

Colney Heath Parish Council



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10th JUNE 2010

MINUTES OF THE COLNEY HEATH- FULL PARISH COUNCIL MEETING
HELD at the Village Hall 83 High Street Colney Heath AL4 0NS St Albans
THURSDAY 10th JUNE 2010-7.30.pm

Present; - Chair-Cllr D Horner –Vice Chair-Cllr D Crump-Cllr J Day
Cllr Brazier-Cllr A Cloke-Cllr Reeves

Clerk; Mr J E Dean

Public Attendance- Mr D Becker-Mrs G Moody- Mr R Stolt-
Mr K Barnes-Mrs P Barnes

1. APOLOGIES -ANNOUNCEMENTS & DECLARATIONS

Again Council was not quorate to start the meeting on time, the Chair apologised to all public present, the meeting started at 7.38pm when five members were present. Apologies were received from Cllr Gowens. Cllr Brazier & Cllr Reeves arriving later.

2. MINUTES

Minutes of the Annual Statutory Meeting-13th May 2010

Proposed by Cllr C Brazier

Seconded by Cllr J Day

Minutes of the Full Council-13th May 2010

Proposed by Cllr C Brazier

Seconded by Cllr J Day

2.1 MATTERS ARISING FROM THE MINUTES ABOVE

No matters arising.

3 MATTERS THE CHAIRMAN MAY BRING BEFORE THE COUNCIL

The Chair asked the Clerk about co-option of new members, in reply the notices are out until 16th June. One applicant had come forward so far, others have suggested an interest but so far not applied. Members can decide on the acceptance next meeting.

3.1 Review of Rural Transport Grant Plan for High Street & Traffic Calming

In general council were disapproving of the recent surfacing works on the High Street prior to the further traffic calming works to be done later in August. Criticism of the job ranged from the type of surface the failure to fill pot holes and other undulations still apparent under the surface, remarking they have just papered over cracks. It was a poor quality job, a waste of public money. Residents complained about the dust cloud from the sweeper were removing the surface granite chippings. The Clerk received

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several complaints of vehicle damage, chipped windscreens. Members requested a letter be sent to HHWP registering disappointment over the works.

3.2 Public Open Space-Gloucestre Park-Allotments or Gardens-Highfield

In debate the costs of the water supply were queried, laying on the supply is expensive together with fencing costs the two major items were potentially higher than expected. The Clerk put forward a suggestion of our DIY volunteer/working party labour to put up the fence (we buy from Jackson's Fencing) to make savings. Doing this part of the project will the council agree to go ahead now to install water at the quoted cost in order to deliver the project on time? We might consider ploughing the land ourselves. It was requested the Clerk produces a project budget for the main costs that members can give further consideration at the next meeting. Both Cllr Gowens and Clerk are keen to see a start soon in order the September cultivation opportunity is not delayed. He said this might delay the plan for September availability, we also need to decide what side is preferred, Cllr Gowens had borrowed the parish measuring kit to do a plan it is an important first decision which needs to be made soon. Past fencing quotes -if required may change according to the side to be finally decided by the members.

3.3 Legal Issues-Nuckies Farm

Cllr Brazier and Clerk confirmed our submissions together with the District Council papers have been sent to Planning Inspectorate at Bristol last week all as part of the required written submissions. He said we should know in July how the ruling will go.

3.4 Parish Charter St Albans & District Council

Attendance is open to all members Clerk and Assistant. The decision so far is for Councillors Brazier, Crump, Horner, will attend plus the Clerk. Last opportunity to book a place is 25th June. Venue is BRS Garston where a tour of Eco Housing ideas is planned during the event. All parish councillors and Clerk's are invited.

3.5 Barley Mow Lane Pending Closure (Gating Order-Temporary)

General reports indicate not completely resolved with funding matters to deal with Damian Higgins may be able to throw some light on the progress.

3.6 Colney Heath Parish Council 2010 Year Events

The next event is the Larks in the Parks on 20th June, earlier this year. All volunteers attend the briefing on the safety issues for volunteer group required to act as marshals. The 15 piece band has been hired as past and other acts and events supplied by SCADC Festival of Arts Council. Publicity is on the notice boards. Cllr Horner added it is a very good family day out for the parish. Separately Trestle Theatre are holding their event as well within the parish but arranged direct with SCADC Festival of Arts.

