

To note letter from SADALC 23 Oct 2013 to Cllr Robert Gordon HCC over parish charter issues-controversial and now progressed to most Clerks in SADC area-and ongoing opinion differences over joint parish-district-county working relationship-which appears failing.

1261 PARISH & COUNCIL EVENTS

Cllr Horner may report on Christmas Lunch at St Marks Church Room 13th December 2013.

1262 CORRESPONDENCE

Reports;-Clerk has responded to a resident over an F.O.I matter back to May 2013.

To note OFSTED report local secondary school in Colney Heath Lane where Head teacher has resigned and school placed in special measures, effect on school placements likely.

New resident moving in to AL4 0QR postcode area reports poor broadband and slow.

E-mail from High Street resident over parking issues with Cars Sales employees and the retail site in High Street. We have no powers, SADC enforcement have been contacted by resident

1263 PARISH MATTERS OFFICE & CHRONICLE

Clerk to take up matters debated at December meeting, and to review with Editor next time.

1264 CHRISTMAS BISCUITS

Member's reports and updates to Deputy Clerk after delivering gift to pensioners

1265 MEMBERS QUESTIONS OR LATE MATTERS

To receive any questions from Councillors or Clerk & to advise any late matters.

See Appendices 1 & 2-following on green paper (if hard copy) on following pages

The meeting closed at.....

John Dean
Clerk to the Council

1244 APPENDIX 1

PLANNING LISTS-December/January 2013-14

(Planning Advisory Committee)

Planning List received

PLANNING-December 2013-INTERIM LIST PUBLISHED AT 3/01/14*

(Planning Advisory Committee)

Planning List received

| Number | Address | Application | Decision/Recommendation |
|---------------|---------------------------------------|--|--|
| 5/2013/2589 | Oaklands College | Comprehensive Redevelopment to provide new and refurbished college buildings. Enabling residential development of 348 dwellings, car parking, associated access and landscaping, including demolition of existing buildings. | SADC have given this an extension of time and they should make a decision by 20 th February 2013 CHPC agreed to send a separate letter |
| 5/2013/2893 | 71 Colney Heath Lane | Part single and part two storey side extension, alterations to boundary hedge and new rear facing first floor window (resub following approval 5/13/1682) | No objections |
| 5/2013/2875 | ASPAR Pharmaceuticals Acrewood Way | Discharge of Condition 24 (surface water drainage) of planning permission 5/2011/1758 dated 25/05/2012 for side and rear extension to existing warehouse and new plant enclosure, alterations to openings and landscaping | No objections |
| 5/2013/2814 | Glyn Hopkin | Construction of vehicle valeting building (amendment to planning permission 5/2013/1120) dated 2/7/2013) | No objections |
| 5/2013/2836 | 28 Newfield Way | Garage conversion with alteration to openings | No objections – Comments on SADC Website |
| 5/2013/2967 | 1 Park Corner | Two storey side and rear extension and alterations to openings | No objections – Comments on SADC website |
| 5/2013/2975 | Park Cottage Tollgate Rd | Certificate of Lawfulness (proposed) - New stable block and associated tack, feed/hay store, associated yard area and new access track | No objections – Comments on SADC website |
| 5/2013/2998 | 11 Cairns Close | Single storey and first floor rear extension and partial garage conversion (resubmission following withdrawal of 5/2013/2370) | No objections – Comments on SADC website |
| 5/2013/2999 | 9 Cairns Close | Single storey and first floor rear extensions and garage conversion with alteration to openings | No objections – Comments on SADC website |

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|-------------|-------------------------|--|---|
| | | (resubmission following withdrawal of 5/2013/2369) | |
| 5/2013/2825 | Highfield Park Trust | Change of Use from agricultural land to class (D2) former playing fields with extra parking for approx 10 cars on access drive (retrospective) (resubmission following invalid application 5/2013/1972) | Agreement - Ring Lindsay Jones - Planning Dept 8 th January re CHPC comments |
| 5/2013/2861 | 5 Roestock Gardens | First floor side extension, garage conversion and alteration to openings | No objections – Comments on SADC website |
| 5/2013/2878 | Hawthorns Roestock Lane | Certificate of Lawfulness (existing) -The Land has been used for the stationing of a lorry for an uninterrupted period of more than 10 years at Land at rear | No objections – Comments on SADC website |
| 5/2013/2894 | Orbital Service Station | Redevelopment of service station including installation of replacement storage tanks, new fill point station with associated pipework, pump dispensers, canopy alterations and extensions, drainage and resurfacing works | No objections – Comments on SADC website |
| 5/2013/2955 | The Grange | Discharge of Conditions 2 (details of materials), 4 (bin and cycle stores) and 5 (hard landscaping) of planning permission 5/2012/3298 dated 04/07/2013 for Conversion of existing building from 23 sheltered accommodation flats to 16 general needs affordable housing flats, alterations to openings, replacement of existing balcony with pitched roof canopy, new vehicle access and additional parking and landscaping | No objections |
| 5/2013/2991 | 54 Tollgate Rd | Single storey rear extension | No objections - Comments on SADC website |
| 5/2013/3030 | 16 Puddingstone Drive | Certificate of Lawfulness (proposed) - Partial demolition of existing conservatory and rebuilding with new doors, windows and rooflights | No objections - Comments on SADC website |
| 5/2013/2564 | 99 High Street | Construction of log cabin (retrospective) | No objections |
| 5/2013/3018 | 2 Tyttenhanger Green | Certificate of Lawfulness (proposed) - Garage conversion with new window to replace garage door | No objections |
| 5/2013/3028 | Oaklands College | Discharge of Condition 3 (samples of materials) of planning permission 5/2012/1972 dated 12/09/2012 for | No objections |

