

Colney Heath Parish Council



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14th JANUARY 2010

MINUTES OF THE COLNEY HEATH- FULL PARISH COUNCIL MEETING

HELD at the Village Hall 83 High Street Colney Heath St Albans

THURSDAY 14TH JANUARY 2010-7.30.pm

Present; - Chair-Cllr J Day –Vice Chair-Cllr D Horner-Cllr A Cloke-Cllr Crump
Cllr Gowens-Cllr P Reeves-Cllr Brazier (in part)

Clerk; Mr J E Dean

Public Attendance- Mrs J Moody-Mr D Becker-Residents of Colney Heath
Mr Mrs Myland Residents of Barley Mow Lane area

1. APOLOGIES -ANNOUNCEMENTS & DECLARATIONS

Cllr Horner opened the meeting in his capacity as Vice Chair, Cllr Day had attended an earlier District meeting and was delayed but on his way. Cllr Lewis at a business meeting and out of the area, Cllr Brazier also had confirmed he will be attending later at 9.20pm Cllr Henchley-not attending due to his continuing illness. No declarations

2. MINUTES

Minutes of the Full Council-10th December 2009

Proposed by Cllr D Horner

Seconded by Cllr A Cloke

Minutes of the Part II meeting 10th December 2009

Proposed by Cllr JDay

Seconded by Cllr D Horner

2.1 MATTERS ARISING FROM THE MINUTES

There were no matters arising from the December minutes.

3 MATTERS THE CHAIRMAN MAY BRING BEFORE THE COUNCIL

The Chair welcomed all present and said we had all considered the risk of more bad weather, but had decided not to cancel the meeting. However if the prospect of icy roads materialised or conditions deteriorated he would consider closing the meeting. If any one wishes to raise issues there will be an opportunity in public questions. He also spoke about the continued incapacity of Cllr Henchley adding our very good wishes from all of the council. The continuing hospitalisation of Cllr Henchley does not render a council vacancy. As a long serving councillor all members agreed the issue is best left in abeyance and should be dealt with in an appropriate manner. Cllr Day also reminded members the need to approve the Precept in Finance to-day. The Clerk to explain revised budget details in the spreadsheet as part II December 09.

100m
4/2/10

3.1 Review of Rural Transport Grant Plan for High Street & Traffic Calming

The Clerk reported members decisions from the last meeting had been transmitted to Simon Flew at the team. The Clerk also reported some other facts about road closures. Advising the letter of 14th December indicated further details of proposed parking restrictions in the High Street an around the school, also speed cushions. Attention to junction protection- for better visibility at Tollgate Road, Meadway, & Fellows Lane. The consultation deadline was 31st December we confirmed no objection to proposals.

3.2 Public Open Space-Gloucester Park-Highfield

Cllr Gowens took members through consultation responses so far, what we should do with the open space detailed on excel spreadsheet and calculation. The copies were handed out, suggesting that it was unlikely we will have any more replies. The final conclusion might be further debated at the next CHPC 4TH February 2010 meeting at Charles Morris Hall. In conjunction to this Cllr Day brought the members attention to a recent Highfield Park notice board flyer about a competition. This was asking for comments on what to do with another piece of land at rear of the Oaklands Farm development in Highfield Lane being given over to HPT. Several options listed were similarly about to its future use. He questioned if this affected our wish to develop CHPC allotments nearby. Cllr Reeves said that the land was still under review and might have other distinct uses; it should not prevent our progress on Gloucester Park. The Gloucester Park conclusion going forward is the site needs to be measured out a plan drawn up as to how many plots can be got into about half the space. After which a decision can be made no the final use as open space, gardens or allotments or 50/50.

3.3 Legal Issues

The question if council should be represented at the HC verbal hearing on Thursday 18th February. Our Solicitors had notified facts after various legal documents received indicate a tactic in the process of Robb mitigation over flood plain at Nuckies Farm. Decision deferred until the 4th February meeting and further advice from solicitors if we need to attend relative to what is being said. It is unclear over his representations.