3.7 Matters of Serious Anti Social Behaviour

No other reports of issues, monthly report was available.

3.8 Oaklands Lane-Area of Land being used for grazing

The Clerk, Cllr Brazier and Cllr Crump met residents association (SRA) on 9th June at St Davids to discuss the above issue of adverse possession. Letters have already been sent from Debenham Ottaways the parish council and County Cllr Brazier, requests for the council join with SRA to seek more legal advice and send a letter to L/Reg.

Members agreed to limited finance to appeal asking LR for more time to contest or seek action against claimant in a land tribunal.

3.9 School Allocation in Colney Heath

Noted that Cllr Brazier past promised support parents involved with their appeals
At this time it is unclear how many secondary place allocations remain unresolved

4. FINANCE-(Clerk & RFO J.E.Dean to report)

Financial Report

The Clerk gave details about our current financial situation & monthly report

4.1 Finance & Accounts

The Clerk handed out copies of the council financial statement & excel reports to each member;-June 2010 expenditure including HMCR of-£15,644.97 -Vat £588.32
The Clerk explained details the spending is higher this month with £4000.00 payment of grant aid- and legal fees of £2456, and answered member's questions following.

Proposed by Cllr D Crump

Seconded by Cllr A Cloke

4.2 Investments & Banking Matters

The Clerk reported current banking situation and poor interest rates.

4.3 Progress of VAT

This next claim for 2009-10 is to be processed by shortly for submission.

4.4 Other Financial Matters

The Clerk confirmed he has paid the grant aid this month.

4.5 Audit Approval 2009-10

To be sent by 30th June, Clerk will be working from home in quiet some days on submission papers and assembly of facts and statements essential to complete audit.

4.5-1 Notices to Inspect Accounts

Legal notices are out for parish accounts/audit inspection and will close on 21st June.

4.6 Estimates of Various External Ground Works for approval

Defer-reported outstanding works-some held over to next financial year.

This concerning works to renew posts on the Common and at the car park area in Roestock Park. Important works not to be overlooked, but with current costs and commitments it is decided to retain the plans and defer into next municipal year.

4.7 Charles Morris Recreation Area-Ditching works

Clerk reported having met Damian Higgins & Mr J Page owner of property and HCC land agent on site regarding this council's goodwill action against any flooding risk to properties-at Charles Morris Hall recreation area. Mr Paxton is to do works with hired digger. HCC Details to follow. The meeting concluded action and discussion with the Oaklands land agent pending.

Past Fencing works held over

Reported last minutes.

4.8 Requests for Grant Aid Charles Morris Hall

In reply to Cllr Reeves question this will require CMH Management to advise when they have two thirds towards costs. Council will run project and pay a third.

4.9 Risk assessment Seminar-Zurich Insurance Provided.

Clerk and Assistant Clerk attended an essential course on above subject on 9th June.

5 PLANNING

Planning Applications-since last meeting-as-& at 01.06.10-listed;-

The Weekly list of planning applications from St Albans City and District Council with members to consider comments collated by the District Planning Applications Members noted the comments made in each case and offer any additional planning comments if applicable or to be forwarded after this meeting to SCADC

Printed list is circulated to all members on a regular basis;-

As sent	From SCADC	
	Weekly lists	Circulated to members

Major Development See Bold Type.

5-1 Planning Applications:

As listed below and received up to the date of this agenda publication-**bold= topical**;-

