

Colney Heath Parish Council



Clerk to The Parish Council
Parish Office
83 High Street
Colney Heath
Herts. AL4 0NS
Tel : 01727 825314
Fax : 01727 825327
Email : colney2heath@btconnect.com

ASM 8th MAY 2008

STATUTORY ANNUAL GENERAL MEETING
MINUTES OF THE ANNUAL GENERAL MEETING OF THE
COLNEY HEATH PARISH COUNCIL HELD AT THE VILLAGE
HALL ON THURSDAY 8TH MAY 2008 AT 7.30pm

Present; - Acting Chair-Cllr C Brazier (Vice Chair) -Cllr D Crump-Cllr J Henschley-
Cllr A Cloke -Cllr D Horner-Cllr J Day.

Clerk; - Mr J E Dean

Public Attendance- Mr D Becker-Mrs G Moody

At this statutory meeting of the Council it is the first and principle business to elect a Chairman and Vice Chairman for the forthcoming Parish Year-2008-9 Followed by agreements on the structure and responsibilities of each committee.

1. APOLOGIES ANNOUNCEMENTS AND DECLARATIONS

Apologies were received from Cllr Reeves, (outgoing Chair) Cllr Rump.

The Clerk asked if Cllr Brazier will Chair the meeting in the absence of Cllr Reeves. With the new council at present just 7 members the attendance of four was essential, two members would be late, a council quorum which was finally reached at 7.39pm.
(Requires one third of members present or at least 4 or which ever is the greater-LGA 1972-Sect 12 paras 12-28-45)

There were no declarations from any member present. Cllr Brazier said he will move on swiftly over ASM business as we have started late whilst waiting to be quorate.

2 ELECTION OF CHAIRPERSON AND VICE CHAIR

Cllr C Brazier was nominated as Chair, there being no other nominations-

Proposed by; - Cllr Crump

Seconded by; - Cllr D Horner

All members present supported this decision and CLLR Brazier formally too the chair

ELECTION OF VICE CHAIR

There was only one nomination

Cllr Day was proposed by Cllr Brazier

Seconded by Cllr Henschley

ACCEPTANCE OF OFFICE

Parish record book was not available at this meeting of the duly elected members their signings will be put at the next full council meeting.

3. AGREE CHAIRMANS ALLOWANCE

It was proposed the allowance be increased to £135 this is an increase of only £5.

Proposed by Cllr Crump

Seconded Cllr Day

4. AGREE THE MEETING DATES FOR 2008-9 PARISH YEAR

The dates were read out by the Clerk and after a brief discussion they were fixed for the forthcoming parish year. Cllr Brazier requested a meeting be held at the Trestle Theatre in late autumn and requested the Clerk arrange this. The council May annual statutory meeting must be held by June in any year.

5 ACCEPTANCE OF THE AGENDA FORMAT

It was agreed by members present that the format of the agenda remains the same, also some further examination during the parish year in ways of reducing still further.

Proposed by Cllr Day

Seconded Cllr Crump

6. APPOINTMENT OF CHAIR OF COMMITTEES & WORKING PARTIES

It was agreed that the procedures and number of committees should stay the same as last year and that the chair and committee structure be elected as previous.

Members agreed that for Cllr Brazier to remain on planning was most important.

The LAFARGE Liaison Group Cllr Brazier will attend and the option is open to any member also the Clerk may attend. The Police liaison meetings will be attended by Cllr Reeves and Cllr Henchley & Cllr Day plus the Clerk. The CHFC liaison committee is chaired by Cllr Rump-no change- and Cllr Horner representing Community Bus, with Cllr Crump Treasure Tots Pre School *Proposed by Cllr Crump*

Seconded by Cllr Horner

Agreed by all present

7. APPOINTMENTS OF MEMBERS TO OUTSIDE BODIES

It was agreed that the procedures and number of committees should stay the same as last year and that the chair and committee structure be elected en-bloc. The now reduced involvement of the Association of Town and Parish Councils is open to all.

8. REVIEW OF DISTRICT COUNCIL PAPERS

Again this was agreed to remain as previous arrangements but Cllr Brazier to remain as the Chair of planning advisory.

9. ADOPTION OF STANDING AND FINANCIAL ORDERS

This was agreed by all present to the acceptance of the Clerk as RFO to this Council.

10. RESOLUTION-CODE OF CONDUCT & STANDING ORDERS

"That Colney Heath Parish Council" resolves to adopt the model Code of Conduct as formally agreed on 14th March 2004, to continue thereon from 9th May 2008 and to accept and abide by the full Standing Orders so established as the full and only constitution of this Council. Members are aware of their obligations to inform the Clerk of any changes in their individual circumstances that may affect this ruling.

Proposed- Cllr Day

Seconded- Cllr Henchley

NEW STATUTORY INSTRUMENT 2007 INCLUDING SECT 12(2) No 1159

It was accepted by all members.

COUNCIL VACANCY

It was noted that currently this council has one vacancy for the Highfield area and the Chair Cllr Brazier said all efforts will be made to find a candidate. The Clerk reminded members that a female member would be an ideal balance as we had not been able to find a lady member since Mrs Margaet Corely moved away.

INFORMATION ABOUT MEETINGS

The Clerk said he will be publishing the dates of the meetings to members within the month on a list and also placing details on the notice board.

Note

Code of Conduct from part III of LGA 2000 (Model Code of Conduct) Order 2001 and new code (2007) including Sect 12(2) of No 1159 Statutory Instrument is accepted.

As Clerk, I *John Eric Dean* -certify, to the Parish of Colney Heath this meeting was properly convened and held under the principles of LGA 1972 sect 12-*para*-7-13.

The meeting closed at 19.50



John Dean

Clerk to the Council

APGM (STATUTORY)-MAY08- Published 23/05/08

Details of Members to committees list and schedule of meetings will follow in next post out by end of month