3.4 Dudley Wood-Deed signing

The deeds were signed in the presence of council to transfer title to London Colney Parish Council past agreed by council in September 2009. The land was renamed in 1990's in remembrance of past long serving Clerk to this parish-Mr Dudley Wood who disappeared without trace whilst on a remote island walking holiday in 1990. The Clerk will deliver these legal documents by hand on Friday 15th January

3.5 Barley Mow Lane Pending Closure (Gating Order)

The Chair Cllr Day said there no further reports. Consultations are out to the key and emergency services including Adult Care Services for comment. A HHWP public exhibition is planned to be held on the 12/13 March 2010 when the methods of gating position and plans will be open for inspection and comment. CHPC offer publicity to the event in Chronicle, & on notice boards which is to be held at Charles Morris Hall.

3.6 Oaklands Development

Cllr Gowens had circulated via the office various e-mails from Highfield Park residents who over recent weeks reported concerns over early morning delays (7am) with muck-away lorries lining up to serve the site. The site controller had been contacted and reminded of his obligations over responsible management planning

conditions for development. Residents were watching the site and monitoring the TW's performance in rectifying this unnecessary nuisance at this busy time causing one-way traffic and hold ups to the public getting off to work. Cllr Gowens was quite confident adequate pressure could be applied by the Residents Association. Help was there ready from CHPC if required via the (Parish) or District Council members. There will be a further report to council via the Clerk if contractor's nuisance persists.

3.7 Colney Heath Parish Council 2010 Year Events

Cllr Horner presented details and costs of the lunch with contributions amounting to £275 remarking that the costs were lower this time. This better return allowed the agreed budget pot to be reduced. The Members wished to thank the volunteers and Mrs Jean Horner for their hard work in the kitchen and producing an excellent lunch with all the pre-arrangements and hard work making this a regular and popular event. A token of gratitude was presented to Jean and staff by Anne Main MP who also voiced her appreciation on behalf of the guests producing the lunch for senior citizens The Panto, Aladdin held at village hall on 2nd January 2010. Report by Kim Parker-Mead organised the event for the children of the village. She said it was disappointing that some did not turn up after requesting tickets. The audience is limited to 100 and after issuing 83 tickets the final attendance was 59 parents and children. The parish next event is the APM and members agreed to the same buffet snacks with cheese & wine as in past years for those who attend. It will be held on 15th April in the Charles. Morris Hall 7.30pm. Clerk and Assistant Clerk are to arrange the usual catering. Beating of the Bounds or Rogation Sunday is on the 9th May at 2pm with a brisk walk around the common followed by a tea and cakes reception at a venue to be decided. Larks in the Parks on the 20th June the theme this time is a "Mad Hatters Tea-Party". Again CHPC will be sponsoring/supporting the event with St Albans Festival of Arts.

3.7 Matters of Serious Anti Social Behaviour

Members were handed the list with no further incidents to add by members. Mr Myland suggested we add a shooting incident near horses in his stables to the list.

3.8 Oaklands Lane-Area of Land being used for grazing (Horse Field)

The Clerk reported the latest news, a resident has contacted Ind Coope Ltd and its subsequent owners of various beverage brands who have the land parcel identified. There may be other outcomes from this contact and negotiation. Meanwhile the Clerk has written to Hatfield Estates for help or information to identify proper ownership. The SADC Enforcement team have been notified by the Clerk Cllr Brazier and also several residents about the structures. The residents association remains concerned.

4. FINANCE-(Clerk & RFO J.E.Dean to report)

Financial Report

The Clerk gave details about our current financial situation & quarterly report

4.1 Finance & Accounts

The Clerk handed out copies of the council financial statement & excel reports to each member;-January 2010 expenditure including HMCR of £9130.66 & VAT £338.59. The Clerk explained & answered member's questions.

