

Colney Heath Parish Council



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19 JULY 2007

MINUTES OF THE COLNEY HEATH FULL PARISH COUNCIL MEETING
HELD AT VILLAGE HALL ON THURSDAY-19TH JULY 2007-7.30.pm

Present; - Cllr P Reeves Chair.-Cllr D Horner-Cllr Cloke-Cllr Henchley
Cllr Rump. Cllr J Day Cllr D Crump. Cllr C Brazier. (1 vacancy)

Clerk; Mr J E Dean

Public Attendance- Mr D Becker 95 High Street- Colney Heath
Mrs N Taffs 3 St Marks Close Colney Heath

1. APOLOGIES & ANNOUNCEMENTS & DECLARATIONS

No apologies all members present for the meeting. There were no declarations on the matters contained in the agenda.

2. MINUTES

The minutes of the Full Council on 7th June 2007 were approved

Proposed by Cllr Crump

Seconded by Cllr Horner

The Minutes of the Special Extraordinary Finance Meeting (Part II) 11th June 2007 were also approved.

Proposed by Cllr Day

Seconded by Cllr Horner

Both sets of minutes were signed by the Chairman Cllr Reeves as being correct.

2.1 MATTERS ARISING FROM THE MINUTES

Having gone through the pages there were some correction matters arising from the 7th June 2007 minutes.

Corrections to 7th June 2007 Minutes

References on pages 1-7-8-should read Mr Parker is the representative of the Tollgate Residents association not Mr Pluck as indicated in the various paragraphs noted.

Within the Highways Report item 7 there was no reference to the debate suggestion of "Exaggerated speed Humps", this being missed off the subject matter in 7 completely.

3 MATTERS THE CHAIRMAN MAY BRING BEFORE THE COUNCIL

The Chair said that he intended to bring several of the items to the immediate attention of the council especially those where Cllr Brazier's comment was of significant importance in view of the fact he had to leave at 8pm, although he was intending to return at about 9pm from his other district council meeting. He would take those important items first in order Cllr Brazier might offer his opinions.

3.1 Council owned Building Essential Electrical work to Pavilion

Cllr Brazier and the Clerk gave members the details of the additional work being done to the shower and changing rooms at the pavilion, tiles and leaks were being repaired at a cost of £1200.00 including roof leak rectification and replacement sarking. This was considered more cost effective than quotes of £5-6,000 for total refurbishing and other works due to the overall lease renewal decision pending after the free year. The Chair said that a decision had been made to engage electrical contractor Instalec of Luton after he had consulted with Cllr's Day & Brazier whilst the Clerk was on leave in order to fix a time for the job. The Clerk added Electricians would be starting on Monday 23rd July, at 8am and that he was to e-mail Mr Marlborough for access. He was also going to point out that as covered in our earlier letter, it was the CHFC full responsibility to maintain security and ensure no stock was at risk if power was switched off temporarily during works. We could not and would not be held in any way responsible. The Chair said we need to formally approve the expenditure of this work; the Clerk had prepared two estimates for our attention and asked him for the reasons of choice. The acceptance of the quote from Instalec Luton-details given;-

Proposed by Cllr Horner

Seconded by Cllr Rump

Approved by all Councillors present

3-2 Community Park

The works are now complete, other than purchase of a new seat (part of grant) and a spring on the gate. The Clerk said he was looking for a suitable resin type seat with appropriate ground anchors, and something that was not easy to steal or vandalise.

3.3 Chronicle Magazine and Renewed Web Site

Past agreed this would be deferred until this 19th July meeting however Mr Rodway was going away and asked to be able to attend the September meeting. Cllr Rump was concerned about the continuing delays in getting our site updated and hoped that the next meeting would see it concluded. Clerk has updated information on Herts.org site.

