

**MINUTES OF THE FULL COLNEY HEATH PARISH COUNCIL MEETING
HELD IN THE VILLAGE HALL ON THURSDAY -3RD NOVEMBER 2005**

Present; - Cllr's Hall Vice Chair- Cllr C Brazier-Cllr Corley-Cllr Day
Cllr-Cllr P Reeves.-Cllr Henchley-Cllr Crump-Cllr Clarke

District Councillor;- Cllr Brian Lee London Colney Ward

Clerk; Mr J E Dean

Members of the Public-Mrs G Moody Mr D Becker.

Note there was no Part 2 Agenda in the business of this meeting

1. APOLOGIES & ANNOUNCEMENTS

The Chair Cllr Rump sent his apologies- being involved in urgent business elsewhere
Cllr's Crump and Day had phoned to say they would be late, the Clerk had noted.

Cllr Hall Vice-Chair agreed to take the meeting as Cllr Rump had sent his apologies
to the Clerk. He also welcomed Cllr Brian Lee to join the meeting as an observer.

2. DECLARATIONS OF INTEREST- ITEMS ON THE AGENDA

The Clerk noted Cllr Henchley role as President of CHFC. He has a non pecuniary
interest in matters-member accepted to abstain from voting on all matters connected
with CHFC. Being allowed- to remain to offer a viewpoint without suggesting of or
bearing due influence to, on the matters debated following on in the agenda items.

3. MINUTES

The minutes of the 6th October were approved and accepted as correct-

Proposed by Cllr Henchley

Seconded by Cllr Reeves

The minutes were signed by the Chairman as correct.

MATTERS ARISING FROM THE AGENDA

It was noted on the minutes that item 6.2 was not described correctly, it should read; -
*The Council do not wish to participate in commercial advertising on bus shelters such
as ADSEL Type and had debated this in past meeting, wishing to retain the traditional
bus shelters. Officer at SCADC had been written to advise opinion back in 2004.*

4 MATTERS THE CHAIRMAN MAY BRING BEFORE THE COUNCIL

Mayors Civic Remembrance Service

Clerk advised that the Mayors special Service was to take place in the Abbey on 13th
November and members were asked to notify their attendance via the Clerk.



4 continue

Mayors Civic Reception-Burns Night

Invitation to any Councillor who wishes to attend the Burns Night reception at Sopwell House Friday 27th January 2006, Clerk will distribute papers, if members wish to attend then please return the early booking forms to get best advantage.

Fireworks and Bonfire at Charles Morris and Tyttenhanger Recreation Ground

Cllr Reeves reminded members of the event taking place on the 5th November and spoke of learning about a huge BBQ being constructed- to be raised in item 24

Bus Shelter Smallford Lane

A letter 12th October from NHS Trust Community Nurse requesting the installation of a viewing window, Members agreed and instructed the Clerk to have it done.

Proposal –Christmas Lunch over 65's-Cllr Corley

Requested the meeting to allow a proposal for £250 to be underwritten for bringing back the traditional Christmas lunch for over 65's on 16th December. The charge will be £2.50 and it is expected if 100 attend it will be self financing. The Clerk said he would include in the December agenda Council may wish to purchase the wine as a goodwill gesture, this could be no more than £85 (18/24 bots @£3.80). Or less.

5. URGENT BUSINESS AND MATTERS ARISING

5.1 Pre School-Treasure Tots a Parish Council & Community Partnership.

The main piece of good news was the OFSTED increase to 26 Children had been approved with the certification, just received. Cllr Corley also said that the Grant for £7000 had been spent wisely on the play area and we were hoping to reclaim the Vat, to extend the value, this would be covered via the Parish Council. The school was running well and there was a reasonable expectation that we would average 16 children in the new year with fresh intakes. There was a T/T Committee meeting on 7th November and any members were invited to attend.

5.2 Coursers Road

Cllr Brazier gave members an overview of the High Court events where the situation will again be heard on November 9th but it was noted that 2 fresh caravans had gone on to the site. The Clerk informed that in accordance with the members request he had instructed legal action to begin for a land charge to recover our costs. Cost so far likely to be in the region of £7/8k at least with storage.

