

Colney Heath Parish Council



Clerk to The Parish Council
Parish Office
83 High Street
Colney Heath
Herts. AL4 0NS
Tel : 01727 825314
Fax : 01727 825327

Email : colney2heath@btconnect.com

7TH JULY 2011

MINUTES OF THE COLNEY HEATH-FULL PARISH COUNCIL MEETING
HELD at the Village Hall 83 High Street Colney Heath St Albans -on
THURSDAY 7TH JULY 2011-7.45.pm

Present; - Chair-Cllr D Crump-Cllr D Horner-Cllr J Day
Cllr C Brazier Cllr K Barnes-Cllr W Huckle and one Vacancy

Clerk; Mr J E Dean

Public Attendance- Mr D Becker-Mrs G Moody Mr Mrs S Wales-Mr Mrs Britton
Jean Wales-Stewart Wales-Eddie Martin-Martin Myland-Lyn Myland-J Fulwell

184. APOLOGIES -ANNOUNCEMENTS

Apologies received from-Cllr Barnes & Cllr Gowens. Matters to announce the Chair Cllr Crump mentioned the presentations following to take place shortly whilst council take a temporary adjournment for items 188 & 189 of 20 minutes. Chair welcomed a potential candidate for co-option Mr E Martin who was attending to observe parish councils work prior to considering making an application to be co-opted to council.

185 MEMBERS DECLARATIONS

No declarations.

186. MINUTES OF COUNCIL MEETING HELD 9TH JUNE 2011

The minutes were approved and **Resolved.**

Proposed by; -Cllr D Horner

Seconded by; - Cllr W Huckle

187. MATTERS ARISING FROM THE ABOVE MINUTES

Members observed and had mentioned minor typos/corrections/transpositions noted-each item -or noted correction-or cut & paste mistakes. More specifically it was noted the corrections -155 Beaumont-Sp -161-trs-word-anyone-162 to read- in our Furze Field-167-to read-lack of adequate signs-174 -to read-Cllr Crump had attended.

188. PRESENTATION TO COUNCIL- Anaerobic Digester Coursers Farm

Cllr Crump introduced Mr James Irvine and Commercial Director Mr Harry Waters who explained a proposal for a facility to receive waste food and certain other types of waste materials. In the process waste receives a 30 day bio process to convert to a re-useable fertiliser for farms. Showing a detail plan of the buildings if approved, this is a first stage of a public consultation. It will occupy a site on agricultural land off Coursers Road with some of the buildings shown sunk partially into the ground. The facility will bring about 30 vehicle movements per day from other areas. This will be providing jobs employing 3 support and 9 ancillary opportunities although it was not specific in stating employment would be from the local area or local job vacancies.

D Crump
8/9/11

Details of the way materials arrive and are digested discussed. Also the amount of fertiliser produced and other by-products including the potential to take manure waste as a percentage including some silage. The reliance on biological enzymes is the key of operation which also produces quantities of extracted methane gas in the process. Mr Waters answered several questions including acknowledging the site is within GB land area. An open invitation was made for members of the council to be shown a site in Oxfordshire which can include members of the public to see an operation working. In reply to a question from the Cllr Brazier on position of the application is about 30 weeks to submit the planning and drawings taking account of the issues in planning. Cllr Crump thanked both for attending adding the consultation with both parish and the district council will continue over next months towards an application process.

189. PRESENTATION PARISH WEB SITE UPGRADE

Editor and web master Mr David Rodway explained limitations of the current site and how he plans to significantly upgrade with a move to new software & server, as part of new technology. He wanted it to be more a community resourced with more people getting involved suggesting each council member could have a dedicated part of the new site as a communication point to the public. The Clerk explained the hopes of the council administration to inform the parish more quickly on daily issues that arrive, the Digester was a particular immediate example which could help consultation and make sure the public are kept fully aware. Other simple notices to inform and a news sheet updated weekly would get more hits and public attention. Cllr Solts asked about advertising and other technical points on choice of server, Mr Rodway gave answers. The Chair asked about the time frame, the Clerk suggested the Full Council meeting at Charles Morris Hall on 2nd October is a good target for a formal presentation.