3.4 Gypsy Allocations in Hertfordshire

The Chair raised some concerns that a recent public meeting had been held in London Colney on 12th July with the MP charring, Cllr Reeves had attended but was surprised at the event not being on "our radar" and had intermittent publicity. Although a leaflet was produced and some in the parish had received. The Clerk added that he was on leave that week but this was the first he had heard of it at this meeting. Cllr Brazier was at the meeting and the Chair invited him to advise council the details. Cllr Brazier said the allocation of pitches was being suggested with as many as a further 34 in this area including London Colney Redbourne, St Albans, and fringing Hemel Hempstead and who knows, Colney Heath. The EERA consultation is taking place now, and there were two options for St Albans, with 34 residential pitches being put forward.

He also added at present St Albans has 25% of the pitches in Hertfordshire, and to have more imposed on the district was clearly not a valid argument. The earlier Scott Wilson report had been superseded by EERA consultation that runs until 31st July. Cllr Crump agreed that St Albans is oversubscribed by the pitch numbers already in the district, others must take a share. Cllr Brazier said there is the very real risk that we will be imposed numbers in the district. Cllr Reeves said he felt the MP had done well to bring this to media attention and had chaired the meeting well. Our Chair made a suggestion that the Clerk write to the MP thanking her for bringing this into wider focus, and to request we be kept informed of any further outcome. We must also send a letter to the consultative body objecting to any further pitches in our area. It was now known and generally accepted the Scott Wilson report was "dead".

At this point Cllr Brazier left the meeting

3.5 Colney Heath Parish Council 60th Year

The Clerk said that an idea had been put to Cllr Brazier for a children's pantomime by the Assistant Clerk, this as part of the 60th Anniversary year. The basic estimate for the cost was £750; the Clerk was able to give an overview as the previous parish in the deprived area in Slough where he worked for before Colney Heath did have the show each year. They also gave the children a sweet pack and drink during the event. Cllr Rump and Crump were very supportive of the idea, the question was what age group and with some debate it was declared the limit be 3-11 years. It will be free to the first come first served via a voucher in the Chronicle issue for autumn. The date will be decided after the Assistant Clerk has clarified the options with the company but early January 2008 is most likely. It was agreed that the budget be allocated at £1000. The Clerk said this will have to be a power under S137 payments. Assistant Clerk will be delegated to organise and run the function; members agreed the deposit be paid immediately.

Proposed by Cllr Rump

Seconded by Cllr Crump

Agreed by all members present.

3.6 Roestock Park-"Larks in Park" with St Albans Arts Festival

The "Larks in the Parks" went very well according to Cllr Crump in spite of the threat of bad weather on Sunday 1st June part of 60th to encourage local families to attend. Cllr Brazier, Cllr Day and Cllr Horner Cllr Crump assisted on the day and Trudy. Crump and Jean Horner, did sterling work on the face painting whilst Kim Parker-Mead Assistant Clerk was responsible for co-ordinating the whole event along with support from SCADC Arts. Members gave a unanimous vote of thanks for her excellent organisation and to the volunteers mentioned for the help on the day. In all a great success with about 220 people attending and the rain stopped in time. Some ideas to go forward for the event next year, Kim is attending a de-briefing on 23rd July and we are expecting a request from SCADC Arts to hold it again in 2008.

3.7 Christmas Lunch for the over 60's

This has become an annual event according to Cllr Horner, in the past two years the event was resurrected and organised by Cllr Corley, with catering help from Mrs Jean Horner and many other volunteers plus the office staff. Cllr Horner made a plea for it to continue with the need to set a date and again hold at the Centre. Members and the Chair Cllr Reeves were very keen and supportive on this event. The Clerk ran through

the past year costs and the finances, in all it probably cost about £500. We donated £250 grant last year, the council also paid for the wine and sherry, the tickets cost £3 and about 100 attended. After Cllr Corley gave back £70 to the Assistant Clerk and this was banked. This needs a power to spend the money and the Clerk will put it through on S137 payment, £250 was agreed again. Cllr Horner was keen to get the school involved again right away as the singing and playing was very popular with all last time. The date agreed is 14th December 2007 and the Clerk is to put details in both next issues of the Chronicle when he meets with D Rodway about the publication on 2nd August. The plan is a voucher application on a first come first served basis.

