

Colney Heath Parish Council



Clerk to The Parish Council
Parish Office
83 High Street
Colney Heath
Herts. AL4 0NS
Tel : 01727 825314
Fax : 01727 825327
Email : colney2heath@btconnect.com

01 NOV 2007

MINUTES OF THE COLNEY HEATH- FULL PARISH COUNCIL MEETING HELD at the VILLAGE HALL on THURSDAY-1ST NOVEMBER 2007-7.30.pm

Present; - Cllr P Reeves Chair.-Cllr Brazier Vice Chair-Cllr Horner -Cllr Day
Cllr D Crump-Cllr Cloke (& 1 Vacancy)

Clerk; Mr J E Dean

Public Attendance- Mr D Becker 95 High Street- Colney Heath
Mrs Nancy Taffs WI & VHC interests
Mr Chris Driver Highfield Residents Assoc

1. APOLOGIES & ANNOUNCEMENTS & DECLARATIONS

Apologies from Cllr Henchley in Hospital -Cllr Rump attending Highfield Trust Meeting There were no declarations on the matters contained in the agenda.

2. MINUTES

The minutes of the Full Council on 4th October 2007 were approved

Proposed by Cllr Crump

Seconded by Cllr Horner

The minutes were signed by the Chairman Cllr Reeves as being correct.

2.1 MATTERS ARISING FROM THE MINUTES

Cllr Rump had previously asked about item 10.1 (Sept) Fly Tipping reports about the use of preventative obstruction humps at Highfield Lane triangle area. Whilst not present this evening, and no comment available he had approached the Clerk this week to ensure it is retained on the agenda. The Clerk apologised to members over October minutes the missing page 3, now rectified, due to page mis-feed on copier The Chair reminded the Clerk that the chevron sign on the bend at Highfield Hall was missing, it had been for some weeks, he did mention last meeting. The Clerk accepted this had slipped, apologised, and he will send a reminder to HHWP Kevin Williams.

3 MATTERS THE CHAIRMAN MAY BRING BEFORE THE COUNCIL

The Chair stated that he would deal with the matters as they were shown in the order of the agenda; also he had sent a note regarding attendance of members to council.

3.1 Council owned Building Essential Electrical work to Pavilion

The Chair said he would deal with this matter under the appropriate heading in item 9 but sufficient to say that the electrical work and minor snags had been dealt with

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6 Dec 2007

3.2 Planning Applications-(Topical item Brought forward from 5)

Application-Two Additional Pitches at Barley Mow Gypsy Site withdrawn.

05/07/2030 Oaklands Development Plans Highfield Farm

The Chair said he would prefer to deal with this in item 5 where it really belongs.

3.3 Matters of Anti-Social Behaviour and Police Ward Meeting 24th October

Cllr Day mentioned about the Ward Police Meeting held here and to hear from the Community police, local police beat and ward officers. Joyce Goodwin was present from Highfield residents association, Cllr Day and the Clerk. We were advised of the various issues being dealt with in the area of Barley Mow Lane. Other complaints regarding loose travellers horses deposited in public open spaces. Reports of horses let free at a stable in Barley Mow Lane owned by a Mr Spencer. The road sign was mentioned A414 slow down sign needing attention at the approach to the long-about from Hatfield end. Other issues of anti social behaviour, a distraction robbery earlier reported of an elderly resident in Fellows Lane. Issues of Roestock Lane underpass.

3.4 Chronicle Magazine and Web Site upgrade for CHPC

Following the previous meeting when Mr Rodway gave members details and an overview of the web site it was agreed that a deposit of £1000 be sent to allow work to begin on the site by Cloud Nine Solutions. The members were concerned at the quarterly maintenance costs; the Clerk is requested to enquire how this is made up. In the October meeting Cllr Reeves was advised the site building would be around £2500 and maintenance £250 per quarter. It could also be made with scope for the parish administration to up-date and inform on any changes. It was agreed to pay.

