

Colney Heath Parish Council



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MINUTES OF THE FULL COLNEY HEATH PARISH COUNCIL MEETING HELD AT VILLAGE HALL ON THURSDAY 7th SEPTEMBER 2006-7.30.pm

Present; - Cllr Corley-Chair -Cllr Hall Vice-Chair-Cllr Day -Cllr Crump-
Cllr C Brazier Cllr P Reeves.-Cllr Henchley -Cllr Rump Cllr Clarke
Clerk; Mr J E Dean

Public Attendance-Mrs G Moody-Mr D Becker- Mr Terry

1. APOLOGIES & ANNOUNCEMENTS & DECLARATIONS

There were apologies received, Cllr B Lee who was to attend this meeting, but for reasons of the change in plans for Council Officers attending, the Clerk was notified. It was pointed out that this would affect the debate on the business in items 3 and 7 Cllr Henchley raised the point that it was still an issue of some concern for members with the attendance- or non- attendance of some of the individual officers- it is still unsatisfactory. He added that the Clerk had also experienced this recently in their not turning up for meetings. Cllr Brazier advised he was summons to another meeting this evening and will leave at 8.30. Cllr Day would be late. Clerk advised Chair it would be prudent to alter business to allow Cllr Brazier to take part in planning items now.

DECLARATIONS OF INTEREST- ITEMS ON THE AGENDA

The Clerk noted Cllr Henchley role as President of CHFC. He has a non pecuniary interest in matters-member accepted to abstain from voting on all matters connected with CHFC. Being allowed- to remain to offer a viewpoint without suggesting of or bearing due influence to, on the matters debated following on in the agenda items.

2. MINUTES

The minutes of the Full Council on 13TH July 2006 were approved and accepted as correct-

Proposed by Cllr Rump

Seconded by Cllr Brazier

The minutes were signed by the Chairman as correct.

2.1 MATTERS ARISING FROM THE MINUTES

Cllr Brazier asked the Clerk to observe the non attendance of members and apologies in respect of times apologies are submitted, an obligation that some members do not regularly observe. The Clerk thanked him for bring this into the open, he also could provide the register from the signing in sheet from past months. If a member is to be absent then a simple phone call as late as on the day is acceptable. On the day of the meeting the Clerk said he is here in the office all day, he does a 12 hour day to run the meeting and set up the room etc.

Mc

3 MATTERS THE CHAIRMAN MAY BRING BEFORE THE COUNCIL

The Chair thanked Cllr Hall for taking the meeting last time. Hoped that members were refreshed after the holiday break and are ready to pick up the important business that was outstanding. The attendance of the two SCADC Manager's Mr Walmsley and Mr Williams of Herts Highways will now be the 5th October meeting to respond to some of our comments on roads issues as directed by Head of Dept- Mr V Gilbert.

3-1 Matters connected with the storage and disposal of Caravans at FMS

The Clerk said he had discussed the storage costs with FMS as delegated by the Council and he was pleased that an agreement had been reached to reduce the costs quite substantially. He was still waiting for the invoice to arrive and would not count the issue resolved until it arrives but sums of £3,600 to £4,000 + VAT were being negotiated, and to that end he had written confirming this pending the submission. He hoped to report more positively next meeting having received the adjusted invoice.

3.2 Public Consultation and Response-SEERA Gypsy Sites in Hertfordshire

The Clerk had circulated a new document to which the Chair encouraged individual members to respond by 11th October. Each member had a photo-copy that could be used in place of the original document, *(we received only one original copy)*
Cllr Brazier added attending a meeting at Three Rivers as portfolio holder SCADC regarding the provision of further sites in the South East generally including our area. We had 42% of private and registered sites in this area and intimated that other areas should take their turn now. His opinion was that they were deliberating on a decision. The members agreed that along side individual comments a letter be sent on behalf of the Council. It was all part of the Scott Wilson report. Cllr Clarke asked if Nukkie's Farm was listed, Cllr Henchley and also confirmed by Cllr Brazier said PP is refused.

3.3 Election Year May 2007

The Clerk said that this was an early reminder, and that he expected to be in contact with the electoral officer towards the end of the year. Cllr Brazier supported reasons from the Clerk for knowing early and if there was to be no significant changes then it clearly saves the heavy financial cost to council to use elsewhere. However members should recognise democracy is in place from any group electors who come forward.

