

Colney Heath Parish Council



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MINUTES OF THE COLNEY HEATH FULL PARISH COUNCIL MEETING HELD AT COMMUNITY ROOM VILLAGE HALL 83 HIGH STREET COLNEY HEATH AL4 0NS ON THURSDAY 10th JUNE 2015 at 7.45pm

Present:-Cllr M Nash-Chair-Cllr D Crump Vice Chair-Cllr P Cook- Cllr K Barnes -Cllr R Solts-Note-Currently in Council there are new member Vacancies

Clerk: Mr J E Dean-Not present at meeting

Deputy Clerk:-Mrs K Parker-Mead

County Members attending; - Cllr D Gordon

Public Attendance: Jeff Lewis-Project Manager-Mrs G Moody-Mr Mrs Falk.

1721 APOLOGIES & ANNOUNCEMENTS

Chair Cllr M Nash who welcomed everyone to this meeting. Cllr Chris Thorpe has sent apologies for the meeting and the clerk John Dean is absent as he is in hospital. All councillors asked best regards to be sent to John. Also to welcome two potential new members (subject to vote) who applied for co-option. Deputy Clerk will take the minutes.

1722 DECLARATIONS

Cllr P Cook declared an interest in planning application for 20 Maslen Road, AL4 0GT

1723 APPROVAL MINUTES FULL COUNCIL MEETING on 10th June 2015

Minutes were read by page and were accepted, the document was subsequently approved as correct and **resolved**.

Proposed; - Cllr -R Solts

Seconded; -Cllr D Crump

1724 APPROVAL OF ANNUAL STATUTORY MEETING on 10th June 2015

Minutes were read by page and were accepted, the document was subsequently approved as correct and **resolved**.

Proposed; - Cllr R Solts

Seconded; -Cllr D Crump

1725 MATTERS ARISING FROM THE MINUTES

Corrections will be noted on final document

1726 DECISION AND APPOINTMENTS OF LEAD MEMBERS TO COMMITTEES

This was debated and amended and will be checked finally at the next meeting and added to website after.

1727 CO-OPTION OF TWO NEW PARISH COUNCILLORS

It was resolved and agreed by all members present to co-opt the following persons on to the Parish Council. Both complied with the procedural requirements and being on the electoral role and after nomination took their places.

Ms Cecilia Hathaway, 16 Bullens Green Lane, Colney Heath, AL4 0QS

Ms Pam McDonagh, 20 Starlight Way, St Albans, AL4 0JP

1728 PARISH WEBSITE

The Google audience overview was sent to all councillors prior to meeting to look. Comments were that it wasn't very thorough but it was agreed to be continued and sent to all councillors.

FINANCE

1729 APPROVAL OF CHEQUES AND PAYMENTS JUNE 2015

The Clerk presented a report to members and explained the financial details to the meeting. The Cheques in June amounted to £ 12517.45 incl Vat It was Resolved to approve

Proposed by; - Cllr R Solts

Seconded by; - Cllr K Barnes

Cheque signing approval

It had been agreed at the preceding ASM to change the cheque signatories to include the following-Cllr M Nash-Cllr K Barnes-Cllr R Solts. Those past members stepping down will now be removed. With only one member able to sign until a new mandate is finally approved by the bank the Clerk will countersign.

1730 AUDIT – 2014-2015

Members considered the internal audit papers and the Chair signed. Members asked if next year that it could be provided to them before the meeting so they had more time to look at it.

Proposed by; - Cllr C Hathaway

Seconded by; - Cllr P Cook

PLANNING COMMITTEE

1731 GENERAL PLANNING REPORT

Cllr Solts requested a second note be sent to the District Councillors seeking help regarding the plethora of signs on the Hatfield Road.

1732 PLANNING LISTS APPLICATIONS-RECOMMENDATIONS & REFUSALS

Members in debate accepted to send agreed observations along with the other comments from the meeting are then e-mailed to SADC in the usual format after the meeting.

1733 CURRENT PINS APPEALS & PUBLIC INQUIRY if LISTED

At this time, there were three appeals, as listed on the sheet to members did not have any comments to add this time.

1734 NEIGHBOURHOOD PLAN

The NP Project Manager provided a Progress Report. Included were two requests from June's Steering Group Meeting–



- permission to publish the booklet containing the full list of items being considered as possible Policies and Proposals - so that the submitted ideas are available for public comment
- advice/guidance/decision on whether to hold both a 2nd Survey and a Draft Plan or just a Draft Plan

Following an extensive discussion, no votes were taken but it was decided to open the next Steering Group Meeting (22nd June) to all Councillors so that an in-depth discussion could be had on the ideas being put forward by the Seven Community Working Parties for consideration as Planning Policies and Proposals. It was felt that the current booklet needs to be more coherent (eg across the seven communities) before it could be placed in the public domain.

