

MINUTES OF THE FULL COLNEY HEATH PARISH COUNCIL MEETING
HELD IN THE VILLAGE HALL ON THURSDAY -7TH JULY 2005

Present;- Cllr's G Rump Chair-Cllr D Crump-Cllr C Brazier-Cllr Clarke-Cllr Corley -Cllr J Day-Cllr J Henchley-Cllr P Reeves.

Clerk; Mr J E Dean

Members of the Public-Mrs G Moody-Mr D Becker.

A Part II followed this meeting where no Press and Public are allowed to be present

1. APOLOGIES

There were no apologies.

2. DECLARATIONS OF INTEREST- ITEMS ON THE AGENDA

There were no specific declarations. The Clerk notes Cllr Henchley role as President of CHFC. He has a non pecuniary interest in matters-member accepted to abstain from voting on all matters connected with CHFC. Allowed- to remain, and offer viewpoint without suggesting of or bearing due influence to, on matters so debated.

3. MINUTES

The minutes of the 9th July 2005 were approved and accepted as correct-

Proposed by Cllr Henchley

Seconded by Cllr Day

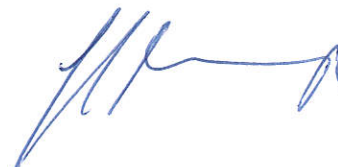
The minutes were signed by the Chairman as correct.

4 MATTERS THE CHAIRMAN MAY BRING BEFORE THE COUNCIL

The Chair requested that all members may like to join him in sending our condolences to the Mayor of London expressing our sympathy to the relatives and victims of the callous terrorist act conducted towards innocent people in London. All agreed.

Other matters the Clerk asked the Chair to note;-

1. The members awareness evening had taken place.
2. An e-mail from Mr Will Duffy regarding the possibility of funds being allocated for a skate park in the village.
3. An e-mail received complaining about the long grass in Boissy Park, the Clerk has informed the recipient of the CHPC position.
4. Members reminded about the Wheathampsted Show on 10th July 2005.
5. Members reminded about the Colney Heath Autumn Show on 17th Sept
6. A service at St Albans Abbey on 10th July to commemorate 60th Anniversary of Victory in Europe Day. Invitations to Councillors and Alderman Cllrs
7. A meeting of St Albans & Dist Disabled Access Group-Cllr Corley attending
8. Data on School Admissions from HCC available
9. St Albans Association of Parish Councils were hosted at CHPC on 5th July
10. Invite to Scouts evening-Cllr Crump to attend
11. Herts Police-invite to participate in workshops



5. URGENT BUSINESS AND MATTERS ARISING

5.1 Colney Heath Common Trespasses on Common Land

The Clerk updated members on the matters, Cllr Brazier was keen to take action and have legal issues raised with the Solicitors, other members agreed adding there was local frustration especially as SCADC were not acting on the Magistrates order. Cllr Reeves agreed with the Chair Cllr Rump on the appalling inability to act. The Clerk should be allowed to progress the CHPC instruction to the Solicitor after four nominated members be contacted with the up to date position next week to avoid calling an emergency meeting. As we are not meeting again until Sept 8th.
(Consultation via Cllr Rump, Brazier, Crump, Day)
Proposed Cllr Brazier
Seconded Cllr Crump

A copy of all correspondence to be distributed to members

5.2 Pre School-Treasure Tots a Parish Council & Community Partnership.

Cllr Corley gave her report, the end of term would be on 15th July preceded by a party on Thursday 14th July. The new term will start on September 12th with around 17-19 infants attending over most days. The staff situation was satisfactory, with the leader resolving the requirements for the new term. The intention was to try and break even or as near to in this term but numbers and sessions were down on last time.

5.3 Coursers Road

Cllr Brazier stated the decision of the High Court remains the same for removal of caravans and other illegal buildings on the flood plain. (See correspondence-SADC)

5.4 Highfield Trust and Park

No further reports still the official opening was still expected to be announced later. Cllr Reeves said the next meeting was 12th July and he would be trying to attend, with Cllr Rump. A new wildlife pond had opened, paid for by the Rotary Club.

5.5 Lafarge-High Street Recreation Ground-Entrance & Access

The Clerk said that he required a signature on the Lease Document-this will come up in item 12.3 later.

5.6 Crime Report

No report received, but our new PCSO is Emily Martin No-6607 who had called and introduced on a visit to the office with PC Alan Reynolds.

