



COLNEY HEATH PARISH COUNCIL

Highfield Park Office
Highfield Park Visitor Centre
Hill End Lane
St Albans
Hertfordshire AL4 0RA

Colney Heath Village Office
83 High Street
Colney Heath
Hertfordshire AL4 0NS

Tel: 01727 825314 Email: clerk@colneyheathparishcouncil.gov.uk

15th March 2019

To Members of the Parish Council,

Councillors, Peter Cook (Chair), Derrick Crump (Vice-Chair), Kevin Barnes, Susan Devi, Iain Grant, Cecilia Hathaway, Margaret Nash and Russell Solts.

You are summoned to attend the next meeting of **Colney Heath Parish Council** that will be held at Highfield Park Visitor Centre, Hill End Lane AL4 0RA on **Thursday 21st March 2019 at 7.30pm** your presence is summoned for transacting the business outlined below.

The meeting is open to the press and public unless the Council do otherwise RESOLVE to enter private session where members of the public & press are excluded.

**THE MEETING WILL BE
AUDIO RECORDED**

Lisa Chaplin LCGI (Hons) CPFA CiLCA
Clerk to Colney Heath Parish Council

AGENDA

- 206/19 APOLOGIES, ANNOUNCEMENTS**
To receive and accept apologies for absence
- 207/19 DECLARATIONS OF INTEREST**
a) To receive declarations of interest from members regarding this agenda
b) To receive written requests for dispensations for declarable interests; and
c) To grant any requests for dispensation as appropriate
- 208/19 MINUTES OF PREVIOUS MEETINGS OF THE PARISH COUNCIL**
a) To accept and sign the minutes of the Full Meeting of the Parish Council held on Thursday 7 February 2019
b) To note urgent matters arising or raise matters from the matters arising/action report



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209/19 **QUESTIONS FROM THE PUBLIC**

Members of the public may make representation, ask questions or give evidence in respect of the business on the agenda for a maximum per item of 3 minutes. Guidance on public participation available from parish offices.

210/19 **REPORTS FROM COUNTY, DISTRICT COUNCILLORS & EXTERNAL BODIES**

To hear verbal reports or accept and note written reports, if provided from:

- a) County Councillors
- b) District Councillors
- c) Police and Crime
- d) Highfield Park Trust
- e) Village Hall Council

211/19 **PLANNING - LISTS, APPLICATIONS, RECOMMENDATIONS, REFUSALS & ENFORCEMENTS.**

a) The Council have received and will discuss the following applications:

- | | |
|-------------|--|
| 5/2018/3157 | Land at Coursers Road, AL4 |
| 5/2018/3397 | Newfield Way, AL4 0GB |
| 5/2019/0040 | Smallford Nurseries, Hatfield Road AL4 0HE |
| 5/2019/0287 | Sovereign Park, AL4 0FJ |
| 5/2019/0307 | Wynchlands Crescent, AL4 0XL |
| 5/2019/0323 | Tollgate Road, AL4 0NZ |
| 5/2019/0238 | Smallford Nurseries, AL4 0HD |
| 5/2019/0452 | Wistlea Crescent, AL4 0NL |
| 5/2019/0271 | Oaklands College, Sandpit Lane |
| 5/2019/0488 | Stanmore Chase, AL4 0EZ |

- b) To receive an update on Neighbourhood Plan, Strategic Local Plans' St Albans, Welwyn, Hertsmere and on joint meetings including with other parish councils.
- c) To approve delegated authority for the Neighbourhood Plan Steering Group to provide planning comments as appropriate and submit through the Proper Officer
- d) Minerals Consultation Response

212/19 **FINANCE, PAYMENTS, AUDIT & GOVERNANCE**

- a) To receive, check and approve BACS payments for payment on Thursday 21st March 2019
- b) To receive and note the minutes of the Finance Committee meeting held 21st February 2019
- c) Grant Applications 2019/20
To receive, consider and award funding to applications received
- d) To approve arrangements up to 2018/19 Year End to include authorising routine recurring expenditure within the agreed budget



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213/19

BUILDINGS & ASSETS

To review any urgent correspondence, verbal or written reports, to include

- a) High Street Pavilion
To review paperwork submitted by Soundtruck for event on 22 June 2019
- b) Old Air Raid Shelter and strip
- c) Roestock Park Hut
- d) Charles Morris Hall
- e) Horseshoe Field
- f) Gloucester Park
- g) The Common and associated assets

214/19

ENVIRONMENT ITEMS

- To note and approve supplementary Hawthorn strategy to Common Strategy
- To note the first draft of a strategy looking at Parish Recreation Areas

215/19

HR COMMITTEE

To receive the recommendations/minutes of the HR Committee meeting held 21st February 2019:

- To note and approve recommendations from Staffing Review
- To note completion of staff appraisals
- To note and approve recommendation on staff training request
- To note and approve staff salary increases for April 2019
- To note and approve recommendation to purchase laptop

216/18

PARISH ADMINISTRATION

- a) Clerk Report
 - correspondence received to note

217/19

If the Council resolve under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media must be excluded from the meeting as in consideration of the items of business their broadcast or publicity would be prejudicial to the public interest due to the confidential or commercial nature of the business to be transacted.

*Phones and other equipment may be used to film, audio record, tweet or blog from this meeting by an individual Council member or a member of the public. No part of the meeting room is exempt from public filming unless the meeting resolves to go into exempt session