



COLNEY HEATH PARISH COUNCIL

Highfield Park Office
Hill End Lane
St Albans
Hertfordshire AL4 0RA
Tel: 01727 825314
Email: clerk@colneyheathparishcouncil.gov.uk

Colney Heath Village Office
83 High Street
Colney Heath
Hertfordshire AL4 0NS

6th June 2019

Dear [REDACTED]

RE: Freedom of Information Act Request – Asset Changes 2015-2018

I must apologise for the delay in responding to your request which was due on Tuesday 4 June. I am now able to respond as follows and have noted your points with responses in bullet points under each question:

1. I note from the CHPC's annual returns the following in the "value of fixed assets and long-term investments and assets"

	2015	2016	2017	2018
Declared value £	1,229,140	653,140	630,050	1,188,050

- With regards to your noted figures for the "value of fixed assets and long-term investments and assets" the council records and publicly available documents confirm the figures quoted in your email for 2015-2018 are correct.
2. What was disposed in 2016 and what was acquired in 2018?
 - In 2016 the asset listed LO38 Colney Heath Village Hall with the noted value of £686,700 was amended on the asset register where it was given a nil value and it was noted that the Parish Council were Custodian Trustees.
 - In 2018 the asset register was updated with the building in Roestock Park being added with an insurance rebuild value of £558,000.
 3. For the acquisition in 2018 what was the basis of the value of the acquisition?
 - The value of the building added in 2018 was based on the costs to the council of the rebuild and this figure came from the council insurance underwriter in conjunction with presented building inspection reports.
 4. For the value of the assets for 2018 please provide a list of the individual assets forming the total and for each item:
 - a. identification (asset name/location/use etc).
 - b. the value of each listed item
 - c. the date of acquisition if a fixed asset

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- d. the acquisition cost if a fixed asset or, if not known, the basis of the proxy value assigned
- Please find attached two reports taken from the RBS Sigma Asset Register software programme. The first report is a list of assets by location which gives asset name and location.
 - The second report is assets acquired between 01/02/1900 and 06/06/19 this lists all assets in date order from the first acquired asset of Colney Heath Common in 1908.

I hope you find the response informative and it successfully answers your questions.

Yours sincerely,

Lisa Chaplin LCGI (Hons) CPFA CiLCA
Clerk to the Council
For and on behalf of
Colney Heath Parish Council

Asset Code	Description	Original Cost	Book Value	Ins. Value
Warren Farm/Coursers Road Colney Heath AL4				
DB001	Dog Waste Bin	293.00	293.00	0.00
TOTAL FOR Warren Farm/Coursers Road Colney Heath AL4		293.00	293.00	0.00
Roestock Park Colney Heath AL4 OQE				
DB002	Dog Waste Bin	200.00	200.00	0.00
TOTAL FOR Roestock Park Colney Heath AL4 OQE		200.00	200.00	0.00
Hall Gardens Colney Heath AL4 OQF				
DB003	Dog Waste Bin	200.00	200.00	0.00
TOTAL FOR Hall Gardens Colney Heath AL4 OQF		200.00	200.00	0.00
Roestock Lane Colney Heath AL4 OPP				
DB004	Dog Waste Bin	200.00	200.00	0.00
TOTAL FOR Roestock Lane Colney Heath AL4 OPP		200.00	200.00	0.00
Princess Diana Drive Hill End Lane				
BS01	Bus Shelter	4,500.00	4,500.00	0.00
TOTAL FOR Princess Diana Drive Hill End Lane		4,500.00	4,500.00	0.00
Camp Road Hill End Lane				
BS02	Bus Shelter	4,500.00	4,500.00	0.00
TOTAL FOR Camp Road Hill End Lane		4,500.00	4,500.00	0.00
Hatfield Road EastBound Smallford				
BS03	Bus Shelter	4,500.00	4,500.00	0.00
TOTAL FOR Hatfield Road EastBound Smallford		4,500.00	4,500.00	0.00
BS04	Bus Shelter	4,500.00	4,500.00	0.00

