

Colney Heath Parish Council



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10th DECEMBER 2009

MINUTES OF THE COLNEY HEATH- FULL PARISH COUNCIL MEETING **HELD at the Village Hall 83 High Street Colney Heath St Albans** **THURSDAY 10TH DECEMBER 2009-7.30.pm**

Present; - Chair-Cllr J Day –Vice Chair-Cllr D Horner-Cllr A Cloke-Cllr J Lewis
Cllr P Reeves- Cllr Brazier* & Cllr Crump* (in part*)

Clerk; Mr J E Dean

Public Attendance- Mrs J Moody-Mr D Becker-Residents of Colney Heath
Mr P Cook Highfield Park Residents Association

1. APOLOGIES -ANNOUNCEMENTS & DECLARATIONS

Cllr Gowens at a business meeting out of the area, Cllr's Crump & Brazier attending later Cllr Henchley-continuing illness & difficulties. There were no declarations.

2. MINUTES

Minutes of the Full Council-12th November 2009

Proposed by Cllr A Cloke

Seconded by Cllr P Reeves

2.1 MATTERS ARISING FROM THE MINUTES

Important corrections-Cllr Crump asked an issue to be noted in at the 12th November meeting he was not put down as present but did in fact attend council.-Apologies.

3 MATTERS THE CHAIRMAN MAY BRING BEFORE THE COUNCIL

The Chair welcomed all present adding that if any one wishes to raise any issues he will allow an opportunity. He also advised the Part II will be at 9pm to complete the Budget for 2010-11. He may cut non urgent business out beyond public questions.

The clerk apologised the following numbers were out of sync

3.1 Review of Rural Transport Grant Plan for High Street Traffic Calming

The latest plans were made available for all members to see at the meeting, HHWP Officer- Simon Flew had delivered them to the office earlier with full details of new signs and parking restrictions near JMI. Members were asked for their approval and after some debate with one issue of parking problems raised by Cllr Cloke. This can be looked at further with a view to seeking opinions from DC on possible permit idea.

All agreed the plans were a step in the right direction and approved the draft with the entrance sign draft and suggestions as we had asked! It is probable the works are to begin in 2010 and after HHWP April budgets are resolved.

Proposed Cllr D Horner

Seconded Cllr J Lewis

3.2 Public Open Space-Gloucester Park

Cllr Gowens has produced a questionnaire which was included with a recent HPRA news sheet. The conclusion will be debated at the CHPC 4TH February 2010 meeting. This is planned to be at the Charles Morris Hall this time.

3.3 Parish Conference 27th November Rothampsted Park

The Chair asked the Clerk to give members an overview of the conference, where Cllr Brazier had also attended. He said attendance was down on the original conference at Sopwell House. Our members should consider the importance of attending in future. The main theme was Divulged Powers extending to Quality Paris Councils which is a target for SADC in future. He reminded members the next conference is June 2010.

3.4 Barley Mow Lane Pending Closure (Gating Order)

The Chair Cllr Day said there was nothing further to report other than consultations is out to the key and emergency services.

Water Leak

It would seem the perpetuating leak has been dealt with and water pressure was higher in nearby residences indicating works done. However BML still has a noticeable local propensity to standing water or underground spring creating surface water at all times.

3.5 Oaklands Development

The development has started little else to report however the site developer Taylor Wimpey has sought to keep nearby residents informed of progress and any issues are seemingly dealt with promptly. More recently a news sheet had been produced. The name Tillage Close has been chosen although council felt the chosen name was to some degree a fete acomple. Out of the three names it was the best choice.

3.6 Colney Heath Parish Council Year Events

Cllr Horner said preparations are underway as we speak for the Christmas Lunch on to morrow Friday 11th December at St Marks Community Hall.

The Panto is Aladdin this year, on 2nd January 2010 the venue is Village Hall about 80 are booked and attending excluding helpers.

