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1ST OCTOBER 2009

MINUTES OF THE COLNEY HEATH- FULL PARISH COUNCIL MEETING
HELD at the Charles Morris Hall Tyttenhanger Green-Colney Heath St Albans
THURSDAY 1st October 2009-7.30.pm

Present; - Chair-Cllr J Day –Vice Chair-Cllr D Horner-Cllr A Cloke-Cllr J Lewis
Cllr C Gowens-Cllr C Brazier-Cllr P Reeves

Clerk; Mr J E Dean
Asst Clerk; Mrs Kim Parker-Mead

Public Attendance- Mrs J Moody-Mr D Becker-Residents of Colney Heath
Mr P Cook-Resident of Highfield Park & Residents Assoc
Mr M Myland- Resident Barley Mow Lane & BMLSF
Mrs L Myland- Resident Barley Mow Lane
I Morrison- Resident Lynch Court
S Parish- Resident Tyttenhanger Green
D Carlie- Resident Princes Diana Drive
D Rodway- Resident Resident Tyttenhanger Green

1. APOLOGIES -ANNOUNCEMENTS & DECLARATIONS

Cllr Cloke away and dealing with recent urgent family matters. Cllr Henschley-illness
–Cllr Brazier will be attending at about 7.45-8 pm. There were no declarations.

2. MINUTES

Minutes of the Full Council-10th September 2009

Proposed by Cllr Horner

Seconded by Cllr Lewis

2.1 MATTERS ARISING FROM THE MINUTES

There were no corrections or simple “typo” matters arising from the minutes.

3 MATTERS THE CHAIRMAN MAY BRING BEFORE THE COUNCIL

The Chair welcomed all present adding that if any one wishes to raise any issues he will allow an opportunity. Cllr Brazier was expected later, he was attending another meeting-Chair deferred the item on Core Strategy and the LDF until he arrived.

3.1 LDF and Core Framework Strategy-St Albans -Shaping our community

Cllr Brazier gave an overview of the public exhibitions and consultations that had gone on in various places we had held two in Colney Heath. These also included plans

10am

3.1 LDF –Continued;-

for the City Centre with a permanent exhibition running all September. In one of the meetings Cllr R Donald had spoken to the resident of Colney Heath urging them to complete the questionnaire. It was noted that St Albans has to improve its Co2 as it is second only to Winchester Hants in highest UK levels. Public feed back will be considered in the delivery of the overall plan and conclusion of the final document published towards end of the year. All part of the LDF & SDF. Members were also made aware of the CPRE response dated 16th September challenging various aspects Linked and mentioned was the Herts Vibrant Towns Fund-a £500k initiative for local traders to enhance shopping parades but not considered incentive for Colney Heath.

3.2 Public Open Space-Gloucester Park

There was a general debate about what was best for the park, Allotments open space gardens children's park? The Clerk agreed it required measuring but he was trying to save money by not calling in surveyors. He will measure the site himself as soon as he can and report back. Chair Cllr Day agreed that allotments would be ideal on one half and maybe leave some grassed area. Cllr Gowens wanted to see a letter go round to ask what residents wanted. The Clerk asked for guidance on what questions we should set out by next meeting. Members agreed to contribute so we can get a letter out soon. It was suggested a children's play here would be too expensive to CHPC at this time plus the nearness of Highfield Park and other recreation areas available.

3.3 Legal Issues-Action Secretary of State over Planning Enquiry & Costs

A brief explanation of his latest situation was given and recent brief solicitors meeting with Cllr Brazier and Clerk on 24th September to hear about the appeal process that Mr Robb is seemingly pursuing to retain the legal initiative.