Asset Code	Description	Original Cost	Book Value	Ins. Value
TOTAL FOR		4,500.00	4,500.00	0.00
Hatfield Road Westbound Smallford				
BS05	Bus Shelter	4,500.00	4,500.00	0.00
TOTAL FOR Hatfield Road Westbound Smallford		4,500.00	4,500.00	0.00
Station Road Smallford opp Glinwells				
BS06	Wooden Bus Shelter	4,500.00	4,500.00	0.00
TOTAL FOR Station Road Smallford opp Glinwells		4,500.00	4,500.00	0.00
High Street Colney Heath PO stop				
BS07	Wooden Bus Shelter	4,500.00	4,500.00	0.00
TOTAL FOR High Street Colney Heath PO stop		4,500.00	4,500.00	0.00
High Street (Eastbound) nr Richardsons Place				
BS08	Wooden Bus Shelter	4,500.00	4,500.00	0.00
TOTAL FOR High Street (Eastbound) nr Richardsons Place		4,500.00	4,500.00	0.00
High Street (Westbound) nr Richardsons Place				
BS09	Wooden Bus Shelter	4,500.00	4,500.00	0.00
TOTAL FOR High Street (Westbound) nr Richardsons Place		4,500.00	4,500.00	0.00
Tyttenhanger Green opp CMH				
DB10	Wooden Bus Shelter	4,500.00	4,500.00	0.00
TOTAL FOR Tyttenhanger Green opp CMH		4,500.00	4,500.00	0.00
Colney Heath Village				
L001	Colney Heath Common/Furzefield	0.00	0.00	0.00
AB01	Pavillion Building	400,250.00	400,250.00	487,203.07
AB02	Roestock Hut	558,000.00	558,000.00	558,000.00

Asset Code	Description	Original Cost	Book Value	Ins. Value
TOTAL FOR Colney Heath Village		958,250.00	958,250.00	1,045,203.07
Gloucester Park Highfield				
L002	Gloucester Park	33,000.00	33,000.00	0.00
TOTAL FOR Gloucester Park Highfield		33,000.00	33,000.00	0.00
Tyttenhanger Green				
L003	Tyttenhanger Green	5,000.00	5,000.00	0.00
TOTAL FOR Tyttenhanger Green		5,000.00	5,000.00	0.00
Colney Heath Village				
L004	High Street Recreation Ground	0.00	0.00	0.00
L005	Community Park	0.00	0.00	0.00
EQ1	Brushcutter	330.00	330.00	0.00
TOTAL FOR Colney Heath Village		330.00	330.00	0.00
LB1	Litter Bin 1	300.00	300.00	0.00
LB2	Litter Bin 2	300.00	300.00	0.00
LB03	Litter Bin 3	300.00	300.00	0.00
LB04	Litter Bin 4	300.00	300.00	0.00
LB05	Litter Bin 5	300.00	300.00	0.00
LB06	Litter Bin 6	300.00	300.00	0.00
LB07	Litter Bin 7	300.00	300.00	0.00
TOTAL FOR		2,100.00	2,100.00	0.00
Colney Heath Village				
AB03	Old Air Raid Shelter	40,200.00	40,200.00	48,931.75
TOTAL FOR Colney Heath Village		40,200.00	40,200.00	48,931.75
BS10	Bus Shelter	5,000.00	5,000.00	0.00
BS11	Bus Shelter	5,000.00	5,000.00	0.00
BS13	Bus Shelter	5,000.00	5,000.00	0.00