5.3 Highfield Trust and Park

Highfield opening-date given was not correct; the correct date is 26th November; all the members are to be sent a personal invitation once they advise John Ely.

5.4 Lafarge-High Street Recreation-Entrance & Access (Delete next time)

Matters now virtually concluded now- payment of first £100 fee to be sent.

5.5 Crime Report

Two local issues highlighted at liaison meeting reported earlier, high speed late night car nuisance at the Rugby Club area Smallford and Roestock Park nuisance from loud car radios late at night. Police aware and have indicated attention. Clerk to e-mail AR. Cllr Henchley is keen to see police effort in order to catch and prosecute fly tippers.

Police Initiative

A meeting was held on 2nd November at 7.30pm by invitation only to all Councillors and local interested parties. Clerk was asked to take minutes and PC Reynolds will circulate in due course. Most of the previous issues have been raised at this meeting.

5.6 Tyttenhanger Sign

Cllr Reeves is to visit the works and see the scope for him self and take a village representative as well. The Clerk advised that they are probably the only company in the UK to do this quality of work. He was not intending to look elsewhere as this is exactly what we had expected. There was a long delivery and we could postpone the acceptance into next year, giving ample opportunity for other work on the plinth and OPP application that was necessary to do via SCADC

The difference of £800 has been offered by Lafarge (Mike Pendock) and the Clerk will write and send a copy of the sign design with a letter of thanks.

5.7 Local strategic Partnership

Members noted the invitation on 9th November Cllr Corley was intending to go.

5.8 Remembrance Sunday

Traditional that the Chair takes first opportunity to present the wreath, Cllr Brazier and Cllr Henchley asked for consideration if the Chairman was unable to do it. Clerk is to contact the Chair for his decision.

5.9 Vehicle Intrusion and other way-leave issues-Colney Heath Common

Date of the public meeting to be arranged for 16th November, notices to be published and put in every door of properties adjacent to the common will be done by the Clerk. Mr Paul Claydon the consultant and Commons Legal expert is invited.

5.10 Draft Statement of Community Involvement

Cllr Brazier added that this was possibly now passed, although the Clerk had received fresh details and asked for members decisions.

6 SPECIAL AND NEW BUSINESS

6.1 Smallford Landfill Site Methane Levels Monitoring

Cllr Crump was not present at this time, having advised to be arriving late, therefore no additional comments this time. Previously stated this is managed by Lambert Smith Hampton-Mr Lawrence Slater-01727-896221.

6.2 Vital Villages Plan-Published November 04

There had been incorrect information last minutes-now corrected. The Chair noted no further business here and moved on.

6.3 Youth Club

Cllr Brazier said we had lost the qualified youth worker, resulting in the Monday evening youth club not being able to function at the moment. Applications for another youth worker were out. He was looking into the possibility of joining this up with the Highfield proposal to run a youth scene. Transport would be provided to attendees.



Other Youth Issues-Skate Park suggestion

Cllr Brazier was also looking into the e-mail received earlier from a Mr Will Duffey on the skate park request at Roestock Park.

6.4 Smallford Residents Association

Cllr Brazier had opposed the issues on the Planning matters concerning the potential new development of up to 800 new homes at various sites. The BT site will go ahead.

7 FINANCE

The Clerk re-invested £50,000 in Treasury Reserves on November 3rd at 3.85% fixed for 60 days and he expected to see what the cash flow needs were in January 06.