Proposed by Cllr Horner

Seconded by Cllr Henchley

Agreed by all members present

3.8 Commons Grazing Group Herts and Furze Field

The Clerk mentioned that the next meeting is scheduled for 6th September at 10am to with the group and CMS at Chorleywood PC offices. The Clerk will be attending.

3.9 Revised Code of Conduct-2007 No:1159

Cllr Horner spoke of the members training evening held at SCADC on 18th July, also in attendance Parish & District Cllr J Day; he said the presentation was excellent and very informative. The proposal;-for all members of the Colney Heath Parish Council to accept and sign up to the above new standard.

Proposed by Chair Cllr Reeves

Seconded by Cllr Day

Agreed by all present.

The Clerk said there will be some additional declaration papers to sign off relating to personal interests that he will make available to each member to be completed.

4. FINANCE

The Clerk gave information on the following financial matters which was supported by the relevant information and data reports to each member;-

4.1 MONTHLY EXPENDITURE

The Clerk gave information to members for the June/July expenditure £14,672.27 VAT element of £441.37 after questions payments were approved by the meeting.

Proposed by Cllr Henchley

Seconded by Cllr Horner

4.2 Treasury Reserve & Investments

The Clerk had placed £100,000 on Treasury Reserve re-invested-two months fixed until 2nd September and £50,000 for one month ending 2nd August yielding £698.00 in that period. He had worked out that our cash flow will just make the period.

4.3 Progress of Audit 2006-7

The Internal Auditor has completed his inspection and has signed off our papers, the meeting agreed that the Chair Cllr Reeves may countersign with the Clerk as correct.

Proposed; - Cllr Day-(Chair Finance Committee)

Seconded; - Cllr Horner

4.4 Progress of VAT Recovery

The Clerk advised there is a considerable reclaim to be completed once the petty cash is done in Audit and every penny of vat tax is extracted-matter ongoing.

4.5 Budgeted Grant Aid

The Clerk has informed members of the agreed payments now recently made to:-

Charles Morris Hall-	£1,950.00	Direct to contractor
Old Friends Club	£ 200.00	
Twinning	£1,000.00	
CHFC	£3,400.00	Paid to give rent free 100 th year-two instalments

Cllr Crump was not happy about the sum, in view of recent issues and the electrical works being paid for by Council. He asked for any monies in the second half might be reconsidered in detail or withheld if the club compromised agreements any further. He said it was not fair to the parish in view of the huge expenditure recently, other opinion from Cllr Brazier said the building was ours and we had little alternative.

4.6 Other Financial Matters

The Clerk answered member's questions on matters of finance.

Payroll-Annual Salary Review-& Staff matters

No final outcome yet of national percentage review for the public sector pay round.

4.7 A matter raised by Cllr Horner-Holiday Club St Marks

There was concern the St Marks holiday club was not able to gather sufficient funds this year and he was making an appeal for a grant outside of the usual procedure in view of the urgency. Members asked who benefited; it was mainly village children who attended as a yearly event open to all according to Cllr Horner. The Clerk was asked under which powers the money could be paid if members agreed, section 137 was the obvious and we could incorporate this in the section payment. On which all Members present agreed that £250.00 be granted. The Clerk will prepare a cheque.

5 PLANNING

Planning Applications

The following applications were debated in more detail:-

General Comments

Members including Cllr Henchley offered views on the current applications and refusals, the prepared agenda notes covered several details and comments Cllr Henchley followed with other comments of past applications and refusals at the invitation of the Chair and gave members his views of the planning issues to date.

