

**MINUTES OF THE FULL COLNEY HEATH PARISH COUNCIL MEETING
HELD IN THE VILLAGE HALL ON THURSDAY -1st DECEMBER 2005**

Present; - Cllr's Rump Chair-Cllr Hall Vice-Chair- Cllr C Brazier-Cllr Corley-
Cllr Day -Cllr-Cllr P Reeves.-Cllr Henchley - Cllr Clarke
Clerk; Mr J E Dean

Members of the Public-Mrs G Moody Mr D Becker and arriving after 4 Residents from the Smallford Residents Association-names not given.

Note there is a Part 2 Agenda in the business of this meeting concerning the Precept

1. APOLOGIES & ANNOUNCEMENTS

The Chair Cllr Crump sent his apologies- involved on urgent business elsewhere
Cllr's Clarke and Cllr Day had phoned Clerk to say they would be late,- noted.

2. DECLARATIONS OF INTEREST- ITEMS ON THE AGENDA

The Clerk noted Cllr Henchley role as President of CHFC. He has a non pecuniary interest in matters-member accepted to abstain from voting on all matters connected with CHFC. Being allowed- to remain to offer a viewpoint without suggesting of or bearing due influence to, on the matters debated following on in the agenda items.

3. MINUTES

The minutes of the Full Council held on 3rd November 2005 were approved and accepted as correct-

Proposed by Cllr Henchley

Seconded by Cllr Hall

The minutes were signed by the Chairman as correct.

MATTERS ARISING FROM THE AGENDA

The following arise from the minutes;-Cllr Brian Lee is a County Councillor
Corrections to minutes of 3rd November 2005

Mr D Becker (resident) was concerned that item in Public Questions regarding CHFC (item 9) and future plans was not strictly a public question. Clerk accepted that it was an informal discussion mainly between Councillors that had taken place in that time, - as such he had perhaps not strictly or correctly noted as a members only debate in section 9 by giving inference it was a public question. The Chair accepted the good intent was not to lose the point, when at his time other things are going on that may distract. *It is therefore formally noted by the Clerk that it was not a public question as such and becomes an amendment to the minutes to take note of that change on the Full Council Meeting of Colney Heath Parish Council dated 3rd November 2005.*

4 MATTERS THE CHAIRMAN MAY BRING BEFORE THE COUNCIL

The Chairman made comments to the Clerk about the lengthy agenda and the repetitive situation. The Clerk said he too had recognised this but it was something inherited as a regular format; however some pruning had already taken place. It was really about the content and style, agreeing that it could be improved, but best to wait until the end of this Parish year but to continue to prune where necessary. The Clerk



added he could show members examples of other councils, also the format for Quality Councils, but essentially they all vary. Something to look at with our standing orders which need a review in the new-year and with the Auditor's recent comments as well.

Smallford Residents

A number of residents had turned up for the meeting, particularly interested in item 8.

Mayors Civic Reception-Burns Night

Invitation to any Councillor who wishes to attend the "Burns Night Civic Reception at Sopwell House Friday 27th January 2006, Clerk has distributed papers, if members do wish to attend then return the booking forms early to get best table advantage.

Fireworks and Bonfire at Charles Morris and Tyttenhanger Recreation Ground

Cllr Rump advised the event had gone off well Cllr Reeves was pleased to state that the bonfire debris had been removed but the grassed area had not been re-seeded yet.

Proposal -Christmas Lunch over 65's-Cllr Corley

Cllr Corley asked the meeting to allow for £250 in order to under-write the traditional Christmas lunch for over 65's on 16th December run by volunteers in the Village Hall. The charge will be £2.50 each and it is expected if 100 attend it will be ultimately self financing. The asked if council should donate the cost of Wine/Sherry, say £100.