Declarations of Interest and possible Conflict of Interests remain a sensitive subject with sincere concerns that The Neighbourhood Plan should not be jeopardised because we had not followed a rigorous process. Advice is being sought (and awaited) from Locality and SADC Planning Department.

An updated NP Project Timeline was presented that suggested that it could be a further two years before The Plan was finally submitted for its final stage – a public referendum is required.

A reminder that a workshop, on Sustainable Energy, would be taking place on Monday 15th June, hosted by UH Centre for Sustainable Communities.

The Project Leader was commended on the quality of the Reports that he has provided.

1735 PUBLIC QUESTIONS

There were no public questions.

1736 PARISH REPORTS AVAILABLE

Copies of the parish reports e-mailed for members and new councillors to see before the meeting, this was agreed to continue sending early copy via e-mail from Parish Warden and Ranger & Gardener reports this way in future.

1737 HIGHWAYS GENERAL REPORT

HLB ideas – emails from residents were forwarded to Alan Lusted about the traffic light Longabout trail.

ENVIRONMENT

1738 OPEN SPACES & ENVIRONMENT ALLOTMENTS and BUILDINGS

All plots have now been paid for and there is just one vacant plot.

1739 COMMON LAND RECREATION LAND & PUBLIC OPEN SPACES

Holes in the bottom field at CHFC were reported but not dealt with, reminder to be sent to CHFC as there is a public safety issue. Track issues raised by Chair of CH School PTA due to bad pot holes, Cllr Margaret Nash will e-mail to Mike Pendock at Lafarge.

1740 HIGHFIELD PARK TRUST

Cllr Barnes asked if parish warden had spoken to HPT about extra duties. The Clerk is to speak with the employee. Cllr Kevin Barnes reported there has been a problem with

motorcyclists causing a nuisance. Reminder that the fete is coming up and a showing at the open Air theatre

COMMUNITY REPORTS

1741 COMMUNITY BUS

Cllr Thorpe has taken over from past member now retired after election. Cllr Thorpe sent in a report which was well received by the members and he had also produced a certificate of appreciation to give to volunteers who had past helped with community bus which was approved by members.

1742 VILLAGE HALL

All communications must be in letter form from CHPC not by e-mail via the Clerk from the Parish Office.

1743 TREASURE TOTS

Treasure Tots report was sent round prior to meeting for members to consider. A new more professional format was agreed to be looked into by the Chairman and the Manager. The Clerk intends to brief members at a later meeting on financial aspects.

1744 ADMINISTRATION-INFORMATION-CORRESPONDENCE-& REPORTING **INFORMATION & PARISH REPORTS AVAILABLE IN APPENDIX 2**

Members had noted the reports, none of which has any further issues.

1745 MEMBERS ATTENDING MEETINGS ON BEHALF OF THE COUNCIL

Cllr Peter Cook and Cllr Nash attended Flood meeting held at London Colney by SADC. Cllr P Cook is attending the Parish Conference at Redbourn on 16th June 2015.

1746 INVITE REPORTS FROM DISTRICT OR COUNTY COUNCILLORS

County Cllr Gordon reported she had been meeting at the Herts Police HQ 10th June 2015 about Fly Grazing, which was also attended by Lyn Myland. Dreda explained there is new legislation giving land owners greater powers. County Cllr Gordon felt she has made some progress with HCC on several issues explained here.

1747 CORRESPONDENCE

Other than issues already raised, no further reports

1748 PARISH MATTERS OFFICE AND CHRONICLE

The Editor is looking for a person to take over the whole distribution task. Cllr M Nash will do parish matters for the next chronicle edition.

1749 LARKS IN THE PARKS

This is being organised by District Cllr Brazier. The theme this year is an English Country Garden. The date is Sunday 28th June 12 noon to 5pm and will be held in Roestock Park.

1750 CRIME ISSUES

An e-mail has been received from a member of the public about van thefts this has been passed to Herts Police..

1751 MEMBERS QUESTIONS OR LATE MATTERS

No matters to report this time



1752 DATE OF NEXT MEETING

The next full council meeting takes place on Thursday 2nd July 2015 at 7.45pm

The Chair thanked everyone for attending.

The meeting closed at-22.15hrs

Kim Parker-Mead



Deputy Clerk to the Council

Note-Planning listing is not included in the minutes-please refer to the appendix list

Disclaimer-The Minutes are in draft- format until agreed and approved at the next full council meeting. No facts or expression matters here in any way so noted considered final until the Chair signs the document. Our publication of the minutes are in good faith for public information and should not be taken as a full statement of fact unless properly supported by evidence or documentation-No copies can be taken without the written permission of Chair or Clerk. No electronic scanning or transmission allowed other than by the office or produced on our web site. **NOTE**-Appendices that were already part of the agenda (are not