



COLNEY HEATH PARISH COUNCIL

Alban Park Office
Windfall House, D1, The Courtyard
Alban Park, St Albans
Hertfordshire AL4 0LA

Colney Heath Village Office
83 High Street
Colney Heath
Hertfordshire AL4 0NS

Tel: 01727 825314

Email: clerk@colneyheathparishcouncil.gov.uk

12 July 2018

To Members of the Parish Council,

Councillors, Peter Cook (Chair), Derrick Crump (Vice-Chair), Kevin Barnes, Susan Devi, Cecilia Hathaway, Margaret Nash, Mark Ouzman and Russell Solts. (one vacancy)

You are summoned to attend the next meeting of **Colney Heath Parish Council** that will be held in Trestle Arts Base, Russet Drive, St Albans AL4 0JQ on **Thursday 19th July at 7.30pm** your presence is summoned for transacting the business outlined below.

The meeting is open to the press and public unless the Council do otherwise RESOLVE to enter private session where members of the public & press are excluded.

**THE MEETING WILL BE
AUDIO RECORDED**

Lisa Chaplin
Clerk to Colney Heath Parish Council

AGENDA

		Paper No.
100/18	APOLOGIES, ANNOUNCEMENTS To receive and accept apologies for absence	n/a
101/18	DECLARATIONS OF INTEREST a) To receive declarations of interest from members regarding this agenda b) To receive written requests for dispensations for declarable interests; and c) To grant any requests for dispensation as appropriate	n/a
102/18	QUESTIONS FROM THE PUBLIC Members of the public may make representation, ask questions or give evidence in respect of the business on the agenda for a maximum per item of 3 minutes. Guidance on public participation available from Parish Office	n/a
103/18	REPORTS FROM COUNTY, DISTRICT COUNCILLORS & EXTERNAL BODIES a) County & District Councillors are invited to speak on matters relating to Colney Heath Parish if in attendance b) Police & Crime Report c) Highfield Park Trust – to note invitation to opening of Trust Office 22 nd July 2018	n/a



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| 104/18 | MINUTES OF PREVIOUS MEETINGS OF THE PARISH COUNCIL
a) To accept and sign the minutes of the Full Meeting of the Parish Council held on Thursday 14 June 2018
b) To review and accept the matters arising/action report | 104a
104b | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 105/18 | <u>PLANNING - LISTS, APPLICATIONS, RECOMMENDATIONS, REFUSALS & ENFORCEMENTS.</u>
a) The Council have received and will discuss the following applications: <table border="0" style="margin-left: 20px;"> <tr><td>5/2018/1369</td><td>Oaklands Lane, AL4 0HR</td></tr> <tr><td>5/2018/1399</td><td>Hall Gardens, AL4 0QF</td></tr> <tr><td>5/2018/1133</td><td>Unit 1, Alban Park, AL4 0JJ</td></tr> <tr><td>5/2018/1301</td><td>Housefield Way, AL4 0GP</td></tr> <tr><td>5/2018/1352</td><td>Roestock Gardens, AL4 0QJ</td></tr> <tr><td>5/2018/1396</td><td>Roestock Lane, AL4 0QP</td></tr> <tr><td>5/2018/1467</td><td>Oaklands College, AL4 0JA</td></tr> <tr><td>5/2018/1502</td><td>Smallford Nurseries, AL4 0HE</td></tr> <tr><td>5/2018/1526</td><td>Oaklands Lane, AL4 0HR</td></tr> <tr><td>5/2018/1578</td><td>Tollgate Road, AL4</td></tr> <tr><td>5/2018/1633</td><td>Colney Heath Lane, AL4 0TP</td></tr> <tr><td>5/2018/1670</td><td>Oaklands College, AL4 0JA</td></tr> <tr><td>5/2018/1572</td><td>Tillage Close, AL4 0FN</td></tr> </table> | 5/2018/1369 | Oaklands Lane, AL4 0HR | 5/2018/1399 | Hall Gardens, AL4 0QF | 5/2018/1133 | Unit 1, Alban Park, AL4 0JJ | 5/2018/1301 | Housefield Way, AL4 0GP | 5/2018/1352 | Roestock Gardens, AL4 0QJ | 5/2018/1396 | Roestock Lane, AL4 0QP | 5/2018/1467 | Oaklands College, AL4 0JA | 5/2018/1502 | Smallford Nurseries, AL4 0HE | 5/2018/1526 | Oaklands Lane, AL4 0HR | 5/2018/1578 | Tollgate Road, AL4 | 5/2018/1633 | Colney Heath Lane, AL4 0TP | 5/2018/1670 | Oaklands College, AL4 0JA | 5/2018/1572 | Tillage Close, AL4 0FN | 105 |
| 5/2018/1369 | Oaklands Lane, AL4 0HR | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| 5/2018/1572 | Tillage Close, AL4 0FN | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 106/18 | <u>BUILDINGS & ASSETS</u>
To receive updates and correspondence on the following: <table border="0" style="margin-left: 20px;"> <tr><td>a.</td><td>High Street Pavilion</td></tr> <tr><td>b.</td><td>Old Air Raid Shelter</td></tr> <tr><td>c.</td><td>Roestock Park Hut</td></tr> <tr><td>d.</td><td>Charles Morris Hall Committee</td></tr> <tr><td colspan="2">To review and approve plans for extension</td></tr> <tr><td>e.</td><td>Village Hall Committee</td></tr> <tr><td>f.</td><td>Horseshoe Field</td></tr> </table> | a. | High Street Pavilion | b. | Old Air Raid Shelter | c. | Roestock Park Hut | d. | Charles Morris Hall Committee | To review and approve plans for extension | | e. | Village Hall Committee | f. | Horseshoe Field | 106a

106d | | | | | | | | | | | | |
| a. | High Street Pavilion | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| b. | Old Air Raid Shelter | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| f. | Horseshoe Field | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 107/18 | <u>LEGAL MATTERS</u>
To receive an update | 107 | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 108/18 | <u>FINANCE, AUDIT & GOVERNANCE</u>
a) To receive and accept the bank statement and reconciliation
b) To receive, check and approve payments
c) RFO update on Audit matters 2017/18
d) Community Bus
e) To accept quotes as presented by Clerk | 108a
108b
108c | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 109/18 | <u>PARISH COUNCILLOR VACANCY</u>
To review policy and approve process for applications | 109 | | | | | | | | | | | | | | | | | | | | | | | | | | |



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| 110/18 | HR COMMITTEE
To note HR matters from meeting held 10 July 2018 | n/a |
| 111/18 | <u>ENVIRONMENT, THE COMMON, PUBLIC OPEN SPACES & BUILDINGS</u>
ENVIRONMENT COMMITTEE
To receive updates on environmental matters to include:
a) Roestock Park MUGA update
b) CMH Park installation update | n/a |
| 112/18 | <u>PARISH ADMINISTRATION</u>
a) CLERK REPORT
Clerk to report on administration matters including correspondence and those items not listed in agenda
b) Feedback on Larks 2018
c) Parish Magazine update | n/a |
| 113/18 | ANY OTHER BUSINESS
To receive any comments from Councillors, deal with any urgent matters agreed by the Chair or for matters to be placed on agenda for the next meeting. | |
| 114/18 | If the Council resolve under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media must be excluded from the meeting as in consideration of the items of business their broadcast or publicity would be prejudicial to the public interest due to the confidential or commercial nature of the business to be transacted. | |

*Phones and other equipment may be used to film, audio record, tweet or blog from this meeting by an individual Council member or a member of the public. No part of the meeting room is exempt from public filming unless the meeting resolves to go into exempt session