5-1 Planning Applications:

As listed below and received up to the date of agenda publication July 13th 2007:-

Number	Address	Application	Decision/Recommendation
5/07/1198	45 Firwood Avenue	Detached chalet bungalow	Opposed. Back garden infill is contrary to LDF and a G/Belt
5/07/1163	13 Puddingstone Drive	Single storey side and rear extension	Opposed Called to committee
5/07/1165	The Three Horseshoes PH Three Horseshoes PH	External alterations new door and window openings, new rear patio,	Opposed. This is in the Green Belt; the pub has many alterations to contrary to policy over the years.

	(continued)	paths, soft landscaping, lighting and picket fence	Detract from the character of the area which is listed as a rural settlement.
5/07/1102	7 Puddingstone Drive	Two storey rear extension	No objections
5/07/1301	22 Church Croft	Rear conservatory	No objections
5/07/1330	60 Puddingstone Drive	Rear conservatory	No objections
5/07/1305	30 Sleapcross Gardens	First floor side extension	No objections
5/07/1035	The Grove Roestock Lane	Demolition of existing Lane	No objections
5/07/1284	20 Wynches farm drive	Replacement 2m boundary fence	No objections
5/07/1246	7 Smallford Lane	Two storey side and single storey rear extensions	No objections
5/07/1560	10 Firwood Avenue	Loft conversion with rear dormer window and alterations to roof from hipped to half hipped	No objections
5/07/14527	38 Starlight Way	Single storey side and rear extensions	No objections
5/07/1458	25 Roestock Gardens	Demolition of existing garage/store and erection of two storey	No objections
5/07/1603	8 Housefield Way	Rear conservatory	No objections
5/07/1606	48 Starlight Way	Rear conservatory	No objections
5/07/1636	13 Grafton Close	Single storey rear extension	No objections
5/07/1634	1 Highfield Hall	Ground and first floor extension	With Cllr Brazier 16/7/2007

Note items with Listed Building Status are noted with suffix LB after the plan no- e.g. 5/07/000LB

5-2 Planning Approvals

As listed since last meeting

Number	Address	Application	SCADC Decision
5/07/0892	Popefield Farm Hatfield Road	Conversion and extension of former derelict granary and cartshed to two, two bed dwellings	Planning Refusal
5/07/0893LB	Popefield Farm Hatfield Road	Conversion and extension of former derelict granary and cartshed to two, two bed dwellings	Listed Building Refusal
5/07/0906	Land rear of 47 firwood Avenue	Detached chalet bungalow	Planning Permission
5/07/0354	The Mill House	Demolition of existing garage and erection of double garage	Planning Permission
5/07/0584LB	The Mill House	Addition of	Listed Building Refusal

		openings, single storey rear extension and replacement of existing flat roof with pitched roof	
5/07/0585	The Mill House	Addition of openings, single storey rear extension and replacement of existing flat roof with pitched roof	Planning Refusal
5/07/1090	Wickes Building Supplies	Use of lad for siting of a mobile unit	Planning Permission
5/07/1020	1 Edison Close	Two storey and single storey side extension and conversion of garage into habitable room	Planning Refusal
5/07/1092	28 Tyttenhanger Green	Rear Conservatory	Planning Permission
5/07/1102	7 Puddingstone Drive	Two storey rear extension	Planning Refusal
5/07/1163	13 Puddingstone Drive	Single storey side and rear extension	Planning Refusal
5/07/1119	48 Oaklands Lane	Single storey rear extension	Planning Permission
5/07/0646	Monarflex Lyon way	Change of use from existing warehouse to church	Planning Refusal
5/07/1031	66 Wynches Farm drive	Conversion of garage into habitable room	Planning Permission
5/07/0525	16 Sleapcross Gardens	Demolition of garage and erection of two storey side, part single , part two storey rear extensions	Planning Permission
5/07/1012	67 Wynches Farm drive	Single storey rear extension	Planning Permission
5/07/0773	5 Park Lane	Demolition of garage and conservatory, single storey side extension and construction of first floor to form two storey dwelling	Planning Permission
5/07/0525	5/07/0525	Demolition of garage and erection of two storey side, part single, part two storey rear extensions	Planning Permission
5/07/1198	Land to rear of 43 &	Detached chalet	Planning Permission