3.4 Barley Mow Lane Pending Closure (Gating Order)

It was mentioned a SCADC internal meeting was to discuss the issue of closure and deliver a result by 2nd October. It was then up to emergency services and others for the consideration of a gating order. Now in last stages of becoming a road closed off. Lyn Myland mentioned three possible locations in the lane being considered, a final decision is to be made by the District Council on 22nd October. The outcome should provide more security for the residents overall. Further debate on a different subject followed about the water leak the source of which is proving a mystery to all. Cllr Day had contacted EA and Three Valleys but so far no conclusions. Mr Myland asked why an independent test can't be done to prove the water quality one way or other. The Clerk promised to look into this with the new owners Veolia-Water, we should ask for maps of the pipe network. Also get the local inspector out to see it.

3.5 Oaklands Development

Works have started and the soft demolition taking place according to Cllr Brazier it will only be a matter of weeks before the site is cleared. Some discussion regarding the Sect 106 payments then followed with the expectations members have suggested on how this money will be spent. Cllr Gowens drew attention to a past email to Paul Jackson HHWP about traffic issues in High field Park and Hill End Lane clearly in need of highway measures from S106 monies. Cllr Brazier added it is clear that once demolition takes place the build programme will see properties marketed by April 2010, then the developer can be asked for the S106. (District Council)

3.6 Colney Heath Parish Council Year Events

Cllr Horner set out the plans for the OAP Christmas Lunch on Friday 11th December at St Marks Community Hall-cost this year is £5. Attendance via voucher put in the Chronicle or by contacting the office or organiser Jean & Dennis Horner.

Assistant Clerk Kim Parker-Mead said the Panto was coming again this year, the date was 2nd January 2010 and again a voucher was being put in Chronicle, limited to three tickets per household. This should allow Colney Heath families a fair opportunity

3.7 Matters of Serious Anti Social Behaviour

List was circulated on recent incidents reported with comments-including the latest on the Springfield Road problem for some residents

3.9 Oaklands Lane-Area of Land being used for grazing

If council wish to pursue title a resolution needs approval for a cost budget. It will involve further work & investigation including legal. Members agreed that whilst the Clerk can look into matters without cost at this stage that was the preferred option,

4. FINANCE-(Clerk RFO J.E.Dean to report)

Financial Report

The Clerk gave details about our current financial situation & quarterly report

4.1 Finance & Accounts

The Clerk gave out copies of the council financial statement & excel reports to each member;-September/October 09 expenditure of £11236.96 & VAT £209.85.

The Clerk explained & answered questions.

Proposed by Cllr D Crump

Seconded by Cllr P Reeves

4.2 Investments & Banking Matters

The Clerk reported to members at the meeting

4.3 Progress of VAT

The Clerk reported to members and about to put forward the 2008-9 claims-WIP.

4.4 Other Financial Matters

The Clerk reminded we have purchased a deposit bond with Nat West for 6 months.

4.5 Audit Report -2008-9-BDO Stoy Hayward

The Clerk reported that a further submission was required by BDO Stoy Hayward regarding the 2008-9 Audits as we had gone over the £200,000 intermediate level due to the purchase of Gloucester Park. This had sent us over the small council audit level into the next and as a result the fees will be higher. The Clerk is to supply answers To ten further questions and supply copies of minutes to the audit commission in a strict deadline of 16th October. Intermediate The Audit fees are now higher to BDO. We have arranged an interim 6th month Internal Audit for 26th October with RBS

4.6 Grant Aid

The Grant aid forms for 2010-11 will be available soon. Deadline for final submission will be 20th November 2009. Forms will be available by the end of the month.

4.7 Estimates of Various External Ground Works for approval

Works past reported (1&2) and some held over to next financial year.

4.8 Local Authority Business Growth Incentives (LABG1)

Approved at September meeting the grant cheque for £ 2500 from this fund was paid as noted in approved payments. A letter has since been sent to the Highfield Park Trust outlining our requirements to justify this grant and copied to all members.

4.9 Grant Highfield Trust for an Ice Skating Winter Event-18TH December

The cheque for £250 has been sent to Highfield Park Trust for the Ice Skating Day on 18th December with conditions outlined in a letter and copied to all members.