Proposed by Cllr J Day

Seconded by Cllr D Crump

4.2 Investments & Banking Matters

The Clerk reported current situation to members at the meeting Bank Reserve deposit bond investments on until January 2010, Council agreed not to reinvest long term at this time and review in April hoping for better rates. The Clerk mentioned the internal auditor suggested we reduce the bank accounts, members and Cllr Crump said they wish to retain at least 3 but agree with Clerk defer decision to end of financial year

4.3 Progress of VAT

Again Clerk reported to members about the 2008-9 claims-WIP. He was delaying submission of claim until February mindful of medium council threshold at £200k.

4.4 Other Financial Matters & Publishing 2008/9 Accounts

Conclusion of Audit Report -2008-9-BDO Stoy-Hayward Cheque has been sent. The Clerk said this Audit has finished with statutory notices out for the required period however no electors had come forward to see the accounts. Clerk will make accounts for 2008/9 available at the Annual Parish Meeting. Members agreed with the procedure. The Clerk also advised members the internal auditor is in all day on 17th February to review our figures for 2009/10-which must now be approved by council & completed by 30th June 2010 new Audit rules.

4.5 Approval of Precept

Members were presented with a revised spreadsheet to show changes as agreed at the December meeting in Part II to reduce the required precept sum in line with a 3.9% A list of budget headings showed the reductions against the individual cost headings Indicating savings members agreed to make to the original concept sum for 2010/11. It was proposed the final Precept of £155,850.00 be agreed. Letter to SCADC-Clerk.

Proposed by Cllr D Horner

Seconded by Cllr J Day

4.6 Grant Aid 2010-11

Grant decisions made & dealt with-payable May/June 2010 Local Authority Business Growth Incentives (LABG1) this is government monies in reserve awaiting a suitable scheme and held over from 2009-10.

4.7 Grant Aid- Highfield Park Trust-Winter Skating & Ice Rink

The Clerk reported the ice rink did not go ahead but Anna Cohen had requested to hold the grant over, Cllr Reeves said they may have another scheme in mind. Members agreed to allow for a short period otherwise it might have to be returned.

4.8 Charles Morris Recreation Area-Ditching works

Charles Morris Recreation Area Tyttenhanger, ditching work approved to be done by Mr Paxton & hired digger when weather improves. Request of resident at risk of flood e-mail received 15 December indicates resident is to begin upgrading soil pipes on own or nearby land/properties. Action by CHPC is only goodwill-re-flood prevention.

4.9 Estimates of Various External Ground Works for approval

Defer-Works (posts) past reported (1&2) and some held over to next financial year. This was mainly concerning works to renew posts on Common and Roestock Park. Important works not to be overlooked, but with current costs and commitments it is decided to retain the plans and defer into next municipal year.

5 PLANNING

Planning Applications

The following applications have been received up to the time of publishing the agenda for this month Cllr Day suggested we briefly look at the items before us;-

General Comments

The Chair said the main decision before us is the Beaumont School plans for 74 new homes and various schemes to resolve traffic and the playing field in conjunction with surplus land available at Tropical Medicines old site. Cllr Brazier said it was not good for local residents who had many concerns over school run parking, transport access, and other new issues he explained. Cllr Reeves felt positive about the plan declaring the distinction of saving the playing fields instead of using them up. He said he was concerned about the increase in children's safety going off site during breaks to buy food from local shops around and near a very busy road. Cllr Day and Cllr Horner also expressed other traffic concerns for residents. Plus significant increase in its size for car parking and pupil numbers. It was agreed the application for the houses was "special circumstances"-and after members comments, guidance from Cllr Brazier all to look at the merits send back replies to the Clerk for a letter to be sent w/c 25/01.

Planning List received

Printed list circulated to all members;-

As sent	From SCADC-weekly lists	Circulated to members
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Major Development See Bold Type.

