



COLNEY HEATH PARISH COUNCIL

Highfield Park Office
Hill End Lane
St Albans
Hertfordshire AL4 0RA

Colney Heath Village Office
83 High Street
Colney Heath
Hertfordshire AL4 0NS

Tel: 01727 825314 Email: clerk@colneyheathparishcouncil.gov.uk

13th March 2020

To Members of the Parish Council,

Councillors, Kevin Barnes, Chris Brazier, Hilary Brazier, Peter Cook, Judy Mulroney, Kate Slaughter & Russell Solts, (two vacancies in Colney Heath Ward).

You are summoned to attend the next meeting of **Colney Heath Parish Council** that will be held in the **Highfield Park Visitor Centre, Hill End Lane, St Albans AL4 0RA** on **Thursday 19th March 2020 at 7.30pm**. Your presence is summoned for transacting the business outlined below.

The meeting is open to the press and public unless the Council do otherwise RESOLVE to enter private session where members of the public & press are excluded.

**THE MEETING WILL BE
AUDIO AND VIDEO
RECORDED BY THE
PARISH CLERK***

Lisa Chaplin LCGI (Hons) CPFA CiLCA
Clerk to Colney Heath Parish Council

AGENDA

- 20/127 APOLOGIES, ANNOUNCEMENTS**
To receive and accept apologies for absence
- 20/128 DECLARATIONS OF INTEREST**
a) To receive declarations of interest from members regarding this agenda
b) To receive written requests for dispensations for declarable interests; and
c) To grant any requests for dispensation as appropriate
- 20/129 QUESTIONS FROM THE PUBLIC**
Members of the public may make representation, ask questions or give evidence in respect of the business on the agenda for a maximum per item of 3 minutes. Guidance on public participation available from Parish Office
- 20/130 REPORTS FROM COUNTY & DISTRICT COUNCILLORS**
To hear verbal reports or accept and note written reports, if provided from:
a) County Councillors
b) District Councillors
- 20/131 MINUTES OF PREVIOUS MEETINGS OF THE PARISH COUNCIL**
To accept and sign the minutes of the Full Meeting of the Parish Council held on Thursday 20 February 2020



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20/132 BUSINESS CONTINUITY PLAN

Council to discuss and approve plan and recommendations in relation particularly to the Coronavirus pandemic

FINANCE, AUDIT & GOVERNANCE

20/133 FINANCE

- a) To receive, check and approve invoices for BACS payments scheduled for payment 26th March 2020
- b) To approve delegated authority to the RFO to authorise and make payments between 26th March and 31st March of any routine, previously agreed expenditure within budget to allow year end 2019/20
- c) To approve use of Roestock Park by 1Life Monday 6th April 2020
- d) To discuss payment of invoice received for storage
- e) To discuss and approve options for tree removal at Tyttenhanger Park

20/134 ROESTOCK HUT

To discuss survey quotes and agree process for when survey has been carried out.

20/135 CO-OPTION OF PARISH COUNCILLORS FOR COLNEY HEATH WARD

To consider applications submitted for co-option for the two vacant posts of councillor in Colney Heath Ward

20/136 PLANNING - LISTS, APPLICATIONS, RECOMMENDATIONS, REFUSALS & ENFORCEMENTS.

- a) The Council have received and will discuss the following applications and appeals:

5/2019/3259	Jove Gardens, AL4 0LP
5/2020/0357	Hatfield Aerodrome – Quarry application
5/2020/0307	Wynches Farm Drive, AL4 0XH
5/2020/0391	Three Horseshoes PH, AL4 0HP
5/2020/0413	Three Horseshoes PH, AL4 0HP
5/2020/0355	Nuckies Farm, AL4 0PA
5/2020/0363	Puddingstone Drive, AL4 0GX
5/2020/0459	Highfield Lane, AL4 0RH
5/2020/0348	Highfield Lane, AL4 0RH
5/2020/0493	Church Croft, AL4 0GH
6/2020/0350VAR	Tollgate Farm, AL4 0NY

- b) **Local Government Boundary Commission for England**
Council to receive a verbal update on draft response presented at last Council consider changes and delegated agreement to submit.
- c) **South Central Hertfordshire Growth Transport Consultation**
To consider the Parish Council draft response
- d) **Local Plans' update**
To receive an update from Neighbourhood Plan Project Officer



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- 20/137 ADVERSE POSSESSION CLAIM OLD AIR RAID SHELTER**
To consider outcome of agreed meeting held Monday 16th March 2020 and further correspondence from Land Registry
- 20/138 ENVIRONMENT WORKING PARTY RECOMMENDATIONS**
To consider and agree recommendations of the working party meeting 13th March 2020
- To consider action in response to declared Climate Emergency
 - To agree budget and delegated authority to remove flytipping at Warren Farm Track
 - To consider approved contractor list from April 2020
 - To agree recommended locations for noticeboards in Hill End/Highfield
 - To note the removal of recycling bins in Colney Heath ward and suggested response
 - To approve the replacement of 3 refuse/dog waste bins
 - To approve investigation works on lights at Gloucester Park and works in general at this location
 - To approve Hawthorn clearance, change to scope of works and budget
 - To consider recommendation on residents' requests for removal/replacement of bus shelter at High Street, Colney Heath
 - To consider making the Environment working party into a Committee
- 20/139 REPORTS FROM REPRESENTATIVES OF EXTERNAL BODIES**
To receive a verbal or written update if available from
- a) Police & Crime Report and/or Police Liaison representatives
 - b) Highfield Park Trust
 - c) Tyttenhanger Quarry
 - d) Twinning Association
- 20/140 PARISH ADMINISTRATION**
- a) To note the Clerk report
 - b) HR Matters
- 20/141** If the Council resolve under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media must be excluded from the meeting as in consideration of the items of business their broadcast or publicity would be prejudicial to the public interest due to the confidential or commercial nature of the business to be transacted.

*Phones and other equipment may be used to film, audio record, tweet or blog from this meeting by an individual Council member or a member of the press or public. No part of the meeting room is exempt from public filming unless the meeting resolves to go into exempt session.

You are kindly requested to inform the Chairman or Parish Clerk if you are or intend to record a meeting using any method.

The Parish Council take no responsibility for any recordings taken by individual Councillors, the press or members of the public. The owners of recordings should be contacted directly should an individual wish to exercise their right to be forgotten from any privately taken or owned recordings.