7.1 Payments and Income

The Clerk presented the financial statements showing the expenditure in October was £29896.89 with Income revenue can not be given as bank statements were received. Members attention was made to the payment of the Insurance Premium of £4051.87. The Clerk has several questions to be clarified by the insurers and will bring the responses to the attention of the members when it is received at a future meeting. The Auditor had also highlighted the question of Fidelity insurance and Business Interruption. The second large and significant cheque paid this time was the Disabled Toilet works at the Pavilion for £12690.00

The figures were accepted;-

Proposed Cllr Henschley

Seconded Cllr Brazier

Bank Movements and Finances

Bank Transfer from Reserves to General Account-at 06/10/05

Bank Statement Capital Reserves £88742.42 Reserve Account £635.04

Bank Main Reserve Account £5097.89 Current Account £15240.94

This is the position of the accounts according to latest statements received.

Income from Wayleaves-Commons Land Issues outstanding.

This has been temporary postponed with the outcome from our Legal Expert as the meeting on Commons and Vehicle intrusion.

7.2 Audit 2003-4

The Clerk has submitted this to Lubbock Fine, there are some matters to discuss with them when they return the call later.

Audit 2004/5

The audit for 2004-5 was completed on 3rd and 4th October in conjunction with RBS the Clerk may bring this before the 1st December meeting for formal approval.

7.3 VAT Claim-Current Audit year-2004/5

The Clerk advised the position that along with the accounts this will be submitted to HMCR shortly once processed.



7.4 Banking and Signatories

The Clerk asked members to consider a change to the Wages Account, to allow the facility where the Clerk and Assistant Clerk can as at present sign cheques and use this account for small sums. The proposal is to re-name Wages and Administration Account with a maximum single cheque limit of £1500. It will assist any emergency payments virtually instantly if members cannot sign soon enough. The Clerk will put a proposal to members at the next meeting. (December 1st)

7.5 Pension

Clerk has charges for 2005/6 funding to HCC Pensions

7.6 Payroll & Budget

Clerk again noted that there is further information on the pending SLCC/NALC new salary guidelines this can be brought to member's attention at the Budget Meeting in December, suggesting that we might dedicate time on the 1st December meeting.

8. PLANNING

Details of the planning applications were given on the agenda notes, debate on those considered to needed further study followed here as noted;-

8.1 Planning Applications

Debated;-

5/05/056 The Plough PH Tyttenhanger Green-Alterations to car park

It was noted that the statement on the Agenda notes stated there was support from the PC for approving this-not correct that is a misquote. There is no final decision as yet. Cllr Brazier said this was a fairly controversial issue, with a 50/50 split on opinions, he said that he would take note of all considerations. The Committee are to debate this at SCADC in December. Cllr Day said he would survey the consensus of local residents and public opinion to report back to the Council later. Residents might need to reconsider the longer term affect of parking and note this might, if approved be a solution to the parking problem of a popular pubic house at week ends. This might be a better alternative to the yellow lines or any restrictions according to some members.

Cllr Crump had reported via e-mail on the use of GB land for the storage of masonry commercial vehicles and a parking bay in Church Lane to Planning Have your say.

PLANNING-Special notes specific.....

5/05/1936	Land between 106-116 Tollgate Road	Detached dwellings	Objected to OPP- Need to see more detailed plan
5/05/1922	The Oak House 14 Starlight W	First floor front extension	Opposed The extension will have visual impact on the street scene
5/05/1974	70 Wyches Farm drive	Loft conversion with two front dormer windows	No objections
5/05/2001	15 Hall Gardens Colney Heath	Single storey side and single storey front extension	No objections
5/05/2032	610 Hatfield Road	Three bedroom dwelling	Opposed. Visual impact

		house	and be detrimental to the street scene.
5/05/2036	11 Puddingstone Drive	Rear Conservatory	No objections
5/05/2041	Land rear of 47 Firwood Avenue	Detached chalet bungalow – outline	No objections
5/05/2013	Land rear of 43 & 45 Firwood Avenue	Detached chalet bungalow – outline	No objections
5/05/2056	The Plough PH 32 Tyttenhanger Green	Alterations to car park, beer garden, play area and landscaping	Supports this application
5/05/2106	18 Maslen Road St Albans	Rel of side boundary fence	With Cllr Brazier

05/2038/4-Wychlands Crescent-Construction of new Children's home-now altered to retain trees; -matter is in hands of HCC-probable approval.