Proposed Cllr Crump

Seconded Cllr Brazier

3.5 Colney Heath Parish Council 60th Year

Cllr Horner was pleased to give details of the over 60's Christmas Lunch that he was organising and Mrs Jean Horner is to do with volunteers including catering tasks. Members expressed their gratitude to Jean Horner for volunteering to organise again this year. Cllr Horner said he was making some slight changes to the entertainment but otherwise it was the usual Christmas fayre. The Chronicle has a notice and other advertising posters will be put on the notice board. He advised a volunteers meeting on the 14th November for helpers to attend a briefing. The function takes place at the Centre at 12.30pm for 1pm lunch on 14th December. The Children are to sing again at the hall guided there by Mr Rose, Head-teacher of Colney Heath JMI.

The pantomime has also become popular. The Clerk advised it takes place Saturday 5th January 2008 for the children as part of our 60th year. Mrs Kim Parker-Mead is organising/administering the event and around 90 tickets have so far been claimed, we have limited the issue to 130 max in hall. A limit of three tickets per household.

3.6 Commons Grazing Group Herts and Furze Field

The members who attended the grazing trip to Epping Forest to see the city farm were impressed, Cllr's Rump, Reeves, Horner, plus the Clerk attended for Conley Heath on 31st October. Other council's involved in the group were Chorleywood, St Stephens, Nomansland, Wheathampsted. With observers from SCADC and also the leader of the council Reverend Robert Donald. The CMS had arranged and attended as well

On the return CHPC hosted a sandwich and wine lunch in the village hall which was very well received by all. It gave an opportunity for some networking about ideas. It was suggested that a letter of thanks be sent to the farmer for his informative tour.

3.7 Smallford Station Preservation Orders

The Clerk explained that his efforts to photo the buildings had not gone to plan, he was possibly not in the right place, and all that he observed was the derelict platform. Both Cllr Crump and Cllr Reeves were keen to get a preservation issue going and have offered to take the Clerk, in fact suggested that all members go to the site and see the "Nicky line" buildings signal box and ticket office at a suitable opportunity. The Clerk is to contact the buildings preservation officer at SCADC about listings.

3.8 Review of Polling Districts

The Clerk has sent off the views of the members to Mr M Sands at SCADC

3.9 Invitation to Mayors Civic Service

Cllr Brazier is to attend and Cllr Reeves will attend the Remembrance Memorial Service at the St Marks Church on behalf of the Council.

4. FINANCE

The Clerk gave information on the following financial matters which was supported by the relevant information and data reports to each member;-

4.1 MONTHLY EXPENDITURE & ACCOUNTS

The Clerk gave information to all members for the November parish expenditure at £15434.38 inc VAT element is £202.10 -questions on finance were answered by the Clerk; the payments were approved by the meeting.

Proposed by Cllr Day

Seconded by Cllr Brazier

4.2 Audit 2006-7

The members were informed the above completed Audit had been sent to Lubbock Fine. The statutory notices are out for public inspection at the parish office.

4.3 Treasury Reserve & Investments

The Assistant Clerk had placed £100,000 on Treasury Reserve also re-invested-one months fixed until 5th December yielding £501.00 in that period. Up to the period of 30th November we made £2200.00 interest on this investment vehicle to date

4.5 Budgeted Grant Aid (Section 19 LGA Act-1976-Misc Provisions)

Charles Morris Hall-£8,000 Paid.

Applications have been received to grants for 2008-9 that will come up in the budget

4.6 Other Financial Matters

The Christmas biscuits are to be collected this month will be available for distribution by the members as usual at the next meeting. Assistant Clerk is compiling lists and members are urged to report any new names. Article in Chronicle also.

Payroll-Annual Salary Review-& Staff matters

Final outcome of national percentage review-Clerk to report to members at Budge

Lottery and other Grants for Play areas

Several applications and proposals to consider- all require a great deal of input.