Number	Address	Application	Decision/Recommendation
5/10/0864	Rear of Rainbow Garage North Orbital Rd	Change of use from Class B2 to class suit generic and demolition of existing and erection of two storey garage and workshop building	No objection -This site is already industrial and has a large ground extraction unit on the site.
5/10/0961	The Hyde Bungalow, Sleepshyde	Two single storey detached dwellings following demolition of existing dwelling	No objections – This property is fairly dilapidated and in the replacement dwellings are in keeping with the area – we have no objections
5/10/0930	72 Firwood Avenue	Garage retrospective	No objections
5/10/0990ca	The Hyde Bungalow, Sleepsyde	Conservation Area Consent – Demolition of existing bungalow and garage	No objections – This property is fairly dilapidated and in the replacement dwellings are in keeping with the area – we have no objections
5/10/0956	24 Highfield Lane	Rear conservatory	No objections
5/10/1090	4 Sovereign park	Conversion of garage into habitable room, demolition of conservatory and erection of single storey rear extension with rooflights, alterations to openings and additional hard-standing to front garden	No objections – There is an established criteria for these types of conversions and extensions in this area.
5/10/0874	21 Puddingsone Drive	Demolition of carport and erection of single storey side and rear extension with rooflights	No objections
5/10/1108	23 Roestock gardens	Single storey side	No objections- officers need to be

		extension following demolition of existing detached garage and part single part two storey rear extension	satisfied that the previous reason for refusal has been addressed
5/10/1033	18 St Barts Close	Two storey side extension incorporating integral double garage and side conservatory following demolition of existing double garage and conservatory, and alterations to openings	No objections
5/10/1169	333 Camp Road	Rear conservatory	No objections
5/10/1136	14 Puddingstone Drive	Front porch and two storey side extension	With Cllr Brazier 2/6/2010

Note items with Listed Building Status are noted with suffix LB after the plan no- e.g 5/07/000LB
SCADC General Applications List (District) Circulated to all members.

LDF and Core Framework Strategy-Shaping our Community

No further reports

THE FUTURE OF HERTFORDSHIRE WASTE

Documents and consultations noted-no reports so far

5-2 Planning Approvals

As listed since last meeting

Number	Address	Application	SCADC Decision
5/10/310	50 Starlight Way	Rear conservatory	Planning Permission
5/10/0239	57 Puddingstone Drive	Single storey rear extension including the insertion of roof lights	Planning Permission
5/10/0425A	1 Alban Park Hatfield Rd	Display of five internally illuminated fascia signs, one detached double-sided totem advertisement comprising eight non-illuminated signs, and nine internally illuminated poster boxes	Planning Permission
5/10/0486	24 Puddingstone Drive	Demolition of garage and erection of two storey side extension hard standing to rear	Planning Refusal

See Attached Sheet for Planning Approvals- Appendix above.

5.3 Refusals and Appeals- Enforcement Notices

5/10/0210	Glinwell Plc	Retention of cold store	Planning Refusal
5/10/0486	24 Puddingstone Drive	Demolition of garage and erection of two storey side extension hard standing to rear	Planning Refusal
5/10/0512	145 Colney Heath Lane	Two storey side extension and front porch	Planning Refusal

5.3-1 Appeals

Appeal P/APP/05/08/2483-Land Smallford Nurseries Hatfield Road –appeal against SCADC refusal to planning permission of new building in Green Belt.

5.3-2 Enforcement Appeal Notices

No report

OTHER TOPICAL ITEMS FOR INFORMATION-following

5-4 Strategic or Planning issues or referred to ODPM/Secretary of State-SEERA

No further detail-kept on this time re SCADC options on housing growth-see LDF.

5.4.1 Govt announcement IPC-Infrastructure Planning Commission

Coalition Government to likely abolish this quango

5.5 The Planning Inspectorate Bristol-Regional Strategy Planning for Gypsy and Traveller Accommodation in the East of England-Final Policies.

No further reports. According to Cllr Brazier now most likely to be quashed.

5.5-1 BA Stanstead Airport Noise Action Appeal

May not now go ahead according to Cllr Brazier.

5.5-2 Helioslough Rail\Freight Terminal-SRFI

Outcome of Legal Challenges and Public Inquiry now delayed and due by July 2010.

The previous meeting debate examined the thoughts of members relative to the change in Coalition Government -if the planning and infrastructure will be a casualty. This will have considerable impact in the district if many of the imposed housing targets on GB land and other Quangos such as SEERA and past unpopular Labour Government plans for imposing unwanted sites, airport expansions are abolished or abandoned in this area. It will also affect the Stanstead and Harlow North issue. Members hoped the new Government will decide on more sensible and less top down policies to replace some of these planning issues considered unwelcome to the district planning requirements. CHPC supports popular opinion the applications be dropped.

