

Colney Heath Parish Council



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3RD MARCH 2011

MINUTES OF THE COLNEY HEATH-FULL PARISH COUNCIL MEETING

HELD at the Village Hall 83 High Street Colney Heath St Albans -on

THURSDAY 3rd MARCH 2011-7.30.pm

Present; - Chair-Cllr D Horner -Cllr P Reeves-Cllr C Brazier-Cllr A Cloke
Cllr C Gowens-Cllr D Crump-Cllr J Day-Cllr R Solts-Cllr K Barnes

Clerk; Mr J E Deán
Assistant Clerk Mrs K Parker-Mead

Public Attendance- Mr D Becker-Mrs G Moody-P Melvin-& unknown resident

1. APOLOGIES -ANNOUNCEMENTS & DECLARATIONS

Apologies received from-Cllr Day attending another meeting at the District Council.

A non pecuniary declaration from Cllr Brazier over a planning item on the agenda

No other matters to announce.

2. APPROVAL OF THE MINUTES 3rd February 2011

The Minutes were approved and signed as correct-;

Proposed by Cllr C Gowens

Seconded by Cllr P Reeves

2.1 MATTERS ARISING FROM THE MINUTES ABOVE

No matters arising this time other than a typo.

3. MATTERS THE CHAIRMAN MAY BRING BEFORE THE COUNCIL

In his announcements the Chair said he will give an opportunity for public questions at about 9pm. He also reminded members it is the last debating meeting of the current council year, the next is the APM on 7th April and invitations will go out shortly.

He also reviewed the District Council request for volunteers to take part in the yearly "Cleaner District Campaign" the annual litter pick week-19th to 27th March 2011-and arrange the usual collection points. (Same as last year) He added he is arranging a team from St Marks on 26th March will start with a cooked breakfast at 8.30am to which all are invited to join here. (Advise office or Chair if you are joining)

The Clerk is arranging for gloves, picker's and sacks from the office-again please call. He hoped the Highfield Park Residents will also be able to get a team together and not to forget advising the Office your collection point. Cllr Reeves said Tyttenhanger will also participate but have their own plans. The Chair also announced the date of next LAF meeting is 11th March 7.30-9.30pm at University of Hertfordshire. Details have or will be sent out to members should they wish to attend. Chair also spoke briefly of the fact we are running without a Vice Chair, adding it would be helpful for Clerk to know what members are keen to do if they are part of the new council after May 5th.

Joe Crump

3.1 Elections of Councillors-5TH May 2011

Clerk advised members of the procedures and the Assistant Clerk supplied each an election pack for their nomination. The details require a strict time-line to qualify by noon 4th April when your completed forms must be at District Council Offices. Members to also note a new polling station- St Albans Rugby Club in Oaklands Lane replaces recently closed Methodist Church Sleafshyde. Cllr Crump was disappointed at the news for Sleafshyde residents, it was convenient and he like many has voted there for a long time, such a pity it was no longer qualifying as a polling station.

3.2 Review of Rural Transport Grant Plan for High Street & Traffic Calming

The Clerk gave an overview of the works about to start any time now, the road notices were out with progression of the scheme expected to last at least until early May. The plans for our involvement with bus shelters were going to plan; we have laid the base for the changed stop position in Wistlea Crescent. The base for the High Street was laid on 22nd February ready for the shelter we have in stock. The Richardson Place shelter was found unsafe and irreparable and had to be scrapped. The works here are being done by HHWP in the road scheme, to re lay the base and reposition the stop. This has left the requirement for a new replacement the Clerk is seeking approval to order a new replacement of similar style to the already purchased in the High Street, from Bus Shelters Ltd. The cost will be up to £3250 and he expects to get some grant provision from HHWP or HCC Passenger Transport. The Clerk said it will not be in the payments for this parish year. The Chair said he required a proposal to allow;-

Proposed;-Cllr Crump

Seconded;-Cllr Solts

3.3 Public Meeting on Commons Issues

The Chair said no changes to deferred issue in agenda notes and it remains the same.

3.4 Legal Issues

Cllr Brazier and Clerk gave a Report whilst suggesting the most important is the next item on agenda with sequel to the public inquiry, the result expected in 6-8 weeks.