Additional Item-New Memorial Bench Seat

Cllr Brazier spoke last meeting about a memorial bench installed on the common for a family who offered 50% of cost in order to acknowledge a recently deceased local relative in memoriam Clerk promised to look into costs and report back

5 PLANNING

Planning Applications

The following applications have been received up to the time of publishing the agenda September & October Cllr Brazier suggested we be brief on the items before us;-

General Comments

Cllr Brazier gave an overview of the applications adding that works have started on Oakland development;-

Rural Vision Exhibition

The Clerk and Cllr Brazier have been invited on Wednesday 14th October at SCADC for a presentation to hear about the public responses over this part of the LDF for CH.

5-1 Planning Applications:

As listed below and received up to the date of this agenda publication-**bold= topical**;-

Number	Address	Application	Decision/Recommendation
5/09/1680	2 Liberty walk	Conversion of existing att/garage to utility/study room, alt to openings	No objections- Conversion of the garage should not lead to extra parking. Please consult Highways re this application.
5/09/1668	122 Hill End Lane	Erection of two storey side and rear extension, enlargement of existing dormer window, internal alterations and alterations to openings	No objections – Dormer windows must not affect the privacy of neighbouring properties.
5/09/1194	Transcom Worldwide Ltd, Alban Park	Alterations to openings	No objections
5/09/1730	7 Princess Diana Drive	Roof extension and insertion of three dormer windows to provide further living accommodation	No objections – Can officers make sure that the rear dormers do not impinge on the privacy of neighbouring properties
5/09/1487	10 Honeycroft Drive	Roof extension to provide further living accommodation in	No objections

		roofspace with two rear dormer windows	
5/09/1634	30 Highfield Lane	Two storey front and side extension	No objections – This extension will have no effect on the openness of the Green Belt
5/09/1497	Brayley Cars Ltd	Extension to existing workshop bay	No objections
5/09/1747	55 Russet drive	Two storey rear extension to include roof alterations and two roof lights	With Cllr Brazier 22/9/2009

Note items with Listed Building Status are noted with suffix LB after the plan no- e.g 5/07/000LB
SCADC General Applications List (District) Circulated to all members.

5-2 Planning Approvals

As listed since last meeting

Number	Address	Application	SCADC Decision
5/09/1297	Waters Renault Lyon Way	Rearrangement of car parking and insertion of door to northeast elevation	Planning Permission
5/09/1331	4 St Yon Court	Raising of roof of existing conservatory	Planning Permission
5/09/1302	45 Wynches Farm Drive	Garden Room	Planning Permission
5/09/1342	8 Liberty Walk	Rear conservatory	Planning Permission

See Attached Sheet for Planning Approvals- Appendix above.

5-3 Planning Refusals-Appeals-Inquiries-Enforcements-Other issues

None reported

5.3 Refusals and Appeals- Enforcement Notices

5/09/0993	2 Redhall End	Pine outbuilding	Planning Refusal
5/09/1464	500 Hatfield Rd	First Floor front extension over existing garage, single storey side, part single, part two storey rear extension, replacement roof to provide further habitable accommodation in roofspace and alterations to openings	Planning Refusal

5.3-1 Appeals

Details received as noted herewith;-

5.3-2 Enforcement- Appeal Notices-Discharges

APP/B1930/C/09/2104156-By 30TH June 2009-601 Hatfield Road-served 01/06/09

Use extension-intensification and design of outbuildings used as Vet practice in GB.

Public Inquiries (or written submissions to Sec-State Bristol) & decisions

Appeal P/APP/05/08/2483-Land Smallford Nurseries Hatfield Road –appeal against SCADC refusal to planning permission of new building in Green Belt.

Application-Refs APP/B1930/A/09/211248/WF

Cllr Brazier has sent a letter dated 1st October 2009 objecting on behalf of resident's opinion re development application George Wimpey –TPO's loss of amenity space-detract from character of area. (Appeal after District Council Refusal)

Application- Refs APP/5/2009/1577CON-11/07/05 Corrys Farm Roestock Lane

Discharge notification of condition 6 of Planning Permission.

5-4 Strategic or Planning issues or referred to ODPM/Secretary of State-SEERA
No further detail-kept on this time re SCADC options on housing growth-see LDF.

