



COLNEY HEATH PARISH COUNCIL

Highfield Park Office
Highfield Park Visitor Centre
Hill End Lane
St Albans
Hertfordshire AL4 0RA
Tel: 01727 825314
Email: clerk@colneyheathparishcouncil.gov.uk

Colney Heath Village Office
83 High Street
Colney Heath
Hertfordshire AL4 0NS

4 October 2018

To Members of the Parish Council,

Councillors, Peter Cook (Chair), Derrick Crump (Vice-Chair), Kevin Barnes, Susan Devi, Iain Grant, Cecilia Hathaway, Margaret Nash, Mark Ouzman and Russell Solts.

You are summoned to attend the next meeting of **Colney Heath Parish Council** that will be held in Colney Heath School, High Street, Colney Heath AL4 0NP on **Thursday 11th October 2018 at 7.30pm** your presence is summoned for transacting the business outlined below.

The meeting is open to the press and public unless the Council do otherwise RESOLVE to enter private session where members of the public & press are excluded.

Lisa Chaplin
Clerk to Colney Heath Parish Council

**THE MEETING WILL BE
AUDIO RECORDED**

AGENDA

Paper
No.

- 141/18 APOLOGIES, ANNOUNCEMENTS**
To receive and accept apologies for absence
- 142/18 DECLARATIONS OF INTEREST**
a) To receive declarations of interest from members regarding this agenda
b) To receive written requests for dispensations for declarable interests; and
c) To grant any requests for dispensation as appropriate
- 143/18 QUESTIONS FROM THE PUBLIC**
Members of the public may make representation, ask questions or give evidence in respect of the business on the agenda for a maximum per item of 3 minutes. Guidance on public participation available from Parish Office
- 144/18 MINUTES OF PREVIOUS MEETINGS OF THE PARISH COUNCIL**
a) To accept and sign the minutes of the Full Meeting of the Parish Council held on Thursday 13 September 2018
b) To note urgent matters arising or raise matters from the matters arising/action report

144a

144b



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145/18

REPORTS FROM COUNTY, DISTRICT COUNCILLORS & EXTERNAL BODIES

To hear verbal reports or accept and note written reports, if provided from:

- St Albans District Council Chief Executive & Leader of Council
- County Councillors
- District Councillors
- Police and Crime
- Highfield Park Trust
- Village Hall Council

146/18

PLANNING - LISTS, APPLICATIONS, RECOMMENDATIONS, REFUSALS & ENFORCEMENTS.

- St Albans Strategic Local Plan – Regulation 19 Consultation
 - To report on public meeting held 3rd October 2018
 - To consider and agree draft response
 - to include Welwyn/Hatfield Local Plan & Ellenbrook CPark
 - to include Hertsmere Local Plan & Garden Village proposals
- The Council have received and will discuss the following applications:

5/2018/2188	Oaklands Lane, AL4 0HS
5/2018/2382	Colney Heath Lane, AL4 0TP
5/2018/2401	Charles Morris Hall, AL4 0RN
5/2018/2461	Princess Diana Drive, AL4 0DQ
5/2018/2492	Oaklands Lane, AL4 0HR
5/2018/0513	Appeal against decision – Oaklands Lane, AL4
5/2018/0349	Appeal against decision – Roestock Lane, AL4
PL/0948/2018	Lyon Way, AL4 0LB

146a

146b

147/18

FINANCE COMMITTEE

To adopt the terms of reference of the Finance Committee 2018/19
To receive and accept minutes from the Finance Committee meeting held 3rd October 2018
To receive and note a draft budget proposal for 2019/20 as presented to the Finance Committee meeting 2018/19

147

148/18

PAYMENTS, AUDIT & GOVERNANCE

- To receive, accept and sign the bank statements and reconciliation
- To receive, check and approve BACS payments
- To receive and note the External Audit Report from PKF Littlejohn
- To approve the appointment of an internal auditor for 2018/19
- CCTV project 2018
 - To consider quotes and select contractor

148a

148b

148c

148d

148e

149/18

CHRISTMAS 2018 & EVENTS 2019

- Christmas Trees & Lights
 - to agree 2018 - budget, location and quantity
- Parish Christmas Lunch 2018
- Larks in Parks
 - to review event 2018
 - to agree budget and event for 2019



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150/18

BUILDINGS & ASSETS

To review any urgent correspondence, verbal or written reports, to include

- a) High Street Pavilion & OAR Shelter
- b) Roestock Park Hut
- c) Charles Morris Hall
- d) Horseshoe Field
- e) Gloucester Park
- f) The Common and associated assets

150b

150e

151/18

ENVIRONMENT COMMITTEE

To receive and accept minutes of meeting held 19th September 2018

151

152/18

PARISH ADMINISTRATION

- a) Clerk Report
- b) Correspondence Summary

To note any matters of correspondence not listed elsewhere on the agenda

153/18

ANY OTHER BUSINESS

To receive any comments or questions from Councillors, deal with any urgent matters agreed by the Chair or to note matters to be placed on agenda for the next meeting. Items deferred for future agendas include:

November 2018

- Parish Magazine
- Legal Matters quarterly update
- Quarter 2 finance report
- Second Round of Grant Applications 2018/19

December 2018

- Review Internal Audit report
- Noticeboard Project Report
- Budget 2019/20

154 /18

If the Council resolve under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media must be excluded from the meeting as in consideration of the items of business their broadcast or publicity would be prejudicial to the public interest due to the confidential or commercial nature of the business to be transacted.

*Phones and other equipment may be used to film, audio record, tweet or blog from this meeting by an individual Council member or a member of the public. No part of the meeting room is exempt from public filming unless the meeting resolves to go into exempt session