



COLNEY HEATH PARISH COUNCIL

Highfield Park Office
Hill End Lane
St Albans
Hertfordshire AL4 0RA

Colney Heath Village Office
83 High Street
Colney Heath
Hertfordshire AL4 0NS

Tel: 01727 825314 Email: clerk@colneyheathparishcouncil.gov.uk

17th July 2020

To Members of the Parish Council,

Councillors, Kevin Barnes, Chris Brazier, Hilary Brazier, Peter Cook, Louise Jones, Judy Mulroney, Kate Slaughter, Russell Solts & Natalie West.

You are summoned to attend the meeting of **Colney Heath Parish Council** that will be held virtually via Zoom on **Thursday 23rd July 2020 at 7pm**. Your presence is summoned for transacting the business outlined below.

The meeting is open to the press and public unless the Council do otherwise RESOLVE to enter private session where members of the public & press are excluded.

The public can join the meeting using the following link:

<https://us02web.zoom.us/j/84440547894?pwd=V0dkUnBZbU5FY0RIUmE2Z29kdmNqQT09>

Meeting ID – **844-4054-7894**

Password - **692784**

**PLEASE BE AWARE
THE MEETING WILL BE RECORDED
AND MAY BE LIVESTREAMED**

Lisa Chaplin LCGI PSLCC CPFA CiLCA
Clerk to Colney Heath Parish Council

*CHPC operates under General Power of Competence
since adopted 16 May 2019 ref: 19/20-11*

AGENDA

20/21-33 APOLOGIES & ANNOUNCEMENTS

To receive and accept apologies for absence

20/21-34 DECLARATIONS OF INTEREST

- a) To receive declarations of interest from members regarding this agenda
- b) To receive written requests for dispensations for declarable interests; and
- c) To grant any requests for dispensation as appropriate

20/21-35 QUESTIONS FROM THE PUBLIC

Members of the public may make representation, ask questions or give evidence in respect of the business on the agenda for a maximum per item of 3 minutes.

20/21-36 MINUTES OF PREVIOUS MEETINGS OF THE PARISH COUNCIL

To accept and sign the minutes of the Full Meeting of the Parish Council held on Thursday 25 June 2020



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20/21-37

PLANNING - LISTS, APPLICATIONS, RECOMMENDATIONS, REFUSALS & ENFORCEMENTS.

a) The Council have received the following applications and appeals:

St Albans District Council

5/2020/1427	Wistlea Crescent, AL4 0NL
5/2020/1435	Lyon Way, AL4 0LQ
5/2020/1417	Meadway, AL4 0PT
5/2020/1466	Oaklands College, AL4 0JA
5/2020/1311	Roestock Lane, AL4 0QN
5/2020/1332	Starlight Way, AL4 0JH
5/2020/1458	Camp Road, AL1 5PB
5/2020/0358	Wynches Farm Drive, AL4 0XH
5/2020/1247	Grafton Close, AL4 0EX
5/2020/1287	Grafton Close, AL4 0EX
5/2020/1262	Land R/O East Lodge, Oaklands Lane
5/2020/1342	Rowan Close, AL4 0ST
5/2020/1355	Wynches Farm Drive, AL4 0XH
5/2020/1288	Oaklands College, AL4 0JA
5/2020/0250	Land adj. Ye Olde House, AL4 0SE
5/2020/1518	Wynches Farm Drive, AL4 0XH

Welwyn Hatfield Borough Council

6/2020/1445 Tollgate Farm, AL4 0NY

Hertfordshire County Council

PL/016/20 Acrewood Way, AL4 0JY

b) Verbal updates or reports on matters relating to:

- Local Plans
- PPC & Planning Referrals
- Ellenbrook Trust & minerals application
- Parish Council Neighbourhood Plan consultations
- Other wider planning matters relevant to this Council

20/21-38

FINANCE, AUDIT & GOVERNANCE

FINANCE

- To consider payments for Month 4 - payment by BACS 31 July 2020 and bank reconciliations
- To receive and note a budget report for the first quarter of 20/21 including an explanation of variances over 25%
- To receive minutes of Finance & Governance Committee held 9 July 2020 and to note/discuss/resolve recommendations
- Delegated authority to make payments at the end of August 2020 with retrospective approval at the meeting 17 September 2020
- Council to approve to proceed with installation of Warren Farm Track gate and process prior to and after installation
- To approve the replacement of bus shelter at Tollgate Road, Colney Heath



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20/21-39 **AUDIT**

To resolve as necessary to conclude the audit process for 2019/20:

- a) To note presentation of Internal Audit report 2019/20 and confirm arrangements on the CHPC action plan
- b) To confirm the review of effectiveness of internal controls
- c) To approve the Chairman signs Section 1 of the Annual Governance Statement 2019/20
- d) To approve the Chairman signs Section 2 of the Annual Governance Statement 2019/20
- e) To note dates for the public rights period 2019/20

20/21-40 **GOVERNANCE**

- a) To note contact with the Information Commissioners Office and issues reported by the CHPC Data Protection Officer
- b) Council and Committee meeting arrangements for remainder of 2020
- c) To discuss accepting liability of future maintenance for the two bridges recently installed on footpaths 64,65 & 66.

20/21-41 **PARISH COUNCIL FUTURE LAND MANAGEMENT**

- a) To discuss a report on the proposal to sell the land known locally as Gloucester Park
- b) To discuss the future and potential lease arrangement or development of the land known locally as Three Horseshoe field

20/21-42 **PARISH ADMINISTRATION**

To note a verbal report from the Parish Clerk and to discuss/note the following:

- a) Consultation on traffic speed – HCC Speed Management Strategy
- b) To receive and note the HCC Local Outbreak Plan
- c) To receive an update on Freedom of Information requests.
- d) To delegate authority to the Clerk to edit/issue the Summer newsletter

20/21-43 **REPORTS FROM COUNTY, DISTRICT COUNCILLORS & OUTSIDE BODIES**

To note reports received or verbal reports with the permission of the Chair and available time:

- a) District Councillors
- b) County Councillors
- c) Highfield Park Trust
- d) Police Liaison Group

20/21-44 **QUESTIONS FROM THE PUBLIC**

Time permitting members of the public may ask questions in respect of any of the business discussed during the meeting.

20/21-45

If the Council resolve under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media must be excluded from the meeting as in consideration of the items of business their broadcast or publicity would be prejudicial to the public interest due to the confidential or commercial nature of the business to be transacted.