Proposed Extension to Extraction of Sand & Gravel-Tyttenhanger Quarry

Clerk to send a letter, members could not see any reasonable objection to this.

8.2 Appeals & Enforcements

Notices circulated and as details delivered to the attention of the meeting

05/04/2765.Oaklands-Changes to college building- proposal

05/04/2838 Belgrave Land Ltd Smallford Garden Village

315 Houses proposal on G/Belt Land-Community facilities-School.

5/2005/0679 BT Trial Site-100 Dwellings by RDS Developments Ltd.

Application probably to get committee approval

8.3 Planning Decisions

Members noted applications that had been refused-also Planning Policy Panel meeting 22nd September reports- Portfolio Holder Cllr Brazier includes Housing capacity study

5/05/1584	Land adjacent to Seven Oaks 88 Roestock Lane	Demolition of garage and erection of detached four bedroom dwelling	Planning Refusal
5/05/1601	87 Tollgate Road	Single storey rear extension and raised roof with two front and one rear dormer windows	Planning Refusal
5/05/1622	122 Puddingstone Drive	Part single, part two storey rear extension and single storey side extension	Planning permitted
5/05/1600	Smallford Nurseries	Construction of a vertical heat storage tank and single storey service building	Planning permitted
5/05/1589	78 Puddingstone Drive	Two storey side extension	Planning Permitted
5/05/1686	121 Colney Heath Lane	Two storey side extension, single storey	Planning Permitted

		front extension and rear dormer window	
5/05/1388	Former Ballito Sports Ground Hatfield Road Smallford	Use of land for sports pitches, club house and car park	Planning Refusal
5/05/1670	HTC Fastenings Ltd Lyon way	Demolition of existing store at rear and erection of detached two storey storage building at rear of existing building	Planning Permitted
5/05/1749	Hatfield Aerodrome Hatfield Road	Renewel of 5/99/2274 change of use of land to agricultural or open space	Planning Permitted
5/05/1721	24 Park Lane Colney Heath	Single storey front extension	Planning Permitted
5/05/1718a	1 Cluaghton Court, 60 Russet Drive	Display of three externally illuminated fascia signs and two externally illuminated projecting signs	Express Consent
5/05/1724	14 Boissy Close	Single storey side extension and extension to detached garage	Planning Permitted
5/05/1714	Buckland Bunglalow Sleepsyde	Single storey side extension and first floor extension	Planning Refusal
5/05/1829a	Glyn Hopkin Lyon Way	Three flagpoles and flags	Express Consent Refusal
5/05/1787	6 Roestock gardens Colney Heath	Second storey side extension with garage conversion	Planning Permitted
5/05/1770cp	13 Puddingstone Drive	Single storey rear extension	Certificate of Lawful use or development Refusal
5/05/1804	Erection of metal office/storage building	Allotment site Hixberry Lane	Planning Permitted
5/05/1778	The Three Horseshoes PH 612 Hatfield Road	Access ramp and extension to patio area	Listed Building Consent

REFUSALS

8.4 Glinwell/Smallford Garden Village site proposals

Previously noted-as over development and Green Belt

8.5 Affordable Housing & Lettings

The Chair noted that we had received notice that three new homes are to be built at Sleepshyde on an old garage site, noted that CH applicants with family background will get a chance to be nominated to the list.

8.6 Planning on the Web

No debate this time

8.7 Statement of Community Involvement

Members noted the SCADC document dated July 2005 (SCI) regarding Local Planning Guidance (LPA) strategy includes input from Parish and Town Councils. Cllr Brazier to draft a letter for the PC to send.

8.8 Licences-Alcohol Sales-Bars- Clubs- Pubs- Hotels- Off Sales-Occasional.

The Chair noted- no applications this time.

Members agreed with the Clerk decision- it is prudent to only state the applications from within the Village in this section.