3.4 Colney Heath Parish Council 60th Anniversary-1947-2007

The Chair asked for ideas that we might do to celebrate this occasion, the Clerk added that according to some records in Chronicle the significant date is 22nd April 1947. Cllr Reeves indicated we link the celebration at the APM, and maybe ask the Mayor or some dignitary. There was 40 years anniversary mug kept in the office issued in 1987, should we do the same. It was agreed to defer until the next meeting. General opinion was that we do something noting the 25th anniversary of the Twinning also. Cllr Corley said that she had spoken to the association and understood they were also planning some significant celebrations the French visitors were coming here in 2007.

3.5 Mr McCabe and related matters

Cllr Henchley said he still had issues about the commercial practises carried out in the Gypsy sites in Barley Mow Lane, they were operating car breaking other activities and causing a general nuisance, he planned to make contact over these occurrences at the week ends and other times. The matter was raised to Mr McCabe at July meeting.

3.6 Christmas Lunch

The date has now been set for the 15th December-venue the Church Centre, the cost will be £3 per person. The Council had contributed last time and Cllr Corley asked if the same arrangements could be provided. The Clerk reminded all members of the figures, Cllr Rump proposed we increase the float to £275 and provide the wine again. All members readily agreed to this gesture as a grant if necessary, the Clerk was asked to see that this was done at the appropriate time and liaise with the organisers in time.

3.7 Highways

It was agreed earlier that this be deferred until the visit of SCADC officers on Oct 5th when Highways Partnership Mr Walmsley and Mr K Williams attend the meeting.

4. FINANCE

The Clerk gave members details of the August £10,372.29 and September £ 9510.72 including vat payments of 166.82 the vat sum which is recoverable periodically.

Accounts; - The Clerk said that details and statements of the Parish Accounts may be inspected here now if members wished and at the office at other times. The Clerk was able to answer member's questions regarding the finances, several one off payments this month making the expenses this period as about average.

Investments; - The Treasury Reserve has £150,000 invested until 14th August 2006 and had earned £440 also £125,000 had been reinvested at 4.17%. The Clerk added that he was hoping to keep that on for one more month if he could manage the cash flow until that time pooling all funds in accounts if necessary. He would provide a 6th month interim half year statement at the October and November Budget meeting.

VAT Claim; - Yet to be finalised and will be submitted after the Auditor has signed off the books. Probably in October, he is due again half day on the 11th to do T/Tots.

Chairman's Allowance

This is to be paid in the usual way for 2005-6 to past Chair Cllr Rump year of office.

Income and Expenditure

Noted on a separate sheet for August/September seen by all members was approved;-

Proposed by; - Cllr Hall

Seconded by; - Cllr Clarke

Grant Aid-Charles Morris Hall

The Clerk reminded members that we had provisioned for the grant to the hall for new lighting and a hearing loop, members had been circulated with details. Some of the works had a VAT element and he was unsure of the recovery. There was little point in paying tax on grant money if it could be avoided. He planned to call Chairman-CMH and see how this could be avoided. The grant money could then be paid in October.

Audit 2005-6

The Clerk gave members an overview of the finances including full and factual details of the cashbook position and balance sheet as at 31 March 2006. As the figures were not fully signed off yet by L/Fine members will receive a copy probably in December. During that year we received £149,395.90 and payments totalled £139,355.10 this was in line with budget prediction for the year. The cash was position -£82,830.60. The Clerk added the accurate figures showed this council had good practices in place.

VAT Recovery-2005-6

There is a reclaim to be completed once the petty cash is trawled through to complete.

5 PLANNING

5.1 Planning Applications

The following applications were debated in more detail;-

Application 5/06/1574 Nukkies Farm

A letter was sent by the Clerk expressing the council objections- the application has been refused by the District Council.

05/06/**/06Retrospective Application-Classroom at Oakwood Primary School**
Approved by District Council

5/06/1610 8 High Street Colney Heath

A letter was sent by the Clerk expressing the council objections.

Application 5/06/0956CC- Proposed Residential Children's Home and related works at Wynchlands Crescent St Albans.

Approved by District Council-note this was an HCC application for social needs.

Application 5/06/1578 & 5/06/1665 Radio Nurseries St Albans-13 new homes.