3.7 Matters of Serious Anti Social Behaviour

Members were handed the list with no reports to add. Member comments suggested perhaps it is just the summer month's problems.

3.8 Oaklands Lane-Area of Land being used for unauthorised grazing

A representative from Smallford residents association had since looked into the land ownership on Google tracking back to the original Brewery Company. It seems the plot might be passed over for community use. However there is more work to do.

4. FINANCE-(Clerk & RFO J.E.Dean to report)

Financial Report

The Clerk gave details about our current financial situation & quarterly report

4.1 Finance & Accounts

The Clerk gave out copies of the council financial statement & excel reports to each member;-December 2009 expenditure of £9133.02 & VAT £159.51

The Clerk explained & answered questions. Approval was given for the payments.

Proposed by Cllr P Reeves

Seconded by Cllr J Lewis

4.2 Investments & Banking Matters

The Clerk reported current situation to members at the meeting Bank Reserve deposit bond investments on until January 2010

4.3 Progress of VAT

The Clerk reported to members about the 2008-9 claims-WIP. He was delaying submission of claim until February mindful of medium council threshold at £200k.

4.4 Other Financial Matters

The Clerk said the auditor had suggested we reduce the bank accounts. We are paying £10 pcm to service them. Cllr Crump asked questions about reserves for the common.

4.5 Conclusion of Audit Report -2008-9-BDO Stoy Hayward

Approved last meeting-account paid -Public notices are out until 17th December.

4.6 Grant Aid

Grant forms are in applications to be discussed in Budget review.

4.7 Estimates of Various External Ground Works for approval

Defer-Works past reported (1&2) and some held over to next financial year.

4.8 Local Authority Business Growth Incentives (LABG1)

Remaining government monies in reserve awaiting a suitable scheme.

4.9 Grant Aid Highfield Park Trust-Winter Skating & Ice Rink

Cllr Reeves reported the event to members. The Clerk said that Anna Cohen had called to advise about the way the charges will apply to the children which was perfectly satisfactory. This was for the Christmas ice skating event on 18th December

4.10 Charles Morris Recreation Area Tyttenhanger Green

The Clerk requested approval for £250 towards ditching work at the recreation area in response to concerns from a resident over drainage issues. A pipe between the old Tin Chapple and the highway delivers surface water into the ditching here. Council are to show goodwill in ensuring the ditch is not obstructed and clean to allow "the natural flow". The resident is equally responsible to ensure the underground pipe is kept in good order and of adequate size within his or nearby properties. We have no liability.

Proposed Cllr P Reeves

Seconded Cllr J Lewis

5 PLANNING

Planning Applications

The following applications have been received up to the time of publishing the agenda for this month Cllr Day suggested we briefly look at the items before us;-

General Comments

The Clerk said he had spoken to Cllr Brazier over the Oaklands 5/08/0620 which will not be going ahead now due to the withdrawal of funds, the note on the approvals list following be ignored. It should have been deleted and if any changes occur it will need a fresh application.

Planning Applications following in tablet 5.1:

As listed below and received up to the date of this agenda publication-**bold= topical**;-

Note items with Listed Building Status are noted with suffix LB after the plan no- e.g. 5/07/000LB
SCADC General Applications List (District) Circulated to all members.

LDF and Core Framework Strategy

Consultation now closed, SADC review due in spring 2010.

The Future of Hertfordshire Waste

A consultation document until 18th December (HCC) about the future of this important topic, which includes Lafarge sites within Green Belt in particular for CH Smallford Pit and Bell Lane. Others in Wheathampstead noted. This council will be responding urging residents to respond as well.