5.7 Transport local Busses (Colney Heath Transport Group)

Cllr Corley outlined the successful trial run on the 24th June and the first passenger run on 1st July with 8 persons to Hatfield. Fare is £2 per trip with the Parish Council underwriting the £60 fee to hire each time. We have a grant of £250 from D Neilan at Herts CC to offset the initial costs.

5.8 Tyttenhanger Sign

The Clerk is to liaise with Cllr Reeves on the specification and requirements of the sign detail and construction. Several colour copies have been made to send out for quotations and estimates. The sign needs to be of a more traditional construction.

5.9 Commons Stewardship (See 10.5)

The plans for common stewardship are continuing, with an advertisement to be placed in the local newspaper as part of the requirements. Fencing quotes are to be organised.

5.10 Vehicle Intrusion on to Colne Heath Common

The Clerk said we have a proposal to hold a public meeting probably in September he had spoken to Mr Clayden who is prepared to attend a public meeting for the legal advice and any topical issues that members are unable to answer.

5.11 Schools Appeals/Admissions-2006-7

An allocation and variations list (PANs) had been received from Director of Schools and Families John Harris at Herts CC, suggesting contact on any related issues may be made to Ms Sarah Vize on 01992-555863. Cllr Brazier said the matter is closed.

6 SPECIAL AND NEW BUSINESS

6.1 Smallford Landfill Site Methane Levels Monitoring

No report from Cllr Crump, matter noted by members and to remain on agenda.

6.2 Vital Villages Plan-Published November 04

Cllr Corley said this was mainly the community bus which is reported elsewhere. As such the Vital Villages Committee was now disbanded all that was left is for the PC and community to move the key issues past debated, ahead now. Transport, Police, were the main issues to resolve.

6.3 Youth Club

Cllr Brazier said the club was to beak up with an outside trip being organised, the club was due to re-open in September again. CHFC had also double booked due to a wake.

6.4 Smallford Residents Association

The Clerk had received various e-mails from the residents regarding the development proposals and these were noted. Members expressed surprise that SACDC were quite minded to approve in the planning documents received. Cllr Crump said the persistent litter nuisance had received a Police warning having been traced, since that no more litter had been dropped in the way it had previously.

7. FINANCE

The Clerk submitted the financial report and gave details of the current financial and expenditure position more details in the sections below.

7.1 Payments and Income

The Clerk gave members details of the income and expenditure to date including all emergency payments with details on a spreadsheet, the Clerk answered member's questions from the payments list. The Clerk added that the month was average expenditure and on budget. He would prepare a half year statement in October. The figures were given regarding bank accounts as at the 30th June 2005 members agreed and approved the statement as recorded.

This month there was a payment total of £ 21793.27 including the wage and transfer
The financial statement for June/July 2005 was presented and approved;-

Proposed Cllr Crump

Seconded Cllr Henchley

Bank Movements and Finances

Bank Transfer from Reserves to General Account-03/05/05 -£100,000.00-this has been placed on 90 day deposit account to 03/08/05 after which he intended to leave £50,000 on deposit and transfer the remainder to a deposit reserve

Bank Statement Capital Reserves £58021.63 Reserve Account £ 628.14

Bank Main Reserve Account £ 19879.63 Current Account £ 4126.68

This is the position of the accounts according to latest statements received-members.

Income-Expenditure & Transfers as noted on the accompanying excel format

Proposed by; - Cllr D Crump

Seconded By; - Cllr J Day

Other Income including P3

This is to be confirmed.

Commons Stewardship

Clerk asked members to note again that in May application made at DEFRA for some additional funds, to be in by October 05. Advertisement and fencing issues remain.

Income from Way-leaves

Clerk advised again that collecting the fees is temporary postponed as we all knew, awaiting the way-leaves issue and public meeting proposal. However the Clerk said he would like to review this by September to obtain the current and past revenue.

7.2 Audit 2002-3-Certification and 2003-4 submission

The audit had been received and completed for 2002-3 and 2003-4 and this would need approval in this July meeting as the Clerk had managed to catch up on the two years outstanding after the previous Clerk had resigned in 2003 with the 2002-3 uncompleted. This had stalled the next presentation of 2003-4 to Lubbock Fine and the members had agreed this route to complete the obligations at the last meeting.

7.3 VAT Claim-Current year

The Clerk advised the position pending application after internal audit for 2004/5.