Asset Code	Description	Original Cost	Book Value	Ins. Value
BS14	Bus Shelter	5,000.00	5,000.00	0.00
BS15	Bus Shelter	5,000.00	5,000.00	0.00
PS01	Public Seat 1	450.00	450.00	0.00
PS02	Public Seat 2	450.00	450.00	0.00
PS03	Public Seat 3	450.00	450.00	0.00
PS04	Public Seat 4	450.00	450.00	0.00
PNB01	Parish Noticeboard 1	300.00	300.00	0.00
TOTAL FOR		27,100.00	27,100.00	0.00
Colney Heath Village				
PL01	Planters	1,000.00	1,000.00	0.00
TOTAL FOR Colney Heath Village		1,000.00	1,000.00	0.00
Tyttenhanger Green				
S01	Tyttenhanger Sign	6,500.00	6,500.00	0.00
TOTAL FOR Tyttenhanger Green		6,500.00	6,500.00	0.00
Colney Heath Village				
PA01	Play Equipment Roestock	38,000.00	38,000.00	25,348.08
TOTAL FOR Colney Heath Village		38,000.00	38,000.00	25,348.08
PA02	Play Park Tyttenhanger	12,000.00	12,000.00	0.00
TOTAL FOR		12,000.00	12,000.00	0.00
Parish Offices				
OF01	Sharp MX 3114 Photocopier	3,800.00	3,800.00	0.00
TOTAL FOR Parish Offices		3,800.00	3,800.00	0.00
OF02	HP Spectre Laptop	550.00	550.00	721.00
TOTAL FOR		550.00	550.00	721.00

Asset Code	Description	Original Cost	Book Value	Ins. Value
Parish Offices				
OF03	Interactive Whiteboard	2,500.00	2,500.00	2,962.30
TOTAL FOR Parish Offices		2,500.00	2,500.00	2,962.30
Smallford				
L006	Horsehoe Field	10,000.00	10,000.00	0.00
TOTAL FOR Smallford		10,000.00	10,000.00	0.00
LB08				
	Litter Bin 8	327.00	300.00	0.00
TOTAL FOR		327.00	300.00	0.00
Colney Heath Village				
EQ2	Defibrillator	1,500.00	1,500.00	2,207.31
PA03	MUGA Roestock	28,000.00	28,000.00	0.00
PA04	Recycling Bin Roestock Park	700.00	700.00	0.00
MB01	Wooden Memorial Bench	400.00	400.00	0.00
TOTAL FOR Colney Heath Village		30,600.00	30,600.00	2,207.31
Highfield Park Trust Land				
MB02	Metal Poppy Memorial Bench	700.00	700.00	0.00
TOTAL FOR Highfield Park Trust Land		700.00	700.00	0.00
Colney Heath Village				
MB03	Metal Poppy Bench	700.00	700.00	0.00
TOTAL FOR Colney Heath Village		700.00	700.00	0.00
Tyttenhanger Green opp CMH				
PA05	Tyttenhanger Climbing Frame	17,000.00	17,000.00	0.00
TOTAL FOR Tyttenhanger Green opp CMH		17,000.00	17,000.00	0.00

Asset Code	Description	Original Cost	Book Value	Ins. Value
Parish Offices				
OF04	HPT DESKS	875.00	875.00	0.00
OF5	Office Chairs HPT	138.00	138.00	0.00
OF06	Draytek Router	271.00	271.00	0.00
OF07	Rexel AUTO 300+ Shredder	343.34	343.34	0.00
OF08	Dell PC and Screens	980.00	980.00	0.00
TOTAL FOR Parish Offices		2,607.34	2,607.34	0.00
Tyttenhanger Green				
PA06	Park Sign Roestock Park	195.00	195.00	0.00
TOTAL FOR Tyttenhanger Green		195.00	195.00	0.00
Roestock Lane Colney Heath AL4 OPP				
PA07	Park Sign - Roestock Park	195.00	195.00	0.00
TOTAL FOR Roestock Lane Colney Heath AL4 OPP		195.00	195.00	0.00
Smallford				
PA08	Park Sign - Sleafshyde Park	195.00	195.00	0.00
TOTAL FOR Smallford		195.00	195.00	0.00
Roestock Park Colney Heath AL4 OQE				
FE01	Double Leaf Gates	1,402.56	1,402.56	0.00
TOTAL FOR Roestock Park Colney Heath AL4 OQE		1,402.56	1,402.56	0.00
Colney Heath Village				
FE02	Steel Hoop Bollards x 12	1,521.00	1,521.00	0.00
FE03	Mild Steel bollard	0.00	0.00	0.00
TOTAL FOR Colney Heath Village		1,521.00	1,521.00	0.00
Roestock Park Colney Heath AL4 OQE				
FE04	Marshall's Bollard x 58	6,291.26	6,291.26	0.00

