



COLNEY HEATH PARISH COUNCIL

Highfield Park Office
Hill End Lane
St Albans
Hertfordshire AL4 0RA

Colney Heath Village Office
83 High Street
Colney Heath
Hertfordshire AL4 0NS
Tel: 01727 825314 Email: clerk@colneyheathparishcouncil.gov.uk

29th August 2019

To Members of the Parish Council,

Councillors, Kevin Barnes, Susan Blunt, Chris Brazier, Hilary Brazier, Peter Cook, Cecilia Hathaway, Kate Slaughter & Russell Solts, (one vacancy in CH ward).

You are summoned to attend the next meeting of **Colney Heath Parish Council** that will be held in at **Highfield Park Visitor Centre, Hill End Lane, AL4 0RA** on **Thursday 5th September 2019 at 7.30pm**. Your presence is summoned for transacting the business outlined below.

The meeting is open to the press and public unless the Council do otherwise RESOLVE to enter private session where members of the public & press are excluded.

**THE MEETING WILL BE
AUDIO RECORDED**

Lisa Chaplin LCGI (Hons) CPFA CiLCA
Clerk to Colney Heath Parish Council

AGENDA

19/41 APOLOGIES, ANNOUNCEMENTS

To receive and accept apologies for absence

19/42 DECLARATIONS OF INTEREST

- a) To receive declarations of interest from members regarding this agenda
- b) To receive written requests for dispensations for declarable interests; and
- c) To grant any requests for dispensation as appropriate

19/43 ELECTION OF VICE-CHAIR

19/44 QUESTIONS FROM THE PUBLIC

Members of the public may make representation, ask questions or give evidence in respect of the business on the agenda for a maximum per item of 3 minutes.

Guidance on public participation available from Parish Office

19/45 REPORTS FROM COUNTY & DISTRICT COUNCILLORS

To hear verbal reports or accept and note written reports, if provided from:

- a) County Councillors
- b) District Councillors



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19/46

MINUTES OF PREVIOUS MEETINGS OF THE PARISH COUNCIL

To accept and sign the minutes of the Full Meeting of the Parish Council held on Thursday 18 July 2019

19/47

PLANNING - LISTS, APPLICATIONS, RECOMMENDATIONS, REFUSALS & ENFORCEMENTS.

- a) The Council have received and will discuss the following applications and appeals:
 - 5/2019/2004 Grafton Close, AL4 0EX
 - 5/2019/2083 Sleapshyde Farm, Smallford AL4 0SE
 - 5/2019/1962 Three Horseshoes PH, Hatfield Road, AL4 0HP
 - 5/2019/2066 Three Horseshoes PH, Hatfield Road, AL4 0HP
 - 5/2019/1094 Highfield Farm, Tyttenhanger
- b) Sandridge Parish Council Neighbourhood Plan
To note consultation and comments to be made through CH NPSG
- c) HCC Quarry consultation
To note consultation giving delegated authority to submit objection to HCC in support of EARA comments
- d) Ellenbrook Trust
To note meeting 30 September

FINANCE, AUDIT & GOVERNANCE

19/48

FINANCE

- a) To retrospectively approve BACS payments made on 22 August 2019
- b) To receive, check and approve invoices for BACS payments scheduled for payment 12 September 2019 and for Council to approve total expenditure
- c) CHPC Bank signatories
To note the handover of bank signatory equipment for NatWest Bankline readers, cards and Metro bank instruction pack for becoming signatories to new Councillors

19/49

GOVERNANCE

- a) Colney Heath Ward vacancy
To note the confirmation of a co-opted vacancy, noting the timescale, co-option procedure and application process
- b) To receive and note the report sent by the organisers of the Soundtruck event held at the Colney Heath Recreation Ground in June 2019
- c) To note and discuss the request for use of open space at the rear of CMH for a bonfire event in November 2019

19/50

ENVIRONMENT COMMITTEE

- a) To discuss the membership of the Environment Committee and meeting of 19 September 2019
- b) To note the approved works on the recreation areas as delegated to the Clerk and to approve the further works which were outside of the delegated limit



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19/51

PARISH ADMINISTRATION

CLERK REPORT

- a) To note the Clerk report
- b) To receive and discuss response to correspondence on airport noise
- c) To receive and discuss response to correspondence on dog waste
- d) To receive a copy of the ICO Fact Sheet for Councils on use of personal email addresses and devices

19/52

REPORTS FROM REPRESENTATIVES OF EXTERNAL BODIES

To receive a verbal or written update if available from

- a) Police & Crime Report and/or Police Liaison representatives
- b) Highfield Park Trust
- c) Tyttenhanger Quarry

For members to raise any questions for the Liaison meeting
on 16 September 2019

- d) Twinning Association

19/53

LEGAL UPDATE

- a) Fredericks Wood

To consider the final draft of easement and subject to any changes agree for it to be signed by the Proper Officer

- b) Wayleave Hill End Lane

To receive an update on the current status

- c) Tyttenhanger Access Way

To receive an update on the current status

- d) Roestock Park Hut

To review and discuss the correspondence received

- e) Colney Heath Village Hall lease

To receive an update on the current status

- f) Colney Heath Football Club Adverse Possession

To receive an update on the current status of the case and amended deadlines for response

- g) Colney Heath Recreation Ground licence

To discuss and agree the drafting of a short-term licence

- h) Fidelity Claim

To receive an update on the current status

19/54

If the Council resolve under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media must be excluded from the meeting as in consideration of the items of business their broadcast or publicity would be prejudicial to the public interest due to the confidential or commercial nature of the business to be transacted.

*Phones and other equipment may be used to film, audio record, tweet or blog from this meeting by an individual Council member or a member of the public. No part of the meeting room is exempt from public filming unless the meeting resolves to go into exempt session