8.8 Air Quality Action Plan

This remains on agenda-but no comments this time

9. PUBLIC QUESTION TIME- 9-9.10

There was some discussion informally about the CHFC wishing to fence the football area with a security fencing or barrier in order to get the higher league status. Cllr Brazier said this was after all a recreation ground, fencing might be inappropriate. The Clerk added that he would offer some advice in 12 following, about this matter.

10 COLNEY HEATH COMMON- (POS)

public open space

10.1 Commons Ranger Report

Members were circulated with the latest report. The Clerk has noted the damaged Warren Track sign and is to order another. Reports of underground pipeline marker pulled up on common. Clerk to notify helpline-0800-585-387 as information given.

10.2 Three Valleys Water Pipeline across the Common

Ottaways have sent the £1600 since paid into the MAP account.

10.3 Monitoring of Transco Pipeline

There is no report this time.

10.4 Common Stewardship

The Clerk said the Rural Payments application was done by 31st October for past year expenditure. The Commons stewardship is with application process ongoing. Cllr Crump had noted issues of parking, access to land, weed killer application on common, a footpath behind Nukies Farm.

10.6 Grass Cutting Contract.

Shortly suspended for winter months, this years contract has almost been completed satisfactory in line with budget costs. RP advises there may be one further cut.

10.7 New Bridge

Defer-no additional comments from members, item kept on agenda-date 2006?



10.8 Fly Tipping

Cllr Henchley said he feels very disappointed about SACDC attitude over cameras, he requested ages ago. It seems no amount of pressure will budge their attitude to doing very little to catch the offenders in the act. He was with other members very critical of the recent published literature on fly tipping saying it does not address the issues. A letter is to be sent with some photographic evidence and facts to SCADC Officer, and copy to DEFRA. It was agreed yet again Colney Heath was being totally ignored.

11 RECREATIONAL AREAS

11.1 Parish Warden Report

General report, made available to members at the meeting containing the notes of the wardens monthly activities. It is noted boundary fence needs repair, Clerk to check and contact landowners, it was advised it is Lafarge . Mr Paxton has been asked to mark stumps on common in order to get them dealt with. Clerk is in contact with a suitable contractor.

11.2 Parish Gardens Report

Circulated to all members, Fir Wood, Tyttenhanger/CMH, Franklin, Notcutts, Wistlea and all attention satisfactory noted.

11.3 Park Inspections

Pine bark has been topped up at CM Hall with cushion fall.

11.4 Signs

The Clerk advised signs progress, some already done, others as scope and budget allow and require to be done.

12 HIGH STREET RECREATION GROUNDS

12.1 Colney Heath Football Club

The Clerk offered an opinion, in taking up the matter raised at the public question time, two things are important. The club need to formalise the request in writing to the Parish Council if this is to be considered. (By 1st December Budget Meeting)

Secondly the Clerk intends to encourage members to have early negotiations in 2006 for the renewal of the lease due for renewal in 2007. This is also the clubs centenary. . . Indication of time scale and plans, and how any fencing will span the recreation area, and if any part is to be fully enclosed if that is part of any future proposal.

There will be a need to formally and legally review the CHFC lease on the grounds and pavilion and look at any other requirements in the tenancy what ever the future held or changes be made. Planning and GB issues may also arise. The club should also take note of any other obligations their lease renewal condition may require.

Not to do this we would fail Auditor's scrutiny as a property leased by this Council.

The Disabled Toilet invoice from the Builders had been accepted less the agreed sum in recompense for the door size mistakes accepted by builders concerning the security panels being 50mm short. The Clerk reported his conclusions to the members.

It was principled the contractor admitted the mistake immediately accepting the fault with an agreed reduction on the cost without hesitation. We paid the vat on the panel.

Cllr Brazier also reported about his meeting with CHFC see e-mail 18/10/05 regarding funding applications. (A new plan for fencing and stands.) The club also reports some electrical faults. The Clerk is to investigate and get an electrical

engineering inspection. The Club have been sent a grant aid form. The Clerk added that the Audit had shown up some missing payments he had written to the Club.

12.2 Tennis Court Attendant Report.

Included in Gardens report, no use of courts this month nothing significant to add.