4.7 Progress of VAT

Clerk advised current situation to which members noted.

4.8 Buildings and General Insurance

Members accepted the Clerk recommendation to renew the buildings insurance with Zurich Municipal again this year. Premium noted in finance analysis. Note Village Hall and Pavilion and some of Treasure Tots risks included. Retro payments sought

5 PLANNING

Planning Applications

The following applications were debated in detail;-

General Comments

Members offered views on the current applications and refusals, the prepared agenda notes covered several details and comments

Major Development

Planning Application 5/07/02230 Former Oaklands College Site Highfield Lane Tyttenhanger St Albans-Highfield Farm Campus –Erection of 38 Residential Dwellings, & Associated Parking, access, open space and Landscaping.

This was the item in section 3 the Chair had deferred to planning, a debate on the huge collection of documents and plans laid out for the members focused on the issues of roadways, layout and access. Cllr Brazier said he had already canvassed the opinions of the Highfield Residents Association and it was clear that a valid objection against development was not appropriate. The site was in need of a solution and this was the obvious. It will enhance the area and with affordable homes included on site. Mr Chris Driver of Highfield Residents Assoc was also in agreement with the views. But critical along with Cllr Reeves on the single entrance/exit in that up to 74 cars could potentially be owned or parked on the development after completion. Parking and road way junction provision is inadequate, possibly making verge parking the norm. Other concerns are families whose children need schooling will add up to 50 additional places in local schools, is this number to absorb sustainable in the present system. Two roundabouts instead of one and near to Puddingstone Drive, install a pedestrian refuge, and improve public transport. Some 30mph limits on nearby roads. The early bus is not until 8.30 am –considered too late and impractical to rely upon suggestions the residents preferring to cycle. Where if they did, can bikes be stored in the building design statement, especially the terraced homes with no rear access. Cllr Brazier also wants to see Sect; 106 money used on the open spaces and some given over to CHPC for children's play areas plus a term maintenance deal for years ahead included. Along with a GB buffer on the boundary and restoration of footpaths that are frequently walked to Highfield Park and surrounding areas. Consideration is given to "green open space area" maintenance and upkeep within this development with adequate provision on long term funding, again perhaps via CHPC s-106 grants.

5-1 Planning Applications:

As listed below and received up to the date of this agenda publication-**bold= topical**;-

As listed and received to the date of agenda publication 26th October 2007;-

The Clerk drew member's particular attention to the items in bold type

5.1 Planning Applications

Number	Address	Application	Decision/Recommendation
5/07/2142	7 Puddingstone Drive	Single storey rear ext	As long as the Planning Officer is content that the previous ground for refusal have been addressed. We will have no further objections
5/07/2184	48 Starlight way	Rear conservatory	As long as our previous objections have been dealt with and the planning officer is content, we have no further objections.
5/07/2096	Land at Hill End Lane	Temporary use of land as contractors compound	No objections
5/07/2209	12 Firwood Avenue	Loft conversion and dormer window	No objection but caution no near overlooking windows to properties
5/07/2235	Monarflex Lyon Way	Change of use from warehouse to church	This application is subject to an appeal. We would rather comment on this application after the appeal
5/07/2147	Chalkdrwaers Arms PH	Erection of pergola	No objections
5/07/2152	14 Sovereign Park	Rear Conservatory	No objections
5/07/2330	Oaklands-Highfield Fm	38 new Dwellings	MAJOR DEVELOPMENT See notes above
5/07/2338TA	Notcutts Garden Centre	3m extension to existing lattice communication tower and installation of 3 antennas. 0.6m transmission dish and ground based equipment cabinets,	There is no reason why this mast should be raised and more antennas attached-it is detrimental to the GB The stealth issue of masts increase is of concern to the local people. This not only adds weight to those concerns the planning authorities are ignoring treaties-EU Maastricht 1993 stated all decisions concerning public health are now banned-Children in nearby houses- & a day care pre-school-and spend more hours at home than school.
5/07/2278	14 Grafton Close	Conversion of garage into habitable room	No objections
5/07/2417	100 Hill End Lane	Front Porch	No objections
5/07/2434	58 Tollgate Road	Conversion of garage to habitable room, single storey front and rear extension and alterations to openings	No objections
5/07/1965	Fairholme Roestock Lane	Change to use from ancillary building within the cartilage of Fairholme to a separate residential dwelling	Objected- We objected to having the cartilage of Fairholme when it was first proposed. It was built unlawfully and after enforcement failed. This application is subject to appeal not yet determined. To grant a separate residential planning permission would allow passing without going through the proper planning process and set a dangerous precedent for future developments, we strongly oppose.
5/07/2464	25 Roestock Gardens	Demolition of existing garage/store and erection of two storey rear and	The reasons for refusal have been addressed-Demolition of garages forces road parking adding to the