190. PETITION STREET SCENE IMPROVEMENTS HIGH STREET

Firstly the Clerk wished to publicly apologise to the WI for his misunderstanding and taking note of hearsay (mistakenly) past stating a petition with many signatures was possibly originated by a local organisation namely the W.I. This was not correct at all. It was correctly a High Street Residents petition, displeased with the new planters saying they are urban seeking removal-The Petition was received and acknowledged. Members debated deciding further action was to send out a parish letter inviting for or against comments to all residents in the Colney Heath main village. In contrast it was also noted of an e mail received in support the street improvements CHPC has done in the village, in particular the planters, so it is deferred to September Ideas for 2011-12 SCADC grant ideas are sought from council members or public the WI have also been asked to suggest options for this grant. Cllr Solts said Highfield area should not be forgotten; new ideas are required for Clerk to put this together in time for September council meeting. SCADC are holding grant application pending.

191 LETTERS OF THANKS FOR PARISH GRANTS

Letters have been received from Twinning. Old Friends Club and Colney Heath Football Club for the grant aid each organisation received in the round of this year.

192 POLICE SUPPORT BASE

The idea of combining with additional use of community room discussed, there are no conclusions at this time the matter remains deferred. Noted as item 142 last meeting.

193 OAKLANDS FIELD

Cllr Brazier sought approval for CHPC to engage legal expertise from Debenham-Ottaway regarding the purchase legal and conveyance fees. Clerk suggested a sum that might be a fair estimation. The approval was given and Resolved-letter to go.

Proposed-Cllr W Huckle

Seconded-Cllr C Brazier

194 MEMBERS TRAINING

The SCADC event for Code of Conduct training scheduled for 6.30pm 13th July under the direction of Mr M Lovelady has been cancelled and to take place at a later date.

In a brief debate about the previous HATPC training it was decided to reconsider any further member training for the time being.

FINANCE

195 FINANCE POLICY & RESOURCES

The Clerk reported on several of the main financial issues-

Approval of the cheques for July £ 14228.41 expenditure agreed and **Resolved**;-

Proposed Cllr W Huckle

Seconded Cllr CBrazier

Members were informed the totals are in line with monthly budget forecasts. VAT amounted to £847.45. The Clerk advised members of payouts of further grant aid for 2011-12. Also had run a check on the reserves balance with the bank to ensure we were not at risk in the current banking situation of guarantee up to £50,000 which has been confirmed by NW as €100,000.00 One hundred thousand-about £89,000. Our fidelity guarantee on the Parish Insurance policy is currently at £100,000.

196 QUARTERLY REPORT

The Clerk presented an overview of the first quarter expenditure explaining the detail and confirming we are on budget so far. After a brief discussion and examination the figures were approved and **resolved**

Proposed;-Cllr D Hormereconded;-Cllr C Brazier

197 HIGHFIELD PARK FETE-23rd JULY

In noting the minutes from the June meeting about arrangements the Chair requested any members to volunteer manning the stand and setting up about 12.30 to 6pm the main event starts 2pm to 6pm. A number of members put their names forward listed as Cllrs-C Brazier-J Day-W Huckle-D Crump-R Solts. Adding it could be manned with each taking a share of the time for an hour or so each. Collection of the gazebo is to be carried out by Cllr Brazier. We have paid for a table and chair along with our fee for the event-£255.00. Gazebo available at parish office on Friday 22nd July

PLANNING

198 PLANING COMMITTEE REPORT FROM Cllr BRAZIER

Complaints were aired from Smallford Residents Association over the development at the BT Trial site and appeal. It is now known as Albany Fields complaints including landscaping-one house incorrect siting. New build overlooking nearby established property. Resident said their concern over the open part of the site with landscaping and recreation open space was a bit of a "ransom gap" clearly held to develop at a later stage. Several other issues were put forward over the development. In support



Parish Council agreed to write to SCADC Planning as this was not in line with planning expectations from the developer. Conditions were applied after appeal. A question over the future of the Grange, no planning application has been received. The Clerk advised members to look out for a new planning guidance from HMG expected end of July to replace the current over 1000 page planning guidance regulations down to about 52 pages. It is expected to have wider implications for local communities, Green Belt protection and listed or historic sites are amongst the issues. It will be far reaching and the detail will be in national press & on .Gov web sites. The SRA held their AGM on 29th June, so far we have not had a copy of their minutes but note they have a request for street scene improvements and a sign. This might be included in with the next parish application to SCADC if council and SRA decide.