5-6 Planning Monitoring

Matters the Clerk may wish to inform or members have reports to bring if applicable

Air Quality-(Contained in HHC report)

Landfill & Quarry-Next Lafarge Meeting to be advised

Minerals & Waste -New suggested plans to build incinerator on land near Shenley.

5.7 Smallford Station Preservation order

Clerk and Cllr Horner tried recently but unable to enter site over safety issues.

5.8 Section 106 Money to be used in Colney Heath

It was suggested that S106 money may be in for review in light of the cuts and any pending government allocations possibly affecting all district councils on S106.

OTHER TOPICAL ITEMS FOR INFORMATION-following

Strategic Housing Land Availability Assessment for SCADC

Details of legal challenge members ask if this will be withdrawn now, re Govt plans.

London Green Belt Council

Cllr Crump-is parish representative.-any reports

Harlow North Any new issues noted.

New Barnfield Waste Site

Reminders and e-mails from Hatfield & Welwyn MP noted.

6 COMMONS OPEN SPACES & PUBLIC RIGHTS OF WAY

The written reports were considered of:-

6-1 Parish Warden Report

Report was available to members at the meeting including village works.

6-2 Parish Commons Ranger Report

Monthly report available-contents noted see 12.4.

6-3 Parish Gardner and Tennis Courts Attendant Reports

Report available, bedding preparation pruning Geraniums have been planted out. Cllr Horner mentioned about the JMI wanting to refurbish and use the tennis courts. Cllr Brazier hoped the opportunity will be taken up. Mr Rose he should set out his plans to the Clerk in order CHPC can consider in council to make this a positive arrangement. We spent several thousand pounds in 2004-5 to refurbish the courts.

6-4 Church & Graveyard Keepers work/time sheet

No further reports.

6-5 CHPC Grass Cutting Contract

Grass contract continuing.

6-6 Commons-Works -Grazing & Stewardship & River Colne.

No reports

6 -7 Footpaths P3 and Rights of Way-Bridleways-BOAT-RUPP F/path 44 and 23

No reports

6.8 Access Track on Common

No reports here, issues of common land by-laws-refer to Part II May & see 12.4

6.9 OPEN SPACES Play & Recreation Areas. CHPC land or playing fields

Councillors or Clerk to report on any issues:-

1. **High Street Play Area**;- No Reports
2. **Community Park**;-New dog bin installed in new position to avoid wedding photos. Clerk has moved to another place inside park.
3. **Roestock Park**;-Work remains-to do after parish year end-Requires new waste bin and gate returning to hinges RP to do also Basket Ball net and return of goal is requested by Cllr Crump. Cost £400 a decision to purchase a single fixed goal or moveable to be made.
4. **Gloucester Park**;-Cllr Gowens reported.
5. **Sleapshyde Recreation Area**;-Cllr Brazier reported offensive graffiti on play equipment, Clerk to request SCADC to clear. Also speak to Safe & Sound about anti graffiti coating for panels. Cllr Reeves wants railings painted. RP asked to do with quick drying paint asap. RP to do & reminded recently.
6. **Charles Morris Play Area**;-New Wendy house quote sought from Safe & Sound to go in small space between swings/frame-CMH need to secure grant. Members agreed one third funding from CHPC

7. **Harvesters & Smallford Dog Walk;**-No reports other than past suggestion of swap idea to other open space- if it becomes available-made by Cllr Reeves.
8. **Smallford Pond & Triangle;**-no reports
- 9 **Play areas -Highfield Park Estate/Area-(There are 4)**
Clerk to do-council may consider about plans for funding new equipment
Clerk rescheduled appointment with HPT-Anna Cohen to 27/28th July.

7 HIGHWAYS-TRANSPORT-FOOTPATHS AND VERGES

7.1 Highways Maintenance improvements local Roads or major routes

Resurfacing of High Street criticised see item 3.1

Tragic Death of a local man whilst jogging in Oaklands Lane. Council members send their condolences to his family and friends. Issues of highway safety to be considered once accident investigation report is made available.

PETITION-PARKING IN HIGH STREET

No resolve to this from SCADC. Action seems unlikely, monitor next time.