This Proposal was all agreed -Cllr Hall

Seconded- Cllr Reeves

5. URGENT BUSINESS AND MATTERS ARISING

5.1 Pre School-Treasure Tots a Parish Council & Community Partnership.

Cllr Corley said notice had been taken of the comments from a previous meeting where the costs of T/Tots should have been self financing by now. It was accepted that because of the low numbers at this time, it was down to the reason of birth rate. Advertising, promotion and all possible efforts with open days had been done but numbers were just down. Accordingly Cllr Corley stated we had all sat down together with the Clerk and staff at a meeting last week and the agreement was made for them to look at the ratios of each daily requirement. It was probable that each staff member would reduce their hours each by one day per week voluntarily next term. The Clerk added we had good staff we did not wish to effect or implement drastic cuts. We had left them to come back with their own savings ideas having fully explained the about weekly operating costs. One part time staff member was due to leave entirely of their own volition and thereby created a small cost saving. Cllr Corley said that she had some further proposals to ask members to approve some further grant aid in part II.

5.2 Coursers Road

The Clerk said legal papers were in process to begin a land charge against Mr Robb and others. The date of hearing will be 9th January 2006 in the County Court; where an opportunity is granted for him to formally state his reasons against our action. Other action of trespass was heard and delivered 29th November- we have the order. This council have taken action to re possess the land on the Common, Ottaways have represented this case the order obtained to be Bailiff served next week, after which a removal or confiscation will go ahead. There were some issues the Clerk will write to Mr Lovelady SCADC Legal Dept about seeking agency involvement at the time of the removal and the Chair and members will be kept informed of progress.

A letter was sent to the remover Mr Chris Baker to request a cost breakdown so far. After which it is expected we will be disposing of the stored caravans unless Mr Robb decides to pay our costs into Court by Thursday 13th December. (Legal advice sought)

5.3 Highfield Trust and Park

Highfield was opened on 26th November; general impressions were that it was an excellent facility. Further ideas are likely from the opportunities being considered.

5.4 Police Initiative Meeting & Crime Report

Nothing had been heard since the 1st November meeting, the Clerk had written the minutes for that meeting and passed to Pc Reynolds to distribute. None of the crime or Police regular paper reports had been received since the last Full Council meeting. Local issues highlighted at this liaison meeting were reported about high speed late night car nuisance at the Rugby Club, Smallford area and Roestock Park nuisance from loud car radios late into the night. Police have been made aware and we are expecting their attention to deal with this matter. A letter has been sent from the Police HQ to all Councils making them aware that there are opportunities to fund PCSO's on their own budgets. As no members are keen to debate this it is considered as many other parish's have already this is a double cost on the community if the parish council pay separately towards PCSO's.-(Clerk to write-we cannot fund this)

5.5 Tyttenhanger Sign

Cllr Reeves said he had visited the works and seen for himself, he was very impressed. Certainly they were the firm to do what we require. He said that the size had not been correctly interpreted he had provided a written explanation with the design. The sign maker was now aware and Cllr Reeves and the Clerk are to get together to formalise and send off the order. A fresh quote for £3272 has been received; members agreed this should go ahead with the moderate increased cost. We budgeted £2200 Lafarge agreed to donate £800 making £3000.00 Cllr Reeves said there might be donations*. Now we had to decide the exact location and get planning permission, Cllr Reeves is to discuss this with the Clerk. The earlier shortfall has been offered by Lafarge (Mike Pendock) and the Clerk will write and send a photo copy of the sign design with a letter of thanks for the promise of a grant for the extra £800. (Leaving £272 short*) This does not include brick plinth and erection and planning costs or a contingency.

5.6 Local strategic Partnership

Cllr Corley was not able to attend.