The Chair said Cllr Brazier had advised this application will have to be taken in two parts, there had been a letter from Comm R di Lieto regarding a donation of free land that could not influence the members decision;-

1 Application 5/06/1578-Radio Nurseries Demolition & Redevelopment

The site is in Green Belt and is considered as such and members raised objection in consequence a letter was sent to Development Control.

2 A Section 106 Consideration to accept developer land for a Public Open Space

Members took a vote on this consideration following the Clerk advising members of the position with SCADC Council Officers, the letter of 29th August from Gillian Donald and the conversation with Mr Ian Holland in the Leisure Department about the funding issues surrounding the development movement through the planning process. The members vote showed a majority decision to write accepting that if the development went ahead then the option on this potential public open space will be of benefit to the community. Both Cllr Crump and Cllr Reeves felt that to take such an offer could limit the future development and save more density. Certain criteria will have to be considered and a long term legal maintenance agreement will need to be studied under the Section 106 opportunities. Professional advice will be required to ascertain the monetary value of that agreement for set up and up-keep likely to be in excess of £200,000 over 20 years. A letter is to be sent by the Clerk to D/ Control to state the following clear principles that this is two issues;-

PROPOSAL;-

By a majority vote Members felt this application has clear significant issues;-

- 1. The Planning Application- we object for the reasons set out on 24/08/06**
- 2. The free land for the proposed Public Open Space.-is a community project.**

The Clerk will contact the Development Control Officers later to ensure with the above letter is fully explained and clearly understood and not taken out of context.

5.2 General Comments

Cllr Henchley asked the direct question about the withdrawal of the application at Nukkie's Farm which Cllr Brazier confirmed as being refused. The following matters were noted in the general debate on decisions. He also added that Home Farm part of the Smallford Campus is likely to ahead with a development of 30/35 homes. It was a good development and conclusion for the site. Following this debate Cllr Henchley gave members an overview of the applications and approvals we have to date with the comments and those of other applications contained in the agenda notes herewith.

5-2 Planning Approvals

Number	Address	Application Detail	SCADC Decision
5/06/1431	16 Stanmore Close	Two Storey front ext	Approved
5/06/1422	1 Swans Close	S/Storey front and rear ext and use g/ge to habitable room	Approved
5/06/1571	1 Crosby Close	Rear Conservatory	Approved
5/06/1546	4 Crosby Close	Single Storey rear ext	Approved
5/06/1513	6 Sleapcross Gardens	Conservatory	Approved

5-2 Refusals

Number	Address	Application Detail	
5/06/1610	8 High Street C/Heath	Demolish House & erection new 3 bed Dwelling on site	Refused
5/06/1514	24 Newfield Way	Single Storey rear ext	Refused
5/06/1574	Nukkie's Farm	Residential Caravans	Refused

5-3 Planning Appeals-Inquiries-Enforcement notices received

Busy Bees Day Nursery 601a Hatfield Road St Albans-objection on Green Belt land

5.4 Strategic Planning Applications referred by ODPM-Sec of State-or SEERA

There was considerable concern about the proposal to develop a strategic link for a Rail Freight and Road Transport Terminal at the former Radlett Airfield Site by the developer Helioslough. There are strong objections from St Stephens Parish and London Colney Parish. The application is within St Stephens which incorporates the Park Street area. Cllr Crump said this development will have a major impact on the whole area, especially the road system and congestion that is already at record level. It was agreed that we offer our full support to St Stephens PC and we write objecting to the Development, SCADC, HCC, SEERA, and MP. This is to be a tough local battle.

London Luton Airport

Members were informed earlier by the Clerk on issues and advised that Harpenden Town Council is keeping a close watch on this strategic development. They predict the new Mater Plan will emerge this autumn. The TC are also campaigning that the phase's 1 & 2 planning applications are not just left to Luton Council but subjected to a public enquiry. The Harpenden Town Council predict expansion as big as Gatwick with a runway two. They are also mounting a strong campaign with public meetings already taken place and issues receiving the support of MP Peter Lilley. The Clerk is maintaining a planning file on the subject if members wish to review, call the office.

MC

Scott Wilson Report-Sites for Travellers

Members were circulated with copies of this report, this is with reference to mid and west Herts. Cllr Brazier said that he had attended a meeting at TRDC and it was clear that other councils were not declaring options just yet

5-5 Residents Associations

The Clerk added that we have a new person representing Smallford Residents assoc. Also a Highfield Residents Association had been formed with a steering committee

5-6 Planning Monitoring-Public Enquiry

The Glinwell Development proposals for new homes has been turned down after the Public Enquiry last January but so far the inspectors report has not been received officially directly or formally notified to parish council by SCADC or the inspector.

