

**PLEASE BRING TO MEETING
ON 14 FEBRUARY 2001**

COLNEY HEATH PARISH COUNCIL

Minutes of the meeting of Colney Heath Parish Council held at the Village Hall, High Street, Colney Heath, on Wednesday 10 January 2001.

PRESENT

Cllr C Brazier (In the Chair)
Cllr Mrs G Cloke
Cllr D Crump
Cllr J Day
Cllr Mrs H Falk

Cllr A Thomas

IN ATTENDANCE

Mr Cloke 43 Cutmore Drive
Cllr Rosie Sanderson – Herts County Council
Ms G Moody – Greenleas, Roestock Lane
Mr D Becker – 95 High Street
Maureen Parker 21 Roestock Gardens
Steve Parish 51 Tyttenhanger Green
Dave Rodway 13 Tyttenhanger Green

Mrs L Wenham – Assistant Clerk to the Council

1. APOLOGIES
Chairman Stuart Ellis

In the light of Cllr Ellis's absence and the lack of a Vice-Chairman due to the resignation of Cllr Jeffrey Cllr C Brazier was unanimously elected Chairman for the meeting

2. MINUTES
The minutes of the meeting held on 13 December 2000 were taken as read and signed as a true record.

3. CHAIRMAN'S SPECIAL ANNOUNCEMENTS

3.1 Introduction and welcome to Councillor Mrs Geraldine Cloke, elected to the ^{Colney Heath} Hill End Ward on 14 December 2000

3.2 Notification of sudden death in December of County Councillor Michael Wilson, partner and consort of the Mayor. **The Clerk** was directed to send a note of Condolence to the Mayor.

4. URGENT BUSINESS

The WI requested a grant for the Senior Citizen's Party in February. It was **resolved** to grant £100.00 to the WI for this purpose.

5. **SPECIAL & NEW BUSINESS**

5.1 Closure of Colney Heath Post Office - Cllr. Brazier reported he was negotiating with the Post Office for an alternative venue and would report further at the next meeting. Councillors agreed this was an important issue

5.2 Casual Vacancy in the Hill End Ward -the Elections Officer advised an election had been called for by the requisite number of electors and the date set for 22 February 2001

5.3 Parish Review - Members noted the Summary of all representations sent to SADC. There were no comments.

5.4 History Papers for Parish and Photograph Collection - Cllr Thomas undertook to discuss Brian Anderson's proposals with him and report at the next meeting

5.5 Cable installation in Colney Heath - Cllr. Rosie Sanderson had been contacted by a local resident who enquired about cabling for TV. Councillors had no objection to the cabling but it was thought the Cable Company had declined Colney Heath for economic reasons

5.6 Conduct of Local Government Members - Members noted resolution from SADC and the Clerk was directed to acknowledge it.

6. **FINANCE**

6.1 Parish Council Accounts

Members received copies of all emergency accounts and current accounts. The meeting **RESOLVED** that the Chairman's action in authorising the signing, out of meeting, of all emergency cheques be confirmed and that cheques be drawn to cover all current accounts (**Paper 2**). The Clerk was directed to amplify the entry under 'Common - Coal post' as the work involved more than just the post itself. The Special Budget Meeting was fixed for 8pm on Wednesday 17 January.

6.2 Charity of Charles Morris for Allotments: Accounts

Debra Mayhew as Honorary Clerk to the Trustees, to present an up to date financial report (**Paper 2**)

6.3 1999/2000 Audit -

The Clerk had obtained from the clerk in post at the time some information, which she hopes will enable the audit to be completed.

6.4 Emergency Provisions -still awaiting a response from Mike Ridley, SADC

6.5 Zurich Insurance - the Clerk is taking no further action.

7. **PLANNING**

7.1 Planning Applications

Councillors to consider comments collated by Planning Applications Officer as circulated since the last meeting.