5.7 Remembrance Sunday

Cllr Henchley had laid the wreath on behalf of this council

5.8 Vehicle Intrusion and other way-leave issues-Colney Heath Common

The Clerk said he was to publish minutes of the meeting which was quite successful in bringing matters to the attention of local residents likely to be so affected. They had been given an opportunity to hear from Paul Claydon the expert on Commons matters. Questions had varied, most were happy to accept a licence or way-leave on a yearly basis, the cost of this consultancy was just £90 and the Clerk said this was reasonable. The next stage would be for members to review the conditions and the Clerk to have a further consultation with Mr Claydon on the wording then re-start the way-leaves

6 SPECIAL AND NEW BUSINESS

6.1 Smallford Landfill Site Methane Levels Monitoring

Cllr Crump deals with this but was not present and the Chairman decided to move on.

6.2 Vital Villages Plan-Published November 04

The Chair noted from Clerk there was no further business on this and moved on.

6.3 Youth Club

Cllr Brazier had been delayed at another meeting but there was no current Y/Club at the moment as we had lost the qualified youth worker, plans were being considered to look at the fresh opportunities at Highfield with the management there and the YMCA.

Other Youth Issues-Skate Park suggestion

The Clerk added that Cllr Brazier, not at the meeting so far, was no doubt still looking into the idea from Mr Will Duffey on skate park request at Roestock Park. The Clerk said that we have no budget plans but considerable funds are given on this type of facility. Professional guidance is necessary and installation costs for safety are high.

6.4 Smallford Residents Association

Cllr Brazier had attended meetings or represented this issue on several occasions but as he was not yet present a report was not possible. Smallford Residents attending wanted to prevent GB incursion, they had felt somewhat disconnected from CHPC. Chair, Members and Clerk all assured that little had happened, we as Council were definitely ensuring that communication was being maintained and they were advised we still oppose any new developments on GB land. They expressed concern over the possible loss of the Horse Field to the Developers. No proposals received as yet and we had no comments. (Cllr's Brazier & Crump may wish to contact Smf/Res-Assoc)

7 FINANCE

The Clerk reminded members he had re-invested £50,000 in Treasury Reserves at November 3rd at 3.85% fixed for 60 days. (Bank interest to date is £2004-month 8)

7.1 Payments and Income

The Clerk presented the financial statements showing the expenditure in December was £8395.7 to date this month. Income revenue this month was nil

We had made the payment of annual Insurance Premium at £4051.87 but the Clerk had several questions to be clarified by the insurers and will bring the responses to the attention of the members when it is received at a future meeting. The Auditor had also highlighted Fidelity insurance and Business Interruption, some of the questions asked.

The figures were accepted;-

Proposed Cllr Corley

Seconded Cllr Hall

Bank Movements and Finances

Bank Transfer from Reserves to General Account-as at 01/12/05

Bank Statement Capital Reserves £69,742.42 Reserve Account £635.04

Bank Main Reserve Account £5610.68 Current Account £27,852.42

This is the position of the accounts according to latest statements and information received from the bank. These are without reconciliation of this month's expenditure.

Income from Wayleaves-Commons Land Issues outstanding.

This has been temporary postponed with the considerations and outcome from our Public Meeting further debate and comments from Legal Expert. Clerk stated that terms and conditions are to be re-done in 2006/7 and resume charging thereafter.

7.2 Audit 2003-4

The Clerk has submitted this to Lubbock Fine; there are some matters to discuss with them when they return the call later. If nothing heard by mid December a letter will be sent to remind that we are waiting for the External Auditors approval-LF.

Audit 2004/5 Finalisation and Approval

The audit for 2004-5 was completed on 3rd and 4th October, the Clerk has brought this to the attention of members, this to be formalised for full approval at January meeting.

7.3 VAT Claim-Audit year-2004/5

The Clerk advised the position that along with the accounts this will be submitted to HMCR shortly once processed and hopefully by year end.

7.4 Banking and Signatories

The Clerk has previous approval from members to change to the Wages Account, to allow the office the facility of the account to make emergency payments, up to £1500.