3.5 Town & Country Planning Act 1990-Appeal Mr P Robb site at Nuckies Farm

This refers to an Inspector appointed by Communities & Local Government –Section 1(i) of Schedule 6 to the Town & Country Planning Act 1990 to hold a Public Inquiry to determine an appeal by Mr Robb which was started on 11th January 2011 resumed on 9th February and culminating in a site visit to-day 3rd March under Mr R Clegg the Govt; Inspector. Cllr Brazier reported the inspector viewed around Mr Robb premises showing two static caravans, and a former stable building all used for accommodation as a dwelling. This was clear to all with a washing machine operating on the veranda and other indicators of permanency clearly on view. It was noted the block pavements and electric gated entrance remain on steeply sloping ground. The party included legal representatives for Mr Robb, SCADC, Cllr Brazier and Clerk, Mr Jones in part. The tour encompassed viewing all aspects of site, nearby footpath, field up to the top of Tollgate Road the various parts of nearby common. The Clerk had earlier staked out the positions for a series of photographs we presented as late evidence after flooding on the 18th January. The party viewed the Park Lane residences at flood risk and the flood prevention methods some properties have in place. The walk round took over 3hours was conducted in a very precise manner. The higher ground perspectives were also clearly taken into account in respective levels of settled community v site.



3.6 Oaklands Lane Open Land Used for Grazing

A sale seems possible PT are willing to sell we have made an offer waiting response.

3.7 Public Open Space –Gloucester Park Allotment Provision

Cllr Gowens reported with the site now ploughed and plots ready to go, all are keen to get digging and planting. A meeting is scheduled for 14th March here in community room to deal with a short agenda to determine the final rules pay fees and start from 1st April and in new parish year. Cllr Gowens remains concerned the site is fenced soon and unauthorised openings onto the site are dealt with. The small funding was becoming a bit difficult from B&Q changes of mind and dealing with different staff might stop this going further. The Clerk said he would try and devote some time again soon to look at funding options after the audit, HMRC, APM, and year end priorities. The question of a past access complaint was not known by either councillors or Clerk, having said no reasonable access at rear be denied to help residents shift big items or make repairs. Just contact the parish office for permission. The Chair said we owe a vote of thanks to Cllr Gowens for her work and diligence on the parish allotments.

3.8 Colney Heath Parish Council 2011-12 Year Events

The Clerk said arrangements are in place for the APM with usual catering and wine. Kim Parker-Mead reported the event to take place at Roestock Park in June; but not forgetting Trestle event in Highfield. Kim advised all helpers need a safety briefing, various dates will be available. Theme this time is a beach party, a vendor who makes "Brighton Rock" with a bit of a twist! attending. Usual catering to be arranged either PTA or Scouts and Guides; council approved a budget for the band as last time.

3.9 Matters of Anti Social Behaviour

Homeless individual sleeping rough

Again Cllr Brazier spoke about how the council had tried to help the homeless person living rough in the village in Roestock Park. This was causing concern to a resident who the Chair let have a say, suggesting that publicity would be sought if a resolve was not forthcoming. It was explained what we had done and intend to ask SCADC Community Safety to do at a meeting arranged for Friday 4th March here. Pauline was welcome to attend, but unfortunately could not. He was also making a nuisance at the local shops from time to time. The Clerk explained how we could implement a legal banning order but it would be difficult to administer and costly. Members were not totally happy with the suggestion it was too severe also it was clear issues of mental health might be arising and the individual was a local person who had fallen on hard times. Several commented the individual needed serious help and are anxious about his well being. SACDC are aware and involved-it is clearly and must be the District Council responsibility as they have the powers to do so. Members all agreed.

3.10 Parish Charter St Albans & District.

No reports other than this might form part of the Localism Bill with the District Council yet to be rolled out in detail and waiting for the Government announcements. The Chair spoke of clear indications the way I which SCADC are going about this demonstrates commitment to share certain public issues with the parishes. The Clerk advised a date is set for both he and Assistant Clerk to attend a meeting with other parish Clerks with Daniel Goodwin and other senior managers at SCADC on Wednesday 6th April. An important meeting to go over the Localism Bill and other changes which affect parish's coming about. The parish office will be closed that day.