12.3 Lafarge Land Issues

No further reports other than fence in High Street Recreation area reported by Parish Commons Ranger.

12.4 Dudley Wood

This is considered to be within London Colney jurisdiction, Cllr Brazier had reported a conversation with the Clerk there and further exchanges were planned. The Clerk has also taken the opportunity to mention to the Clerk of LC on several occasions but to date we have received no formal application of transfer. It is still on our books although it is being maintained by LC.

13 COMMUNITY PARK & POCKET PARK

Cllr Corley had previously requested for CMS to find an opportunity to offer a report on this area, to date there has been no opportunity to complete this.

14 ROESTOCK PARK

14.1 Inspection Report & Play Equipment & Graffiti

Cllr Corley is still considering obtaining a BIFFA Award to refurbish the all of the play equipment at the park. Mr Paxton has been requested by the Clerk to get a contractor he uses to carry out some weed-killing in the isolated areas of recent clearances. Other sapling removal is required as well. Otherwise the Clerk will need to call in another.

14.2 Signs, Gates & Equipment

Signs, add to Clerk list.

15 Deleted

16 SMALFORD PARK & DOG WALK

Cllr Brazier and Cllr Reeves had both reported about anti social behaviour in the form of late night cars and loud music, and racing of cars on the drive nearby. Clerk said that this came up at the police meeting on 1st November, and PC Alan Reynolds was aware, the Clerk will take a look as well. Is it possible that PC properties or fencing or land has been damaged? Reports too that youths or young adults were using the play equipment after dark there as well.- Inspections to follow.

Entrance Safety

It was considered that the subject was no longer relevant and the issue be dropped from the agenda and minutes.

SMALLFORD TRAIL

Reports of motorcycle nuisance and un registered trials bikes and quads get there.

17 SLEAPSHYDE PARK

17.1 Inspection Report

Proposal remains to use Safe & Sound for inspections of all play areas. Cllr Brazier suggested seconds quote from others such as Wicksteed or Kompan.

18 SLEAPSHYDE POND

18.1 Inspection Report.

Clerk had no further reports for the Chairman-noted and moved on

19 GLOUCESTER PARK

19.1 Inspection Report

Clerk needs to pass more details to Ottaways regarding trying to obtain title to this land and requires some documents from Cllr Reeves. Also Cllr Reeves wanted to see some tree pruning and cutting on the parameter of the park, mainly overgrown and overhanging trees and bushes.

20 TYTTENHANGER FIELD & PLAY AREA

The Pine Bark (Cushion fall) has been topped up but this should be seen as a one to two year plan of keeping the area alive, essentially this will need future investment for new equipment. The job was done with the use of a mini bobcat digger bucket; it would probably have taken several days for our own staff to do and without the right plant available. There was comment earlier from Cllr Reeves about the large BBQ being built. It was questioned whether the PC had been informed. The Clerk said he had a conversation with Peter Scott earlier that was very apologetic this had been slipped and it was embarrassing. No intent not to inform but a particular Committee had gone ahead without considering that permission for any material change to the land or building should be notified. The Chair suggested that the Clerk send a letter to the management clarifying the position and on this occasion and it be left here. Cllr Brazier and the Clerk were concerned that such a large BBQ should have a protective barrier to prevent access by children when the device is used and hot and running or till completely cooled down. The Clerk was concerned at the insurers requiring a risk assessment and Health & Safety issues generally, but equally accepting that sensible use by responsible people is the minimum requirement in taking these comments seriously.

21 HIGHFIELD PARK & TRUST

Opening event correct date Saturday November 26th -all Councillors are invited please advise John Ely ASAP.

22 HIGHWAYS AND FOOTPATHS

22.Parish Paths Partnership (P3 Agreement)

A meeting was held on 19th October with HCC Row Officers, a report circulated to all members earlier. The Clerk is to seek assistance from Cllr Brazier on the priorities of the work and have further discussions with Mike Carter CMS. There are some paths and kissing gates to be looked at and projects needing attention.