Asset Code	Description	Original Cost	Book Value	Ins. Value
FE05	Marshalls Bollard x 3	1,349.01	1,349.01	0.00
TOTAL FOR Roestock Park Colney Heath AL4 OQE		7,640.27	7,640.27	0.00
Colney Heath Village				
FE06	Marshalls Bollard	449.67	449.67	0.00
TOTAL FOR Colney Heath Village		449.67	449.67	0.00
=====				
TOTAL		1,249,755.84	1,249,728.84	1,125,373.51
=====				

Acquired	Asset Code	Description	Original Cost	Book Value	Ins. Value
01/01/1908	L001	Colney Heath Common/Furzeffield	0.00	0.00	0.00
10/02/1936	AB03	Old Air Raid Shelter	40200.00	40200.00	48931.75
01/04/1946	L003	Tyttenhanger Green	5000.00	5000.00	0.00
30/05/1946	L004	High Street Recreation Ground	0.00	0.00	0.00
30/05/1955	AB01	Pavillion Building	400250.00	400250.00	487203.07
21/03/1970	BS03	Bus Shelter	4500.00	4500.00	0.00
21/03/1970	BS04	Bus Shelter	4500.00	4500.00	0.00
21/03/1970	BS05	Bus Shelter	4500.00	4500.00	0.00
21/03/1970	BS06	Wooden Bus Shelter	4500.00	4500.00	0.00
21/03/1970	BS07	Wooden Bus Shelter	4500.00	4500.00	0.00
21/03/1970	BS08	Wooden Bus Shelter	4500.00	4500.00	0.00
21/03/1970	BS09	Wooden Bus Shelter	4500.00	4500.00	0.00
21/03/1970	DB10	Wooden Bus Shelter	4500.00	4500.00	0.00
21/03/1970	DB11	Wooden Bus Shelter	4500.00	4500.00	0.00
21/03/1970	DB12	Wooden Bus Shelter	4500.00	4500.00	0.00
21/03/1970	DB13	Wooden Bus Shelter	4500.00	4500.00	0.00
21/03/1970	DB09	Wooden Bus Shelter	4500.00	4500.00	0.00
10/02/1987	AB02	Roestock Hut	558000.00	558000.00	558000.00
30/07/1992	PNB01	Parish Noticeboard 1	300.00	300.00	0.00
30/10/1992	PS01	Public Seat 1	450.00	450.00	0.00
30/10/1992	PS02	Public Seat 2	450.00	450.00	0.00
30/10/1992	PS03	Public Seat 3	450.00	450.00	0.00
30/10/1992	PS04	Public Seat 4	450.00	450.00	0.00
01/04/1998	L005	Community Park	0.00	0.00	0.00
30/05/2001	PA02	Play Park Tyttenhanger	12000.00	12000.00	0.00
30/05/2002	S01	Tyttenhanger Sign	6500.00	6500.00	0.00
30/09/2006	PA01	Play Equipment Roestock	38000.00	38000.00	25348.08
30/05/2007	PL01	Planters	1000.00	1000.00	0.00
30/05/2009	L002	Gloucester Park	33000.00	33000.00	0.00
21/03/2010	BS02	Bus Shelter	4500.00	4500.00	0.00
01/09/2010	BS01	Bus Shelter	4500.00	4500.00	0.00
30/05/2011	BS11	Bus Shelter	5000.00	5000.00	0.00
30/05/2011	BS12	Bus Shelter	5000.00	5000.00	0.00
30/05/2011	BS13	Bus Shelter	5000.00	5000.00	0.00
30/05/2011	BS14	Bus Shelter	5000.00	5000.00	0.00
30/05/2011	BS15	Bus Shelter	5000.00	5000.00	0.00
30/09/2011	BS10	Bus Shelter	5000.00	5000.00	0.00
30/05/2013	EQ2	Defibrillator	1500.00	1500.00	2207.31
30/04/2016	OF03	Interactive Whiteboard	2500.00	2500.00	2962.30
30/09/2016	OF02	HP Spectre Laptop	550.00	550.00	721.00
01/06/2017	EQ1	Brushcutter	330.00	330.00	0.00
30/06/2017	DB001	Dog Waste Bin	293.00	293.00	0.00
30/08/2017	OF01	Sharp MX 3114 Photocopier	3800.00	3800.00	0.00
18/09/2017	FE01	Double Leaf Gates	1402.56	1402.56	0.00
18/09/2017	FE02	Steel Hoop Bollards x 12	1521.00	1521.00	0.00

