



COLNEY HEATH PARISH COUNCIL

Highfield Park Office
Hill End Lane
St Albans
Hertfordshire AL4 0RA

Colney Heath Village Office
83 High Street
Colney Heath
Hertfordshire AL4 0NS

Tel: 01727 825314 Email: clerk@colneyheathparishcouncil.gov.uk

29th November 2019

To Members of the Parish Council,

Councillors, Kevin Barnes, Chris Brazier, Hilary Brazier, Peter Cook, Judy Mulroney, Kate Slaughter & Russell Solts, (two vacancies in Colney Heath Ward).

You are summoned to attend the next meeting of **Colney Heath Parish Council** that will be held in **Community Room, Colney Heath Village Hall, High Street AL4 0NS** on **Thursday 5th December 2019 at 7.30pm**. Your presence is summoned for transacting the business outlined below.

The meeting is open to the press and public unless the Council do otherwise RESOLVE to enter private session where members of the public & press are excluded.

**THE MEETING WILL BE
AUDIO RECORDED BY
THE PARISH CLERK***

Lisa Chaplin LCGI (Hons) CPFA CiLCA
Clerk to Colney Heath Parish Council

AGENDA

- 19/85 APOLOGIES, ANNOUNCEMENTS**
To receive and accept apologies for absence
- 19/86 DECLARATIONS OF INTEREST**
a) To receive declarations of interest from members regarding this agenda
b) To receive written requests for dispensations for declarable interests; and
c) To grant any requests for dispensation as appropriate
- 19/87 QUESTIONS FROM THE PUBLIC**
Members of the public may make representation, ask questions or give evidence in respect of the business on the agenda for a maximum per item of 3 minutes. Guidance on public participation available from Parish Office
- 19/88 REPORTS FROM COUNTY & DISTRICT COUNCILLORS**
To hear verbal reports or accept and note written reports, if provided from:
a) County Councillors
b) District Councillors



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- 19/89 MINUTES OF PREVIOUS MEETINGS OF THE PARISH COUNCIL**
To accept and sign the minutes of the Full Meeting of the Parish Council held on Thursday 7 November 2019
- 19/90 PLANNING - LISTS, APPLICATIONS, RECOMMENDATIONS, REFUSALS & ENFORCEMENTS.**
- a) The Council have received and will discuss the following applications and appeals:
 - 5/2019/2815 Former Ballito Sports Field, Smallford AL4
 - 5/2019/2726 Coursers Road, AL4 0PB
 - 5/2019/2825 Sleapshyde, AL4 0SE
 - 5/2019/2739 Starlight Way, AL4 0JP
 - b) To receive notes from HCC Development Control Site visit of Hatfield Aerodrome 22/11/19
 - c) To receive an update paper from NPSG
- FINANCE, AUDIT & GOVERNANCE**
- 19/91 FINANCE**
- a) To receive, check and approve invoices for BACS payments scheduled for payment 14 November 2019 and for Council to approve total expenditure. Council to note new direct debits being set up for regular payments.
 - b) To receive and initial the bank reconciliations for October 2019 for Nat West current and Metro bank statements to be initialled by one Councillor
- 19/92 GOVERNANCE**
Council to review governance register
- 19/93 CHPC DRAFT BUSINESS PLAN 2020-2023**
Council to consider completion and publication of three-year business plan
- 19/94 PARISH BUS SHELTERS**
Council to consider condition report of parish bus shelters, locations and commencing repair/replacement programme
- 19/95 LEGAL MATTERS**
- a) To note update on Fredericks Wood
 - b) To receive any update regarding Tyttenhanger Access
 - c) To receive any update regarding the Adverse Possession of Air Raid Shelter
 - d) To note and comment/amend on draft letter regarding Roestock Hut
 - e) To note any response/correspondence received on matter concerning Common Land at High Street, Colney Heath
 - f) To receive and discuss CHVHC correspondence received
 - g) To discuss matters raised publicly & in correspondence on land at Charles Morris Hall and other public questions from November meeting



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19/96 **PARISH ADMINISTRATION**

CLERK REPORT

- a) To note the Clerk report
- b) HR Matters

19/96 **REPORTS FROM REPRESENTATIVES OF EXTERNAL BODIES**

To receive a verbal or written update if available from

- a) Police & Crime Report and/or Police Liaison representatives
- b) Highfield Park Trust
- c) Tyttenhanger Quarry
- d) Twinning Association

- 19/97** If the Council resolve under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media must be excluded from the meeting as in consideration of the items of business their broadcast or publicity would be prejudicial to the public interest due to the confidential or commercial nature of the business to be transacted.

*Phones and other equipment may be used to film, audio record, tweet or blog from this meeting by an individual Council member or a member of the press or public. No part of the meeting room is exempt from public filming unless the meeting resolves to go into exempt session.

You are kindly requested to inform the Chairman or Parish Clerk if you are or intend to record a meeting.

The Parish Council take no responsibility for any recordings taken by individual Councillors, the press or members of the public. The owners of recordings should be contacted directly should an individual wish to exercise their right to be forgotten from any privately held recordings.