5-1 Planning Applications:

As listed below and received up to the date of this agenda publication-***bold= topical***;-

Number	Address	Application	Decision/Recommendation
5/09//2471	Beaumont School and land to north of Wynches Farm Hatfield Rd	Outline application for mixed use development of 2.47ha residential development (up to a max 75 dwellings including 2.5 and 3 st dwellings) 5.7 ha sports pitches including a hard surfaced area and all weather pitch 0.74 ha woodland, new school parking area, new classroom and sports hall for the school and new vehicular access and access road from Hatfield Rd to serve school and prop residential dev.	With Cllr Brazier 5/1/2010- <u>LARGE FILE AND PLANS ARE AVAILABLE IN OFFICE.</u> <u>MAJOR DEVELOPMENT</u>
5/09/2358	7 Princess Diana drive	Roof extension and insertion of three rear dormer windows to provide further living accommodation	No objections- Concerns- have the original reasons for refusal been addressed? We are concerned the roof windows may overlook other properties impact on their privacy.
5/09/2459	10 Church Croft	Conv of gge to hab room	No objections

5/09/2327	12 St Barts Close	Replacement of rear conservatory	No objections
5/09/2388	14 Housefield Way	Conversion of garage into habitable room and construction of single attached garage	No objections
5/09/2406	22 Cairns close	Conversion of garage into habitable room, alt to opening and insertion of roof light	No objections
5/09/2513	Land R/O 1& 2 Springfield Rd	Detached two storey bedroom dwelling with detached garage	With Cllr Brazier 7/1/2010

Note items with Listed Building Status are noted with suffix LB after the plan no- e.g 5/07/000LB
SCADC General Applications List (District) Circulated to all members.

LDF and Core Frame work Strategy-Shaping our Community

Cllr Brazier later informed members on up to date issues from the consultation.

THE FUTURE OF HERTFORDSHIRE WASTE

Document suggesting new initiative required but does not say where? The Clerk has sent a reply on behalf of CHPC to consultation since acknowledged.

5-2 Planning Approvals

As listed since last meeting

Number	Address	Application	SCADC Decision
5/09/2193	12 Grafton Close	Garage conversion and alteration and creation of openings	Planning permission
5/09/2213	7 Ivory close	Single storey rear extension and roof alterations	Planning Permission
5/09/2159	104 Puddingsone Drive	Rear conservatory	Planning Permission

See Attached Sheet for Planning Approvals- Appendix above.

5-3 Planning Refusals-Appeals-Inquiries-Enforcements-Other issues

5.3-1 Refusals and Appeals- Enforcement Notices

5/09/2017	7 Lynch Court	part single, part two storey side extension including rear dormer window and rear rooflight	Planning Refusal
5/09/2122	28 Maslen Road	Two storey side and rear ext	Planning refusal

Note items with Listed Building Status are noted with suffix LB after the plan no- e.g. 5/07/000LB
SCADC General Applications List (District) Circulated to all members.

OTHER TOPICAL ITEMS FOR INFORMATION-following

5.3-2 Enforcement & Appeal or other Notices

APP/B1930/C/09/2104156-By 30TH June 2009-601 Hatfield Road-served 01/06/09
 Use extension-intensification and design of outbuildings used as Vet practice in GB.
Appeal P/APP/05/08/2483-& P/ENF/468LJY Smallford Nurseries (Glinwells)
 Hatfield Road –appeal against SCADC refusal to planning permission of building in Green Belt. Cllr Brazier is looking into past planning history of dwelling/conditions.

APP/05/090993-05/04/2485-2 Redhall End Roestock Lane Coilney Heath

Pine outbuilding-Retrospective on/in GB Land-Objections from CHPC remain on GB

5/08/0655 516 Hatfield Road-Erection of a side and rear extension-

Condition Discharge Condition 3 details of materials

All of these appeals are under the direction of SCADC Legal and Planning Services

High Street -Former Smart Platforms Site

The Butterfields Recovery operation is causing concern with nearby residents as it appears to be a totally different concept past occupiers. Some residents suggest there was a strict condition imposed under the former change of use and last use-platform hire and maintenance of the units. It now has more HGV, Bus and other engineering works to vehicles coming to the premises. The Clerk is to write to J Young SCADC.

5.3-3 Other Planning issues

Speak up for Hertfordshire

Publicity out for a consultation by HCC about the future of the county housing plans.