198. PLANNING LIST-JULY

(Planning Advisory Committee)

Planning List & Applications Received

Number	Address	Application	Decision/Recommendation
5/11/0933	19 Tillage Close	Rear conservatory and shed	No objections
5/11/1103	1 Church Croft	Reposition front door	No objections
5/11/0826	15 Firwood Avenue	Single storey rear extension and conversion of detached garage	Opposes – Once again we have an application from a resident that has failed to abide by the rules. We object to this application – loss of parking provision and no consultation prior to building starting.
5/11/1104	34 Roestock Lane	Single storey rear extension	No objections
5/11/1008	Radio Casa 64a Oaklands Lane	Single storey rear ext	No objections
5/11/0810	3 Sleepshyde Lane	Replacement rear dormer win inc juliette balcony	No objections
5/11/0669	2 Drakes Drive	Two storey side and rear extension and front porch	Opposes – Overdevelopment of the site. It will have an overbearing impact on neighbouring properties and a detrimental effect -street scene.
5/11/1184	107 Colney Heath Lane	Outline application (access and layout) for the erection of thirteen houses following demolition of existing houses	Opposes – Demolition of a character building, trees felled without local consultation, over development of site. Removal of a unique Green Belt buffer between dwellings. Harmful impact street scene, lack of replacement landscape, impact traffic already busy lane and dangerous exit/ent onto the lane.
5/11/1191	5 Highfield Lane	Single storey rear extension and alterations to openings	With Cllr Brazier 27/6/2011
5/11/1277	43 Wynches farm Drive	Garage conversion. Ancillary bike storage alterations to openings	With Cllr Brazier 27/6/2011
5/11/1239	Pearce House, Acrewood way	Erection of recycling shed	With Cllr Brazier 1/7/2011
5/11/1345	8 Edison Close	Single storey rear ext	With Cllr Brazier 1/7/2011

JP Crump

Planning Approvals & Decisions Received.

Number	Address	Application	SCADC Decision
5/11/0136	13 Bullens Green Lane	Single storey front extension and part single, part two storey side and rear extension	Planning Permission
5/11/0800	18 Roestock Lane	Single storey side and rear extension following demolition of store and shed	Planning Permission
5/11/0943	The Grove, Roestock Lane	Extension of time limit for implementation of planning permission 5/2007/1035 dated 27/6/2008 for demolition of existing outbuildings and replacement barn	Planning Permission

Refusals and Appeals- Enforcement Notices

Number	Address	Application	SCADC Decision
5/10/2902	Colney Heath Service Station, High Street	Change of use from Class B8 (hire/storage centre) to Class B1 (car valeting)	Planning Refusal
5/10/2903	Colney Heath Service Station, High Street	Change of use from Class B8 (hire/storage) to Class sui generic (car sales) retrospective	Planning Refusal
5/11/0933	19 Tillage Close	Rear conservatory and shed	Planning Refusal

PUBLIC INQUIRY –Appeal Mr P Robb-Site at Nuckies Farm Coursers Road

The conclusion to this inquiry have been received it is now the decision of the parish council to request our legal advisors to review the inspectors decision and look at any further options we have. Our debate on the report is adjourned until September but the Clerk suggests members take note any appeals must be made within 6 weeks from the date of the report dated 8th July 2011. Appeals by 36 days=12th August. 2011.