		single storey side extension and front porch	on road parking problem. Object
5/07/2486	13 Puddingstone Drive	Single storey side and rear extension	Opposed- Objections are: - Loss of amenity space to No15 & car parking. Loss of light to lounge window No15. Building will intrude onto the property of No15. Overdevelopment of site.
5/07/2519	47 Puddingstone Drive	Rear conservatory	With Cllr Brazier 26/10/2007
5/07/2376	23 Drakes Drive	Two storey front, side and rear extensions and widening of existing vehicular crossover	With Cllr Brazier 26/10/2007

Note items with Listed Building Status are noted with suffix LB after the plan no- e.g. 5/07/000LB

SCADC General Applications List (District) Circulated to all members.

Week ending and up to 31st October

5-2 Planning Approvals

Number	Address	Application	Decision/Recommendation
5/07/2142	7 Puddingstone Drive	Single storey rear ext	As long as the Planning Officer is content that the previous ground for refusal have been addressed. We will have no further objections
5/07/2184	48 Starlight way	Rear conservatory	As long as our previous objections have been dealt with and the planning officer is content, we have no further objections.
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5.3 Planning Refusals

5/07/1891	Notcutts garden Centre	New external covered retail area	Planning Refusal
5/07/1689LB	The Three Horseshoes	Replacement signage	Listed Building Refusal

	PH	including front logo, painted timber panel with painted lettering to side elevation, externally illuminated double sided pictorial sign on existing post, brass lantern over front porch and one timber car park entrance sign	
5/07/1689LB	The Three Horseshoes PH	Replacement signage including front logo, painted timber panel with painted lettering to side elevation, externally illuminated double sided pictorial sign on existing post, brass lantern over front porch and one timber car park entrance sign	Express consent Refusal
5/07/2179	16 Sleapcross Gardens	Demolition of garage and erection of two storey front and side, part single, part two storey rear extensions	Planning Refusal
5/07/1990	30 Maslen Road	Two storey side extension and basement	Planning Refusal

Note items with Listed Building Status are noted with suffix LB after the plan no- e.g 5/07/000LB

5-3 Planning Refusals-Appeals-Inquiries-Enforcements-Other issues

Note items with Listed Building Status are noted with suffix LB after the plan no- e.g 5/07/000LB

5-3A Planning Appeals-Inquiries-Enforcements-Other issues

There is an appeal lodged by BT PLc & Telereal Services Ltd for Development of Trial Site-Application number 5/06/1655.

5.3 Appeals

Appeal 5/07/1305 30 Sleapcross Gardens AL4 ORX Extension in G/Belt- is it valid

Appeal 5/07/1457 38 Starlight Way Disproportionate extension in G/Belt

Appeal-5/06/2278CE site Fairholme Cottage Roestock Lane SCADC

Appeal-5/07/0646 Forest Town Church-Refusal to change use with unsustainable development and loss of employment in a development area-Dist Local Plan Review.