LDF and Core Framework Strategy

Consultation now closed, SADC review due in spring 2010.

The Future of Hertfordshire Waste-

The Chair added this remains a local and very controversial issue, at the moment we have no further comments, await a new planning application at the chosen location? Members noted HCC letter 02/12/09-Alice Newton at Environment and Commercial Services -Advising four companies have been short listed for procurement of a new Waste Treatment facility for Hertfordshire. Clerk will acknowledge-& request to be kept fully informed in future. Members noted adverse publicity on HCC waste plans.

5.4 APPLICATION TO DISCHARGE PLANNING CONDITIONS

Application 5/08/2429 Former Oaklands Site Highfield Lane Tyttenhanger

Works have started but concerns over transport to and from site-reported elsewhere.

5.5 The Planning Inspectorate Bristol-Regional Strategy Planning for Gypsy and Traveller Accommodation in the East of England-Final Policies

No further reports.

5.5-1 Other topical brief items;-

Stanstead and Harlow North

Publicity/e-mails -Second runway Application noted. Legal issues LDF & planning.

5.5-2 BA Stansted Airport Noise Action Appeal

Various notices received from ACTION GROUP-copied -members may wish to note.

5.5-3 Helioslough Rail\Freight Terminal-SRFI-Old Handley Page Site

The P.I decision awaited-Clerk has papers on proceedings if member wishes to see.

5.5-4 LUTON AIRPORT DRAFT NOISE ACTION PLAN

Decision on further runway is to be announced in 2010

5-6 Planning Monitoring

Matters the Clerk may wish to inform or members have reports to bring if applicable

Air Quality-(Contained in HHC reports & See Public Questions re Smallford Pit)

Landfill & Quarry

Minerals & Waste

Licences

5.7 Smallford Station Preservation order

Deferred.

5.8 Section 106 Money to be used in Colney Heath

Cllr Brazier has past reported on this members had nothing further to add. The issue prompted Cllr Gowens to ask if monies could be used for VAS at Highfield Lane.

The Clerk will discuss this with Damian Higgins HHWP at next bi-monthly meeting.

This has past history and we have a S106-SCADC list on file going back to 2007/8 ?.

5.9 Abbey Line-Possible Conversion to Tramway

Whilst embryonic in the suggestion from a Government spokesperson in newspapers this has caused other political parties and SCADC Cllr R Donald to publicly declare the issue is the DC/ LDF responsibility. Several topical e-mails and articles are flying about all copied to members for information; suggest this is not finished yet!. HATPC have asked for member council's views to be sent to pass on to a general opinion.

6 COMMONS OPEN SPACES & PUBLIC RIGHTS OF WAY

The written reports were considered of:-

6-1 Parish Warden Report

Clerk passed report to members at the meeting including village works.

6-2 Parish Commons Ranger Report

Monthly report circulated and contents noted.

6-3 Parish Gardner and Tennis Courts Attendant Reports

General winter clear up work on the gardens flowers/shrubs-satisfactory.

6-4 Church & Graveyard Keepers work/time sheet

Clerk gave verbal report.

6-5 CHPC Grass Cutting Contract

No cutting at this time of year.

6-6 Commons-Works -Grazing & Stewardship

Clerk reported pollarding works to start 25th January –a notice will be hand delivered to all residents -53-79 High Street suggesting they find alternative parking. At some stage the issue of prescriptive rights over common land might need explaining again. Complaints have been made over the state of the track, Lafarge have promised some road planings might be available but in their own time.

6.7 Dudley Wood

Delete past dealt with.

6 -8 Footpaths P3 and Rights of Way-Bridleways-BOAT-RUPP F/path 44 and 23
Clerk reported Grant award received from CMS for £1000-.year 2009-10-Clerk has met and spoken to footpaths contact Mr A Jenkins for free help from Heavy Gang but this has not materialised. The second option is contacting Herts Rights of Way to see if we can make some decisions. It might be better to change and use gates on the land above the common where two gates are in urgent need of replacement. Other issues past mentioned and still pertinent-the Footpath 27, the use of notices warning public of snares and shooting-question is this an obstruction to right of way?. The notices were reported to have since been removed also HCC Row has been monitoring the issue of notices and other matters of rights of way on these particular footpaths.