APPLICATION TO DISCHARGE PLANNING CONDITIONS

Application 5/08/2429 Former Oaklands Site Highfield Lane Tyttenhanger
Works have started

5-1 Planning Applications:

As listed below and received up to the date of this agenda publication-**bold= topical**;-

Number	Address	Application	Decision/Recommendation
5/09/2122	28 Maslen Road	Two storey side and rear extension	No objections
5/09/2209	502 Hatfield Rd	Single storey front extension, loft conversion and single attached garage	No objections
5/09/2213	7 Ivory Close	Single storey rear extension and roof alterations	No objections
5/09/2159	104 Puddington Drive	Rear Conservatory	No objections
5/09/2193	12 Grafton Close	Garage conversion and alteration and creation of openings	With Cllr Brazier 20/11/2009

Note items with Listed Building Status are noted with suffix LB after the plan no- e.g. 5/07/000LB
SCADC General Applications List (District) Circulated to all members.

NOTE;-Some items of planning in the agenda had been misposted from last time

5-2 Planning Approvals

As listed since last meeting

Number	Address	Application	SCADC Decision
5/09/1668	122 Hill End Lane	Erection of two storey side and rear extension, enlargement of existing dormer window, internal alterations and alterations to openings	Planning Permission
5/09/1497	Brayley Cars Ltd	Extension to existing workshop bay	Planning Permission
5/09/1147	8 Church Croft	Porch extension, single storey side extension and alteration to openings	Planning Permission
5/09/1747	55 Russet drive	Two storey rear extension to include roof alterations and two roof lights	Planning Permission
5/09/1957	2 Smallford Lane	Demolition of rear conservatory and erection of single storey side and rear extension	Planning Permission

See Attached Sheet for Planning Approvals- Appendix above.

Planning Refusals-Appeals-Inquiries-Enforcements-Other issues

None reported

5.3 Refusals and Appeals- Enforcement Notices

5/09/1730	7 Princess Diana Drive	Roof extension and insertion of three dormer windows to provide further living accommodation	Planning Refusal
5/09/2006CP	12 St Barts Close	Replacement of rear conservatory – cert of lawful use or development	Refusal

5.3-1 Appeals

Details received as noted.

See Attached Sheet for Planning Approvals- Appendix above.

Note items with Listed Building Status are noted with suffix LB after the plan no- e.g 5/07/000LB
SCADC General Applications List (District) Circulated to all members.

5.3-2 Planning Refusals-Appeals-Inquiries-Enforcements-Other issues

	No reports rec'd		
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5.3-2 Enforcement Appeal Notices

APP/B1930/C/09/2104156-By 30TH June 2009-601 Hatfield Road-served 01/06/09

Use extension-intensification and design of outbuildings used as Vet practice in GB.

Appeal P/APP/05/08/2483-& P/ENF/468LJY Smallford Nurseries (Glinwells)
 Hatfield Road –appeal against SCADC refusal to planning permission of building in Green Belt. Further works to with tree removal and new opening reported by resident

5.3-3 Enforcement- Appeal Notices-Discharges

Public Inquiries (or written submissions to Sec-State Bristol) & decisions

Appeal P/APP/05/08/2483-Land Smallford Nurseries Hatfield Road –appeal against SCADC refusal to planning permission of new building in Green Belt. Members said there are other issues here regarding planning.

Application-Refs APP/B1930/A/09/211248/WF

Cllr Brazier has sent a letter dated 1st October 2009 objecting on behalf of resident's opinion re development application George Wimpey –TPO's loss of amenity space-detract from character of area. (Appeal after District Council Refusal)

Application 05/08/2483/LJY-Land Smallford Nurseries

Site within Metropolitan Green Belt and Agricultural use

5-4 Strategic or Planning issues or referred to ODPM/Secretary of State-SEERA

No further detail-kept on this time re SCADC options on housing growth-see LDF.

OTHER TOPICAL ITEMS FOR INFORMATION-following

5.5 The Planning Inspectorate Bristol-Regional Strategy Planning for Gypsy and Traveller Accommodation in the East of England-Final Policies.

Documents circulated-no further reports.

