

**MINUTES OF THE ANNUAL GENERAL MEETING OF THE
COLNEY HEATH PARISH COUNCIL HELD AT THE VILLAGE
HALL ON TUESDAY 3rd MAY 2005 AT 7.30pm**

Present;- Cllr's D Crump-Chair-C Brazier-Cllr J Day-Cllr S Hall
Cllr G Rump-Cllr P Reeves-Cllr J Henchley

Clerk;- Mr J E Dean

Public Attendance- No Public attended

Apologies- Cllr Rump, away on urgent business Cllr Corley at Grange function

At this statutory meeting of the Council it is the first and principle business to elect a Chairman and Vice Chairman for the forthcoming Parish Year-2005-6 Followed by agreements on the structure and responsibilities of each committee.

ANNOUNCEMENTS APOLOGIES AND DECLARATIONS

No declarations therefore, Cllr Crump thanked the members for assisting him to make this a good parish year, many things had been done. He added that due to the General Election the dates had to be changed, we were only planning to conduct the formalities to-night. Other business would be held over until the next Full Council on 9th June. There were several important special announcements to introduce to Council before the formal business of this meeting as follows;-

Caravans on Common

The Clerk gave members an overview of the matters surrounding the Caravans on the Common parked in contravention of By-Laws and said to be owned by Mr Robb & Mr Daniels of Nukies Farm. Cllr Brazier also added his observations having seen their appearance on the Warren Track part of the Common on Monday 3rd May 2005. The Clerk advised members that he had posted a notice on the caravans stating our prescriptive rights as lawful owners of the common and its title.

Investment of Precept

The Precept was banked and the Clerk requested members agree to the transfer of a capital sum of £100,000 for 90 days to Treasury bond account in order to earn much more interest. This was in line with the recommendations of the Internal Auditor RBS. Proposed Cllr Henchley
Seconded Cllr Brazier

Beating of Colney Heath Commons Bounds

This annual event would be held on Sunday 8th May at 2.30pm all are welcome.

Disabled Facilities-High Street Recreation-Pavilion a Parish Owned Building

A meeting was arranged for the Finance Committee to discuss the plans for access in line with the Audit and meeting legal requirements of the 2004 Act on 11th May 05.

Treasure Tots Committee Meeting

There would be a meeting on the 9th May when the key issue of approving the matters of Constitution as agreed by this Council dated 9th December 2004.

Commons Rights of Access-Easements

The Clerk said that he had now had confirmation of the appropriate letter to send out to all properties that bordered the boundary of the Common. There would also be a Public meeting some time in June or July to hear opinions prior to setting a tariff.

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Here followed the normal business of this council where it was resolved;-

1. ACCEPTANCE OF MINUTES Annual Parish Meeting on 6th MAY 2004

The Minutes of the Annual Parish meeting of 6th May 2004 were accepted as correct

Proposed- Cllr Day

Seconded- Cllr Hall

2. ELECTION OF CHAIRMAN

Cllr Rump was nominated as Chairman-in his absence, duly confirmed, members suggested Cllr Crump continue to Chair this meeting.

Proposed- Cllr Brazier

Seconded- Cllr M Corley

Normally at this point the outgoing Chair hands over the new Chair but remained with the Clerk suggesting to call Cllr Rump on his return for a declaration willing to stand.

3. ELECTION OF VICE CHAIRMAN

Cllr Hall was nominated as Vice Chairman-and agreed to serve

Proposed- Cllr Reeves

Seconded- Cllr Day

4. CHAIRMANS ALLOWANCES

It was agreed the Chairman's annual allowance be £125, the Clerk confirmed this was a budgeted sum. A cheque will be raised and paid at the Chairman's discretion.

5. FIXING OF MEETING PROGRAMME FOR 2005-6

Care needs to be taken on the dates in June, July, September and October to avoid key dates of half term were agreed, Clerk is to publish a list in chronicle & book hall.

6. APPOINTMENT OF PLANNING AND DEVELOPMENT COMMITTEE

Nominations were presented for Cllr's Day, Reeves, Brazier, Henschley, Clarke.

Proposed Cllr Crump

Seconded- Cllr Corley

Agreed by all members

It was felt by Cllr Brazier that this committee needed some help with applications and was more beneficial to consider large developments as a separate issue as they were bound to come here in view of the SEERA reports and ODPM media recently. He also felt that this needed some additional procedural moves to ensure that delays did not affect the Office responses. The Clerk said that it was most important the Asst Clerk has regular feed back from the committee in order to respond if applicable by letter or e-mail in the allowable time. He also asked if we could continue the practise of returning the tick-box comment form so we can record member's decisions on file.

7. APPOINTMENT TO OUTSIDE BODIES

The arrangements for the representation for outside bodies was agreed as listed and Cllr Corley to remain as the Parish representative (Chair) on the Pre School.

Any working party input could be agreed as appropriate in future meetings, the Chair remains ex-officio to all committees and any member has a place on HALC/NALC.

8. REVIEW OF DISTRICT COUNCIL PAPERS

It was agreed to continue delegation in reading papers to administration and to flag circulate and highlight the important issues via the Agenda, e-mail or other methods.

9. ADOPTION OF STANDING AND FINANCIAL ORDERS

This was agreed by all present to the acceptance of the Clerk as RFO to this Council.

MC

10. RESOLUTION-CODE OF CONDUCT & STANDING ORDERS

"That Colney Heath Parish Council" resolves to adopt the model Code of Conduct as formally agreed on 14th March 2004, to continue thereon from 15th March 2005 and to accept and abide by the full Standing Orders so established as the full and only constitution of this Council. Members are aware of their obligations to inform the Clerk of any changes in their individual circumstances that may affect this ruling.

Proposed- Cllr Hall

Seconded- Cllr Henchley

Note

Code of Conduct from part III of LGA 2000 (Model Code of Conduct) Order 2001

As Clerk, I John Eric Dean certify, to the Parish of Colney Heath this meeting was properly convened and held under the principles of LGA 1972 sect 12-*para*7-13.

The meeting closed at 20.35

Signed

John Dean
Clerk to the Council
09/05/05

Notice Board

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Margaret
Coxley