6.9 OPEN SPACES Play & Recreation Areas. CHPC land or playing fields

At the request of members this heading will appear in the "6" category of the agenda each time and listed as herewith-comments if applicable will be noted & subsequently in the minutes of each meeting if a debate or comment is received or tabled.

1. **High Street Play Area;**- No Reports
2. **Community Park;**-New dog bin installed but causing problems with wedding photos being possible to avoid in frame shots. Clerk to move to another place.
3. **Roestock Park;**-Work remains-Requires new waste bin and gate returning to hinges RP to do also Basket Ball net and return of goal is requested by Cllr Crump. Cost £400 a decision to purchase a single fixed goal or moveable.
4. **Gloucester Park;**-Cllr Gowens proposed consultation survey reported.
5. **Sleapshyde Recreation Area;**-Cllr Reeves wants railings painted. RP asked to do with quick drying paint asap. RP to do & reminded-frequently.
6. **Charles Morris Play Area;**-New Wendy house quote sought from Safe & Sound to go in small space between swings/frame-CMH need to secure grant. Members past debated the details asking for more information from CMH
7. **Harvesters & Smallford Dog Walk;**-No reports other than suggestion of swap idea to other open space- if it becomes available-made by Cllr Reeves.
8. **Smallford Pond & Triangle;**-no reports-near time for hedge cutting job.
- 9 **Highfield Park Estate/Area-(There are 4)**
The council may consider about plans for funding new equipment which may be required in the future. Liaison with HPT.

7 HIGHWAYS-TRANSPORT-FOOTPATHS AND VERGES

7.1 Highways Maintenance improvements local Roads or major routes

A request from Cllr Horner and long term issue over Cllr Henchley the Clerk has now resurrected the bi-monthly highways meetings, the bad weather caused postponment.

7-2 Paths and Access-and verge ditch works attached or adjacent to Highways

No specific reports-will be outlined at HHWP meeting.

7.2-1 OTHER HIGHWAY MATTERS

Verge Parking.

Some complaints from residents who are not happy at this.

HCC Road Traffic Orders Past Received-(important to retain information)

Details copied to members of latest lists circulated to members and on Notice board

Rural Transport Grant for-High Street & Tollgate Road Improvements

Previously noted this is a main topic reported elsewhere.

Colney Heath Traffic Calming Petition

No further reports on the petition.

Temporary Closure of Barley Mow Lane

Past reported

Water leak-BML –works completed, hopefully resolved however some reports of surface water observed by members of the public.

Adoption of Roads-Abysmal performance of Herts Highways

Ongoing issues and remains unsatisfactory-some Highfield Residents in particular are complaining this is a District Council matter.

Improving the Visible Street Scene

Initiative is open again for a small grant-letter of application sent. Cllr Brazier has suggested planters or hanging baskets and extra litter bins in locations.

Cycle Way round about Colney Heath

A topic to remain under review also connected to S106 money.

HGV in Wilkins Green Lane

Resident's complaints about misdirected HGV's

7.2-2 TRAFFIC ORDERS

Recent copies of orders circulated to members.

7.3 Path Access Verge and Ditch issues Highfield

No further reports.

7.4 Tollgate Road VAS Speed Cameras-and Highfield Area

Cllr Gowens requested details of the reserved sum, in debate assurances were given

7.5 M25 Widening started summer 2008 remaining into 2010

Welfare and site facility now under construction Coursers Road-near Willows

7-6 Transport and Community Friday Shopping Bus

Cllr Horner reported about the regular community bus to ASDA, some problems over battery and cars needed to be used. Cllr Horner reported problems to bus controller.

7-7 Long –About A414

No further reports.