Appeal lodged by BT PLc & Telereal Services Ltd for Development of Trial Site-Application number 5/06/1655-Cllr Brazier has written for PC objecting.

Oaklands- Vision to Reality public consultation document sent to all members
Appeals noted

5-4 Strategic or Planning issues or referred to ODPM/Secretary of State-SEERA

Helioslough-Rail Freight Terminal- Cllr Brazier informed members of the inquiry (See notes 20th September for further details) SCADC planning inquiry due to start on 6th November in the Council Chamber with arrangements made for web cast. St Stephens Parish (Bricket Wood/How' Wood/Park Street) is opposed.

SCADC-Core Strategy Consultation Paper

Parish response sent 12th September, consultation period extended to 24th September.

Legal Matters-Land Registry

Matters of land infringement on to verge and Highway at Franklin Close reported to SCADC by letter from Clerk and to resident in Roestock Lane.-Matter is legal issue.

Bulk Waste-Lorry Parking

Raised at Police NAG meeting

5-5 Residents Associations

Cllr Brazier said he is attending Highfield Residents Assoc AGM 21st November
Cllr Crump reported some issues relating to Smallford Residents Association.
The concrete roadway recently constructed at Glinwells is according to Cllr Crump causing some concern to residents in Station Road. Enforcement were called by one resident but advised later it was a highways issue. The impact on flooding potential.

5-6 Planning Monitoring

Air Quality
Landfill & Quarry
Minerals & Waste
Licences
Local Delivery Framework Policy
Carbon calculator-new category after receiving e-mail from Energy Efficiency Advice Centre-
Noted but no debate on these issues.

Gypsy issues with the Local Development Framework.

Noted but no debate on this issue

Affordable Housing

Building is nearing completion on three terraced houses on land near play area at Sleapshyde. Clerk said CHPC will be asked about local persons chosen from the housing list as promised by SCADC Housing Officer to this council at a meeting in 2005. Details are to be published in the next Chronicle on Local Lettings Scheme.

Cllr Brazier is the obvious member to consult by any prospective applicants, or the parish office can also provide details for contact with the right officer at SCADC.

Section 106 Consideration to accept developer land for a Public Open Space

The Clerk is still waiting responses from Mr Ian Holland Leisure Services SCADC

Hertfordshire County Council Minerals & Waste Development

Noted but no comments against at this time.

6 COMMONS OPEN SPACES & PUBLIC RIGHTS OF WAY

The written reports were considered of;-

Draft Green Spaces Strategy

Matter in abeyance with SCADC at the moment.

6-1 Parish Warden Report

Members were circulated with a copy of the reports with usual general tasks removal of litter and FC pitch marking and various village tasks. As previously reported we require new rubbish bins at the Common and Sleapshyde Park. Clerk is still searching suppliers for a cost effective installation/solution- prices are quite high for the product and ground anchor system. A member's suggestion to ask SCADC if they have any used or surplus bins we could have. Check to be made with SCADC by office.

6-2 Parish Commons Ranger Report

Report circulated to all members noting the seasonal; changes and wildlife matters.

6-3 Parish Gardner and Tennis Courts Attendant Reports

Report to be circulated to all members after the meeting.

6-4 Church & Graveyard Keepers work/time sheet

Nothing to report this time-Strimmer away for service, Clerk dealing with this.

6-5 CHPC Grass Cutting Contract

The season is now finished until March 2008 when the contract is to be renewed.

6-6 Commons-Grazing & Stewardship

Clerk has reported earlier-re Commons Grazing Committee item 3.6.

6.7 Recreation Areas

Gloucester Park

Since the council meeting details have been received from land agents acting for the Department of Health to offer the play area for sale. A need for an Extraordinary Finance Committee meeting is to be arranged for Monday 26th November at 7.30pm

Roestock Park/Sleapshyde Park

The issue requires grant funding; Clerk is to examine options after budget review.