A PARISH CHARTER

It is noted SCADC are promoting a parish charter plan to all Clerks and Councils.
Details to follow at impending parish conference in November.

OTHER TOPICAL ITEMS FOR INFORMATION-following

5.5 The Planning Inspectorate Bristol-Regional Strategy Planning for Gypsy and Traveller Accommodation in the East of England-Final Policies.

This is part of overall consultations ending at this time to all counties in SE.

More details have emerged in this newly published report dated 20th July-2009

Part of LDF-Cllr Brazier said this area has fulfilled its share of accommodation

5.5-1 Other brief items;-

Stanstead Airport

Second runway Application copied all Cllrs-Harlow North on about housing growth

5.5-2 BA Stansted Airport Noise Action Appeal

Various notices received from ACTION GROUP-member's ma wish to note.

5.5-3 Helioslough Rail\Freight Terminal-SRFI

It is noted the Public Inquiry scheduled for 24th November-SCADC have challenges.

Planning Portal

Kept on agenda-any member's comments?

Strategic Housing Land Availability Assessment for SCADC

Details of legal challenge noted-no further information but kept on agenda.

London Green Belt Council

Cllr Crump-is parish representative.

Harlow North Letter out to member's organisation is seeking funding from other affected or supportive councils for High Court action.

New Barnfield Waste Site

Members sent relevant papers. Not yet a planning application. Information from Grant Shapps MP warning of the closeness of the incinerator site to Welham Green.

This has collected 600 signatures might affect two schools and a library.

New Road Names

Past agreed for Oaklands Development-but members outlined some disquiet at names chosen-Clerk to e-mail SCADC officer about possible changes.

Sycamore Close

Tillage Close

Heath Close

5-6 Planning Monitoring

Matters the Clerk may wish to inform or members have reports to bring if applicable

Air Quality-(Contained in HHC report)

Landfill & Quarry

Minerals & Waste

Licences

Local Delivery Framework Policies of SCADC and other DC's comments.

5.7 Smallford Station Preservation order

Ironwork is not considered historical or heritage interest in opinion of the grade listing at DC level. A letter might help this. Cllr Crump said the station building is at risk.

5.8 Section 106 Money to be used in Colney Heath

Cllr Brazier said this has virtually dried up and all S106 money remains at risk with the general halt of building & major developments are on hold or being reconsidered. Others in community are seemingly seeking to pressure SCADC for a share of the pot. According to recent information received in the office.

6 COMMONS OPEN SPACES & PUBLIC RIGHTS OF WAY

The written reports were considered of:-

6-1 Parish Warden Report

Clerk circulated to members at the meeting including grass cutting and notes. It was noted the common has been cut and hay taken away.

6-2 Parish Commons Ranger Report

Monthly report circulated and contents noted.

6-3 Parish Gardner and Tennis Courts Attendant Reports

Report circulated to all members-work on the gardens flowers/shrubs all satisfactory.

6-4 Church & Graveyard Keepers work/time sheet

Clerk gave verbal report.

6-5 CHPC Grass Cutting Contract

Clerk has spoken to Mr Paxton about members question over the grass cutting by gang mower in Chars Morris Field, it appears the additional and shorter cuts are in preparation for Autumn/winter and bonfire night. Also when he cannot get on field until bonfire debris is cleared up and before spring with the start of mowing again.

6-6 Commons-Works -Grazing & Stewardship

No further reports.

6.7 Dudley Wood- POS & Land Transfer to London Colney Parish Council

The final Deed is in last stages the Clerk said the legal fees are to be paid by London Colney Parish. Council as agreed. Clerk has a letter to go off with more information.