5.5-1 Other brief items;-

Stanstead Airport

Second runway Application noted

5.5-2 BA Stansted Airport Noise Action Appeal

We continue to receive various notices received from ACTION GROUP-members may wish to note that are in their post-out.

5.5-3 Helioslough Rail\Freight Terminal-SRFI

The Public Inquiry started Tuesday 24th November-SCADC have various challenges to make to the inspector the list of 14 issues.

5.5-4 LUTON AIRPORT DRAFT NOISE ACTION PLAN

Remains a controversial issue consultation opened 28th September for 16 weeks to 17th January 2010-details sent e-mail 9/10/09 by SCADC for our information.

Speak up for Hertfordshire

Publicity out for a consultation by HCC about the future of the county housing plans.

5-6 Planning Monitoring

Matters the Clerk may wish to inform or members have reports to bring if applicable

Air Quality-(Contained in HHC report)

Landfill & Quarry

Minerals & Waste

Licences

5.7 Smallford Station Preservation order

Deferred.

5.8 Section 106 Money to be used in Colney Heath

Cllr Brazier has past reported on this members had nothing further to add.

With apologies to a Mr C Musk for pointing our errors in December Agenda where his name was incorporated incorrectly.

6 COMMONS OPEN SPACES & PUBLIC RIGHTS OF WAY

The written reports were considered of:-

6-1 Parish Warden Report

Clerk passed report to members at the meeting including village works.

6-2 Parish Commons Ranger Report

Monthly report circulated and contents noted.

6-3 Parish Gardner and Tennis Courts Attendant Reports

Report circulated to all members-winter clear up work on the gardens flowers/shrubs were all reported as satisfactory.

6-4 Church & Graveyard Keepers work/time sheet

Clerk gave verbal report.

6-5 CHPC Grass Cutting Contract

No cutting at this time of year.

6-6 Commons-Works -Grazing & Stewardship

No further reports.

6.7 Dudley Wood- POS & Land Transfer to London Colney Parish Council

Cllr Day and Cllr Brazier will need to sign the transfer by appearing at Debenhams Ottaway during the next week or so with their passport and a utility

6 -8 Footpaths P3 and Rights of Way-Bridleways-BOAT-RUPP F/path 44 and 23

The Grant award from CMS for £1000-.year 2009-10-Clerk has met and spoken to footpaths contact several times for free help from Heavy Gang but this has not been forthcoming due to other commitments. The only option left is to contact Herts Rights of Way to see if we can get them involved. We might be better to change and use gates on the land above the common this time. It is understood that HCC Row has been monitoring the issue of notices on footpaths on land near Old Barley Mow After reports of a shooting party being intimidating and notices being put up on rights of way.

6.9 OPEN SPACES Play & Recreation Areas. CHPC land or playing fields

At the request of members this heading will appear in the "6" category of the agenda each time and listed as herewith-comments if applicable will be noted & subsequently in the minutes of each meeting if a debate or comment is received or tabled.

1. **High Street Play Area;**- No Reports
2. **Community Park;**-Cllr Crump mentioned the successful volunteer day on 21st November thanking those who turned up, to Cllr Horner for providing a cooked breakfast. A fine day, a great deal of useful work was accomplished.
3. **Roestock Park;**-Requires new waste bin and gate returning to hinges RP to do also Basket Ball net and return of goal is requested by Cllr Crump. Cost £400 a decision to purchase a single fixed goal or moveable.
4. **Gloucester Park;**-Cllr Gowens proposed consultation survey is taking place.
5. **Sleapshyde Recreation Area;**-Cllr Reeves wants railings painted. RP asked to do with quick drying paint asap.

6. **Charles Morris Play Area;**-New Wendy house quote sought from Safe & Sound to go in small space between swings/frame-CMH need to secure grant. Members past debated the details asking for more information from CMH
7. **Harvesters & Smallford Dog walk;**-Cllr Reeves in debate suggested a very interesting suggestion regarding how the parish commitment might be altered if the availability of other land at the junction Oaklands Lane was available.
8. **Smallford Pond & Triangle;**-no reports.
- 9 **Highfield Park Estate/Area-(There are 4)**
The council may consider about plans for funding new equipment which may be required in the future at the CHPC Budget meeting in December.