199 PLANNING APPLICATIONS-APPROVALS-REFUSALS-APPEALS

The separate sheet attached to the agenda and above here has listed all the current applications and details to allow the members to debate. Cllr Brazier spoke of the pressures on local land adding the felling of trees and possible demolition of buildings especially at a development in Colney Heath Lane Pressure was on GB land here and locally. The council noted. Cllr Braziers Glinwells report over problem of employees congregating around in the Station Road area and causing neighbourly conflict

200 WELWYN HATFIELD BOROUGH COUNCIL CORE STRATEGY

The Clerk confirmed a letter has been sent on this issue he has also spoken to confirm receipt with the planning officer in charge at Welwyn & Hatfield Council.

201 HIGH STREET RESIDENTS

E-mails received from residents over car wash was noted, issues to be dealt with by EA or SCADC enforcement as to why the business is still operating without a waste water treatment unit. Several residents objecting strongly want to see it closed down. Clerk agreed to write a support letter to the EA after checking the facts with planning.

202. NEW BARNFIELD and VEOLIA WASTE PARTNERSHIP

Details revealed to build this facility revealed in local press, lots of opposition noted. Currently no planning application can be traced as yet. Local MP is opposed to it.

203. PLANNING ON LINE-NEW PROPSALS FROM SCADC

The Chair Cllr Crump asked the Clerk for an update on SCADC providing hardware to parish councils to run the system, it remains unconfirmed if SCADC are going to fund the plan or not. Next meeting of St Albans Association of Town & Parish Councils might get more news. It is an "all parish's" request to the district council.

204. BT TRIAL SITE-NOW ALBAN FIELDS

Past debated in item 198, residents are not convinced the gift of a woodland area set aside approximately 1 acre and a peppercorn rent to CHPC for 25 years provides the security or adequate barrier to further development taking place on the site.

205. BOUNDARY CHANGES

The council agree with the proposed changes to Boundary issues in Franklin Close where some 18 homes are affected by demarcation running through properties. All have petitioned to become part of Colney Heath thereby benefiting from more local services voting and school allocation. A response has been sent from CHPC.

206. GLINWELLS

The matter was previously addressed in council.

207. ALLOTMENTS COMMITTEE

The closure order of footpath 10 is indicative the water supply is to be laid on shortly; a date of 28th July has been given by Balfour Beatty, but subject to change. After a verbal warning the holder of an uncultivated plot has left making way for another to take it on. The next person on the list will be given the opportunity. A prize grant of £50 for prizes has been awarded to association by CHPC in recognition of cultivation.

208 COMMON LAND PARKING & BEATING OF THE BOUNDS

After the Beating of The Bounds report the matter has been deferred until September, the environment committee would be best served to have further internal guidance & consultation from long standing council members on this past very difficult and long outstanding issue. The Clerk added he has a massive file on the subject.

209. ROESTOCK PARK-LARKS IN THE PARKS

Chair Cllr Crump said he thought the event went very well and all enjoyed the family day out. Our thanks to all the volunteers and helpers it would not take place without their time and dedication to make it happen. A bright hot sunny day with fine weather. The acts and bands were all very good; all the food available was to a high standard, we thank Luke for the DJ and PA assistance. Stall holders with their prizes, Twinning St Marks, WI plus other local organisations not forgetting those volunteers who spent hours entertaining the children with magic glasses amusements and the face painting. Everybody had a good time, the Clerk recorded 332 visitors to the event pictures will be in the Autumn Chronicle. Cllr Crump said he hopes SCADC can afford it in 2012. Cllr Crump summed up adding it was disappointing the police did not call or look by all day and he felt whilst we had no real issues except parking it might have been a good idea just to look in. Many were hopeful of getting a cup of tea, not available this time but an idea to take forward. Minor car parking issues ensued to nearby residents. He thanked Assistant Clerk Mrs Kim Parker-Mead for her excellent organisation on a very successful day in the parish calendar.