7.8 Highway Warning Signs & Mandatory Signs

Noted and suggest keeping as a reminder

7.9 Adoption of Roads in Hertfordshire

Reported earlier -Cllr Brazier and Cllr Swendell-Independent continue to campaign

7.10 Public Consultation on Streetscape Design

Members are invited to comment on this useful document, response extended to 4th February Cllr Reeves has made his own comment and his suggestions circulated. Parish reply could be positive and is so far no other comment we agree in principle unless specific or noted comments from members from member by due date.

PUBLIC QUESTIONS -Item 8

Water Leak-Barley Mow Lane

Whilst the water leak has been dealt with by EA, it was reported that surface water is to some extent seemingly present on the road surface in particular areas in the lane.

Waste issues -Smallford Pit & HCC

Question via e-mail Smallford Residents Assoc-as to the opinion of CHPC in regard to publicity and HCC possibility of reopening old waste facilities such as Smallford. This council would be opposed to any re-opening, Cllr Brazier replied to question-Level of Methane and other matters leave option in a very weak position-and unlikely.

9 COUNCIL BUILDINGS-ORGANISATIONS & TRUSTEE MATTERS

9-1 High Street Recreation Area & CHFC new Lease of Pavilion Building

The Clerk past reported the club are concerned at the large and overbearing poplar tree roots breaking through the pitch surface. Lafarge have kindly felled one tree that was considered unsafe. The remainder will need a report from a tree consultant to show what action needs to be taken. Such a report is likely to cost about £450/500. Roots appearing in the pitch and beyond raise issues of potential injury also of safety to players/public using the facility or make referee decision or liability issue a risk. A solution is required, Cllr Brazier and Clerk to raise this at next CHFC meeting. As with the track behind the v/hall the club are complaining about the condition, here also Lafarge who partly own some of the land have agreed to provide help but in their own time. Another plan would be to hire a (JCB 3-in-1 bucket) machine to scrape the surface to reduce the incline and graduate surface less steep onto the road. The traffic and parked vehicles exacerbate the problem by spinning their wheels. Pedestrian safety is another issue to at High Street recreation area to be addressed in rectifying lighting to the car-park on un-metered supply. Clerk engaging Electrical contractor to trace cabling for o/s lamp column-some repairs done but light still out. The Clerk and Cllr Brazier are to attend CHFC committee meeting on 25th January on behalf of the parish. (We get a regular comments slot in agenda proceedings now)

Electrical Safety Inspection

Ask club about inspection.

9-2 Treasure Tots Pre-School.

The leader and staff wished to thank Cllr Horner for being Father Christmas at the end of term party for the children, suggesting he has a permanent commission. Cllr Crump gave a short report to council based on the newsletter sent out to parents last week. The school started back on 7th January but bad weather stopped staff getting in some days-no school. A result- the fees will have to be refunded as fair and reasonable, Council agreed this is appropriate and gave approval to Clerk. The letter that was sent out to all parents announced that Debbie Mc Hale was the new leader. A job offer has been made and Clerk is to "point scale" & review the leader contract and up to date. Our 2009 application to get in on HCC 2 year pilot was not accepted this time but we can and will be actively trying to apply again. This is a very difficult procedure to both applicants and T/T available only in issues of deprivation or poverty criteria.

9-3 Village Hall Committee

Report from last meeting 6th January 2010 at which Cllr Horner attended. Past issue of "Big Dug" shelving for T/T children's toys has now been resolved in the back store by purchase of shelving with part of Freemasons kind grant to T/T -two years ago.

9-4 Charles Morris Hall & Council owned Field & Access

The Clerk has past reported on the meeting on 11th November, he intends to carry out the details explained to members concerning the land issue. Cllr Day said the committee discussed the Wendy House and are keen to help fund a replacement. The Clerk said he is awaiting a copy of minutes after attending the 10th November meeting

9-5 Highfield (Community) Park & Trustees

Reports, from Cllr Reeves a Trustee on general topics.

9-6 Other local Buildings/Organisations-Guides Scouts-Harvesters/other

No reports

9-7 Youth Organisations Locally & Youth Council

Cllr Brazier has arranged the format of a youth agreement with YMCA for a Hill End Club for young people in area to facilitate a venue for out of school hours.

