

COLNEY HEATH PARISH COUNCIL

Colney Heath Village Office

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MINUTES OF THE COLNEY HEATH PARISH COUNCIL MEETING HELD AT COLNEY HEATH VILLAGE HALL, COLNEY HEATH, ON THURSDAY 19 JANUARY 2017 AT 8pm Note – the meeting started at (8.40pm)

PRESENT: Cllr R Solts (Chair), Cllr P Cook, Cllr R Solts, Cllr M Nash, Cllr D Crump, Cllr P McDonagh, Cllr C Hathaway, (two vacancies)

OTHER ATTENDEES: L Chaplin (Clerk)

17/26 CHAIR

It was RESOLVED that Cllr Solts would take the Chair for this budget meeting.

17/27 APOLOGIES

Apologies have been received from Councillor Barnes

17/28 DECLARATIONS OF INTEREST

- a) To receive declarations of interest from Councillors on items the agenda
- Cllr Nash declared she is married to the Common Ranger.
- b) To receive written requests for dispensations for declarable interests; and
- c) To grant any requests for dispensation as appropriate

17/29 QUESTIONS FROM THE PUBLIC & GUEST SPEAKERS

None

17/30 CURRENT FINANCIAL OVERVIEW

The Clerk presented reports giving an overview of the CHPC current financial position. The documents to clarified for the Council the forward decision from seven months I&E and accounts and records.

Members commented that % increase and decreases and charts would be useful next time these documents are presented.

The subject line Admin/IT/Stationery/Office to be changed to Operating Costs.

Income and expenditure was discussed in detail by members.

The gross surplus from the closure of Treasure Tots Preschool was debated. ~~It was unanimously agreed that the money should be spent proportionately around the Parish on both sides of the A414.~~

Cllr McDonagh proposed that a range of different proposals be looked at from all areas of the Parish. It was RESOLVED that the surplus is 'ringfenced for youth projects and split equally between Colney Heath village and Highfield'

agreed due regard given for the needs of youth throughout the parish
AE



17/31 BUDGET PROPOSAL

The 2017/18 Budget statement was presented to Council by cost centre and proposed allocated budget amounts. These were debated and discussed in detail against 2015/16 actuals, and current year to Period 7. A number of adjustments were made.

The Council noted the decrease in expenditure during 2016/17 due to lack of office staff, ceasing of the Chronicle and reduction in Community Activities being the items where expenditure was lower than expected. 2015/16 figures were judged to be more appropriate comparison regarding budget setting for 2017/18.

17/32 GRANTS & DONATIONS

A grant policy and grant application form has been drafted using the HAPTC model documents. The Clerk presented this to members. It was **RESOLVED** that Cllr McDonagh would, due to her experience in governance and contracts, read and make comments on behalf of the Council. Once these have been incorporated the documents and agreed they will be sent to any applicants.

Action: Clerk

17/33 PRECEPT DECISION

After debate by members it was **RESOLVED** that St Albans District Council should be advised by the 27th January 2017 deadline that the demand for the Colney Heath Parish Council Precept 2017/18 be £173,250.00. (a 1.2% increase)

Action: Clerk

17/34 OTHER BUSINESS

Cheques

- Cheques were signed for January salaries.
- The license fee for the Alban Park office, the key deposit and first quarter rent cheque was paid. Cllr Cook will deliver to A & L Accountants in the morning and keys will be collected 1 Feb 2017.

17/35 DATE OF NEXT & FUTURE MEETINGS

The next **Parish Council Meeting** to be held on Thursday 9th February 2017 at Colney Heath Village Hall, Colney Heath.

Future Meetings - 2017

Full Council - 9th March, 7.30pm at Charles Morris Hall, Tyttenhanger

Full Council - 6th April, 7.30pm at Colney Heath Village Hall, Colney Heath

Annual Parish Meeting - 27th April, 7.30pm at Charles Morris Hall, Tyttenhanger

Annual Meeting of the Parish Council - 11th May 2017 - Election of Chair & appointment of Committees – Venue to be confirmed.

Meeting ended at 9.45pm