SC Crump

210 COMMONS STEWARDSHIP

The Clerk reported to members about the Weed Wiping taking place in Furze Field (Warren) to help control the hawthorn saplings on 12th July. The Clerk will be on a weeks leave and has asked Mr Paxton to supervise the works. The second phase is an autumn/winter job and can be reviewed nearer the time after we have seen how much a day's work delivers. Weed killer notices are out for 28 days warning dog walkers horse riders as well as pedestrians. Various treatments have been applied to saplings.

211. REQUEST FOR NEW DOG WASTE BIN SITE

A request from Smallford Residents to find a space for a new dog waste bin near Wilkins Green has been put forward. It was reported by a local resident some dog owners letting their dogs off on the fields and seen not to clear up after. This will be considered along with other ideas under the Visible Street Scene Grant from SCADC. The cost of a bin is £2.40 per fortnight to collect, and about £200 for purchase and installation, 13 dog bins located in the parish HPT have quite a number as well.

212. HIGH STREET RECREATION AREA & PAVILION

A report is available from Mr Paxton. The football season will resume on 13th August Repairs to external wooden ship-lap boarding at pavilion are being done progressively during the summer at CHFC expense. The ROSPA report has been carried out at all parish owned play areas with no adverse issues needing attention.

213 VILLAGE HALL AGM

Cllr Horner gave a report, it was agreed he secures a positive rental on CHPC use of the Community room from September for £750 per annum. The Clerk requested to keep within our financial year it runs from September to March 2011-12 then pro rata thereafter for 2012-13. Other VHC issues deferred until after recess in September. Recent report available-Members have been copied via e-mail.

214 REPORTS- AVAILABLE ON REQUEST

Parish Warden-Noted with issues mentioned here- report available

Ranger-Noted with issues mentioned-report available

Parish Gardner-Report noted,

Fly Tipping-No fresh occurrences to report

Anti Social Behaviour report. Available

215 PUBLIC QUESTIONS

The issues remain still adverse over the car wash and enforcement this has already been reported and raised by residents present. The wind turbine remains still very unpopular with residents if viewed from properties in the High Street.

216. HIGHWAYS REPORT

The Clerk explained his difficulties in getting a HHWP meeting long overdue, having e-mailed and phoned. A letter will be sent requesting a meeting prior to the return of council in September. A number of outstanding matters with HHWP-the bus stop sign wrong place at Richardson Place reported to Simon Flew, also the new village signs for the A414 entrance. Cllr Brazier spoke on un-adopted roads in the Highfield area. High overgrown hedges issues mainly Highfield Area have been reported HHWP to take action. Some overgrowing footpaths are already at head height and dangerous or inconvenient especially to disabled or blind. HHWP has all the powers to take action.



217. BUS SHELTER INSTALLATION-HIGH STREET

Installed now on new plinths with some additional work to install a waste bin nearby and make space for a timetable. Mr Stayton is requested to install kick boards in new shelters at High Street Cock PH end and at Wistlea Crescent end. Clerk to speak with Cllr Brazier to assist on passenger transport grant via HCC on our installation costs as part of the overall High Street works. Positive comments received on the new shelters.

218 GATING ORDER BARLEY MOW LANE

Past reported June item 169 response sent supporting trial & temporary gating order.

219 COMMUNITY BUS

Cllr Horner gave his report having started the new bus now since 3 weeks is running on Thursdays now. The passenger participation is a little down but Cllr Horner added others may be offered a seat if the bus is not full it is not necessarily reserved for the pensioners, they have priority but prepared to take other passengers if there is room.

COMMUNITY

220. TREASURE TOTS

Cllr Horner gave a report, OFSTED have not been in so far and term ends on 22nd July resuming on 5th September. We have lost a large number of children to nursery school but new arrivals in September will boost intake. The staff is working hard and has gained a good reputation in the area. When OFSED arrive staff feel confident.

221 PARISH CONFERENCE-HELD 4TH JULY

Cllr Horner gave a report to members after attending with Clerk ands Assistant Clerk the event was held in Redbourne Parish Hall, 70 delegates attended Daniel Godwin CEO-District Council spoke of departmental changes. Cllr Horner for CHPC stepped in at last minute for Cllr Brazier (at another meeting) at an invitation to respond given to all parishes and give an overview of the parish wishes in 2012. They were;-

1. Planning non Line-greater universal feed in from parish councils noted here.
2. Involve parishes in contract/services reporting such as grass cutting.
3. Get monies from small developers to pay for play areas/recreation.