4. FINANCE-(Clerk & RFO J.E.Dean to report)

The Clerk gave details about the current financial situation & monthly report

4.1 Financial Report-Banking & Accounts

The Clerk handed out details of the council financial statement & report to each member;-March 2011-£ 18416.93 Expenditure Inc £1444.61 Clerk gave details of the expenditure, banking, to the meeting answering questions.

All payments and electronic Nat West bank transfers to current account were agreed;-

Proposed by Cllr C Gowens

Seconded by Cllr C Brazier

4.2 Investments and other Banking Matters

The Clerk gave a report including various other financial and current account matters

Additionally sought council approval to reduce the number of bank accounts from 7

to 3 and make savings of £10 pcm charges. A letter to be sent to NW was passed

round all agree the decision makes sense now with the improved on line banking. Cllr Day and Cllr Horner signed the arrangement for two of the four CHPC signatories.

Proposed Cllr Brazier

Seconded Cllr Solts

4.3 Audit requirements –Approval of Standing Orders Financial Risk

Assessment

Members unanimously agreed and accepted -both documents approved en bloc;-

Proposed Cllr C Brazier

Seconded Cllr R Solts

4.5 Charles Morris Recreation Area-Tyttenhanger Green & Hall

Retrospective invoice payment received for sign. With thanks via Cllr Reeves and to the committee for payment of £1732.60 as net cost on the new Notice Board at CMH. CHPC have plans to re-site the present n/board elsewhere when it is taken out.

4.5 Other Financial Matters

Clerk reported internal Auditor in for review on 2nd March, he has no further reports, all financial matters were found to be satisfactory, and he wants petty cash re-written in a new format. Clerk to do and send on next few weeks with year end finals. Clerk further reported to members regarding VAT reclaim and VHC rate schedule, plus legal fees account received & paid. Increased Veolia waste costs noted to council. Clerk gave financial report of 2010-11 our financial position at 12th month payments and receipts-also caution in qualifying not going beyond £200k intermediate council threshold figure which incurs additional audit charges, but keeping just under. Also the books 2010-11 showing payments/receipts should be available give usual report at the APM and copy the past year 2009-10 audited figures to those attending.

The Clerk advised he will be closing the parish ledger by 31st March and the payroll HMRC year end soon after and by 5th April. Lots of paperwork and admin duties and a busy time for the office follows with the year end procedures in a month that also encapsulates lots of Bank Holidays and staff-leave over Easter.

4.6 Estimates for various External Works & Ground Works-Matters held over

The Clerk reported matters remain deferred at member's request.

5. PLANNING

(Planning Advisory Committee)

Planning Applications received since last meeting-as-& at 01.03.11-as listed;-

The Weekly list of planning applications from St Albans City and District Council Members considered the comments for the District Planning Applications, updated or circulated to members of CHPC planning advisory committee. Members were invited to note the comments offered in each case and offer additional planning comments if applicable or appropriate to be forwarded after this meeting to SCADC.

Planning on Line-SCADC

Submissions to "*planning on line*"- monitored –no further reports.

LDF and Core Frame work Strategy-Shaping our Community-2011-2028

Submitted awaiting the conclusions.

CORE STRATEGY-Opinion Research.

Completed and sent.

CORE STRATEGY-Response for Elderly Persons

Addressing need for elderly care in Colney Heath is under review with Cllr Brazier.

LOCALISM BILL*

Out for public consultation-continuing interest and publicity feeding in from the press
See 12.1 more news & circular.

*National Issue

OTHER DEBATED PLANNING ISSUES

High Street Butterfields Site-With SCADC the outcome is for planning control to decide date set possibly in March or April.

Nicholas Brakespear Planning Application-(PC Meetings attended by members)

Members add there is no change a very controversial issue with SCADC to decide, strong arguments on both sides as members debated the- "fore and against" views set out in the planning document. With 170 residents letters against and over 230 pupils & teaching staff suggesting. The views of the Parish Council do not alter- we support the residents also a case has against been put forward with the original application.

2 Housefield Way-5/11/0021-Object to the application as overdevelopment of the site. In debate council agree with a recommendation to refuse.