7.5 Pension

Clerk has charges for 2005/6 funding to HCC Pensions

7.6 Payroll & Budget

Clerk brought to members attention further information on the agreed SLCC/NALC new salary guidelines this was to be briefly debated at the Pre Budget Meeting on the 1st December, Cllr Brazier said these were matters set nationally- more in part II

8. PLANNING

Details of the planning applications were as given on the agenda notes, examination on the plans noted were considered further study or debate, the results here as noted;-

8.1 Planning Applications

Debated;-

5/**/05 CC0069 New Fencing and Gates at Oakwood Primary School.**

Decision by 29th December 2005. (5/****/05 as described)

5/05/056 The Plough PH Tyttenhanger Green-Alterations to car park

It was noted that this controversial application may have been withdrawn.

PLANNING-Special notes specific.....

5/05/2106	18 Maslen Road St Albans	Rel of side boundary fence	No objections
5/05/2211	13 Puddingstone Drive	Single storey rear extension	With Cllr Brazier
5/05/2206	2 Sleafshyde Lane	Two storey rear	With Cllr Brazier

		extension with side dormer window	
5/05/2196	10 Edison Close	Single storey rear extension	With Cllr Brazier
5/05/2302	9 Newfield Way	Conversion of garage into habitable room	With Cllr Brazier 22/11
5/05/2283	2 Edison Close	Rear Conservatory	With Cllr Brazier 22/11
5/05/2282	15 Maslen Road	Relocation of fence to side of property	With Cllr Brazier 22/11

05/2038/4-Wychlands Crescent-Construction of new Children's home-now altered to retain trees; -as reported last -matter is in hands of HCC-probable approval.

Proposed Extension to Extraction of Sand & Gravel-Tyttenhanger Quarry
Clerk has sent a letter 7/11/05 circulated, members have no reasonable objection.

Proposed Mineral Extraction at Former Hatfield Aerodrome (BAE SITE)
Cllr Brazier has written in his capacity as D/Councillor in response to a letter dated 9th November copied to the office, with conclusions and views relative to Smallford Residents Association and the Parish Council. The letter was copied to members. Also letter was sent in a similar vein from Parish Office to Mr Russell Moncks the Planning Officer County Dev Unit. Objecting to mineral extraction on this particular site whilst others are unfinished and the additional traffic movements generated.

8.2 Appeals & Enforcements

Notices circulated and details delivered for the attention of members at the meeting:-

P/APP/2624- 33 Highfield Lane.

Appeal lodged against ASADC refusal of conservatory-alteration in G/Belt

05/2625LJY-Buckland Bungalow Sleafshyde

Appeal lodged against Council refusal to allow single storey extension and first floor extension ref 5/05/1714.

05/04/2765-Oaklands-Changes to college building- proposal

Letter sent from office to Mr D Goodman 6th October indicating our views- moderate development not destruction of college or as many as 450 houses.

05/04/2838&39-Belgrave Land Ltd Smallford Garden Village

Proposal for 315 houses on G/Belt Land-Plus Community facilities-and School
#Appeal lodged for a Public Inspector Decision starting on 17th January 2006.

5/2005/0679-BT Trial Site-

Application needed to get committee approval for 100 dwellings-ongoing matter.

Smallford Residents Deputation-re BT Site & Horse Field Possible Development

Previously aired objections in part 6, adding about the communication problem but were fully assured that this was not so-as there had been nothing further to add. Cllr Rump assured that Cllr Brazier, (unfortunately not here yet) was working for their interests behind the scenes. However the Clerk suggested they might like to

arrange a member's site visit, by suggesting a few dates to the office or direct to Cllr Brazier or Crump by phone or e-mail who may agree a date to meet on site and hear the concerns whilst viewing the situation at first hand. That was acceptable to them. (Action Smallfd Res Assoc-Cllr Crump/Brazier may wish to note)