6-8 Footpaths P3 and Rights of Way-Bridleways-BOAT-RUPP F/path 44 and 23

Grant award received from CMS for £1000-.year 2009-10-Clerk has met and spoken to footpaths contact Mr A Jenkins for free help from Heavy Gang in October of local bridle & footpaths gang before ordering gates. He is to advise if this can be arranged. Clerk still awaiting the response from Mr A Jenkins and the local gang to help with works this needs to be done by October

6.9 OPEN SPACES Play & Recreation Areas. CHPC land or playing fields

At the request of members this heading will appear in the "6" category of the agenda each time and listed as herewith-comments if applicable will be noted & subsequently in the minutes of each meeting if a debate or comment is received or tabled.

1. High Street Play Area;- No Reports

Horne

2. **Community Park**;-It was suggested by Cllr ~~Crump~~ that a volunteer day be set aside for this area to clear weeds and brambles. November 21st was agreed.
3. **Roestock Park**;-Requires new waste bin and gate returning to hinges RP to do also Basket Ball net and return of goal is requested by Cllr Crump. Cost £400.
4. **Gloucester Park**;-Land deal conclusion consultation required about future.
5. **Sleapshyde Recreation Area**;-Now finished and being enjoyed. Cllr Reeves wants railings painted. RP asked to do with quick drying paint asap.
6. **Charles Morris Play Area**;-Hedge work out?-New Wendy house quote sought from Safe & Sound to go in small space between swings/frame. Members debated the details asking for more information from CMH
7. **Harvesters & Smallford Dog Walk**;-No reports
8. **Smallford Pond & Triangle**;-no reports.
9. **Highfield Park Estate/Area**
Issue remains to find a way of funding maintenance on the play area and small open spaces left by the original developers when the reserved funds of investment run out. It was also noted that in the past HPT carried out regular maintenance. The addition of these areas into the agenda as a topic-further management meetings are to take place. Previously outlined in July item 9.3

Walking Strategy-SCADC Consultation and encouragement

Local interest in new group promoting exercise through walking, see Chronicle.

Dog Bins-See 11-3

New dog bins to be installed at two locations.

7 HIGHWAYS-TRANSPORT-FOOTPATHS AND VERGES

7.1 Highways Maintenance improvements local Roads or major routes

The Clerk past reported the routine meeting with HHWP on 8th September did not take place. Concern over the High Hedges in Roestock Lane to add to HHWP list.

7-2 Paths and Access-and verge ditch works attached or adjacent to Highways

HHWP Adoption of Highways-remains a district wide Generic topic there is a great deal of correspondence via Cllr Swendell regarding similar issues in the district.

7.2-1 OTHER HIGHWAY MATTERS

Verge Parking-Clerk reported several complaints from residents. Cllr Brazier said we are on a trial as part of the Cleaner St Albans Campaign.

HCC Road Traffic Orders Past Received-(important to retain information)

Details copied to members of latest lists circulated to members and on Notice board

Rural Transport Grant for-High Street & Tollgate Road Improvements

Clerk presented members with e-mail calling for decisions on the village entry sign in preparation for the works. News on the final approval is still awaited. Some debate on the sign allowed the Clerk to receive member's discussion on wording etc- e-mail will be sent conveying CHPC suggestions. To include the parish logo and a message to encourage road safety-"Drive Carefully" also background colour-green or brown?

Colney Heath Traffic Calming Petition

No further reports on the petition.

Temporary Closure of Barley Mow Lane

Past reported-the district council are to shortly make a decision after consultation

Water leak-BML -constant over weeks past-Veolia Water have been contacted

Adoption of Roads-Abysmal performance of Herts Highways

Members circulate with letter Cllr Swendell 21st timber over lack of progress on the list of unadopted roads.-he brings attention to Section 38 Highways Act 1980 which the Clerk used when writing to HHWP in 2005 over manholes missing and not being replaced after theft-same reason- unadopted roads. Cllr Wendell has copied county and district authorities as well as MP's on a renewed campaign and a national problem.

Improving the Visible Street Scene

A grant was made by SCADC- all monies allocated to various schemes past reported The Clerk reported the SCADC initiative is to be resumed again in 2010 and he is in possession of an application. It is assumed CHPC wish to be involved again in 2010.

Cycle Way round about Colney Heath

A topic to remain under review also connected to S106 money.