7.4 Banking and Signatories

Nothing to report-since members asked to countersign mandate

7.5 Pension

Clerk has requested details for new 2005/6 funding from HCC Pensions to reconcile.

7.6 Budget & Precept-2005-6

Payment made in April-£100,000 put on 90 day investment as reported in 7.1.

7.7 Payroll and IR

Clerk added that he has no further information at this time pending SLCC/NALC

7.8 Waste Services

The Clerk reminded members that the cost of waste services was set to increase considerably-next year we need to budget adequately.

7.9 Exceptional Payment-Common Trespass

The Clerk advised members of the possible legal costs in securing an action against trespass on the site occupied by illegal travellers at Warren Track. This was £12/1500 as quoted by Ottaways for a Possession Order via the County Court. It was agreed that if a decision was required by the Clerk prior to the next meeting, then agreed nominated members and the Chair would advise by conference saving and emergency meeting. (As mentioned in item 5)

The Clerk is to send a letter setting out the details to Ottaways, and Cllr Brazier is to have a consultation with them by phone. The District Council seem unwilling to act on the magistrates order for various reasons.

8. PLANNING

Cllr Brazier was now assisting in the planning reviews and consultation.

8.1 Planning Applications

Debated;-

5/05/1089	33 Highfield Lane	Rear conservatory	No objections
5/05/1021	Allotment site Hixberry Lane	Retention of storage container	No objections
5/05/1018	41 Highfield Lane	Two storey infill extension to rear	No objections
5/05/1108	86 Highfield Lane	First floor side and single storey side and rear extension	No objections -We would object to further changes from the original detail plan however minor and request new plans.
5/05/0989	54 Sleepshyde lane	Rear conservatory	No objections
5/05/1001	W A Renualt Dealership Lyon Way	New Office building	No objections
5/05/1094	Land at End of Turning Bay by 7 Wynches Farm Drive	Installation of double pouch box	No objections
5/05/1061	Corrys farm Roestock Lane	Demolition of existing warehouse building and erection of two detached dwellings	Opposed -Exit to this site is unacceptable
5/05/1059	59 Highfield Lane	Single storey rear ext	No objections
5/05/1185	22 Highfield Lane	First floor rear extension	With Cllr Brazier
5/05/1140	13a Hill End Lane	Partial demolition of existing dwellings and erection of additional detached dwelling	With Cllr Brazier
5/05/1238	29 Newfield Way	Part single, part two side and rear extension	With Cllr Brazier

5/05/0679-80	BT Trial Site Oaklands Lane	Demolition of existing buildings and structures and erection of 100 dwellings and public open space	Objected. See attached letter
5/05/0701	Brayley Honda	Single storey building to accommodate car wash and double valet bay	No objections
5/05/0687	Kusti Tan Church Lane St Marks Church	Two storey and first Lane side extension and insertion of front and rear dormer windows into existing roof structure	No objections

PLANNING-Special notes specific.....

East of England Plan SEERA

Already circulated a review plan programme and dates of conclusions into 2006.

8.2 Appeals & Enforcements

Notices circulated and as details delivered to the attention of the meeting
The e-mail noted from Julie Tate regarding the betting shop proposal in Highfield.
All Members agreed this was inappropriate change of use, registering objections.

Nuckies Farm-Coursers Road

As previously noted in item 5 and past letters

8.3 Planning Decisions

Members noted applications that had been refused-

8.4 Glinwell/Smallford Garden Village site proposals

Noted, Clerk to keep members informed as to progression at Dev Control.

8.5 Affordable Housing & Letting

The Clerk confirmed that he had discussions with the Council Letting Officer that subject to status all 3 homes will be let to local persons-Sleapshyde.

8.6 Planning on the Web

No debate-matters noted.

8.7 Licences-Alcohol Sales-Bars- Clubs- Pubs- Hotels- Off Sales-Occasional.

No applications received this time-Clerk reminded that deadline is Aug 6th this will affect local businesses that do not apply by this date.

8.8 Air Quality Action Plan

Remains on agenda-no comments this time

9. PUBLIC QUESTION TIME- 9-9.10

There was some general discussion on various issues past debated, little to report.

10 COLNEY HEATH COMMON-(POS)

public open space

10.1 Commons Ranger Report

Several issues reported, the use of trials bikes on the Common, a letter has been sent with a copy of the by laws to a named possible offender. Wood had been sawn up on the Park Corner area, a St Albans resident with a chain saw cutting wood was asked to seek the right permission first from the P/Council. Low river water/flow reported and several noted species of flora and fauna noted. Members circulated with the report.