Other Applications to note

5/10/2486-Oaklands College-Sports Buildings and Turf-Floodlights/parking space

5/10/2902 Colney Heath Service Station-Car Wash/Valeting operation-B8 to B1

5/10/2903 Colney Heath Service Station-Car Sales and forecourt sales-from B8 -The Parish responses were sent by the due date-Planning Committee to debate application

5/2011/0039-Queens Head Public House-See comments below.

5/10/3047-Shop Premisis-1 Lloyd Court 63 Russet Drive Change to part restaurant and part takea away-strong feelings about opening hours and litter problems to come

Planning List received

As sent	From SCADC	
To Colney Heath PC	Weekly lists	Circulated to members

Gravel Extraction

HCC Application No: 01/1353-06 & 5/2300-Site Reference CMO105 Extension of the current site within agreed boundaries-Large document request copy from office if required please.

Planning List received

Printed list circulated to all members;-

5/2011/0039-40 Queens Head PH-Conversation to Dwelling & two new cottages

Member's attention drawn to this application. Listed Building-believed to be historic window for toll booth & fees. Also CHPC sent consultation advice note round locally.

Number	Address	Application	Decision/Recommendation
5/11/0062	5 Park Lane	Single storey front and side extension following demolition of garage and insertion of rear rooflights	No objections – But concerned about the roof lights & light pollution from them. In that illumination could give unnecessary intrusion near by properties enjoying their gardens in late evening.
5/11/0036 5/11/0040	The Queens Head PH 1 High Street	Change of use from A4 (drinking establishments) to C3 (Dwellings) to provide a three bedroom dwelling and erection of two, two storey semi-detached dwellings	Opposes - Closure of a listed pub and the loss of a community asset. Due to the variable opening and closing times the locals cannot use the pub on a regular basis. We realise this is the main reason for the loss of income. The proposed cottages will have an impact on the street scene. The High Street is a mixture of old cottages and some modern detached houses. These cottages would close the gap between the pub exist dwellings.
5/11/0021	2 Housefield Way	Single storey side extension	Opposes – The proposal and design is not in keeping with the street scene. It would have a over bearing impact on the neighbouring properties. The dwelling has already had a large extension and any new extension would take it over the percentage threshold in the Green Belt. For the reasons the proposal should be refused and supported by the policies in place.
5/11/0123	48 Sleapsyde Lane	First floor rear extension and single storey rear extension following demolition of conservatory and	No objections – This is a mixed development of houses and the extension will have no effect on the street scene. It is a replacement to an existing

		alterations to openings	conservatory; this proposal will not affect the foot print.
5/10/3047	1 Loyd Court 63 Russet Drive	Change of use from class A3 restaurant to mixed use class A3 (restaurant) and A5 (hot food takeaway)	Have concerns over takeaway, are there conditions in place to monitor litter caused by the takeaway. The area already has a large litter problem with the Spar shop. What are hours of takeaway? What conditions are to protect residents from noise, late hours and unsociable behaviour? We would want to see the opening hours limited during the working week i.e. 10:30pm.-not any later We have been advised that the takeaway is going to be a fish & chip shop. We do not need another one in the area as we already have two in the surrounding roads. We also have concerns about the extra litter this will create.
5/11/0063	22 Maslen Road	Demolition of conservatory and erection of replacement single storey rear extension	No objections- Highfield is an urban development in the Green Belt. There will be no impact on neighbours and is a replacement on an existing building.
5/10/2923CE	Flats 1&2 601 Hatfield Rd	Certificate of lawfulness – Use of first floor as residential accom (two flats)	No objections
5/11/0173	60 Firwood Avenue	Part single, part two storey side extension, conversion of garage into habitable room and loft conversion with one rear dormer window, rear rooflights & removal of chimney	We have no objections as long as officers are content that the reasons for withdrawal have been addressed. The rear roof lights must not affect the privacy of the neighbouring properties.
5/11/0046	51 Hall Gardens	Single storey front infill extension	No objections
5/11/0071	The Oak House 14 Starlight Way	Two storey front extension and single storey side extension	No objections
5/11/0136	13 Bullens Green Lane	Single storey front extension and part single, part two storey side and rear extension	No objections