| | | | |
|-------------|--------------------------|--|---------------|
| | | Replacement barn for educational and training use | |
| 5/2013/3136 | 65 Colney Heath Lane | Certificate of Lawfulness (proposed) - Fitting of a velux roof windows to existing front elevation | No objections |
| 5/2013/3183 | Wickes Building Supplies | New mezzanine floor and external fire escape door and staircase to existing retail unit | No objections |
| 5/2013/3187 | Glyn Hopkin | Discharge of Conditions 7 (verification plan) and 8 (verification report) of planning permission 5/2013/1120 dated 02/07/2013 for Demolition of existing external wash bay and skip storage area and construction of new vehicle valeting building | No objections |

Planning Approvals & Decisions

| Number | Address | Application | SCADC Decision |
|-------------|-------------------------|--|------------------------------------|
| 5/2013/2364 | 1 Smallford Lane | Single storey rear extension (resubmission following refusal of 5/2013/1513) | DC4 Refusal |
| 5/2013/2369 | 9 Cairns Close | Single storey and first floor rear extensions and garage conversion with alterations to openings | Withdrawn |
| 5/2013/2370 | 11 Cairns Close | Single storey and first floor rear extension | Withdrawn |
| 5/2013/2267 | 3 Housefield Way | Single storey rear extension, garage conversion and alterations to openings (resubmission following invalid application 5/2013/1314) | DC3 Conditional Permission |
| 5/2013/2453 | 57 Princess Diana Drive | Single storey front and two storey side extension, single storey rear extension and demolition of existing garage | DC4 Refusal |
| 5/2013/2602 | 69 Firwood Avenue | Part single, part two storey side extension, single storey rear extension, alterations to openings and rear rooflights | DC3 Conditional Permission |
| 5/2013/2598 | 69 Firwood Avenue | Double garage with study room at first floor, timber access bridge and new vehicle access | DC4 Refusal |
| 5/2013/2607 | 2 Meadway | Certificate of Lawfulness (proposed) - Single storey rear extension | Certificate of Lawfulness Approved |
| 5/2013/3028 | Oaklands College | Discharge of Condition 3 (samples of materials) of planning | Discharge of condition – |

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|-------------|---------------------------------|--|--|
| | | permission 5/2012/1972 dated 12/09/2012 for Replacement barn for educational and training use | Approved |
| 5/2013/2691 | 86 Highfield Lane | Part single, part two storey side extension and alterations to openings | DC3 Conditional Permission |
| 5/2013/2701 | 118 Roestock Lane | Certificate of Lawfulness (proposed) - Single storey rear extension | Certificate of Lawfulness Refused |
| 5/2013/2875 | ASPAR Pharmaceuticals | Discharge of Condition 24 (surface water drainage) of planning permission 5/2011/1758 dated 25/05/2012 for side and rear extension to existing warehouse and new plant enclosure, alterations to openings and landscaping | Discharge of Condition – Approved |
| 5/2013/2814 | Glyn Hopkin Limited | Construction of vehicle valeting building (amendment to planning permission 5/2013/1120 dated 02/07/2013) | DC3 Conditional Permission |
| 5/2013/2893 | 71 Colney Heath Lane | Part single and part two storey side extension, alterations to boundary hedge and new rear facing first floor window (resubmission following approval of 5/2013/1682) | DC3 Conditional Permission |
| 5/2013/2955 | The Grange | Discharge of Conditions 2 (details of materials), 4 (bin and cycle stores) and 5 (hard landscaping) of planning permission 5/2012/3298 dated 04/07/2013 for Conversion of existing building from 23 sheltered accommodation flats to 16 general needs affordable housing flats, alterations to openings, replacement of existing balcony with pitched roof canopy, new vehicle access and additional parking and landscaping | Discharge of Condition - Approved |
| 5/2013/3256 | Colney Heath Farm Coursers Road | Discharge of conditions-note Listed Building- | Details to members of c/tee-decision required- |
| 5/2013/3325 | 45 Wynches Farm Drive AL4 0XH | Works to Chimney stack | Details to members of c/tee-decision required |
| 5/2013/3328 | 18 Puddingstone Drive AL4 0GY | Two Storey rear ext | Details to members of c/tee-decision |
| 5/2013/3336 | 4 Puddingstone Drive AL40GY | First floor ext over garage-re submission-following approval of 5/2013/1658 | Details to members of c/tee-decision required |

Yellow flash are latest on since Christmas and New Year break.

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APPENDIX 2

1259 LISTED FOR MEMBERS ATTENTION INCLUDING SCADC MATTERS

DECEMBER 2013

Information to follow not available at time of compiling.

End of agenda and reports 9 pages-2924 words

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