5/00/2316	Erection of covered wet bay	VW Centre Unit 11 Alban Park Hatfield Road	No objection
5/00/2463	Two storey side extn	12 Oaklands Lane, Smallford	No objection providing it meets planning regulations
5/00/2465	Tack/feed store	Smallford Cottage, Colney Heath Lane	No objection providing it meets planning regulations and if in keeping with existing buildings
5/00/2332	conservatory	2 Stanmore Chase	No objections
5/00/2354CE	Erection of covered swimming pool	Smallford Cottage Colney Heath Lane	No objections
5/00/2358	Conservatory(re-submission)	45 Russet Drive	No objections subject to meeting planning regs.
5/00/2226	Single storey rear extn (amended)	Smallford Cottage Colney Heath Lane	No objection
5/00/2240A	Display of non-illuminated shop sign	Notcutts Garden Centre, Hatfield Road	Further comments regarding height of sign
5/00/2377	Single storey rear extn.	30 Oaklands Lane Smallford	No objections
5/00/2245LB	Demolition of existing extn and erection of single storey rear extn (amended)	Smallford Cottage Colney Heath Lane	No objection
5/00/2382	Provision of new windows in side elevation	Alfred Franks a& Bartlett PLC 2 Alban Park	No objections subject to planning regs.
5/00/2388	Single storey rear extn	112 Roestock Lane Colney Heath	No objection
5/00/2400	Installation of car park lighting	Three Horseshoes PH 612 Hatfield Road	Comments
5/00/2274	Replacement of existing barn with storage building	Sandhurst, 31 Highfield Lane Tyttenhanger	No objections
5/00/2304	Erection of detached bungalow <i>garage</i> .	34 Springfield Rd	No objection

7.2 Appeals and Enforcement Notices -

Members received notification of ~~any~~ *these* appeals or enforcement notices issued since the last meeting as follows:

Coursers Road

Appeals against enforcement notices by AJ Daniels, JA Robb and Ms ~~Robb~~ *B. Robb* Land rear of Colney Heath Farm, Coursers Road the Clerk has written on lines previously stated ie- strong objection.

Little Rose Cottage

Cllr Brazier stated outcome of appeal to be published within 3 weeks

7.3 Planning Decisions

The Clerk to report on the following decisions received since the last meeting

5/00/2162	conservatory	26 Princess Diana Drive	Permitted with conditions
-----------	--------------	-------------------------	---------------------------

7.4 Princess Diana Drive change of name

A letter had been received from SADC : although their advice was negative, the DC would like to know the view of the Parish Council. It was **resolved** that the Clerk should acknowledge the letter and thank the DC for passing on Residents difficulties.

8. PUBLIC QUESTION TIME - 9 to 9.10pm (Council providing refreshments)

9. COLNEY HEATH COMMON

9.1 Common Rangers Report - Members received the Common Ranger's Report for December and discussed his recommendations (**Paper 4**). The horses were continuing to be a problem as does fly tipping. The Open Spaces Society stated loose horses appear to be a widespread problem and suggested the Clerk to write to HALC and seek advice from their Legal Department. In the mean time notification is awaited from Shell as to who has acquired the land

9.2 Dudley Wood Commemorative Bench -the bench has been ordered and Cllr. Brazier and the Assistant Clerk have marked its location.

9.3 CMS and additional funding - Watling Chase Community Forest have offered funding on the condition funding is declined from HELP, which they have done

9.4 Common Management Plan

No further work can be done on the Common until the autumn. No response has been received from GEM (Warren Track Work) as to reduction in cost. The Parish Paths Partnership cheque is due soon.

9.5 River Colne -

A reply is awaited from the Environmental Agency. A member of the Public stressed the need for the Colne to be considered as a 'drain' as well an environmental asset.

9.6 Access Road to Parish Office and rear of High Street Houses - a response is still awaited from Lafarge regarding the supply of gravel.

10. RECREATIONAL AREAS /PARISH GARDENS

10.1 Parish Wardens Report - members received the Parish Warden's Report/time sheet and noted its contents. All Play areas are very wet

10.2 Zurich Report - Inspection of Play Equipment

Leisure Logs will commence on 18 January at Sleafshyde Park. The swing parts have been received and are being installed by the Parish Warden.

10.3 Dog Litter Bins - it was resolved to leave moving the bin at Boissy park until the matter of the lease had been resolved

10.4 Tyttenhanger Flower Bed - the garden is in poor shape Hilary Brazier has quoted: £508, plus plants costing approximately £100 to re-instate. The Clerk has forwarded the quote to Three Valleys Water and awaits their response

11. HIGH STREET RECREATIONAL GROUND -

11.1 Colney Heath Football Club -

It was resolved that the Clerk writes to Mr Marlborough asking for the pitch fees. Once these have been received together with receipts for expenditure Members will consider offering a grant towards pitch maintenance.

12. COMMUNITY PARK - the Clerk was directed to chase the draft lease

13. ROESTOCK PARK -

13.1 Light for Car Park - scouts still concerned for safety. Quotes to be obtained for budget meeting, Cllr Thomas to provide some names.

14. BOISSY PARK - The Clerk has received 6 further responses from residents, five use the park and one would like the installation of at least one seat. The District Valuer has been approached.

15. SMALLFORD PARK & DOG WALK -

15.1 Dog Bin - received and to be installed by Parish Ranger

15.2 Play Equipment - The Clerk has arranged a meeting with Mr Hughes and a resident of Smallford on Tuesday 16 January at 2pm. Cllrs to attend if available.