Major Development or local or possible controversial issue *See Bold Type.*

Amendment

5/2010/2540/NMA-7 Lynch Court Princes Diana Drive-see application notes

HERTFORDSHIRE WASTE-CORE STRATEGY-PUBLIC CONSULTATION

Confirmation received from HCC

5-2 Planning Approvals & Decisions

As listed since last meeting

Number	Address	Application	SCADC Decision
5/10/2636	26 Wynches Farm Drive	Single storey rear extension	Certificate of Lawfulness
5/10/2948	1a Smallford Lane	Front porch, single storey side extension and alterations to openings	Planning Permission

Amendment

5/2010/2540/NMA-7 Lynch Court Princes Diana Drive-see application notes

5.3-1 Enforcement or Appeal Notice

Appeal Application 5/10/1043-Shed no PP-Mr R Evans 2 Roestock Lane C/Heath,

Variations of Conditions

No reports received for the meeting.

5.3-2 Application to Discharge Planning Conditions or Amended Descriptions

Site Former Oaklands College Site Application 5/08/2429

PUBLIC INQUIRY-(Town &Country Planning Act 1990)

Appeal Application 5/10/2010LJY/sd-Glinwell Plc-Inquiry adjourned as the appellants have submitted a new application and the date fixed for a resumption of the Inquiry on Tuesday 21st June before the Inspector so appointed.

Appeal

The Clerk informed following- The London School of Hygiene & Tropical Medicine 5/2009/2471-Site at Beaumont School and land to north of Winches Farm St Albans Hearing 10am on 5th April 2011 at SCADC Council Chamber-lasts 4 days min.

Details of outline of appeal available at Parish Office or SCADC or Cllr Brazier

Appeal by London School of Hygiene & Tropical Medicines & Hertfordshire County Council-Re Land at Beaumont School & Land north of Wynches Farm.

Announcement of Public Inquiry Reference No 5/2009/2471-lasting up to 4 days at discretion of Inspector-Outline planning sought for mixed development up to 75 new homes-sports pitches-all weather pitch-woodlands-new parking area-new access from Hatfield Road to serve school transport. Details on SCADC web site or Parish Office.

DETERMINATION OF APPEAL (Town & Country Planning Act 1990)

Appeal by Mr. Peter Robb-5/06/1574LJY-Site at Nuckies Farm Coursers Road. Previously dealt with.

Boundary Issues-& Franklin Close (Boundary Commission AOP)

Cllr Brazier and Clerk have responded to M Lovelady letter 16th December-issue is bound up within framework Parliamentary reading of Bill currently in H.O.L.before any decision is likely and be legal by Boundary Commission to affect Colney Heath Recent correspondence also MP's interest suggest this is at last being taken seriously Cllr Brazier reports this is getting more attention and publicity.

OTHER TOPICAL ITEMS FOR INFORMATION TO MEMBERS

5.4 Strategic or Planning Issues SCADC or referred elsewhere in high office

No reports

5-4-1 The Planning Inspectorate Bristol-Regional Strategy Planning for Gypsy and Traveller Accommodation in the East of England-Final Policies

Under review, with coalition government –No reports so far from Communities Sec.

5.4-2 BAA Stanstead Airport Noise & Action Appeal

Pending Government announcement of a new policy for all airports and consultations.

5.4-3 NATS National Air Traffic Statistics

See above

5.4-4 Stop Harlow North

Still campaigning against significant development in East Herts & North Essex.

5.5 Helioslough Rail\Freight Terminal-SRFI

No further reports on Legal Challenges or Public Inquiry and Sec of State intervention being challenged see additional disruption to an already busy area and road network.

5-6 Planning Monitoring

Matters the Clerk may wish to inform or members have reports to bring if applicable

Landfill & Quarry-Lafarge Meeting took place 22/02/11-Clerk attended, main topic of interest is HCC agreement to extend Quarry licence to 2032.

5.7 Smallford Station Preservation order

As previously reported last meeting issue remains-the Clerk is trying to arrange a meeting here with interested parties, SRA are also keen to see a resolve. The Clerk added the intransigent attitude of the landowner or leaseholder. According to reports had been served but refuses to acknowledge restoration (Local Press) the situation is now becoming quite critical. The meeting report last time does not change. Two options are seen, (1) create a reserve area around and fence off to allow safe access for assessment by experts on restoration. (2) Move off site -place elsewhere. The second more controversial as origin of the historic building is defined. The risk is damage or even worse if it remains vulnerable amongst heavy plant and stack portable buildings and other machinery. Cllr Brazier thought it was still being used as storage. The Clerk added when he & Cllr Horner tried to visit last year safety issues precluded any opportunity and the yard office denied. We need a gathering of interested parties to decide strategy. We can suggest uses for a building but academic until we have it. Ms West at SCADC Conservation, department is facing cuts, we need that meeting.