Walking Strategy-SCADC Consultation and encouragement

Local interest in new group promoting exercise through walking and arranging walks.

Dog Bins-See 11-3

New dog bin installed at Gloucester Park.

7 HIGHWAYS-TRANSPORT-FOOTPATHS AND VERGES

7.1 Highways Maintenance improvements local Roads or major routes

Cllr Horner wanted the bi monthly meetings resurrected; the Clerk said he will request HHWP to consider in New Year. Cllr Day confirmed the post of Departmental Head was now vacant; Mr S Wamsley has left the council.

7-2 Paths and Access-and verge ditch works attached or adjacent to Highways

No specific reports.

7.2-1 OTHER HIGHWAY MATTERS

HCC Road Traffic Orders Past Received-(important to retain information)

Details copied to members of latest lists circulated to members and on Notice board

Rural Transport Grant for-High Street & Tollgate Road Improvements

Previously noted.

Colney Heath Traffic Calming Petition

No further reports on the petition.

Temporary Closure of Barley Mow Lane

Past reported

Water leak-BML –works completed, hopefully resolved.

Adoption of Roads-Abysmal performance of Herts Highways

Ongoing issues and remains unsatisfactory-some Highfield Residents in particular are complaining, members remarked this is a District Council matter. Reported at earlier by Cllr Brazier and Cllr Swendell-Independent member who continue to campaign

Improving the Visible Street Scene

Initiative is open again for a small grant. Cllr Brazier has suggested planters or hanging baskets and extra litter bins in locations.

Cycle Way round about Colney Heath

A topic to remain under review also connected to S106 money.

HGV in Wilkins Green Lane

Resident's complaints about misdirected HGV's

7.2-2 TRAFFIC ORDERS

Recent copies of orders circulated to members.

7.3 Path Access Verge and Ditch issues Highfield

No further reports.

7.4 Tollgate Road VAS Speed Cameras-and Highfield Area

New plans and reported earlier.

7.5 M25 Widening started summer 2008 remaining into 2010

Lafarge meeting shows where the maintenance and welfare centre will be sited-J23.

7-6 Transport and Community Friday Shopping Bus

Cllr Horner reported matters connected with the regular community bus to ASDA.

7-7 Long –About A414

No further reports.

7.8 Highway Warning Signs & Mandatory Signs

Noted and suggest keeping as a reminder

7.9 Verge Parking

The issue is causing concern to residents one wrote in complaint having been fined for what was considered unfair by a proactive parking attendant whilst parking for a short while transporting the children and family into the house.

8 PUBLIC QUESTIONS

At this point the Chair suggested that he will defer the business following after public questions to allow the part II to begin reminding members that we had urgent Budget details to deal with. He will just pass quickly through the remaining topics to see if there were any reports or debate these will be noted where applicable. Representative of Highfield Park Residents Association Mr Peter Cook spoke about his concern over issues in the Highfield area. He was also critical of the general remarks made during the meeting, over expressions. To which the Clerk explained and apologised adding how the connotation reasoning was made. It was not intended or implied and any context so applied was withdrawn and assurances given it will not be used again.

9 COUNCIL BUILDINGS-ORGANISATIONS & TRUSTEE MATTERS

9-1 High Street Recreation Area & CHFC new Lease of Pavilion Building

The Clerk reported the lease was handed to the Club at the November 21st meeting at which Cllr Brazier was present. The Chair CHFC Mr M Marlborough thanked the Parish Council. The Club Secretary Mr P Steventon will keep the documents safe. Discussion about the tree roots, Cllr Brazier and the Clerk met with Brian Butterfield of Lafarge Aggregates, who own the lake area land. He immediately agreed to fell the unsafe tree. They were not able to do anything about the tree roots penetrating the football pitch. As it was CHPC responsibility, an arboriculturist will have to be called in for a report. Works will need consideration in the off season.