	45 Firwood Avenue	bungalow	
5/07/1146CP	8 Coopers Gate	Proposed summerhouse	Certificate of Lawful use or development
5/07/1246	7 Smallford Lane	Two storey side and single storey rear extensions	Planning Permission
5/07/1165	The Three Horseshoes	External alterations- new door and window openings, new rear patio, paths, soft landscaping, lighting and picket fence	Planning Permission
5/07/1164LB	The Three Horseshoes	Internal alterations- new screens and floors, door and window openings and remodelling of customer toilets	Planning Permission

5.3 Planning Refusals

As noted

No information			
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5-3A Planning Appeals-Inquiries-Enforcements-Other issues

There is an appeal lodged by BT PLc & Telereal Services Ltd for Development of Trial Site-Application number 5/06/1655.

Oaklands Development -Details of approval might be forthcoming

Hyde Bungalow-known this is in a conservation area.

Home Farm; - No applications received so far although ground work is beginning-Cllr

Planning Appeals-Inquiries-Enforcement notices received;-

Application 5/06/1578 & 5/06/1665 Radio Nurseries St Albans-13 new homes.

The District Council has refused on GB issues.

5-4 Strategic or other Planning referred to ODPM/Secretary of State-SEERA SCADC Core Strategy Consultation Paper

Responses by 15th September, Clerk has obtained a copy for each member, this is a document that members should read and bring any comments to the September 6th next Full Council. Dist Cllr Brazier is the portfolio holder. (*Next Agenda-response*)

Helioslough-Rail Freight Terminal- Going to appeal-SCADC announced cost of £1m is expected to defend this application-opposition so vital in the eyes of the local community opinion and congestion potential.

London Luton Airport-Master Plan expected any time now

Gypsy issues with the Local Development Framework.

Scott Wilson Report- is according to Cllr Brazier now dead. The Clerk was instructed to write a letter to SEERA regarding the gypsy issue before the deadline of 31/07/07.

Legal Matters-Land Registry-SCADC Involvement

Land infringement on to verge and Highway at Franklin Close reported to SCADC by letter from Clerk-District Council enquired this may not be highways registered land

Affordable Housing

Work has begun on three terraced houses on land near play area at Sleafshyde Lane Smallford previously application 05/04/1222 dated 04/06/2004. These were agreed for rental by local persons only as priority at an earlier Council Meeting.

Section 106 Consideration to accept developer land for a Public Open Space

The Clerk is waiting responses from Mr Ian Holland Leisure Services SCADC

5-5 Residents Associations

No reports received.

5.6 Planning Monitoring

No specific reports & other than matters noted here,

Air Quality; - No reports

Minerals & Waste;-Waste strategy report circulated-public consultation

Licences;- No reports this time.

LDF;-No reports this time.

SCADC-PATHFINDER REPORT

No further comments received from members on this key report.

6 COMMONS OPEN SPACES & PUBLIC RIGHTS OF WAY

The written reports were considered of;-

6-1 Parish Warden Report

Members were circulated with a copy of the reports with usual general tasks removal of litter and FC pitch marking and various village tasks. The Church yard had 7 bags of rubbish, quite a lot for this location. Noted Smallford dog walk gate bent back on report, Clerk to check this when next in vicinity.

6-2 Parish Commons Ranger Report

Report circulated at the meeting main issue is the unsafe riding of motorcycles on the common. Other observations include fungi on the common, including some more unusual varieties amongst the grasses possibly due to the wet weather this summer.

6-3 Parish Gardner and Tennis Courts Attendant Reports

Report circulated- low use of courts in wet weather again, no charge being made, the constant problem of vandalism with a persistent hole cutter. Reports of usual summer work on flower beds and mowing, Wistlea Crescent flowers have been trampled on.