5.8 Section 106 Money to be used in Colney Heath & Highfield areas

Cllr Brazier said he is not intending to leave the issue in the belief the allocation was not noted or requested, it was and he has proven the issue is valid.

OTHER TOPICAL ITEMS FOR INFORMATION-following Strategic Housing Land Availability Assessment for SCADC

No reports

London Green Belt Council

Cllr Crump-is parish representative.

Harlow North Any new issues noted and circulated to members

New Barnfield Waste Site-No planning applications as yet-

6 COMMONS OPEN SPACES & PUBLIC RIGHTS OF WAY

The written reports were considered of:-

6-1 Parish Warden Report

Report was made available to members at meeting-including village works.

6-2 Parish Commons Ranger Report

Monthly report available-contents noted, thanked Mr Nash for taking the photographs in January when the area was in flood we used in the recent public inquiry.

6-3 Parish Gardner and Tennis Courts Attendant Reports

Report for all beds including clearing leaves and general tidy up all round.

6-4 Church & Graveyard Keepers work/time sheet

No further reports. Mower in for service, Clerk is to collect and pay on 18th February.

6-5 CHPC Grass Cutting Contract

Cutting starts this month again-Mr Paxton knows schedule.

6-6 Commons-Works -Grazing & Stewardship & River Colne.

Past mentioned High Street gap closed two weeks, Clerk installing a lockable pull up post to make instant closure easier.-John Ryan or Royce Paxton to do.

E-mail received from Sally Britton pointing out the depositing of large stones on track outside her property but on common. Also suggesting we might close the gap forever! Meeting with CMS starting on 8th February walked common and reviewed work done and agreement review. CMS letter needs digesting and Clerk and council needs more time to digest this. Work to weed wipe can be something we can arrange.

6 -6 Footpaths P3 and Rights of Way-Bridleways-BOAT-RUPP F/path 44 and 23

The Clerk informed a process of Public Consultation 1st-25TH March for the Alban Way, really a late matter we had received the detail via e-mail 1st March too late for this agenda. Too little time for debate as it is a large document, to be circulated.

6.7 Access Track on Common (Rear of V/Hall-High St & High St Cock PH end

No reports.

6.8 Flood Survey and continuing watch by Environment Agency

River levels are being closely watched.

6.9 OPEN SPACES Play & Recreation Areas. CHPC land or playing fields

Councillors or Clerk to report on any issues;-

1. **High Street Play Area**;- No Reports
2. **Community Park**;-No reports
3. **Roestock Park**;-Work remains-to do after parish year end.
4. **Gloucester Park**;-No reports other than Allotments.
5. **Sleapshyde Recreation Area**;-No reports
6. **Charles Morris Play Area**;-No reports
7. **Harvesters & Smallford Dog Walk**;-bent fence post-RP asked to repair-Mr Paxton to do & check-suggest s ditch might be better than chain link.
8. **Smallford Pond & Triangle**;-No reports this time.



9. **Play areas -Highfield Park Estate/Area-(Own management) (There are 5)**
No reports.

7 HIGHWAYS-TRANSPORT-FOOTPATHS AND VERGES

7.1 Highways Maintenance improvements local Roads or major routes

Works to High Street immanent, bus shelters re positioning included.

Long –About A414

Letter sent setting out council suggestions, recommend further survey, HHWP plan does not address speed or dangerous exits onto A414. Also details passed to resident in Oaklands Lane to be passed on to SRA. Note this is not a public consultation, just inter-council for initial comments, which have been carefully made at this stage.

7-2 Other Highways and Related Matters

No reports, as last meeting both Cllr Day and Cllr Brazier have made request HHWP over flood risk issues to a property in Tyttenhanger

Re Improving the Visible Street Scene

Work in progress need meeting with SCADC for last opportunity to get grant on this.

7.2-1 OTHER HIGHWAY MATTERS

Nicholas Breakspear School-safety issues bus turning and parking

No further reports.