8.3 Planning Decisions

Members noted applications that had been approved or refused as noted here-

5/05/1810A	Community Centre 59 Russet Drive	Display of three non-illuminated wall mounted signs	Express Consent
5/05/1974	70 Wynches Farm Drive	Loft conversion with two dormer windows	Planning Refusal
5/05/1948	8 Starlight Way	Re-siting of boundary fence	Planning Permission
5/05/1805	329 Camp Road	Two storey rear extension	Planning Permission

REFUSALS

8.4 Glinwell/Smallford Garden Village site proposals

Previously noted-as over development and Green Belt

8.5 Affordable Housing & Lettings

The Chair said we had received notice that three new homes are to be built at the old garages site in Sleepshyde. No further report this time.

8.6 Planning on the Web

No debate this time

8.7 Licences-Alcohol Sales-Bars- Clubs- Pubs- Hotels- Off Sales-Occasional.

The Chair noted- no applications this time. *Members agreed with the Clerk decision- it is prudent to only state the applications from within the Village in this section.*

8.8 Air Quality Action Plan

This remains on agenda-but no comments this time

8.9 SCADC`-Review of Committees and Scheme of Delegation

Letter received 30th November since circulated to all members.

9. PUBLIC QUESTION TIME-Earlier due to the Part II at 8-40-8-50

Mr Becker asked via the Chair if an application had been submitted by CHFC, Cllr Rump then asked the Clerk about this. The Clerk said no Planning application was before this Council to date, to the best of his knowledge there is no formal application at this stage. Therefore until it is in writing and an agenda topic before this Council there is nothing to debate or decide. As the landlords of the Pavilion we would hope to be informed and consulted when the Club had appropriate ideas to put forward.

10 COLNEY HEATH COMMON-(POS)

public open space

10.1 Commons Ranger Report

Members were circulated with the latest report, comment on Japanese knot weed needs identifying. The river bed situation needs further investigation especially the overgrown state in some places. Clerk noted.

10.2 Monitoring of Transco Pipeline

There is no report this time.

10.3 Common Stewardship

The Clerk said the Rural Payments application was in by 31st October for past year expenditure. The Commons stewardship application process is at present ongoing. Weed killer application is required as noted in 10.1 reports- Clerk to speak with CMS. The Clerk said that the second stage of the programme to clear the scrub and coppice some areas of the common was planned to start 5th December, members should note the cost to be about £2,000 for Jeff Skidmore and £900 for stump grinding. CMS have kindly agreed to pay £500 towards the overall costs. Clerk to write and thank.

10.6 Grass Cutting Contract.

This years contract has almost been completed satisfactory in line with budget costs, there is one cut to do in March 06 within this year budget costs.

10.7 New Bridge

Defer-no additional comments from members, item kept on agenda-date 2006?

10.8 Fly Tipping

Cllr Henchley said he feels very disappointed about SACDC attitude over CCTV and Mr Robertson had only just replied to the letter of 24th June circulated to members. The Clerk said he felt inclined to write to DEFRA and see if SCADC was signed up to the "Fly-capture" Portal available to local authorities. There was a further SCADC public relations initiative and members were offered a tear out book designed for staff to report/record instances like litter/graffiti/fly-tip etc. See letter Steve Welch 22/11 and Catherine Lockwood 20/11/05 -all part of SCADC Cleaner District Campaign. **Hotline no 0845-125-8000.** Some members commented the idea was just cosmetic. Cllr Henchley was keen to send a further letter to Mr Robertson indicating the council disappointment about lack of CCTV but more positive action on offences that lead to prosecution of the fly tippers who are clearly getting away with it at the moment. (Areas such as Barley Mow Lane). The Clerk added some simple statistics-that out of 47 reported local fly tip instances so far this year. The trend indicates there is more fly tipping going on at these regular places. Out of the whole total, 33 are in just the one spot-the regular hot spot area-Barley Mow Lane! That's over 60% tipped in one area! Members agreed the new campaign needs to focus on particular individuals who must be known to the authorities or police. Ways of combating and prosecuting have got to be found otherwise the cost of removal is losing revenue that could be better used.