Electrical Safety Inspection

Clerk to check about next electrical inspection.

9-2 Treasure Tots Pre-School.

The pre-school is closing at end of term on the 11th December with a Christmas Party.

9-3 Village Hall Committee

Next metering is scheduled for 6th January 2010. Clerk is to invoice for insurance contribution percentage in New Year.

9-4 Charles Morris Hall & Council owned Field & Access

Cllr Day said the committee discussed the Wendy House on the 11th November and are keen to help fund a replacement. The Clerk indicated members might agree to pay a portion of cost along with other grants but this was a budget decision for members

9-5 Highfield (Community) Park & Trustees

No reports this time.

9-6 Other local Buildings/Organisations-Guides Scouts-Harvesters/other

No reports

9-7 Youth Organisations Locally & Youth Council

Cllr Brazier has set out a blueprint report for a plan to provide youth facilities in Highfield and connected to the YMCA at Watford. Report available in the office.

9.8 Sheltered Housing-Review Newsletter

SCADC Publications are available regularly every two weeks in the office.

9.9 Residents Associations.

Highfield Park Residents Association-HPRA

AGM minutes were not available at this meeting.

Barley Mow Lane Residents Safety Group

A past reported.

Smallford Residents Association

Residents continue to have concerns about the horses in field at Oaklands also the structures being put up, past reported. AGM on 21st October minutes of this meeting not available to council at this time.

Other residents associations

Opportunity to have your comments raised at council meeting-contact the office
To get on the mailing list for the minutes by e-mail or posted out.

10 COMMUNITY REPORTS-Members reports Outside Bodies and reports from Committees and other Organisations

10-1 Fly Tipping Reports

Copies of reports presented to member's additional reports from members & list

10-2 Police and Community Matters-Police Ward Meeting & ASB List

The next Ward Meeting is scheduled for Wednesday 4th February 2010 at 6.30pm-fresh venue-Charles Morris Hall prior to Council meeting. Can all members please note to try and attend also Neighbourhood Watch representatives?

10-3 Twinning

Details of events posted out to members including Christmas Party.

Following business cut from agenda-no reports;-

10-4 Reports from Members or attending other meetings

Lafarge Liaison Meeting

10.5 Fairs Festivals and local/or Community events

10-6 Reports as Listed-HM Govt: Local and National Issues ect: & HCC

11 Members Questions and or Late Matters

12 OPERATIONAL MATTERS

Parish Charter-SCADC

No reports.

12-1 Staff and Office Matters

Office will be closed from 1.30pm Friday 18th December to 9.30am Tuesday 5th January 2010 for staff Christmas & New Year vacations. Any Planning Applications will be dealt with if received and posted out for members consideration.

12-2 Clerk Report on future matters needing attention

No reports this time-as any immediate matters may have been dealt with elsewhere

12-3 Notice Boards and Signs & Bus Shelters

The Clerk said he has received a communication from SADC asking for £500 for a licence-details circulated to all members. Debate at January 2010 meeting.

12-4 Commons Licences & Wayleaves

No reports

12.5 Publicity, Web Site & Chronicle

Next issue is winter and a member needs to volunteer for Parish matters.

12-6 Capital Purchases

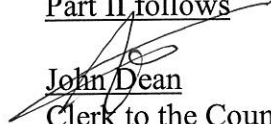
No reports.

12.7 Tyttenhanger Sign

Clerk to do a mock up and pass to Cllr Reeves-WIP.