10.2 Three Valleys Water Pipeline across the Common

The offer has been accepted at £1600 with all costs paid by TRVW there is a lease to sign but this has not been done, the Clerk has requested a duplicate from Ottaways.

10.3 Monitoring of Transco Pipeline

The Chairman added there is no report this time

10.4 Warren Track Access (p/.ROW)

Clerk has no further report other than the matters past reported.

10.5 Common Stewardship (see also 5.9 & 5.10)

Reported in item 5-Clerk said no further items to add-other than a fencing plan to be done and newspaper advertisement for stewardship plan-one months notice required.

10.6 Grass Cutting Contract.

No reports, contractor was continuing with the regular cutting.

10.7 New Bridge

No additional comments from members, item kept on agenda-date 2006?

10.8 Fly Tipping

The Clerk has sent a letter to Mr A Robertson at SACDC, plus a copy to the County Cllr Lee, Rt Hon; Alun Michael DEFRA and the MP regarding our fly tip list, asking what we should do, this was as requested by Cllr Henchley in past debate on the issue. To date there are 10 reported incidents since the new list started in April 05. Cllr Henchley suggested a copy letter be sent to Mr Ian Wakelam Officer at SACDC the ultimate is to encourage use of CCTV on these sites.

11 RECREATIONAL AREAS

11.1 Parish Warden Report

The report was received, members noted the comments.

11.2 Parish Gardens Report

June report dated circulated, re-general notes on gardens maintenance.

11.3 Park Inspections

Clerk has obtained a quote from specialist contractor, Safe & Sound Playgrounds with new legislation and the risk of non compliance even greater. Decision deferred to July regarding costs and engaging the contractor for inspection and maintenance. Letter to be sent to the secretary Charles Morris Hall is seeking repairs and bark top-up-decision deferred. Mr Paxton to see if temporary bark rake up resolves.

11.4 Signs

Some completed-further signs to do.

12 HIGH STREET RECREATION GROUNDS

12.1 Colney Heath Football Club

The need to approve a sum of money for the works on the disabled toilet at the club has become urgent. We have a professional report that gives the council a year to make changes under the Disabled Act 2004. The debate raised the issue of the grant and funding portion from CHFC. The Chairman invited Mr M Marlborough CHFC to comment on the progress, he said that the club were applying but any sums would not be large, the Clerk added that we had missed the opportunity for any local authority

funding which should have been applied for ahead of the act deadline in 2003. The council were obliged to do the alterations as landlord. Mr Marlborough said it was badly needed, he was aware that it was a high cost issue to the council, they were prepared to take care of the other minor but necessary disabled actions, signs, parking, internal, etc. Councillor Brazier said we had debated the issue many times we had to make a final decision the Clerk had estimates from builders as used by the District Council, who had experience of this kind of work. The Clerk was asked about the cost estimate relative to the quotations, he said that he was allowing some margin as build costs always go out, allowing for the unexpected. Cllr Reeves was not happy about the grant or the cost, more should be found by the club this was a big sum for CHPC. Cllr Crump said that this issue needs a decision, but a sum of £16k was high and how could we save on this, he agreed with the Clerk that contractor costs can increase. Cllr Corley agreed but said the sum should be capped at £12k and the builder asked to meet that sum as a fixed price job. Other members accept this was a good suggestion the Clerk said a member's decision was needed as it had been deferred several times. The proposal was changed to allow the grant at a fixed cost of £12,000 and the Clerk be authorised to engage Caufield Builders if a fixed cost deal can be agreed. It was also proposed CHFC seek funding elsewhere for other minor alterations above the minimum requirements.

Proposed;-Cllr Corley

Seconded;-Cllr Crump

The Clerk said he would liaise with the Club and fix a builder meeting on site asap.

12.2 Tennis Court Report.

The courts were reported to be in good use at the moment with more people playing.

12.3 Lafarge Land Issues

The lease was briefly debated, Cllr Crump said we had little alternative, that Lafarge obviously wanted to tidy up the situation. The Clerk said he had written to the school and left messages for Head teacher asking if they were affected but had not received a reply. Signing requirement was inevitable according to Cllr Brazier and was agreed.