7-2 Paths and Access-and verge ditch works attached or adjacent to Highways

No reports.

7.2-1 OTHER HIGHWAY MATTERS

Safety Issue-Nicholas Breakspear School

Complaints referred to local police regarding coaches mounting the pavement when parking outside the school. No reports on resolve-speak to Damian Higgins next time.

HCC Road Traffic Orders Past Received-(important to retain information)

Details copied to members of latest lists circulated to members and on Notice board

Rural Transport Grant for-High Street & Tollgate Road Improvements

Previously noted this is a main topic reported elsewhere.

Colney Heath Traffic Calming Petition

No further reports on the petition Clerk still unsure if in existence.

Adoption of Roads-Abysmal performance of Herts Highways

Ongoing issues and remains unsatisfactory-Still not completely resolved with HCC.

Improving the Visible Street Scene

Application for a grant was awarded-Cllr Brazier has provided suggestions but might not be possible to deliver in this parish year. Check when grant expires

Cycle Way round about Colney Heath

A new cycle map has been produced for the district copies available at the office.

HGV in Wilkins Green Lane

It looks as if we are to get signage at last, Mrs Falk reported this to the Clerk recently saying HHWP has asked for a proper warning sign be put up.

7.2-2 TRAFFIC ORDERS

Recent copies of any traffic orders circulated to members.

7.3 Path Access Verge and Ditch issues Highfield

No further reports.

7.4 Tollgate Road VAS Speed Cameras-and Highfield Area

Agreed it needs SCADC conclusion of S106- Clerk warns Govt changes might come.

7.5 M25 Widening started summer 2008 remaining into 2010

Progress is continuing at a rapid pace towards the Bell Roundabout junction. Welfare and operations site is functioning at Coursers Road.

7-6 Transport and Community Friday Shopping Bus

Service operating each Friday carrying between 5-8 passengers Cllr Horner said he was still looking for more volunteer drivers. Cllr Horner gave a report on attending a Local Transport Forum at Wheathampstead aimed at providers of community busses. He also mentioned the opportunity to use a vehicle with permanent seats, our bus was a constant issue with volunteers who complain at having to fit and remove seats on every trip before and after use, the seats are heavy. The opportunity is outweighed by bus location in central St Albans requiring payment of parking for the volunteer's car whilst operating the bus. He said it was not a good option; we have to stay as we are.

7-7 Long –About A414

No further reports.

7.8 Highway Warning Signs & Mandatory Signs

Noted and suggest keeping as a reminder

7.9 Adoption of Roads in Hertfordshire

Reported earlier -Independent councillor continues to campaign

PUBLIC QUESTIONS -Item 8

No public questions this time.

9 COUNCIL BUILDINGS-ORGANISATIONS & TRUSTEE MATTERS

9-1 High Street Recreation Area & CHFC meetings

The council via Cllr Brazier has agreed to allow the removal of some of the more exposed Common Poplar tree roots to be removed during the off season. CHPC will partially pay for some costs and post hole drilling as well. Clerk estimates project will cost between £8-£10k to include felling, root removal, and new plantings. Fencing works to be done by club as past agreed.

9-2 Treasure Tots Pre-School.

A short report on the operational matters was made by Cllr Crump, Liz Eksteen is in to do a staff (all) and procedural review 8th July. Term ends 16th July until September, new advert out for Deputy Leader position. Recruitment for start at autumn term.

9-3 Village Hall Committee

Report of May meeting available-Painting of hall planned w/c 2nd August-might have to close parish office if inconvenienced by painting operations or strong paint odours.

9-4 Charles Morris Hall & Council owned Field & Access

Clerk reported his findings to members, being cautious not to enter into a Part II issue.

9-5 Highfield (Community) Park & Trustees

Cllr Reeves gave members an update on HPT matters. Clerk requested a member to take responsibility for HPT event on Saturday 24th July- Cllr Day will check his diary to see if he can manage event and be at CHPC Tent. Cllr Horner also agreed to help.

Clerk said the date clashes with his previously booked annual leave dates & for Kim. It was agreed that HPT should use the £250 held over and use towards programme.