11 RECREATIONAL AREAS

11.1 Parish Warden Report

No report received in time



11.2 Parish Gardens Report

Circulated to all members, details of gardens in Fir Wood, Tyttenhanger/CMH, Franklin, Notcutts, Wistlea with general tidying. Cllr Brazier requested that the council give permission for some urgent tree felling work-Firwood Avenue costing approximately £380. This was to remove a dead/diseased tree- the Clerk said this should be done without delay under matter of public safety. Members readily agreed. Clerk requires an invoice to the Parish Council to reclaim the vat portion.

11.3 Park Inspections

No reports the Chairman moved on.

11.4 Signs

The Clerk advised signs progress, some already done- others as scope opportunity and budget allow and require to be done progressively.

12 HIGH STREET RECREATION GROUNDS

12.1 Colney Heath Football Club

The Club have made an application for grant aid to be covered in part II. The Clerk added that the recent 2004/5 Audit had shown up missing payments of £385.75 he had since written to the Club (11/11) a reply was sent suggesting it was being looked into. The Clerk has also written to the insurers as part of a review of all buildings insurance on Parish owned properties. We need to define the CHFC portion so we can bring it up to date from November, no doubt there will no doubt be increases and the club will need to consider provision for the contribution. They will be informed once we know. The electrical installation inspection at the Pavilion will need to be included in CHPC budget for 2006/7. Clerk to arrange for a contractor to do assessment in the new-year.

12.2 Tennis Court Attendant Report.

Nothing to report.

12.3 Lafarge Land Issues

A fence in High Street Recreation Ground they own needs repair, Parish Commons Ranger reported, Clerk to contact Lafarge land agent about their responsibility.

12.4 Dudley Wood

Both the Clerk and Cllr Brazier have mentioned to the Clerk of L/Colney on several occasions about submitting a formal application of title transfer, it is still on our books as ours although it is being maintained by L/Colney.

13 COMMUNITY PARK & POCKET PARK

Cllr Corley had previously asked for CMS to find an opportunity to offer a report on this area, to date there has been no opportunity to complete this.

14 ROESTOCK PARK

14.1 Inspection Report & Play Equipment & Graffiti

Cllr Corley is keen on obtaining a BIFFA Award to refurbish the all of the play equipment at the park.

14.2 Signs, Gates & Equipment

Signs, add to Clerk list.



15 no title-held number

16 SMALFORD PARK & DOG WALK

Cllr Brazier and Cllr Reeves had both reported anti social behaviour in the form of late night cars and loud music, and the racing of cars on the entrance drive nearby. Clerk said PC Alan Reynolds was aware, we had past e-mailed about this and advised community police team.

16.1 SMALLFORD TRAIL

Reports of motorcycle nuisance again and un-registered trials bikes and quads.

17 SLEAPSHYDE PARK

17.1 Inspection Report

Proposal remains on Agenda to use Safe & Sound for inspections of all play areas. Cllr Brazier suggested seconds quote from others such as Wicksteed or Kompan.

18 SLEAPSHYDE POND

18.1 Inspection Report.

Clerk had no further reports for the Chairman-noted and moved on

19 GLOUCESTER PARK

19.1 Inspection Report

Clerk needs to pass more details to Ottaways regarding CHPC trying to obtain a title to this land it requires some documents from Cllr Reeves. Also Cllr Reeves wanted to see some tree pruning and cutting on the parameter of the park, mainly overgrown and overhanging trees and bushes-Clerk to ask Mr Paxton about this in his general duties.