9.8 Sheltered Housing-Review Newsletter

SCADC Publications are available regularly every two weeks in the office.

9.9 Residents Associations.

Highfield Park Residents Association-HPRA

AGM was 18th October last, Cllr Brazier attended.

Barley Mow Lane Residents Safety Group

Issues raised in Public questions.

Smallford Residents Association

No reports other than residents continue to have concerns about the horses in field at Oaklands also the structures put up, past reported at –SRA -AGM on 21st October.

Other residents associations

Opportunity to have your comments raised at council meeting-contact the office
To get on the mailing list for the minutes by e-mail or posted out.

10 COMMUNITY REPORTS-Members reports Outside Bodies and reports from Committees and other Organisations

10-1 Fly Tipping Reports

Copies of reports presented to member's additional reports from members too add to the current list. A topic Clerk raised at Parish Conference-how can we combine all the district details and are other parish councils interested in this idea. We have format.

10-2 Police and Community Matters-Police Ward Meeting & ASB List

Past reported-next Ward Meeting is scheduled for Wednesday 4th February 2010 at 6.30pm-fresh venue-Charles Morris Hall prior to Council meeting. Chair requested members please note to try and attend also Neighbourhood Watch representatives?

10-3 Twinning

Twinnings go over to France visit next year. Details of events posted out to members.

10-4 Reports from Members or attending other meetings

No reports

Lafarge Liaison Meeting

Lafarge-next meeting to be advised as soon as date is announced-usually June.
Members noted e-mail Cllr Ken Bowes-16/12/09- LCPC -re minutes of Lafarge Meeting regarding noise at J22 asking for a fence to be installed as a noise barrier.

10-6 Reports as Listed-HM Govt: Local and National Issues ect: & HCC

The Gypsy issues -SEERA consultation now ended reports expected soon.

12 OPERATIONAL MATTERS

Parish Charter-SCADC

The Clerk said he has received an e-mail asking about our decision over the Parish Charter issue, and about our signing up. This follows up the suggestions at the parish conference The members after a brief debate agreed to resolve in February of March.

12-1 Staff and Office Matters

General matters reported.

12-3 Notice Boards and Signs & Bus Shelters

The Clerk reported the latest on the subject that whilst we still had no shelter up for the winter things were moving ahead with the letter from SCADC giving approval.

12.5 Publicity, Web Site & Chronicle

Next issue is spring Clerk to meet editor if any issues-by 1st Feb also a member needs to volunteer for Parish matters at the February meeting. Copy required early February.

12.7 Tyttenhanger Sign

Clerk to do a mock up and pass to Cllr Reeves-WIP.

****No reports or covered elsewhere to items in agenda following;-*

10.5 Fairs Festivals and local/or Community events

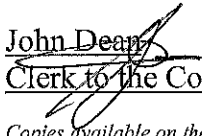
11 Members Questions and or Late Matters

12-2 Clerk Report on future matters needing attention

12-4 Commons Licences & Wayleaves

12-6 Capital Purchases

This meeting closed at 10.05 pm


John Dean
Clerk to the Council

Copies available on the parish web-site;-Note no responsibilities accepted for errors typos or mistakes or statements until approved by council @ Feb 4th Mtg-Published-- 20 Jan/ 2010 © Jed/full-CHPC- mins Jan10-@ 20/10/10-No copies to be made or alterations without permission of Clerk-file-CHPCMINS-MONTH-FULL-JAN -2010-DOCS FILE-MINS & stick 1+ Data Share -FILE-JED/CHPC MINS-14 JAN 2010-MSW-& TRANSFER BLUE STICK- Word count 5508-13. pages- E&OE-

Notes;-

Next Full Council Meeting is Thursday 4TH February 2010-Police meeting @ 6.30pm Also information van at CMH-afternoon on the day-see notice

Venue;-Charles Morris Hall-

Anna Cohen HPT is also presenting the work of the Trust to the meeting-20mins.