6-4 Church & Graveyard Keepers work/time sheet

Clearance continuing and tidy up, problems with mower, Clerk will arrange repair & service whilst Mr Bralant is away on holiday.

6-5 CHPC Grass Cutting Contract

The contract continuing-this months cost included in finance expenditure report.

6-6 Commons Stewardship

Reported earlier-Commons Grazing Committee

6.7 Recreation Areas

Clerk suggests ROSPA report is deferred to September meeting. Cllr Reeves wanted to know if we can fit rubber mat to CMH swings. Cllr Crump wanted some clearance around the see saw in Sleepshyde Park. The Clerk is looking into grant opportunities for this play area, but disappointed there is little hope of district council money. We will have to pursue grants as Roestock, problem is they are very time consuming, the last took at least a week of solid time in limited resource with other issues and duties.

6-8 Footpaths P3 and Rights of Way-Bridleways-BOAT-RUPP

Consideration for DDA access to Roestock Park with CMS Clerk may have more news in September.

Footpath 21

The Clerk has no further report at this stage, both parties agreed to meet late August

Gloucester Park

Problems notified Clerk to investigate at earliest opportunity-ongoing

Cutmore Drive

Cllr Cloke said he would like to see the hedge cut.

7 HIGHWAYS-TRANSPORT-FOOTPATHS AND VERGES

7-1 Highways & Maintenance & Signs local Roads or major route reports

The Clerk apologised to the members for the change in the meeting time, to *17th July he had been pressured into this action by HHWP to meet after returning from a few days off, the alternative was to cancel. That was unacceptable in view of the issues. The Chair invited Cllr Henchley to offer any comments, he said members should read the report the Clerk had prepared as it contained the synopsis of the issues. The High Street remains a priority with this council after explaining to Kevin Williams we had strong indications from the Strategic Planning Officer Mr Rose who accompanied him to keep up the pressure. If the speeds, school crossing, walking bus are all pushed hard enough there might be some money in the Rural Schemes programme available to give the emphasis. (Originally scheduled 10am 19th July at CHPC office)

NOTE TO MEMBERS;-NEXT MEETING 11.A.M. TUESDAY 4TH SEPTEMBER

Highways Response Crew

Assistant Clerk had complained about the hedge work in Roestock Lane not being done too well, Kevin Williams accepted the criticism.

Traffic Management

No reports

7-2 Paths and Access-attached or adjacent to Highways

No reports this time.

7-3 Verge ditch and litter or weed maintenance

Peggy's Path was still weeded up and cluttered with litter indicating the job had not been done properly according to Cllr Henchley. At the meeting Kevin Williams did accept this fact.

7-4 Transport and Friday Shopping Bus

Cllr Horner had tried the new bus but there were some drawbacks, firstly it had to be collected from St Albans, security for the left driver's vehicle was in the open at risk, the journey was longer and through town, on the plus side the cost might be cheaper. He also reported that the volunteer drivers had done a proficiency test and all had passed. The test cost had been waived after consultation by the Clerk to D Nielan.

7-5 Long –About A414

Deferred according to Mr Rose reduced to 109 on the list of priorities, he had said it is probably 2-4 years away and could form part of a strategic trunk plan link to other major routes. He said this is a county matter and any decision would come from HCC.

7-6 Missing Drain Gratings

Cllr Brazier said this was now resolved with the District Council sorting it out.

8 PUBLIC QUESTIONS

There were no public questions this time.

9 COUNCIL BUILDINGS-ORGANISATIONS & TRUSTEE MATTERS

9-1 High Street Recreation Area Pavilion and CHFC

Matters have been covered in item 3.1.

The lease issue remains and the Clerk is to try and produce a brief to members for the next meeting, some legal advice may be required.

9-2 Treasure Tots Pre-School.