20 TYTTENHANGER FIELD & PLAY AREA

Cllr Reeves had past reported about the BBQ and the Bonfire ash removal but no seeding, Clerk to speak to the organiser. (D Rodway)

20.1 TYTTENHANGER HEDGES

Cllr Reeves had raised the matter of the overgrown hedges along the Highways last time, Clerk said there were some issues regarding land responsibility and farming grant cross-over payments. Cllr Brazier felt that he could provide a shorter route to getting this work done and would speak directly to the tenant. Cllr Reeves was also concerned about getting the hedge height back to its original level. He had also loaned a copy of the guidance notes on farm payments to the Clerk who is to copy and return.

21 HIGHFIELD PARK & TRUST

Open day event went off on Saturday November 26th –all those attending felt it was a good family venue and congratulate the Management Committee on the achievement.

22 HIGHWAYS AND FOOTPATHS

22.Parish Paths Partnership (P3 Agreement)

Clerk had previously met rights of way officers Julian Thornton-Bob Fenton-Mark Carter and reported about the meeting to members on 19th October. Cllr Brazier has

presented an action report 25th November giving action notes. Clerk suggests we need clarification on the work, time frame and cost payment methods. The Grant potential is just £1000 for quite significant work. Clerk to discuss work plan with Cllr Brazier.

22.1 Public and Community Transport

Cllr Corley reported the community bus was still running and plans to keep it running until into the new-year. Communication was received from Cllr G Churchyard saying Cllr Corley request for seating in St Albans bus shelters for the C/Heath route will be completed by Christmas-bulletin dated Oct 24th received in office 24th November.

22.3 Disabled Access to Countryside

Cllr Brazier has some ideas for this project and has requested it be kept on agenda.

HERTFORDSHIRE-TRANSPORT PLAN PROVISIONAL 2006/7-2010/11

Was any member wishing to comment by Dec 2nd otherwise it be noted.

22.4 General Highway matters

Cllr Henchley reported to the member's last meeting when it was agreed a letter be sent immediately to Highways Mid West Herts Area Office. The Clerk consulted with Cllr Henchley the letter went on the 8th November. Copies were also sent to the head of Herts Highways Mr Vince Gilbert and others at District level. An acknowledgement came on 18th November saying that the response was delayed due to staff holidays. The letter will be printed in the next issue of Chronicle at the request of Cllr Henchley to demonstrate to the parish the frustration endured. To date no further reply has been sent, although Clerk has spoken to the District Manager on the day of council meeting reminding him about a reply to the Council. In the conversation to Clerk a suggestion was made that he was mindful of setting up procedure on complaints he hoped would resolve some of difficulties, admitting there was a limited "people resource". He went on further in that conversation to say that CHPC should channel any such issues via the Assoc St Albans District Parish Council Committee. The Clerk said this was not really effective enough in the circumstances as the only met 4/5 times a year, and it was too protracted a method. Especially issues surrounding this lengthy complaint. This Council expect direct links via the officer connection to get straight answers or get things done for this parish. Many agreed it has been starved of resource, but we still want a reply from the Mid West Highways Manager to deliver to the members at our next meeting on 12th January 2006. and also for Cllr Henchley, representing.

Cllr Brazier had raised issues of dangerous raised drains in un-adopted roads, since that time he was pleased to report progress. That the Developers were being asked to take on the road or pass to adoption or pay towards SCADC taking over the works. He had written a letter 31/10 to Mid West Manager urging him to note the dangers.

23 VILLAGE HALL (COUNCIL OWNED BUILDING)

Reports of the committee meeting on 10th November were circulated to all members. It was noted that the Clerk has been asked to contact Mrs P Watson on an insurance cover matter. There was also a note to say that this year the committee was not able to prepare a Grant Aid form in time. Surfacing the car park may be a future request. There will need to be council consideration of what type of surface in view of the rules of common land and the acceptable or allowable materials to use, that are not a designated a hard standing. Gravel which might be accepted is out as vandalism risk.

24 CHARLES MORRIS HALL (TRUSTEE BUILDING)

The hedge at Tyttenhanger Green has been cut by Richard Wakely at a cost of £145. Cllr Rump handed the Clerk a fresh application for Grant Aid Refurbishment of Play area-letter from management committee. It is taken that the hearing loop idea has now been dropped from the application list.