6-8 Footpaths P3 and Rights of Way-Bridleways-BOAT-RUPP

Footpath 44 and 23

Clerk previously advised he had a meeting with CMS and rights of way regarding DDA access to Roestock Park. Works may start soon and planned by year end, we have agreement with Mrs Franklin, nearby landowner. Build up camp-shedding or soil bund retaining construction will be required in part. Discussions with RoW. Clerk to have a site meeting on this project during November, works to begin soon after. Our contribution-two DDA gates one other gate and small retaining fence

Footpath 21

Mr J Thornton reported at the meeting 27th September that a partial resolve has been reached on this one.

Cutmore Drive

Clerk was pleased to inform members HHWP has cut the hedge.

7 HIGHWAYS-TRANSPORT-FOOTPATHS AND VERGES

7-1 Highways & Maintenance & Signs local Roads or major route reports

With apologies from Councillor Henchley who was not able to make the meeting due to hospitalisation, the Clerk gave an overview which is very similar to past issues.

He stated it is worth keeping the same items in these minutes as they are ongoing and still not resolved within HHWP. The Clerk said he will raise at next HHWP meeting.

- Smallford Bridge traffic lights proposal
- Agreed £70k spend on safer school crossing
- High Street resurfacing
- Repairs to pot holes Tyttenhanger Green and opposite Charles Morris Hall

Minor items:-

1. Hedge cutting Roestock Lane
2. Diversion roadwork's sign leaning against Meadway road nameplate
3. Road patching on bend near Long-about-corrugated surface apparently on HHWP plan and waiting closure order
4. Admirals Close footpath & road patching
5. Opposite the Grange two area of surface patching-HHWP to assess

Allocation of HCC Discretionary Funding

At the last meeting on 30th October which Cllr Brazier joined, other subjects were mentioned, one important issue requiring attention is the discretionary budget that raised by Cllr Clements at District Council level at the recent district partnership panel meeting. Members were advised by the Clerk that we should make approaches to a rural budget that may provide funding for the safety works in the High Street outside the school in 2008/9. The Clerk will contact Cllr B Lee to see if we can move this on as advised by HHWP at the meeting. (*AGENDA DEC*)

Warning Signs

Signs at the long-about at entrance to village need defining to deter HGV entry into village, current sign is into the village and too late to warn the unwary according to Cllr Crump. Clerk to mention at next HHWP meeting in December.

Stanmore Chase-Drain Covers

After the campaign by Cllr Brazier to get the drain covers replaced after theft on these previously un-adopted roads, the chief of HHWP has stepped in to replace on issues of safety. The Clerk had copied members on recent correspondence to/from residents in Stanmore Chase area and parish office. The matter is hopefully now resolved.

Tollgate Road-Camera issue

Issues of safety cameras and Tollgate Lane remain un answered by HHWP.

Highways Response Crew

Assistant Clerk raised a comment about hedge cutting work in Roestock Lane not being done satisfactory-issue of safety-Also Fellows Lane trees near power box.

M25 Widening

Cllr Crump asked where we go from here on the plan? Its effect on roads in and around Colney Heath will be significant when traffic tries to find alternative routes.

7-2 Paths and Access-attached or adjacent to Highways

No reports this time-other than Roestock Park already mentioned.

7-3 Verge ditch and litter or weed maintenance

As last meeting Peggy's Path has been cleared, but still problems over fencing and works barriers left on site at Wilkins Green Lane entrance now for two months.

7-4 Transport and Friday Shopping Bus

No reports other than Cllr Horner plea for more volunteer drivers.

7-5 Long –About A414

There are no further matters to report other than we hear the overall priority position has moved down to a lower figure of 108 from around 124 on the Herts County major and trunk road improvement listings. Estimating that it is about five years before any realistic plans for improvements is forthcoming. The Clerk added that this is a major trunk route carrying traffic west/east-east/west to M10/25/A1M links, with volumes of traffic that surely must reveal the need for a significant reduction on the listing.