Proposed;-Cllr Reeves

Seconded;-Cllr Brazier

The Chair and Clerk would be signing the lease with a yearly payment of £100.

13 COMMUNITY PARK & POCKET PARK

Issues of a review plan and future improvements, is being deferred for consideration. Cllr Crump agreed that a winter job with volunteers might be a good idea, if we could get advice from CMS on the conservation issues. Cllr Brazier said they seemed very busy at the moment with internal re-organisation, were not as task free as past times.

14 ROESTOCK PARK

14.1 Inspection Report & Play Equipment & Graffiti

Cllr Corley stated she has applied for a Biffa Award, £16,000 to improve the area and recreation facilities, quotes obtained from Matta, Safe & Sound etc. The funding was being considered, the prospects were good and some indication that we are in a good position to obtain the grant or part. Cllr Crump said we should request the goal posts to be returned. The Clerk said he would ask the Parish Warden to get sockets and do the job. Posts should be in stock at Warren Farm.

14.3 Signs, Gates & Equipment

Signs, add to Clerk list-defer.

15 Deleted

16 SMALFORD PARK & DOG WALK

No further reports this time.

17 SLEEPSHYDE PARK

17.1 Inspection Report

Clerk has no report. Cllr Crump said we should note who maintains by a sign on the gate or fence, indicating Parish Council owned and managed.

17.2 PARISH PLAYGROUNDS

The proposal to engage contractor Safe & Sound to maintain all Parish playgrounds to the EN 1155 standard was deferred this time for further consideration. The Clerk is to seek more quotations from other firms.

18 SLEAPSHYDE POND

No report this time. Notice of ownership

Winter work required and job list to do for contractor or Parish Warden.

Clerk has Deep Water sign-RP to install

19 GLOUSCESTER PARK

19.1 Inspection Report

Similar to last meeting, archive details to be sent to Ottaways regarding land registration. Cllr Reeves is keen to see this resolved. Clerk to write to Ottaways about a title to this land maintained by us.

20 TYTTENHANGER FIELD & PLAY AREA-(CMH)

A letter received from CMH regarding new equipment and bark top up, the decision deferred on equipment, RP to be asked to top up bark and any simple repairs.

21 HIGHFIELD PARK & TRUST

Previously reported members had nothing further to add. Report Paper circulated.

Cllr Reeves was waiting to hear about committee meetings, some not yet convened.

22 HIGHWAYS

22.1 Public Transport

Cllr Brazier commented on the matter of poor public transport, saying it was a vicious circle, if you consider local busses the use is poor, the operator loses money and seeks to reduce or withdraw the service. The problem is simply profitability.

Cllr Corley said we have the Community Bus for three months, not three weeks as had been rumoured. Correct notices had been issued by the Parish Office. Again the message is the need for more volunteer drivers. The Clerk has offered in a situation of emergency if members find acceptable, being away from the office for a few hours.

22.2 Smallford Trail

No reports, the facilities are abused from trials bikes, noted and remains a problem.

22.3 Parish Paths Partnership

No reports other than stile at rear of Common Footpath 36 needs replacement c/fwd last time and agreement for a review of other work after the August recess.

22.4 Disabled Access to Countryside

As commented in June minutes, possible future project for a disabled link path to London Colney, matter deferred, this is a longer term project. The Clerk said we might get materials donated by Lafarge, Cllr Brazier agreed last time, suggesting this should be carried forward as important business to a future meeting/Agenda

22.5 General Highway matters

Cllr Henchley had received a letter from the Highways Department, Kevin Williams to suggest the general officer meetings probably not to continue. Members agreed that the meetings were important and informative and the Clerk was instructed to write a letter to Mr S Walmsley asking this suggestion to cancel is totally unacceptable to this Council. It provides answers and general comments to many vital issues raised at our meetings on the local situation, this Council must continue to have consultation. The closure of Smallford Lane was mentioned by Cllr Crump, little notice was given.

22.6 Water Mains Renewal Scheme-London Colney

Clerk reiterated the earlier notification of nearby area major works causing traffic disruption in Shenley Lane, Coombes Road, Harvey Road, Kings Road, Alexander Road, Oldfield Road, High St White Horse Lane, Chantry Lane, Five Acres, Napsbury Avenue, Aubrey Avenue, Peters Avenue. Whilst not this Parish a very disruptive situation to the end of year general traffic will divert and may cause delays.