HGV in Wilkins Green Lane

Resident's complaints noted and passed to HHWP and Police for action-no reports

7.2-2 TRAFFIC ORDERS

Recent copies of orders circulated to members.

7.3 VAS Speed Cameras-at Tollgate Road & Highfield-Hill End area

Pending-this is tied in with previous topic of the reported High Street & Tollgate Road improvements the council is awaiting news from HHWP of a start date. Cllr Gowens was also keen to see a VAS in Highfield or at least some traffic safety improvements, suggesting a pedestrian crossing was promised out of S106 money. Cllr Gowens said the speeds and traffic are increasing in the Highfield and Hill End Lane area so some kind of control is the only realistic answer.

7.4 M25 Widening started summer 2008 remaining into 2010

Lafarge liaison topic- the contractors (Balfours) are looking for a plant, welfare/stores site 25 acre near Coursers Road in time for works 2010-11 to Bell Roundabout. Cllr Brazier said he will raise this at a forthcoming Lafarge Meeting.

7-5 Transport and Community Friday Shopping Bus

Cllr Horner reported about the loss of two volunteer drivers, Cllr Brazier and Cllr Lewis had come forward to help. The main reason is the seat installation each trip-its heavy work-Clerk asked by Cllr Reeves to investigate how we could get a CH bus.

7-6 Long –About A414

No further reports.

7.7 Highway Warning Signs & Mandatory Signs

Noted and suggest keeping as a reminder

7.8 Progress on Verge Parking

Implemented in Colney Heath during September -see earlier comments.

7.9 Tree Removal in Hall Gardens

Cllr Brazier was pleased to report the roots have been done.

PUBLIC QUESTIONS -Item 8

Residents attending from no 6 Lynch Court brought to notice an issue of possible overdevelopment to a property at no 7 that at this stage was not an application. Whilst we do not normally consider any issues before council that fall into this category members readily listened to the residents views and comments. Plans were shown of a specific property that clearly demonstrated a large extension exceeding the 50% increase often allowed. The screening to adjacent properties would have issues of aspects passage of light, some overcrowding to the visible street scene, parking issues, and multi occupancy, and nearby TPO's towards Trestle Theatre that would need to be addressed. Plans were left with the Clerk to keep on file. Members agreed they will look out for this application if it comes before council in the future then will be in a better position to consider the merits and views made by the resident's to-day. The Clerk recommended the residents make their objections known to the District Council once an application is put forward. In turn it will then come before CHPC. Cllr Brazier made some helpful comments he had visited the area seen for himself.


Mr. Myland raised the issue about a shooting party firing on footpath 27 of which he questioned the legality on a Row. Additionally notices warning the public of nearby fox snares-shooting and pest control, saying the notices appear to offer walkers a degree of intimidation. Especially those walking their own pet dogs on or off the lead. Cllr Day and the Clerk offered some concern as this area is popular with all walkers and local recreation including children, sometimes on small cycles with parents. The Clerk said that certain acts of parliament and DEFRA guidelines as well as local and foot path byelaws might suggest discharging a shotgun in a public area was not entirely good practise and might contravene police licence requirement of safe use. Members also added their concerns with Cllr Day saying he will put this matter to the county RoW officer. All agreed it was foolish to have shooting so close to footpaths. Copies of photographs of the notices pinned up at the footpath will also be sent off.

9 COUNCIL BUILDINGS-ORGANISATIONS & TRUSTEE MATTERS

9-1 High Street Recreation Area & CHFC new Lease of Pavilion Building

The Clerk reported that the club was becoming concerned at the poplar tree roots breaking through the pitch surface. He is to try and get Tree Officer to have a look. Also consider if the trees are on Lafarge Land what can be done and are there any TPO's. Or Black Poplar issues with the trees.

At the regular monthly FC meeting we past requested the bonfire debris be removed permanently this has been done. The Clerk said that CHFC are doing all they can to make sure the excellent working relationship with the council remains.