6 COMMONS OPEN SPACES & PUBLIC RIGHTS OF WAY

The written reports were considered of:-

Draft Green Spaces Strategy

An invitation to the Clerk from Mr Kevin Tighe (Head of Leisure Services) to attend a meeting at SCADC other officers attending are Jim Bennie (Parks & Green Spaces) and Ian Holland (Major Projects Officer). The dates are in October. The Clerk is keen to take this option to meet officers especially with green space issues the council face.

6-1 Parish Warden Report

Members were circulated with the report, containing details of months work including removal of rubbish at High Street Recreation area, marking pitches, sweeping tennis court and removing graffiti at Roestock Park. The gate has been stolen at the entrance to Community Park. A replacement will be obtained asap and RP asked to install.

6-2 Parish Commons Ranger Report

Members were copied the report-the Knot Weed has been identified as requested. The Ranger reported having found office correspondence removed from the box and scattered on the common. Some picnickers were asked to remove their BBQ from the common under by-laws (High fire risk) the heather is in good bloom on Furze Field. Litter bin reported broken on the Warren Track.

6-3 Parish Gardner

Report not available this time, problem of the dry weather but gardens standing up ok and looking in excellent condition. The Clerk has requested the Parish Gardner for an update on hours worked, which may be expanding beyond the paid hours needing a payment revue correction for the employee concerned.

6-4 Church & Graveyard Keepers work/time sheet

The hours worked so far are 164 out of 336 totals for year to April- the new mower is at the repairers with a drive problem. Reports from public say the churchyard is being kept well now. A new sturdy rake is required for leaf clearance, Clerk to obtain.

6-5 CHPC Grass Cutting Contract

The Clerk said there were no reports- other than the contract is running to budget and the work is considered satisfactory. All hay on the common has been baled away.

6-6 Commons Stewardship

Clerk gave overview of situation re DEFRA also the common steward the contractor jobs out -Japanese Knotweed to be treated- Contractor is to arrange with E/A for use of herbicide weed-killer. The contractor is an approved and recommend by the EA. The Clerk informed members that at the initiative and in conjunction with CMS there are three parish councils who wish to graze sheep on their commons. In order to help all progress this, as there are stumbling blocks at DEFRA about getting the permission on issue of fencing common land and the legal implications of a test case in HOL. CMS decided to call us all to Clerks meeting which we hosted on 7th September to try and pool our efforts on a county wide basis. The parish of Ickleford in East Herts already has this in place and the first step will be for us all to make a visit with CMS and research best method of moving forward. The second issue is to promote further the ecological and environmental issues by attracting publicity along side a combined public friendly "road show" which we will all put together in the spring and it will travel to all three parishes. This may include some animals and details of fencing at a public show on the commons in the spring alongside some positive publicity. The prime issue that CMS are worried about is the isolated adverse comments of those who want to still walk dogs off leads, have fear or the presence of animals, and will find ways stopping the plan in succeeding. Or may at the last minute they object to fencing and we may have to remove or take down after committing the expense. Some perhaps may say we are illegally fencing off common land, according to CMS it is a serious concern needing a careful approach if conflict is to be avoided. Those present were the Clerk and Ranger from Chorleywood PC and a St Stephens PC representative, plus CMS Rachel Keene. Cllr Brazier and Cllr M Corley also looked in at the proceedings in part. We await CMS for a date to go to Ickleford .

6-7 Recreation Areas

Contact had been made with Safe & Sound to quote for remedies to the problems that were highlighted by ROSPA report in May. The quotation was presented to members -it was agreed that the repairs be authorised at a cost of £3787 for works as follows.

High Street

ROSPA requirements include pin edges of grass mat and any other areas creating a trip hazard, repair of gate latch self closing mechanism.

Charles Morris

This is more extensive work, involving creating a DDA entrance, new double height edging and re locate Springer to correct height.

Harvesters and Dog Walk

Top up play bark, in to junior swing and multi play areas. It requires 11 cu/m bark at a cost of £104 per cu/m. £1200.00 The Clerk said its expensive stuff and can get stolen.