15.3 Lease - a copy of the draft lease is awaited.

16. SLEAPSHYDE PARK & POND -

16.1 Pond Clearance - the Parish Warden was complimented on his clearance work. SADC confirm a gap will be installed in the fence.

17. GLOUCESTER PARK - the Clerk was directed to approach the Land Registry to ascertain ownership

18. HIGHFIELD TRUST - no report

19. HIGHWAYS

19.1 Public Transport - concerns raised over lack of buses to Hatfield.

19.2 Smallford Trail - No problems

19.3 Footpaths and Bridleways -paths are very wet. Cllr Day to inspect styles at Highfield. Cheque from Parish Paths Partnership expected (since received)

19.4 Public Highways -the Clerk directed to find out when work on Longabout due to commence.

The Clerk directed to write to DC regarding flooding on road at Smallford by bus stop at the junction of Sleepshyde Lane and opposite No 21 Smallford Lane.

20. **VILLAGE HALL - COUNCIL OWNED (OR TRUSTEE) BUILDINGS**
 20.1 Village Hall - no report. The clerk to ascertain from the Village Hall Committee whether they wish to have a Member sit on their Committee.
21. **CHARLES MORRIS HALL - - COUNCIL OWNED (OR TRUSTEE) BUILDINGS**
 21.1 Subsidence - . Report due at the end of January
 21.2 Paving - quotes awaited from Management Committee
 21.3 Goalposts -after written and verbal representations from the Tyttenhanger Green Party Committee Members resolved to await a formal decision from the Charles Morris Memorial Hall Management Committee on whether the goal posts should be erected and their position.

22. **OUTSIDE ORGANISATIONS**

22.1

CMS	Wild Times Newsletter and Environmental Diary Jan to April
CVS	News
CVS	Community Events
HALC	Parish Information Leaflet To note Local Agenda 21 Grant (from £250) information (Community projects like leaflets encouraging recycled paper usage/village trail handbook)
Hertfordshire Action on Disability	Fact and information Sheet
Hertfordshire Environmental Matters	Autumn News Sheet (dedicated to 'waste')
Neighbourhood News	Sandridge Parish Council Report
NHS	Localities newsletter for everyone in NW Herts
PCG Voluntary Sector Forum	Minutes of 1 December meeting
SADAPC	Minutes of 10 October and Agenda for 9 January
SADAPC	Minutes of 10 October and Agenda for 9 January

23. ST. ALBANS CITY AND DISTRICT COUNCIL

23.1

Arts Strategy 1999-2004	Comprehensive Report
Highways and Works Committee	Agenda for 13 December and Minutes of previous meeting
District Plan Second Review Members Steering Group	Agenda for 20 December and previous minutes
Joint Highways and Works Committee and Planning Meeting	Agenda and report for 3 January
Allotment Strategy	Report from Allotment strategy meeting
Planning Committee	Agenda and report for 3 January

24. STAFF AND OFFICE

24.1 Rubbish Disposal - Members noted letters from SADC and County. The Clerk has asked MRS for a quote to remove fly tipping from Common. The Parish Warden sorts and disposes of rubbish.

24.3 Parish Council Notice Boards - Quote from Mr Stayton for repairs/painting of Sleapshyde, HSRG and Camp Road Notice boards totalling £541 plus Vat. Members resolved to accept quote and the Clerk directed to advise Mr Stayton.

24.4 Bus Shelters - Mr Stayton advised shelter at Tollgate Road and Richardson Place need repairs. Cllrs to view and report at Budget meeting

24.5 Photocopier Leasing - the Clerk had received a quote from Ricoh (circulated) for three year lease at £497.00 per year including service at 0.69p per copy. It was resolved to accept this provided the Clerk was satisfied it would not be a safety hazard.

The Meeting closed at 10.10PM

Chair



Date

14 ii 01

PART II BUSINESS

CONFIDENTIAL

1. William Huckle - Cllr Brazier confirmed verbally to William that his statutory pay would stop at the end of January. William would like his job kept open if possible. Hilary Brazier (a qualified gardener) is prepared to take over on a temporary basis. It was resolved to write to William stating his pay will cease from 31 January and obtain a quote from Hilary Brazier for doing the parish gardening on a contractor basis.
2. Tools - the Clerk was instructed to obtain a list of the tools William holds with a view to deciding whether they could be stored elsewhere pending further developments
3. Boissy Park - a further letter from Ottaways was circulated. The advice given is that unless both Parties can compromise the Council will have no alternative but to employ independent surveyors at considerable expense. It was resolved to continue with District Valuation and the Clerk was instructed to write to Ottaways and ascertain what compromise figure the Landlord might consider.