8 PUBLIC QUESTIONS

A question was raised about the works taking place on the river after the meeting with EA and Anne Main MP and Cllr Brazier. After residents of the properties affected by flood risk are looking for some reduction in the risk level. Past plans for major works to defend the 11 properties have been abandoned by the EA. Comparisons have been drawn to Cookham-on-Thames construction installed some six or seven years ago.

9 COUNCIL BUILDINGS-ORGANISATIONS & TRUSTEE MATTERS

9-1 High Street Recreation Area Pavilion and CHFC

Members were given an overview of the internal finance and legal meeting arranged on 31st October to meet a solicitor from Turner Debenham who has been requested to advise the council on issues of lease on council owned buildings. Cllr Reeves is keen to engage their services and after considerable debate, Cllr Day agreed that this was the correct route to go. All members agreed that this will position the council in a fair arrangement to serve for years to come. The dilapidations and past history of the old lease will need bringing up to date to be compliant with legislation to a public building and not reach the difficult situation placed on the council on 1st June with a potentially unsafe building. The Clerk added safety issues will need to be addressed and the present tenants must not interfere with any wiring or electrical works again. He would expect the legal issues to address this and other statutory requirements as positive conditions of tenancy. Cllr Brazier was still keen to find a management firm to take the interface between the council away, this was not an easy to find.

Cllr Crump added associations continued with Harvesters Youth teams was and the teams often played matches on CHFC pitch. Cllr Rump said HCC and others provide positive help to improve facilities with funding and professional help but it needed to be sure any funding is for sport for all in a community. He was looking at some ideas.

Resolution as documented-extract

That this council takes forward and authorises the Clerk to assist and provide any information for Turner Debenham Ltd regarding the above matters

Proposed Cllr Brazier

Seconded Cllr Crump

(Fully supported by all members present)

9-2 Treasure Tots Pre-School.

Cllr Crump had to report a brief monthly synopsis of the pre-school now on a new term and at full capacity. He wished to thank the Leader and Secretary for the data.

The new prospectus had been completed and all parents with children attending get a copy for reference. There is a need to replace the fence outside, Clerk getting quotes.

9-3 Village Hall Committee

The next meeting is scheduled for 7th November the Clerk will attend on behalf of the council, in order to relay member's decision regarding the safety exit work on the hall doors and other matters. A copy of Mr Stayton estimate was handed to the Chair, it was stated by the Clerk that he was a preferred contractor although the decision was down to the committee. It was possible that the Parish Council might come forward with a grant towards the cost if applied for. We have paid the £400 for the cost of the hearing loop requesting a copy invoice in place for the auditor's usual scrutiny. The Clerk had offered the VHC to combine the building insurance with ours, this year again, this has since been agreed. We normally split 90/10 to allow for office risk.

9-4 Charles Morris Hall

Grant cheques for two years past approved claims have now been paid.

9-5 Highfield Community Park & Trustees

Cllr Rump was attending the AGM this evening and no doubt will report next time. Director Mr John Ely is leaving post in the new-year. Trust is seeking new trustees according to Cllr Reeves. Nuisance of litter and some anti-social behaviour have spread to this venue recently.

9-6 Other local Organisations-Guides Scouts-Harvesters

No reports other than the new secretary Amanda Furlong asked the Clerk for details of the lease and background, the Clerk will inform members of any further issues.

9-7 Youth Organisations Locally & Youth Council

No reports this time-repeated again- Assistant Clerk trying to fix one hour children's activities in park same as last year, sponsored by SCADC-school holiday periods.

10 COMMUNITY REPORTS-Members reports Outside Bodies and reports from Committees and other Organisations

No Reports.

10-1 Fly Tipping Reports

Copies of latest list given to members-Cllr Day said the issue was raised at the recent Police & Community meeting. Just 12 items are noted. Clerk said not all is reported.

