



COLNEY HEATH PARISH COUNCIL

Highfield Park Office
Hill End Lane
St Albans
Hertfordshire AL4 0RA

Colney Heath Village Office
83 High Street
Colney Heath
Hertfordshire AL4 0NS

Tel: 01727 825314 Email: clerk@colneyheathparishcouncil.gov.uk

12th July 2019

To Members of the Parish Council,

Councillors, Kevin Barnes, Susan Blunt, Chris Brazier, Hilary Brazier, Peter Cook, Cecilia Hathaway, Mark Ouzman, Kate Slaughter & Russell Solts.

You are summoned to attend the next meeting of **Colney Heath Parish Council** that will be held in the **Community Room** of the **Colney Heath Village Hall, High Street, Colney Heath, AL4 0NS** on **Thursday 18th July 2019 at 7.30pm**. Your presence is summoned for transacting the business outlined below.

The meeting is open to the press and public unless the Council do otherwise RESOLVE to enter private session where members of the public & press are excluded.

**THE MEETING WILL BE
AUDIO RECORDED**

Lisa Chaplin LCGI (Hons) CPFA CiLCA
Clerk to Colney Heath Parish Council

AGENDA

19/27 APOLOGIES, ANNOUNCEMENTS

To receive and accept apologies for absence

19/28 DECLARATIONS OF INTEREST

- a) To receive declarations of interest from members regarding this agenda
- b) To receive written requests for dispensations for declarable interests; and
- c) To grant any requests for dispensation as appropriate

19/29 QUESTIONS FROM THE PUBLIC

Members of the public may make representation, ask questions or give evidence in respect of the business on the agenda for a maximum per item of 3 minutes. Guidance on public participation available from Parish Office

19/30 REPORTS FROM COUNTY & DISTRICT COUNCILLORS

To hear verbal reports or accept and note written reports, if provided from:

- a) County Councillors
- b) District Councillors

19/31 MINUTES OF PREVIOUS MEETINGS OF THE PARISH COUNCIL

To accept and sign the minutes of the Full Meeting of the Parish Council held on Thursday 13 June 2019



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19/32

PLANNING - LISTS, APPLICATIONS, RECOMMENDATIONS, REFUSALS & ENFORCEMENTS.

- a) The Council have received and will discuss the following applications and appeals:
- | | |
|-------------|---|
| 5/2019/1569 | Oaklands College, Smallford AL4 0JA |
| 5/2019/1570 | Oaklands College, Smallford AL4 0JA |
| 5/2019/1584 | Hill End Farm, Tyttenhanger AL4 0RN |
| 5/2019/1586 | Hill End Farm, Tyttenhanger AL4 0RN |
| 5/2019/1613 | Tollgate Road, Colney Heath AL4 0PX |
| 5/2019/1624 | Starlight Way, St Albans AL4 0JH |
| 5/2019/1661 | Princess Diana Drive, St Albans AL4 0DF |
- b) Council to consider response to request for written evidence for the Planning, Resources, Housing and Commercial Scrutiny Committee

FINANCE, AUDIT & GOVERNANCE

19/33

FINANCE COMMITTEE

- a) To note Q1 Cost Centre report and EM Reserves position
b) To accept and adopt the amended Terms of Reference
c) To note minutes from meeting 11 July 2019 and to confirm decisions made
d) To note that the HR/Finance Committee meetings will be held on same evening HR 7pm and Finance Committee at 8.30pm. The next two meetings of these Standing Committees will be 10th October 2019 and 30th January 2020
e) To resolve to accept the recommendation for Full Council to proceed with a vision for Roestock Park
f) To note the recommendation on the CHVHC correspondence

19/34

FINANCE

- a) To receive, check and approve invoices for BACS payments scheduled for payment 25 July 2019 and for Council to approve total expenditure
b) To delegate authority to the RFO to make BACS payments on 22 August 2019 and for Council to retrospectively approve at September Full Council 5 September 2019
c) To resolve to approve costs to remove Whiteboard from CHVHC at their request
d) To resolve to approve costs for a building surveyor to accompany Clerk on building inspection of Colney Heath Recreation Ground Pavilion

19/35

GOVERNANCE

- a) To note FOI requests received and responses sent
b) GDPR Regulation (EU) 2018/1725

19/36

ENVIRONMENT COMMITTEE

- a) To note and adopt 'in principle' the amendments to the Terms of Reference to include the co-option of non-councillors to this Committee
b) To note the minutes of the Environment Committee meeting held 4 July 2019
c) To resolve to accept the recommendation for Full Council to proceed with a vision for Gloucester Park
d) To resolve to accept the recommendation for Full Council to proceed with a vision for Horseshoe Field



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19/37

HR COMMITTEE

- a) To note and adopt the changes to the Terms of Reference
- b) To note the redacted minutes of the HR Committee meeting held 27 June 2019
- c) To resolve to accept the second recommendation of the HR Committee to recruit a part time Assistant to the Clerk. First resolution to appoint Full Council (217/19 March 2019) deferred for more information Full Council (19/10 May 2019 to HR Committee)

19/38

PARISH ADMINISTRATION **CLERK REPORT**

To note the Clerk report

19/39

REPORTS FROM REPRESENTATIVES OF EXTERNAL BODIES

- a) Police & Crime Report and/or Police Liaison representatives
- b) Highfield Park Trust
- c) Tyttenhanger Quarry
- d) Twinning Association

19/40

If the Council resolve under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media must be excluded from the meeting as in consideration of the items of business their broadcast or publicity would be prejudicial to the public interest due to the confidential or commercial nature of the business to be transacted.

*Phones and other equipment may be used to film, audio record, tweet or blog from this meeting by an individual Council member or a member of the public. No part of the meeting room is exempt from public filming unless the meeting resolves to go into exempt session