Sleepshyde Recreation area

This type of play equipment is probably over 90% worn and for safety reasons we should remove the multi-play. It is clear both the younger children are using it and evidence might suggest it is also a local youth congregating area in the evenings.

MC

The repair of the sheared bolt on the Wicksteed See Saw and new swing seats can be done at the same time. (Dogs have chewed seats) This whole play area is in need of investment from rather dated and not too robust past specified equipment.

Sleapshyde Pond

The Clerk said there was nothing to report, other than removal of dead elms.

Roestock Park-

This has a poor report an application for a BIFFA grant is in process. Latest reports indicate September as the decision time. Action via CDA for Herts with earlier input from CHPC office providing pictures and assistance in completing the paperwork. Members may wish to note the Assistant Clerk encouraged SCADC Sport and Health Development Team to use the park for activity period-Sports in the Park held during the summer holidays-starting 31 July for two days each week until the end of August. It was very successful attracting some 60-70 children, something to be encouraged in future holiday periods. The parish council supported by allowing free use of the park.

Community Park

Gate reported stolen-new to be purchased by Clerk has this on order cost £55 plus set of new fittings. Clerk also has suspicions that it has become a congregating area. He will advise the Community Police and request they keep an eye open.

6-8 Footpaths P3 and Rights of Way-Bridleways-BOAT-RUPP

Extinguishment Order

There was an extinguishment order received for Footpath 7 Ridge and London Colney 14 and Shenley 28. The Clerk informed members and all legal details were put on the public notice board for public information

Footpath 21. Matters surrounding the engineering works and diversion have lead to a legal warning to the land owner by HCC rights of way officers. Claims that surveyor's accessed land without authority reported by Cllr Brazier, Clerk has advised Mr J Thornton at HCC.

Future Meetings with CMS re P3 & Footpath Grants

Clerk advised meeting that the next is scheduled for Thursday 28th September at 10am to discuss works currently under consideration as;-

1. Stile/gate common towards Ridge Footpath 33-36
2. Park Corner fencing of land and gate F/p 21

7 HIGHWAYS-TRANSPORT-FOOTPATHS AND VERGES

7-1 Highways & Maintenance & Signs local Roads or major route reports

With exchanges of correspondence continuing and SCADC officers on holiday the invitations to attend the September Council meeting were not possible according to the Clerk. Cllr Henchley claims that work has not been done; Clerk photographs and several site visits by Cllr Rump and County Cllr Lee confirm there are missed areas. The Clerk was able to speak to Officers on the day of our meeting and invited the Highways Partnership officers to the 5th October meeting. Cllr Lee who has current information decided to attend on that occasion instead of the September Full Council.

7-2 Paths and Access-attached or adjacent to Highways

The damaged gate to the Hixbury Lane Bridleway reported to Herts ROW officers.

7-3 Verge ditch and litter or weed maintenance

Hertfordshire Highways panel minutes report received 5th September suggests poor ditching work and some not carried out. This remains one of the issues for the next meeting with Highways Officers present on 5th October.

7-4 Transport including Village Council funded Friday shopping bus

The Chairman had asked if a budget could be looked at from the Clerk to outline the costs on this community service. At present we are funding the service from parish funds with an allocation agreed plus any grant opportunity. Volunteer drivers used. The general bus services from commercial operators continue to be a major issue according to Cllr Corley, lack of evening and week-end services, no disabled access are all key critical observations. This rated at 43% in the village plan. Cllr Corley mentioned complaint about bus not turning up, this to be referred to HCC. Mr D Neilan Head of Transport.

7.5 Hertfordshire LTP1 Delivery Report-2001/02-2006/6

This was published on 31st July-if members wish to see please contact the office-Clerk will provide all current data and file to loan and for members to read

8 PUBLIC QUESTIONS

There were no questions however Mr B Terry a parishioner of Roestock Lane wished to speak with Cllr Day in his capacity as a District Councillor. There were no other questions raised by the public attending the meeting.

9 COUNCIL BUILDINGS-ORGANISATIONS & TRUSTEE MATTERS

9-1 High Street Recreation Area Pavilion and CHFC

Cllr Henschley asked if we had heard from the Football Club regarding the lease, the Clerk said he thought that initiative should come from them, Cllr Henschley disagreed. The Clerk said that he did not wish to see any misunderstanding or dissention and he would look at the papers and write next month which is 6 months away from renewal. He would be inviting them to initially meet the finance committee so the key issues surrounding a renewal could be looked at before bringing to full council. He had already run this idea past the Chairman Mr M Marlborough earlier this year.