10-2 Police Ward and Community Matters

Past reported in item 3. Cllr Brazier mentioned about St Albans Crime figures. The Clerk directed members to Cllr Swendell letter Police Drugs Law & Order directed to Mr John McKenna Direct Communications unit. (Govt Figures =Drug use up 14%)

10-3 Code of Conduct-Revised Standard-Statutory Instrument

Previously dealt with at earlier meeting-Clerk will have to review documents signed So far by members, there may be more to sign.

10-4 Vital Villages

No further reports-last minutes of 24th September circulated-Next meeting Jan 08

10-5 Twinning

No reports-recent newsletter circulated with dates of forthcoming activities.

10-6 Reports from Members attending other meetings

No reports this time

10-7 Fairs-Festivals and local community matters

Cllr Brazier remarked we had not seen the pitch of the annual Amer Fair this year, the Clerk said that reduces our income on commons use by a loss of £150.

10-8 Reports as listed –HM Govt; Local Govt Issues; National; HCC Etc;

No reports this time

10-9 St Albans Association of Town & Parish Councils.

No reports-noted last minutes and accounts circulated-meeting 9th October but no representation from Colney Heath this time.

11 Members Questions

No questions

11-1 News Releases

SCADC are seeking a village tree warden, advert placed in Chronicle according to Cllr Brazier they are seeking to list all trees! Amongst other conservation matters.

11-3 Matters received since publishing the agenda

No reports

11.4 Dog Waste Bins

To repeat the past minute as the subject is still relevant- the Clerk reported that some dog waste bins are being filled up much earlier than collections some are becoming very overfilled. We are conducting a survey of the locations and how often emptying is taking place. Some bins appear to be filled by imported rather than casual or immediate waste-our licensed collector is SDK Kysith- matter ongoing.

12 OPERATIONAL MATTERS

Clerk reported he has submitted a claim items on HATPC grants

12-1 Staff and Office Matters

New pay scales for 2007-8 have been sent by HATPC/NALC following delays in the annual pay round. Clerk will have more on back pay in December Budget review.

12-2 Clerk Report on future matters needing attention

No reports this time.

12-3 Notice Boards and Signs & Bus Shelters

Again to repeat previous minutes-Members have past agreed to a new shelter at The Grange, the Clerk advised that a planning application will be required and equally permission from the land owner/title research the quotation is accepted at £3100.00 plus vat to pattern of Oaklands

12-4 Commons Licences & Wayleaves

A repeat of previous minutes as issue is still live!-The Clerk outlined the new plans for licence and way leaves in conjunction with CPS Watford, a licensed firm. The other area to consider is the rear of the High Street accessed by the gap in the building line opposite Smart Platforms. The Clerk has received reports from the members of parking problems and commercial vehicles at week-ends. This might go towards alleviating the problem, and reduce casual parking.

12-5 Publicity & Chronicle

Next issue is due out in December, and with a November 1st deadline it is traditional for the Chairman to write a short piece for the edition due out in the Christmas period.

12-6 Flooding and Encams

Meeting reported with EA-See Assistant Clerk report 31/10/07. Matter on-going

12-7 Capital Purchases

No purchases but see report on HATPC Grant for software and new laptop.

12.8 Tyttenhanger Sign

Dedication plate still required Clerk and Chair Cllr Reeves to get together on this

Late Matters

The Clerk mentioned that he was attending the HATPC Conference at Ware also was to take part in table top display along with Chorleywood PC on the Commons Grazing Committee showing the features of this plan.

The Clerk is still waiting for Mr Jenkins to get in touch about his footpath work and proposals for next year.

The meeting closed at 10.02 pm



John Dean
Clerk to the Council

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Note

THE NEXT MEETING OF THE PARISH (FULL) COUNCIL IS THE BUDGET REVIEW (IN FINANCE) AND COUNCIL MEETING ON 6TH DECEMBER 2007-The next meeting after and first in 2008 is on Thursday January 10th to agree the Precept for 2008-9