Acquired	Asset Code	Description	Original Cost	Book Value	Ins. Value
18/09/2017	FE03	Mild Steel bollard	0.00	0.00	0.00
01/11/2017	LB08	Litter Bin 8	327.00	300.00	0.00
23/11/2017	DB002	Dog Waste Bin	200.00	200.00	0.00
23/11/2017	DB003	Dog Waste Bin	200.00	200.00	0.00
23/11/2017	DB004	Dog Waste Bin	200.00	200.00	0.00
28/02/2018	L006	Horsehoe Field	10000.00	10000.00	0.00
18/04/2018	OF08	Dell PC and Screens	980.00	980.00	0.00
30/05/2018	LB1	Litter Bin 1	300.00	300.00	0.00
30/05/2018	LB2	Litter Bin 2	300.00	300.00	0.00
30/05/2018	LB03	Litter Bin 3	300.00	300.00	0.00
30/05/2018	LB04	Litter Bin 4	300.00	300.00	0.00
30/05/2018	LB05	Litter Bin 5	300.00	300.00	0.00
30/05/2018	LB06	Litter Bin 6	300.00	300.00	0.00
30/05/2018	LB07	Litter Bin 7	300.00	300.00	0.00
09/07/2018	PA05	Tyttenhanger Climbing Frame	17000.00	17000.00	0.00
01/08/2018	OF04	HPT DESKS	875.00	875.00	0.00
08/08/2018	OF5	Office Chairs HPT	138.00	138.00	0.00
03/09/2018	PA03	MUGA Roestock	28000.00	28000.00	0.00
03/09/2018	PA04	Recycling Bin Roestock Park	700.00	700.00	0.00
03/09/2018	OF06	Draytek Router	271.00	271.00	0.00
29/10/2018	OF07	Rexel AUTO 300+ Shredder	343.34	343.34	0.00
01/03/2019	MB02	Metal Poppy Memorial Bench	700.00	700.00	0.00
19/03/2019	MB03	Metal Poppy Bench	700.00	700.00	0.00
29/03/2019	PA06	Park Sign Roestock Park	195.00	195.00	0.00
29/03/2019	PA07	Park Sign - Roestock Park	195.00	195.00	0.00
29/03/2019	PA08	Park Sign - Sleapshyde Park	195.00	195.00	0.00
29/03/2019	FE04	Marshalls Bollard x 58	6291.26	6291.26	0.00
29/03/2019	FE05	Marshalls Bollard x 3	1349.01	1349.01	0.00
29/03/2019	FE06	Marshalls Bollard	449.67	449.67	0.00
15/04/2019	MB01	Wooden Memorial Bench	400.00	400.00	0.00
TOTAL			1272755.84	1272728.84	1125373.51