9-2 Treasure Tots Pre School.

The AGM was held on Wednesday 19th July at 8pm and five turned up, the meeting endorsed Cllr Corley to continue as Chair and the Treasurer and Secretary also. There will be a balance sheet available in October after Audit. (Auditing Solutions) have completed the usual checks on the financial aspects provided by the Secretary. Cllr Corley gave members details of the Car boot sale 7th October in Roestock Park

9-3 Village Hall Committee

Copies of the last minutes dated 5th July were circulated and reported. The Clerk had attended a meeting on the previous evening, 6th September with Cllr's Corley and Hall as members of the committee, the Clerk was able to inform the meeting on the council position on several issues raised in the minutes. The recent visit of Walker Fire had discovered some issues in the boiler room that required

attention. The Clerk recommended that a boiler/gas check be carried out to obtain a Corgi certificate. (It should be done yearly) It was also mentioned that the PC will have to consider some additional office space in the future with the possible increase in size of the parish if the SE Plan forecast of new homes is taken up. The obvious was to build on top of the community hall-kitchen with a lightweight prefabricated timber structure into a new roof and incorporate solar panels or wind turbine to generate some power. There were big grants for this on public buildings. The council was still at an early stage and no debate had taken place but if this was considered the obvious route would be to fund via Public Works Loan Board over 40/60 years and if possible paid off early by generating a letting income from a surplus first floor office.

9-4 Charles Morris Hall

The Clerk had circulated all members with details of the costs and grant claim for lighting works and a hearing loop. A sum is reserved within the Grants Budget of up to £4000.00. We have received the balance sheet in accordance with our request. The Clerk had noted that several invoices attract considerable VAT and in this context if CHPC procured the materials up to that sum both they and CMH could save £700. The Clerk advised that members defer the payment until next meeting so this could be taken up with the Chair Peter Scott and the committee to get their views on savings. The bonfire debris issue remains outstanding no one has come back to our letter.

9-4 Charles Morris Hall-(Continued)

We received a request for roofing the BBQ by the parties committee. CHPC Members have deferred this to the October meeting whilst more assurances are sought regarding construction and materials to be used.

Also the safety issue of the bolts that secure the BBQ grilles.

We received an application to use a Bouncy Castle on site 28th August for a party, a Mrs Willink, details from insurers QBE policy no LANGEX1-38886/CT was seen.

9-5 Highfield Community Park Trustees

News of the AGM-on Tuesday 17th October.

9-6 Other Buildings/Local Organisations/Events

No reports this time

9-7 Youth Organisations Locally & Youth Council

No reports, the start of the new youth club is awaited in conjunction with YMCA

10 COMMUNITY REPORTS-MEMBERS REPORTS-OUTSIDE BODIES-OTHER COMMITTEES-REPORTS FROM OTHER ORGANISATIONS

10-1 Fly Tipping Reports

Members were presented with the latest fly tip reports. Generally the incidents are reduced against last year. Cllr Henschley requested more information a follow up letter to the response to our enquiry 24th June 2005 & Mr A Robertson 17th November 2005. Cllr Reeves stated that we should not press to know or enquire about CCTV and the plans of the District Council and other agencies were probably secret.

10-2 Police Reports

The last Community Police meeting (invitation) was held on Wednesday 26th July at 7.30pm Village Hall no minutes have been received so far.

The Clerk reminded that we received a letter on 19th July informing the proposed police mergers of Bedfordshire-Hertfordshire and Essex will not now take place.

Police and CHPC Budget for PCSO operations

Match Funding Scheme has been in operation and new offers are noted for Parish Councils with a 50% contribution making a PCSO at £14,250 and offering some opportunity to have a say in their deployment within the village.

Crime

The police information advice service advised of an elderly person being robbed by distraction in Sleafshyde Lane. White Male 20's 5'5-5'8 inches tall clean shaven medium build, pretended to be from water board. Money taken but no injury.

10-3 Vital Village Matters from the Plan

No reports-this item is kept in the agenda for reasons of follow up's to the plan. It is noted the next meeting is to be held at 10am on 13th September at a Roestock Lane.