9-6 Other local Buildings/Organisations-Guides Scouts-Harvesters/other

Scouts will be doing BBQ at Larks in Parks Event Roestock Park this year

9-7 Youth Organisations Locally & Youth Council

No reports this time. Staff availability is a county wide problem.

9.8 Sheltered Housing-Review Newsletter

SCADC Publications are available regularly every two weeks in the office.

9.9 Residents Associations.

Highfield Park Residents Association-HPR

A resident reported by e-mail the frequent use of the Hill End roundabout site for fly posting, Cllr Brazier promised to speak with SCADC and get it stopped. The Clerk added this is within Cllr Robt Donald & St Albans a cleaner district campaign.

Barley Mow Lane Residents Safety Group

The gating order and funding outcome is immanent, agencies deciding who is to do.

Smallford Residents Association

Reported elsewhere in the minutes.

Other residents associations

Opportunity to have your comments raised at council meeting-contact the office

10 COMMUNITY REPORTS-Members reports Outside Bodies and reports from Committees and other Organisations

10-1 Fly Tipping Reports

Copies of reports available to members-new reports to passed to Clerk

10-2 Police and Community Matters-Police Ward Meeting & ASB List

Recent Police Meeting prior to this meeting was again poorly attended.

10-3 Twinning

Twining was a success with the visit to France this time, report circulated to Cllrs

10-4 Reports from Members or attending other meetings

No reports

Lafarge Liaison Meeting

Lafarge-next meeting will be hosted at Colney Heath on 12th October.

10.5 Flood & Environment Agency Reports

No reports

10.5 Fairs Festivals and local/or Community events

St Albans Arts and Festival 2010-Details circulated to all councillors of the events calendar 11th June to 27th July 2010.

10.6 Lafarge Liaison

Next meeting October at Colney Heath

10.7 Reports listed HM Govt & Local Issues

Cllr Brazier remarked the Coalition Communities Secretary Eric Pickles has declared all past Labour plans will be put on hold and possibly reviewed by local councils.

10.8 St Albans Association of Parish & Town Councils

Next meeting Tuesday 29th June see circulated papers.

11 MEMBERS QUESTIONS AND LATE MATTERS

Cllr Horner dealt briefly with the items raised by members including several legal issues. Several members raised concern at the land matters both on the common and Tyttenhanger. The Clerk explained the issues referring to 12.4 without lapsing into part II issues that could not be dealt with here. (*See minutes Part II May meeting*)

11.2 Dog Waste Bin

Removed and repositioned at Community Park

Second stock bin given to Cllr Reeves to pass to Highfeld Park Trust.

12 OPERATIONAL MATTERS

No reports this meeting.

12-1 Staff and Office Matters

General matters reported.

12-3 Notice Boards and Signs & Bus Shelters

No reports

12-4 Commons & Licences- Easements or Wayleaves

Matters past reported –also reviewed in Part II May meeting now firmly under council scrutiny following the boundary inspections 9th May and working party meeting to conclude the legal action and remit for Clerk to give detail and instruction to solicitor. Members agreed and approved the necessary action. The last Chronicle had carried informative article of guidance from the Clerk indicating issues found at the annual Beating of the Bounds inspection in May subsequently raised by members in Part II. A member and the commons ranger had both previously produced some photographs of several issues requiring attention. All agreed by-law and various breaches of the land by some individuals had produced issues that could not be ignored any longer

12.5 Publicity, Web Site & Chronicle

Next issue is out the summer edition Chair speech included-the next edition deadline 1st August for any copy or articles. Dates of meetings to go on the site

This meeting closed at 10.14



Clerk to the Council

Copies available on parish web-site;-Note no responsibilities accepted for errors typos or mistakes or statements until approved by council @ June 10th Meeting-Published-27 June 2010 © Jed full-CHPC- mins June 10-@ 27/06/10-No copies to be made or alterations without permission of Clerk-file-CHPCMINS-MONTH-FULL-JUNE -2010-11-DOCS FILE-MINS & stick 1+ Data Share -FILE-JED-CHPC MINS-JUNE10 -MSW-& TRANSFER BLUE STICK- Word count -4000 & 11. pages- E&OE-