In conclusion Cllr Horner praised the District Council for holding the conferences twice a year, this conference had been done with minimal cost, speakers including the Mayor were informative and he congratulated CEO Daniel Goodwin for running it. The Clerk has included informative handouts showing Politicians-the new regime at SCADC and HCC-many changes announced by the CEO introduced at the meeting.

222. MEMBERS ATTENDING MEETINGS ON BEHALF OF THE COUNCIL

Cllr Brazier at District Council training session on Licensing & Gambling act 2005 held on 30th June. Parish Conference-attended by Cllr Horner-reported.

223. COUNTY AND DISTRICT COUNCILS SCADC & HCC

Matters and reports noted

224. REPORTS FOR COUNCILLORS-JULY

Attached sheet of information and SCADC papers noted

Organisation	Details	Notes
Neighbourhood News	Summer 2011	
Clerks & Councils Direct	July 2011	

JS Camp

CPRE Herts	Summer 2011	
St Stephen Parish Council	Summer 2011	
The London Green Belt Council	AGM 6 July 2011	
HCC	Consultation future school Trans N/work	13 June -15 August 2011
Open Spaces Society	Summer 2011	
HAPTC	Annual Report	July 2011
LCR	Summer 2011	

LISTED FOR MEMBERS ATTENTION INCLUDING SCADC MATTERS

Committee/Papers	Details	Review Date
SADC	O/view & Scrutiny Committee	6 July 2011
SADC	Overview & Scrutiny Internal Performance Committee	6 July 2011
SADC	Minutes of Meeting No2 The Planning Policy Advisory Panel	21 June 2011
SADC	Minutes of Meeting No1 of The O/view & Scrutiny Services	9 June 2011
SADC	Planning Policy Advisory Panel	30 June 2011
SADC	Audit Committee	27 June 2011
SADC	Planning Policy Advisory Panel	21 June 2011
SADC	Meeting of the Planning Policy Advisory Panel	21 June 2011
SADC	Planning Policy Advisory Panel	14 June 2011
SADC	Planning Policy Advisory Panel	14 June 2011

LATE MATTERS

225.LONGABOUT-A414-HIGHWAYS

E-mail from resident Mr Paul Selley seeking a meeting with parish over traffic plans-see May Minute's item 120. Need to offer some dates or suggest attend next meeting. This remains outstanding-Clerk to set up with Lead Councillor after leave time

SLEAPSHYDE PLAYGROUND

Report of gate access on to parish land assumed without permission. Clerk to check

CHRONICLE-PARISH MAGAZINE

Deadline next issue summer is early August-Clerk to meet with Editor.

OAKLANDS AND SMALLFORD RESIDENTS ASSOCIATION

The Chair thanked Mr Lewis and Mr Musk for attending.

The meeting closed promptly at 10.05 pm

Signed

John Dean
Clerk to the Council

DATE OF NEXT COUNCIL MEETING IS THURSDAY 7TH SEPTEMBER at 7.45pm

Note staff leave and school holidays in August-ring before you visit the office Clerk might be away on council business or at meetings or limited opening times-office will be closed on 29th July and also 26th August-or other days if necessary.

*Copies available on the parish web-site:-Note no responsibilities accepted for errors typos or mistakes or statements until *approved by council @ 27 JULY 2011 Mig-Published-27-07-2011 © Jed/full-CHPC- mins 2011-
-No copies to be made or alterations without written permission of Clerk-*Accuracy and decisions subject to ratification and approval at next Full Council Meeting.-This is a DRAFT COPY until approved.
File-CHPC-MINS-MONTH-FULL-JULY-2011-12-DOCS FILE- & stick 1+ D/Share- Word count 4069-9 pages- E&OE-*

*JS Council
8/9/11*