10-4 Twinning

The Clerk circulated details of the forthcoming events as recently received from the association; members should note the 25th Anniversary in May 2007. This coincides with the Parish Council 60th year.

10-5 Reports from Members attending other meetings

No reports.

10-6 Fairs and other local community matters

AMER Fair were allowed on the common for a short period and paid £150.

10-7 Reports from listed items-HM Govt; Local issues; National; Local Govt etc

No debate took place on this subject

10-8 St Albans Assoc Parish Council; & LGBC HALC/NALC

No reports

10-9 Minutes & matters received also other associations and local organisations

No reports.

11 MEMBERS QUESTIONS

11-1 Correspondence not previously dealt with in the agenda

None to deal with other than already dealt in specific subjects

Member Training in Ethics in Planning Matters 11th October 2006 at 6.30pm

Cllr Day will be attending as a in his capacity as a District Councillor

Clerk requests to hear from any other members who may wish to attend asap as we are obliged to notify the City Council.

Local Press Statement

Cllr Brazier made response to Ottaways regarding local press statement made earlier.

11.2 News Releases

Buncefield details circulated

HCC re pension credits available to citizens of the parish

11-3 Matters received since publishing the Agenda

Cllr Hall spoke about the surgery in Hall Gardens and lack of local doctors and the surgery not opened during sensible hours or if at all, Clerk said this needs looking into with more detail. Cllr Hall to provide address of surgery to the Clerk.

11-4 Proposals for Next Agenda

Members had no issues

12 OPERATIONAL MATTERS AND CLERK REPORTS

12-1 Staff issues-Office administration matters

Clerk advised members attending a CDA AGM with Cllr Corley on 21st September. The Assistant Clerk has arranged with the local Postman to hold our weekend mail and only deliver Monday to Friday. The Clerk had a memory stick stolen from the box in transit in the post. We may have to consider a more secure or an internal box.

12-2 Future issues requiring attention

a) Boundary Issues;-The boundary at the Wilkins Green end of the village is causing the residents in parts of Franklin Close to be excluded from Colney Heath village. Homes here also come under Hatfield as a borough and their community charge is more expensive and planning matters and applications are missed by us. The numbers affected are 2-18 Franklin Close; it seems there would be no objections from those residents. Members agreed the Clerk to write to the relevant authorities.

12-3 Notice Boards-Bus shelters-Signs

Tyttenhanger sign

The Clerk and Cllr Reeves met with Highways Partnership Officer Mr K Williams on site to agree the final positioning of the sign. We are obliged to use the services of Highways due to the liability factor (£10m) and we decided the exact place where the sign is to go and what would be required to install. SCADC Planning had stipulated conditions they were used. The cost agreed is £1907.12. Cheque sent.

New Bus Shelter

Cllr Corley would like the council to consider a new bus shelter to go opposite the Grange to serve the community. The council may wish to consider making a deferred sum forming part of next years budget but financed in this year in order to complete prior to the winter for the convenience of the community. Cost with concrete plinth about £5000. Two quotes to be obtained. Clerk opinion- this is within our powers. Two quotations to be organised for suitable wooden shelters.

Notice Board

Notice board be put up at Highfield Mr Stayton has this made already in stock

MC

12-4 Commons Licences Wayleaves-Fairs and uses of the Common

The Clerk said he was to consult with Paul Clayden about the legal words.

12-5 Chronicle & Publicity

Cllr Brazier has done the editorial for the next issue.

12-6 Flooding and River Colne Reports

The Clerk is to co-operate with the Clerk of London Colney PC.

12-7 Capital Purchases

No reports

12-8 Meetings-venue-planning for calendar of meetings-dates-public meetings

Police Community meeting here on 25th October-invited members only.

Parish Charters

Letter from Cllr Robert Donald dated 7th July-re meeting of SADC Parish Council Liaison Group on 19th October. We should date this in our diaries to send a delegate

There being no other business the meeting closed at 10.10 pm


John Dean
Clerk to the Council

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Note

THE NEXT MEETING OF THE PARISH COUNCIL IS 5TH October 2006 AT 7.30pm
THE AGENDA WILL BE PUBLISHED Between THE 29TH September-2nd October
IF ANY MEMBER HAS ITEMS FOR THE AGENDA PLEASE CONTACT THE
OFFICE BY THOSE DATES

Highways Mid West Manager Mr S Walsmley promised to attend the October meeting

M. Colley
5/10/06