This meeting closed at 9.05 pm

Part II follows


John Dean

Clerk to the Council

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Notes;-

Next Full Council Meeting is Thursday 14TH January 2010 -Venue;-Village Hall

Colney Heath Parish Council



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10TH December 2009

CONFIDENTIAL-10 December 2009-Part II-(BLUE PAPER)

COLNEY HEATH PARISH COUNCIL **MINUTES OF THE PART II BUDGET SETTING 2010-11 HELD AT THE** **VILLAGE HALL ON THURSDAY 10TH DECEMBER 2009-9.00 PM**

Present; - Cllr J Day-Chair- Cllr Cloke-Cllr C Brazier-Cllr P Reeves
Cllr Brazier-Cllr Horner-Cllr J Lewis-Cllr D Crump

Clerk; Mr J E Dean

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1. Apologies Announcements & Declarations

There were apologies given for Cllr Gowens & Cllr Henschley.

The Business of the Part II

This was outlined and explained by the Clerk who reminded members present that confidential matters of budget & employment issues will be debated and discussed.

4.1-Current Financial Situation 2009-10

The Clerk demonstrated by way of a five page review of the current financial position of the council, together with a reconciliation to end of December as a projection. Also included in the papers was a review of the payments and receipts in comparison with 2008-9 and 2009-10 year to date for 8 months. A final expectation to year end cash. Examination of receipts for both year books and projections of expectations forward

4.2-The Budget to Precept for the Parish Year 2010-11

Details of the Budget proposals were presented to members and explained totalling the year projection of £175,000. After consideration and full the examination of the budget proposals, debate and consideration. The decision is to precept for the sum of £155,850 equating to a 3.9 percentage rise on last year. Members felt this fair and affordable to maintain its services and financial commitments to the whole inclusive parish. Particular emphasis is for the Highfield Gloucester Park and new Allotments being considered within the public consultation out now. Other supportive grants may also be required for play equipment or other equipment if installed.

Proposed;-Cllr P Reeves

Seconded;-Cllr J Lewis

4.3-2010-11 Grant Aid and Section 137 Payments-List to be provided at meeting

All grant applications were considered on the spreadsheet list and agreed as part of the budget for 2010/11, it is noted CHFC have a grant in two halves, the second due in the next municipal year 2010/11. Charles Morris Hall is seeking a grant for a new Wendy House with a split of three funding streams. Quotes from the committee req'd

4.4-Treasure Tots Pre School-Audited Accounts 2008-9

Members were able to view the Audited Accounts showing a profit of and some reserves The Clerk explained their financial situation was satisfactory. He wanted to keep the reserves in place to support the payroll on less attended terms and income reduction from HCC Education Grants. With the delicate balance of staff the average per month term time pre school payroll/HMRC was between £3600 & £4000.

4.5-Staff Contracts including Treasure Tots.

The Clerk explained that all staff has been awarded a 1% increase in line with NALC national agreements dating back to April 2009. Members agreed this can be paid however the Clerk is to present details at the January 2010 meeting.

4.6-To consider 2008-9 Audit Review BDO Stoy-Hayward

Members approved and agreed the details of the audit.

Proposed Cllr C Brazier

Seconded Cllr J Day

4.7-Lease to CHPC-High Street Recreation Area & Play Area Funding

Cllr Brazier and Clerk met CHFC and handed over the lease on 23rd November.

4.9-Legal implications to the Parish Council

Cllr Brazier and Clerk explained the latest detail from the High Court and examined the legal issues and exposure to the council. Cllr Reeves explained his views on the legal risks now facing the council, which other members agreed. Whilst the risk was still present High Court actions were now over, the next stage was on 18th February when an interview with a Judge is to take place. Members discussed attending on this occasion; legal representation will probably cost £2000. Members agreed to look at the options at the next council meeting. Accordingly the administration budget was reduced by £10,000.00 to run in line with a normal budget year and monthly costs.

Members Questions concerning the Budget.

The Clerk responded to questions regarding normal regular monthly costs for the administration and how those costs were made up. There were no other questions.

Meeting ended at 10.07pm


John Dean
Clerk to the Council

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