



COLNEY HEATH PARISH COUNCIL

Highfield Park Office
Highfield Park Visitor Centre
Hill End Lane
St Albans
Hertfordshire AL4 0RA
Tel: 01727 825314
Email: clerk@colneyheathparishcouncil.gov.uk

Colney Heath Village Office
83 High Street
Colney Heath
Hertfordshire AL4 0NS

7 September 2018

To Members of the Parish Council,

Councillors, Peter Cook (Chair), Derrick Crump (Vice-Chair), Kevin Barnes, Susan Devi, Cecilia Hathaway, Margaret Nash, Mark Ouzman and Russell Solts. (one vacancy)

You are summoned to attend the next meeting of **Colney Heath Parish Council** that will be held in the Community Room of Colney Heath Village Hall, Colney Heath, AL4 0NS on **Thursday 13th September 2018 at 7.30pm** your presence is summoned for transacting the business outlined below.

The meeting is open to the press and public unless the Council do otherwise RESOLVE to enter private session where members of the public & press are excluded.

**THE MEETING WILL BE
AUDIO RECORDED**

Lisa Chaplin
Clerk to Colney Heath Parish Council

AGENDA

Paper
No.

- | | | |
|---------------|---|----------------------------|
| 128/18 | APOLOGIES, ANNOUNCEMENTS
To receive and accept apologies for absence | |
| 129/18 | DECLARATIONS OF INTEREST
a) To receive declarations of interest from members regarding this agenda
b) To receive written requests for dispensations for declarable interests; and
c) To grant any requests for dispensation as appropriate | |
| 130/18 | QUESTIONS FROM THE PUBLIC
Members of the public may make representation, ask questions or give evidence in respect of the business on the agenda for a maximum per item of 3 minutes. Guidance on public participation available from Parish Office | |
| 131/18 | MINUTES OF PREVIOUS MEETINGS OF THE PARISH COUNCIL
a) To accept and sign the minutes of the Full Meeting of the Parish Council held on Thursday 19 August 2018
b) To note urgent matters arising or raise matters from the matters arising/action report | 131a
131b |



COLNEY HEATH PARISH COUNCIL

Highfield Park Office
Highfield Park Visitor Centre
Hill End Lane
St Albans
Hertfordshire AL4 0RA
Tel: 01727 825314
Email: clerk@colneyheathparishcouncil.gov.uk

Colney Heath Village Office
83 High Street
Colney Heath
Hertfordshire AL4 0NS

132/18 **REPORTS FROM COUNTY, DISTRICT COUNCILLORS & EXTERNAL BODIES**

To hear verbal reports or accept and note written reports, if provided from:

- a) County Councillors
- b) District Councillors
- c) Police and Crime
- d) Highfield Park Trust

133/18 **VACANCY OF PARISH COUNCILLOR**

To welcome prospective candidates applying for the Councillor vacancy

133

134/18 **PLANNING - LISTS, APPLICATIONS, RECOMMENDATIONS, REFUSALS & ENFORCEMENTS.**

a) The Council have received and will discuss the following applications:

- 5/2018/1998 Sleepshyde Farm, AL4 0SE
- 5/2018/1861 Radio Nurseries, Oaklands Lane, AL4 0HS
- 5/2018/1904 Oaklands Lane, AL4 0HS
- 5/2018/2029 Oaklands College, AL4 0JA
- 5/2018/2078 Hall Gardens, AL4 0QF
- 5/2018/1900 Oaklands Lane, AL4 0HS
- 5/2018/1935 Oaklands College, AL4 0JA
- 5/2018/1970 Sleepshyde, AL4 0SE
- 5/2018/2006 Smallford Works, Smallford Lane, AL4 0SA
- 5/2018/1789 Notcutts, Hatfield Road, AL4 0HN
- 5/2018/2304 Oaklands College, AL4 0JA
- 5/2018/2103 Wistlea Crescent, AL4

b) Strategic Local Plans, St Albans, Welwyn Hatfield & Hertsmere public meetings & Consultation

134

135/18 **FINANCE, AUDIT & GOVERNANCE**

- a) To receive, accept and sign the bank statements and reconciliation
- b) To receive, check and approve BACS payments
- c) To receive, discuss proposal from Village Hall Council for ongoing use

135a

135b

135c

136/18 **BUILDINGS & ASSETS**

To review any urgent correspondence, verbal or written reports, to include

- a) High Street Pavilion
- b) OAR Shelter
- c) Roestock Park Hut
- d) Roestock MUGA

To consider a date and formal opening of the play area and MUGA

- e) Charles Morris Hall
- f) Horseshoe Field
- g) Gloucester Park

136c

137/18 **ENVIRONMENT COMMITTEE**

To receive any update or urgent matters



COLNEY HEATH PARISH COUNCIL

Highfield Park Office
Highfield Park Visitor Centre
Hill End Lane
St Albans
Hertfordshire AL4 0RA

Tel: 01727 825314

Email: clerk@colneyheathparishcouncil.gov.uk

Colney Heath Village Office
83 High Street
Colney Heath
Hertfordshire AL4 0NS

138/18

PARISH ADMINISTRATION

- a) Clerk Report
- b) Correspondence Summary

139/18

ANY OTHER BUSINESS

To receive any comments or questions from Councillors, deal with any urgent matters agreed by the Chair or to note matters to be placed on agenda for the next meeting. Items deferred for future agendas include:

October 2018

- CCTV Project
- SADC Chief Executive & Leader of Council
- Christmas Lights
- Parish Christmas Lunch
- Larks in the Parks Review & 2019
- External Audit Outcome, CHPC Action Plan

November 2018

- Parish Magazine
- Legal Matters update
- Budget 2019/20, Q2 and Outturn
- Second Round of Grant Applications 2018/19

140/18

If the Council resolve under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media must be excluded from the meeting as in consideration of the items of business their broadcast or publicity would be prejudicial to the public interest due to the confidential or commercial nature of the business to be transacted.

*Phones and other equipment may be used to film, audio record, tweet or blog from this meeting by an individual Council member or a member of the public. No part of the meeting room is exempt from public filming unless the meeting resolves to go into exempt session