Decision remains deferred until the Budget review in January 2006

25 OUTSIDE ORGANISATIONS

No reports this time.

St Albans & District Access Group

No reports the Chairman moved on

26 ST ALBANS & DISTRICT COUNCIL

With no reports the Chair moved matters on.

27 OPERATIONAL MATTERS-STAFF & OFFICE

27.1 Risk Assessments

This matter is with Clerk needing a full review of policy and to purchase software and appropriate data.

27.2 Notice Boards and Bus Shelters

Cllr Brazier reported he had been speaking to Dev Control regarding permission to put up the notice board. He advised the office about getting this go ahead to put up the new notice board with permission from Dev Control. The Clerk was appreciative of his kind assistance but requested some simple confirmation to put in our records.

27.3 Warden Training

Date to be arranged-matter ongoing

27.4 Twining 50th Anniversary

No reports

27.5 Closed Graveyard Keeper

This employee has left, the Clerk had discussed the matter with him, and he said could not return to do the job as he had moved away. The Assistant Clerk has put a Job ad in Chronicle for attracting suitable person or if any member has some one known to them who would enjoy the work. The new job might now encompass the open grave yard and could be additional work and payment for a bigger job overall. The Church is aware of the situation. The Clerk will get the Church yard fallen leaves swept up bins emptied and generally tidied up for Christmas period using the wages. The Clerk is sending the machinery away for service and safety check before a new person takes over, the strimmer is in poor condition. (All Parish Council owned kit)

There being no other business the meeting closed at 9.05 pm to begin the Part II

John Dean

Clerk to the Council

12th December 2005

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DEAR TO REC.

Minutes of the FULL COUNCIL-PART II Meeting 1ST December 2005

1. Apologies, Declarations & Announcements.

There were apologies from Cllr Hall-Cllr Crump

2. Business as follows:-

There were no previous minutes to present for approval at this time.

3 The Main Business

The main business of the Council was to have a preliminary look at the Budget figures for 2006/7 and consider any additional items to be included or others to be deleted from the past details.

The Clerk had prepared copies of previous Budget figures back to 2003-4 and to date-2005/6

It was agreed that the Clerk will provide members with further details prior to the next meeting for consideration at the meeting 12th January 2006 when it is hoped the Budget to Precept figure can be set for the Parish Year 2006/7. The Clerk has to present values to SCADC by around W/c 23/1/06.

Previous year's Precept figures were given:-

2003/4-£108,827

2004/5-£114,750

2005/6-£121,635

Grant Aid & Section 137 Payments

Details of six claims were presented (blue paper) of indicating a provisional total of £12,250 plus an additional Claim for Charles Morris Hall of £4000.00 making a total of £16,250.00 which represents around 13% of the (predicted 2006/7) Budget total. It might be necessary to consider a cap on the Grant Aid totals in either now or in the future in line with affordability. Alternatively use of some of the financial reserves again this forthcoming year as we have done for past two years.

Treasure Tots

The requirements were explained by Cllr Corley and the Clerk. Staff are in process of cut backs on Hours to compensate for lower pupil numbers- a possible need for by CHPC payroll support.

Staff Adjustments-Payroll

National scales were re-adjusted in May by SLCC/NALC and Clerk and Assistant Scale points have Changed both have not claimed these increases, additional work time has been completed and is ongoing Clerk to have further discussions with Council and provide new scale in due course.

Staff Pay-General percentage annual increase

Predictions that April 06 adjustments will fall in line with Local Authority percentage awards 3%?

Members should note that all the details given are on Blue Paper-matters of confidential details and payment and staff data are Data Protected-MEMBERS SHOULD NOT DISCLOSE

John Dean

Clerk to Colney Heath Parish Council-at 6th December 2005

