



COLNEY HEATH PARISH COUNCIL

Highfield Park Office
Hill End Lane
St Albans
Hertfordshire AL4 0RA

Colney Heath Village Office
83 High Street
Colney Heath
Hertfordshire AL4 0NS
Tel: 01727 825314 Email: clerk@colneyheathparishcouncil.gov.uk

1st November 2019

To Members of the Parish Council,

Councillors, Kevin Barnes, Chris Brazier, Hilary Brazier, Peter Cook, Kate Slaughter & Russell Solts, (three vacancies in Colney Heath Ward).

You are summoned to attend the next meeting of **Colney Heath Parish Council** that will be held in **Highfield Park Trust Visitor Centre, Hill End Lane, St Albans, AL4 0RA** on **Thursday 7th November 2019 at 7.30pm**. Your presence is summoned for transacting the business outlined below.

The meeting is open to the press and public unless the Council do otherwise RESOLVE to enter private session where members of the public & press are excluded.

Lisa Chaplin LCGI (Hons) CPFA CiLCA
Clerk to Colney Heath Parish Council

**THE MEETING WILL BE
AUDIO RECORDED BY
THE PARISH CLERK***

AGENDA

- 19/70 APOLOGIES, ANNOUNCEMENTS**
To receive and accept apologies for absence
- 19/71 DECLARATIONS OF INTEREST**
a) To receive declarations of interest from members regarding this agenda
b) To receive written requests for dispensations for declarable interests; and
c) To grant any requests for dispensation as appropriate
- 19/72 QUESTIONS FROM THE PUBLIC**
Members of the public may make representation, ask questions or give evidence in respect of the business on the agenda for a maximum per item of 3 minutes. Guidance on public participation available from Parish Office
- 19/73 REPORTS FROM COUNTY & DISTRICT COUNCILLORS**
To hear verbal reports or accept and note written reports, if provided from:
a) County Councillors
b) District Councillors
- 19/74 MINUTES OF PREVIOUS MEETINGS OF THE PARISH COUNCIL**
To accept and sign the minutes of the Full Meeting of the Parish Council held on Thursday 3 October 2019



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19/75

PLANNING - LISTS, APPLICATIONS, RECOMMENDATIONS, REFUSALS & ENFORCEMENTS.

a) The Council have received and will discuss the following applications and appeals:

5/2019/2322	Cairns Close, AL4 0EY
5/2019/2325	Highfield Lane, AL4 0RH
5/2019/2399	Highfield Lane, AL4 0RH
5/2019/2457	Station Road, AL4 0HB
5/2019/2484	Park Lane, AL4 0NR
5/2019/2580	Glinwell, Hatfield Road, AL4 0HD
5/2019/2486	Wynches Farm Drive, AL4 0XH
5/2019/2608	Wistlea Crescent, AL4 0NL
5/2019/2627	Three Horseshoes, Hatfield Road, AL4 0HP
5/2019/2630	Three Horseshoes, Hatfield Road, AL4 0HP
5/2019/2632	Starlight Way, AL4 0JH
5/2019/2647	Edison Close, AL4 0DE
5/2019/2722	Roestock Gardens, AL4 0QJ

b) To receive an update on Ellenbrook Fields

19/76

FINANCE, AUDIT & GOVERNANCE **FINANCE**

a) To receive, check and approve invoices for BACS payments scheduled for payment 14 November 2019 and for Council to approve total expenditure

b) To note recommendations from minutes of Finance Committee held 10th October 2019

- To approve the 2020/21 budget and resolve the Precept increase
- To renew the insurance policy with current provider for a period of 3 years
- To renew the grass cutting contract with current provider and tender the works at the end of the 2020 cutting season for 2021 cutting season

19/77

GOVERNANCE

a) Council to retrospectively note papers submitted for Charles Morris Hall firework event 2nd November 2019

b) Soundtruck correspondence

c) To approve wording and logo on leaflet for Community Parish Lunch 2019

19/78

CHPC GRANT APPLICATIONS 2019/20

To consider and agree payments for grant applications submitted for 2nd round funding

19/79

CO-OPTION OF PARISH COUNCILLORS FOR COLNEY HEATH WARD

To consider persons nominated for co-option to fill three vacant posts in Colney Heath Ward



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19/80

CLIMATE & NATURE EMERGENCY

- a) To note paper circulated from Friends of the Earth and to consider declaring a climate emergency or adoption of Climate Policy/Action Plan
- b) St Albans Sustainability Festival 2020

19/81

LEGAL MATTERS

- a) To receive an update on negotiations regarding Fredericks Wood
- b) To receive an update on further agreement on Tyttenhanger Access
- c) To receive an update in relation to the Adverse Possession of Air Raid Shelter
- d) To receive an update on Roestock Hut
- e) To note correspondence received and issue instructions for response on matter concerning Common Land at High Street, Colney Heath
- f) To note update on CHVHC lease document

19/82

PARISH ADMINISTRATION

CLERK REPORT

- a) To note the Clerk report
- b) HR Matters
 - To note dates for Statutory Annual Leave December 2019
 - To note dates Parish Offices closed during December/January 2020
 - To approve payment of staff salaries on 24th December 2019
 - To approve recommendation on appointment of Assistant to Clerk

19/83

REPORTS FROM REPRESENTATIVES OF EXTERNAL BODIES

To receive a verbal or written update if available from

- a) Police & Crime Report and/or Police Liaison representatives
- b) Highfield Park Trust
- c) Tyttenhanger Quarry
- d) Twinning Association

19/84

If the Council resolve under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media must be excluded from the meeting as in consideration of the items of business their broadcast or publicity would be prejudicial to the public interest due to the confidential or commercial nature of the business to be transacted.

*Phones and other equipment may be used to film, audio record, tweet or blog from this meeting by an individual Council member or a member of the press or public. No part of the meeting room is exempt from public filming unless the meeting resolves to go into exempt session.

You are kindly requested to inform the Chairman or Parish Clerk if you are or intend to record a meeting.

The Parish Council take no responsibility for any recordings taken by individual Councillors, the press or members of the public. The owners of recordings should be contacted directly should an individual wish to exercise their right to be forgotten from any privately held recordings.