23 VILLAGE HALL (COUNCIL OWNED BUILDING)

The AGM was held on 6th July when the Chair Frank Graham stepped down after 8 years and four long serving members, it was agreed to have a reciprocating Chair. At the meeting attended by Cllr Corley Cllr Hall and the Clerk, there were several issues that have been resolved by sharing the responsibilities. Cllr Corley said she has now accepted to represent Treasure Tots, Cllr Hall the Parish Council. The Clerk offered to assist in noting any maintenance problems, and suggested a book be kept. Whilst the Parish Office was very busy and not looking for more tasks it would assist where it could to keep the management of the hall functioning as few want to help.

24 CHARLES MORRIS HALL (TRUSTEE BUILDING)

Have an application for Grant Aid of £1250.00 towards a sound and hearing loop system *Decision remains deferred-*

Letter from Jane Sutton 6/6/05 regarding the equipment and maintenance issues- Clerk had obtained a quote in May for £3777.50+ vat from Safe & Sound Ltd
Matter deferred to a further date

A fresh bark top up is required by RP

Charles Morris Allotments Charity Registration no 254462

25 OUTSIDE ORGANISATIONS

No reports this time.

26 ST ALBANS & DISTRICT COUNCIL

No comments this time

27 OPERATIONAL MATTERS**27.1 Risk Assessments**

Two members of staff are requested to complete their forms matter ongoing

27.2 Notice Boards and Bus Shelters

Notice Board for Highfield with plans having to be drawn up. KPM doing.

27.3 Warden Training

Date to be arranged-matter ongoing

27.4 Twining 50th Anniversary

No reports this time.

27.5 Tree Strategy for St Albans

Clerk has no report this time

Other information**Working Group**

Cllr Crump wanted to get a working group together before the next meeting;-

Lafarge-Clerk has made contact and September likely

Tyttenhanger

Roestock improvements

As Clerk is away on holiday 22/7/05 to 8/8/05 perhaps a date after this time is best

2005-6 Council Meeting Dates

All dates for the new parish year circularised by the Clerk were approved.

Dudley Wood

The Clerk mentioned that London Colney Clerk had made contact informally and was claiming the area known as Dudley Wood, and has title deeds. CHPC Clerk response was to request that in writing with details to bring before our members a later date.

There being no further business the meeting closed at 10.30 pm
Under the 1972 Act No Public and Press allowed-There followed a Part II



John Dean

Clerk to the Council

Minutes of the PART II Meeting 7th July 2005

1. Apologies, Declarations & Announcements.

There were no apologies.

2. Minutes of Part II on 9th June 2005

Minutes of the Part II meeting 9th June were approved and accepted as correct

Proposed by Cllr Henschley

Seconded by Cllr Brazier

3. Matters arising from the Minutes

There were no matters arising from the minutes

4. Business as follows:-

In view of the lengthy business of 9th June the entire business deferred to this Council Meeting.

P2-01 Pre School

Clerk gave an update and give figures of running costs-A draft Balance Sheet handed to members, this will be available to the Treasure Tots AGM on 12th July. A suggestion that RBS Auditors be engaged to check the figures, this will allow us to use credibly if we decide to apply for Charity status later.

P2-03 Staff Engagement –Pre School

The Leader, Clerk KPM, and Cllr Corley are to meet on 12th August to resolve new contracts etc.

P2-04 Disability Act

This subject is to be transferred to main agenda next time

P2-05 & P06 Memorial Requests Including Peggy Hughes Walk Plaque

Notice on order, Assistant Clerk to liaise with families, whole installation to be done on path.
Other memorials to be reported later.

P2-07 Parish Office & Staff-new Salary Scales

The Clerk will discuss again with Fin/Committee after decisions at NALC/SLCC are concluded.
Matter deferred to a future meeting.

P2-08 Staff (Outside)

Outside staff-no reports-all have received end of year tax return forms

P2-10 Code of Conduct & Standing Order Issues

Clerk advises matter remains outstanding, defer to a future meeting.

P2-11 Insurance

Pavilion water tank claim has gone by-Clerk advised to delete.

P2-12 Vehicle Intrusion on to Common Land- Council Policy

Consultation and approval of letter to residents-September Public Meeting-Letters out at the end of August to advise-Format as Mr Claydon advice.

P2-13 Issues of Statements by Council

Defer

John Dean

Clerk to Colney Heath Parish Council-at 28th June 2005