The stile at rear of Common Footpath 36 needs replacement. (This item on footpaths needs separation from highways issues next agenda.)



22.1 Public and Community Transport

Cllr Corley reported pleased the community bus was still running and plans to keep running until Christmas at least. The Clerk is to write to the MP with the very simple question why busses are exempt from the DDA until 2015.

22.3 Disabled Access to Countryside

Cllr Brazier has some ideas for this project and has requested it be kept on agenda.

HERTFORDSHIRE-TRANSPORT PLAN PROVISIONAL 2006/7-2010/11

The Chair asked if there was any member wishing to comment otherwise it be noted.

22.4 General Highway matters

After Cllr Henchley reported a gloomy outlook on the long outstanding matters with local roads and other works it was agreed that a letter be sent to Herts Highways. The Clerk is to meet with Cllr Henchley as soon as possible and construct a critical letter. A copy will be sent to Mr Vince Gilbert Head of Herts Highways hoping to focus some attention on this dreadful situation. Jobs are just not being done. Cllr Henchley has the member's full support in the campaign to get our share of the roads budget. Cllr Reeves wanted to get the hedge cut at Tyttenhanger on highways land, adjacent to Mr Surridge land. This was a matter for Herts CC and contact with Mr C Franklin estates office. The Clerk is to contact.

Cllr Brazier had raised issues of dangerous raised drains in un-adopted roads and had notified residents associations in Highfield about forcing HCC adoption via developer bonds/ other street cleaning costs. Clerk had joined in seeking attention at SCAD

23 VILLAGE HALL (COUNCIL OWNED BUILDING)

Granada Screen

Clerk advised we had received the fee of £500 and the Village Hall Committee have been sent a PC cheque for their funds to the same value to swell their income. We have indicated to the studios that we are willing to offer other sites owned by PC. Exterior lights operating in the dark months would be a subject for the next VHC meeting on 10th November.

24 CHARLES MORRIS HALL (TRUSTEE BUILDING)

Earlier permission for the bonfire and fireworks subject to the early restoration of the ground once the soil temperature is satisfactory to receive an application of topsoil and grass seed. It was considered unsatisfactory to leave for months before this task is done. Mr Paxton does not have this as a duty; it is the responsibility of CMH.

An application for Grant Aid of £1250.00 towards a sound and hearing loop system Refurbishment of Play area-letter from management committee.

Decision on both remains deferred until the Budget review-

25 OUTSIDE ORGANISATIONS

No reports this time.

St Albans & District Access Group

Cllr Corley attend this on 10th October, a copy of the minutes will be circulated.

26 ST ALBANS & DISTRICT COUNCIL

With no reports the Chair moved matters on.

27 OPERATIONAL MATTERS-STAFF & OFFICE

27.1 Risk Assessments

This matter is ongoing with Clerk needing to review policy and purchase data.

27.2 Notice Boards and Bus Shelters

Cllr Brazier to advise the office regarding the notice board site and permission

27.3 Warden Training

Date to be arranged-matter ongoing

27.4 Twining 50th Anniversary

No reports

27.5 Closed Graveyard Keeper

Probable we are to lose the services of the employee, Admin is seeking to get more information after Assistant Clerk reported the job is not being completed, Clerk added we have written to the known address requesting contact. Clerk considering Job ad in Chronicle for attracting suitable person or if members have some one they know.

Important Correspondence/Late Matters to note-

Previously noted in 4 & 5.

Reminder that the meeting of 1st December will dedicate the most time to budgets and be a mainly as a part 2 if members wish

The members thanked Cllr Hall for taking the meeting at short notice and being concise about the business and finishing in good time and also to thank District Cllr Lee for attending.

There being no other business the meeting closed at 10.05 pm

John Dean

Clerk to the Council

15th November 2005

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The Full Council Meeting on December 1st is intended to be Pre Budget discussions to which the Clerk request the members except the other business be confined to other matters allowing the maximum time for Budget discussions and will be a Part 11.