We receive regular updates on fixtures, the maintenance is continuing with Mr Paxton

Electrical Safety Inspection

Clerk to check about next electrical inspection.

9-2 Treasure Tots Pre-School.

Cllr Crump presented a favourable report to members; the Clerk said the 2008-9 copy accounts were available to members if requested.

9-3 Village Hall Committee

No meetings or reports received

9-4 Charles Morris Hall & Council owned Field & Access

A letter has been sent to the solicitors of the resident at no 19/21. Clerk and Chair to meet with Committee on 11th November to discuss various matters of common interest.

9-5 Highfield (Community) Park & Trustees

No reports

9-6 Other local Buildings/Organisations-Guides Scouts-Harvesters/other

No reports

9-7 Youth Organisations Locally & Youth Council

Cllr Brazier announced that he is trying to tie up a youth agreement with YMCA for a Hill End Club for young people in area to facilitate a venue for out of school hours.

9.8 Sheltered Housing-Review Newsletter

SCADC Publications are available regularly every two weeks in the office.

9.9 Residents Associations.

Highfield Park Residents Association-HPRA

AGM is 18th October, Cllr Brazier is to attend.

Smallford Residents Association

Residents concerns about horses in field at Oaklands noted investigations continue into land ownership. Deferred this time allowing further investigation to ownership. Next meeting late October-no date available at time of PC meeting.

Other residents associations

Opportunity to have your comments raised at council meeting-contact the office
To get on the mailing list for the minutes by e-mail or posted out.

10 COMMUNITY REPORTS-Members reports Outside Bodies and reports from Committees and other Organisations

10-1 Fly Tipping Reports (& Raised Humps-adjacent to Mr Sturbridge's Land)

Copies of reports presented to members.

10-2 Police and Community Matters-Police Ward Meeting & ASB List

The next Ward Meeting is scheduled for Wednesday 4th November at 7.30pm-Can all members please note and try to attend also Neighbourhood Watch representatives.

10-3 Twinning

No reports.

10-4 Reports from Members or attending other meetings

No reports

Lafarge Liaison Meeting

Next meeting Tuesday 13th October

10.5 Fairs Festivals and local/or Community events

No reports.

10-6 Reports as Listed-HM Govt: Local and National Issues ect: & HCC

The Gypsy issues -SEERA consultation now ended reports expected soon.

11 Members Questions and or Late Matters

No reports

12 OPERATIONAL MATTERS

Parish Charter-SCADC

The Clerk said he had received a massive bundle of papers demonstrating the District Council wish to establish this with Quality Councils. It will feature at the conference In November;-all about partnership working and divulged powers to Parish's-this is a very topical subject!

12-1 Staff and Office Matters

General matters reported to members-new filing cabinet ordered for archives.

12-2 Clerk Report on future matters needing attention

No reports this time-as any immediate matters may have been dealt with elsewhere

12-3 Notice Boards and Signs & Bus Shelters

Usual account from contractor for shelter maintenance details in monthly finance. Bus shelter Clerk reported he has been to Land Registry and confirmed ownership SCADC a letter will be sent requesting permission. The Clerk reported he has also written to HCC Passenger Transport Unit and successfully obtained a 50% grant agreed towards the cost of the shelter (at up to about £5k total cost) it is now only the permission (SCADC) and delivery (Mr Stayton 4 weeks from order) we now await the permission before we can do the rest. Some older shelters will need DDA upgrade.

12-4 Commons Licences & Wayleaves

No reports

12.5 Publicity, Web Site & Chronicle

Autumn Edition out-Deadline for winter issue is 1st November Clerk will meet Editor.

12-6 Capital Purchases

No reports.

12.7 Tyttenhanger Sign

Clerk to do a mock up and pass to Cllr Reeves-WIP.

This meeting closed at 9.55 pm


John Dean

Clerk to the Council

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Notes;-

Next Full Council Meeting is Thursday 12th November;-

Venue;-Village Hall-not 5th November-Firework night!

Clerk has Auditor in at CHPC 26th October for 6th month interim Audit CHPC