Rural Transport Grant for-High Street & Tollgate Road Improvements

Changes to road scheme-details to follow from HHWP-no further reports

Adoption of Roads-Abysmal performance of Herts Highways

Ongoing issues, Cllr Brazier trying to resolve with HHWP.

Still static issue has gone to H.O.P. and under HCC review according to Cllr Brazier.

Cycle Way round about Colney Heath-SCADC

A new cycle map has been produced for the district copies available at the office.

HGV in Wilkins Green Lane

HHWP has been asked by residents for a proper warning sign be put up-not yet done. Still awaiting confirmation of action to install notice, but it will be down to the police to enforce it. Reported problems with Lorries getting misdirected into residential area

Transport Inquiry-St Albans 17th -18th March

A member advised council that an Inquiry by the Office of the Traffic Commissioner to consider a local Goods Operators Licence at the above date requesting if the Clerk should attend on behalf of CHPC. The Clerk said that two days is very important at this busy time of year end and it is up to the Members to direct his attendance. He said that he will research further and based on the findings attend some or in part if able to.

7.2-2 TRAFFIC ORDERS

Recent copies of traffic orders sent to the office circulated for information to members noted impending works on High Street and Tollgate Road

7.3 Path Access Verge and Ditch issues Highfield

No further reports.

7.4 Tollgate Road VAS Speed Cameras-and Highfield Area

Remains on wish list CHPC wants a contribution to this safety issue, possible tie up with missing portion of S106 monies being investigated by Cllr Brazier with HHWP.

7.5 M25 Widening started summer 2008 remaining into 2010

Reports-none received however CHPC remain on message e-mail facility.

7-6 Transport and Community Friday Shopping Bus

Some reports of poor starting and cars having to be used-

7.7 Barley Mow Lane Pending Closure (Gating Order-Temporary)

Cllr Brazier repeated his last report about the plan and reviewed the closure facts as he saw them. Cllr Reeves still wanted to see a copy, Clerk to try and obtain.

7.8 Village of the Year & Street Parties Royal Wedding

Any one wishing to set up a party-speak to HHWP for guidance on road closures.

8. PUBLIC QUESTIONS -

The letter received from Patricia Slade about "Tyttenhanger Meadow" was briefly debated; the Clerk is to gather further information. Cllr Day to speak with residents nearby. The Clerk said to the best of his knowledge the location is not included in the Parish Asset Register

9 COUNCIL BUILDINGS-ORGANISATIONS & TRUSTEE MATTERS

9-1 High Street Recreation Area & CHFC meetings

Clerk attended the meeting on 28th February representing CHPC, reports lighting has been installed. Club report available separately covering items on behalf of council.

High Street Recreation Area Entrance Track

Decision required from Lafarge

9-2 Treasure Tots Pre-School.

The Leader report was read out to members we are having our pre inspections carried out by Mireille Macrauld HCC Early Years consultant in preparation for OFSTED. Three staff and one special needs member require upgrade in NVQ which will cost about £800 each at Oaklands College. Cllr Brazier has kindly offered opportunity for T/Tots to apply to HCC for a Locality Budget Grant £2000 to cover this from his pot. The advertising and recruitment of a Deputy is to be done during this term. Advert in Chronicle to help parents choose childcare and we have vacancies available. Assistant Clerk reported we are losing 23 children in July-usual fall out but we need to ensure places are filled in September. Warnings received that OFSTED are about. Clerk has written to Insurers regarding their further enquiries in the accident in 2009

9-3 Village Hall & Committee

The report included a serious issue of safety

9-4 Charles Morris Hall Trustees & Council owned Field & Access

No reports this time.

9-5 Highfield (Community) Park & Trustees

Cllr Reeves asked about past Govt -LAGB-1 funding which the Trust was keen to have a chance to be granted towards the apprenticeship scheme. Clerk explained council has not made a decision will now be deferred to new council term after May.

9-6 Other local Buildings/Organisations-Guides Scouts-Harvesters/other

No reports.

9-7 Youth Organisations Locally & Youth Council

No reports this time.

9.8 Sheltered & Housing-Review Newsletter

Publications for housing (SCADC) are now available on line only.