Cllr Crump gave a report on the Pre School after his visit on the 19th July; a copy has been circulated to all members. Opinions were of a very happy and well run school but possibly in need of a few simple procedural changes. The Clerk said he had met with the staff and the Leader that all should be in "practise mode" from September term for the OFSTED due in 2008. It would get everyone into training for the tough inspection which this time will be harder.

9-3 Village Hall Committee

No reports, VH committee agree CHPC screen to be installed-Clerk to get Chris Gibbs to do the job as soon as he can.

9-4 Charles Morris Hall

The cheque for the Grant (£1968.13) was paid direct to the supplier obviously a misunderstanding, this had been returned, new cheque to be issued for CMH towards reimbursement of the recent refurbishment works as agreed in council. Cllr Rump gave members details of the recent AGM, asking if they could have a second notice board, as items were being taken off. The Clerk explained that the board was for CHPC notices and others could place items on there but if we required space then they are removed. Election time in May was typical as we needed lots of space.

He also removed any commercial or notices not having an address and land line number to be sure the public were not made victims of scams. If the persons want to be sure their notice is not removed they should call the office.

9-5 Highfield Community Park & Trustees

Cllr Rump said they hope to start cricket soon.

9-6 Other local Organisations-Guides Scouts-Harvesters

No reports this time.

9-7 Youth Organisations Locally & Youth Council

No reports this time-Assistant Clerk trying to fix one hour children's activities in park as last year, sponsored by SCADC-school holiday period and beyond.

10 COMMUNITY REPORTS-Members reports Outside Bodies and reports from Committees and other Organisations

10-1 Fly Tipping Reports

Copies of latest list given to members a number of real nuisances fly tips recently. Cllr Day and Cllr Henchley have reported several tips in the locality. (9 noted in all)

10-2 Police, Ward and Community Matters

Those attending were not impressed that issues were being dealt with adequately on the matter of fly tipping and motor bike nuisance or the gypsy behaviour that is all part of a spasmodic but difficult to prove outbreak often verging on criminal damage. All see the importance of police effort all are sympathetic to the pressure on anti-terror surveillance but we still are seeing continued problems in Colney Heath repeating at each meeting, another is the speeding issue- much debated needs a purge.

10-3 Code of Conduct-Revised Standard-Statutory Instrument

Previously dealt with.

10-4 Vital Villages

No report

10-5 Twinning

No reports

10-6 Reports from Members attending other meetings

No reports

10-7 Fairs-Festivals and local community matters

No reports-usual Amer Fair have not booked this year so far. Common area Q/H.

10-8 Reports as listed -HM Govt; Local Govt Issues; National; HCC Etc;

No smoking in public places-all council owned buildings have notices.

10-8 St Albans Association of Town & Parish Councils.

No reports

11 Members Questions

Cllr Henchley asked if all planning had been covered as he arrived after this had been dealt with, the Chair invited him to add any applications again he felt appropriate.

11-1 Any issues

No reports

11-2 News Releases

No reports

11-3 Matters received since publishing the agenda

No reports

11-4 Proposals for Next Meeting Agenda

Members had no subjects to add at this stage-any can be raised up to 13th July when next agenda is published.

12 OPERATIONAL MATTERS

Members to note outside staff may be taking holidays during August & September.

12-1 Staff and Office Matters

No issues-holiday arrangements through August-members note varied office times

12-2 Clerk Report on future matters needing attention

No report

12-3 Notice Boards and Signs

Damaged sign board opposite Q/Head has been changed, another board to be made

12-4 Commons Licences & Wayleaves

Noted

12-5 Publicity & Chronicle

Next issue publication deadline 2nd August-Clerk meeting with D Rodway

12-6 Flooding and Encams

Noted

12-7 Capital Purchases

No purchases.

The meeting closed at 9.55 pm

John Dean

Clerk to the Council

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Note

THE NEXT MEETING OF THE PARISH (FULL) COUNCIL IS AT 7.30pm 6th September 2007