9.9 Residents Associations.

Highfield Park Residents Association-HPR

Virgin Media promised better B/Band service since before Christmas-to homes.

Barley Mow Lane Residents Safety Group

The gating order & funding outcome, the cost is £40k agencies deciding who is to do.

Smallford Residents Association

Matters for the SRA other than mentioned elsewhere.

Springfield Road-(Part of Smallford Res Assoc)

Survey carried out of Lorries and HGV report circulated to all Councillors-with HHWP to resolve by warning notice or other means.

Other residents associations

Opportunity to have your comments raised at council meeting-contact the office

Matters beyond this point were not debated as the meeting ran out of time

10 COMMUNITY REPORTS-Members reports Outside Bodies and reports from Committees and other Organisations

10-1 Fly Tipping Reports

Copies of reports made available to members-two recent reports in BML area and two and Warren Track at a cost to CHPC of £250.00 for grab loader service.

Clerk to Members note it is helpful when contacting the parish office to report a fly-tip we have the following information SCADC wont collect unless we can tell them this;-

- *Location*
- *Type of waste*
- *If you have already reported the fly tip to SCADC and you are updating our log*

10-2 Police and Community Police matters

E-mails about closure of London Colney Police Station from St Stephens Parish. All express concern we will lose our police it's a big issue. Cllr Brazier will reply. Chair Cllr Horner said we might have ideas to help the community and offer a base, ideas amongst some matters we are considering.

10-3 Twinning

Newsletter circulated no further reports.

No specific reports-Following the Chair passed by;-

10-4 Reports from Members or attending other meetings

10.5 Flood & Environment Agency Reports-See 6.8-item repeated

10.6 HM Govt Issues

All -

No reports



10.7 St Albans Association of Local Councils –SADALC

The next meeting is the April meeting and is being hosted by CHPC at Charles Morris Hall 7.30pm. Can members attend-please advise Clerk by 1st April?

11 Members Questions and Late Maters

Good Operators Licence Inquiry No reports.

11.1 Charles Morris Recreation Area

No reports ROSPA inspection in MAY

11.2 Dog Waste Collection

Service is satisfactory-no adverse reports.

12 OPERATIONAL MATTERS

Alternative Meeting Places Highfield Area

.The Annual Parish Meeting will be held at CMH in 2011 now on 7th April at 7.30pm

12-1 Staff Operational and Office Matters

A PAT test was completed to the Village Hall and Parish Office equipment.

Sustainable Communities Act Completed

Members are urged to read the government e-mail circular 02/02/11 sent to CHPC from "local works"-a government information body. Part of Localism Bill.

12.2 Clerk to Report on Future Matters requiring attention

No reports

12-3 Capital Purchase

A future requirement for Windows 2010 to replace current Windows 2003 software. Plus a computer IT health check March/April, combine the two is best option.

12-4 Publicity- Parish Council Web Site & Chronicle

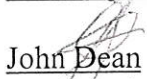
Spring edition will be published 7-10 March. Clerk has a meeting with editor on 6th February at the office. Web site hosting was mentioned by Cllr Reeves who wanted to see more links and news asking what improvements could be made. Clerk will take this up with Editor. A request to attend and present updates at parish APM was made Cllr Day is writing Parish Matters for this edition

12.5 Notice Boards and Signs & Bus Shelters

The matter is adequately covered by item 3.2.

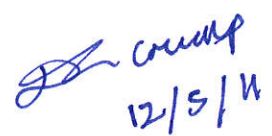
Consider Parish notice board to be replaced soon at CMH be re sited and transferred to the "Malcolm's Pond" area in Smallford Lane.

This meeting closed at 10.01 pm.


John Dean

Clerk to the Council

Copies available on the parish web-site;-Note no responsibilities accepted for errors typos or mistakes or statements until this is approved by council @ 3rd March 2011 Mtg-Published-8 -03-2011 ©Jed/full-CHPC- mins 2011-@ 08/03/11--No copies to be made or alterations without permission of Clerk-file-CHPCMINS-MONTH-FULL-MAR- -2010-11-DOCS FILE-MINS & stick I+ D/Share -FILE-JED/CHPC MINS-MAR-11 -& TRANSFER BLUE STICK- Word count -5913-15 . pages- E&OE-


12/5/11