

Colney Heath Parish Council



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06 NOVEMBER 2008

MINUTES OF THE COLNEY HEATH- FULL PARISH COUNCIL MEETING **HELD at the Village Hall Colney Heath AL4 ONS** **-on THURSDAY-6th NOVEMBER 2008-7.30.pm**

Present; - Chair-Cllr Brazier-Cllr Cloke-Cllr Horner-Cllr Rump -Cllr Crump-
Cllr Henchley-Cllr Reeves-(& 1 Vacancy Hill End Ward)
County Cllr B Lee

Clerk; Mr J E Dean

Public Attendance- 3 members of the public as listed on signing in sheet

1. APOLOGIES -ANNOUNCEMENTS & DECLARATIONS

No apologies were received there being a full council present

There were no declarations by members present on the matters contained in agenda.

2. MINUTES

Minutes of the Full Council-2nd October 2008

Proposed by Cllr A Cloke

Seconded by Cllr P Reeves

The minutes were signed by Chair Cllr Brazier as being correct.

2.1 MATTERS ARISING FROM THE MINUTES

There were no matters arising from the minutes, save a minor typo on page 9 line 2 the word reads start.

3 MATTERS THE CHAIRMAN MAY BRING BEFORE THE COUNCIL

Cllr Brazier said that he wished to make an announcement about Nuckies Farm in that several material changes were now taking place without planning permission over and above the Secretary of State issue. A wall was being built and additional caravans are being moved on the land, now three. The Clerk confirmed that he saw a mobile home delivery taking place at 12.55 today as he drove past. Cllr Brazier added that he had meetings with SCADC over Enforcement but they were reticent to act. All members agreed this was an unsatisfactory matter and in the debate that followed Cllr Reeves moved to support taking the matter forward to our solicitor to get SCADC to use their powers. It was proposed that Cllr Brazier met the solicitor at the earliest opportunity.

Proposed Cllr Reeves

Seconded Cllr Rump

Jed/Full-Cllr C- mins- 06 Nov 08 - @ 17/11/08

Cllr Brazier
6/11/08

3.1 Parish Council Meeting at Trestle Theatre

Cllr Brazier asked members what they thought about our holding the last meeting at a different venue and the response. All agreed it was a definite success and should be repeated. The date of 5th February was suggested by the Clerk as the next best time taking account of council business on budgets and precept. The only reservation was the cost with 15% increase shortly makes the cost about £230, equivalent to £60hr. It was suggested by Cllr Rump the Highfield Centre or CMH be considered. After some debate the alternatives are to be looked into meanwhile a provisional booking made at Trestle for 5th February. It was also agreed to review decision next meeting.

3.2 Legal Issues-Action Secretary of State over Planning Enquiry reversal

The matter had already been dealt with in the earlier announcements but is clear that this issue will continue with requiring legal assistance to the council the date of the High Court hearing is 16th January 2009.

3.3 Parish Conference for St Albans District.

The Chair wanted to know what members felt about the recent conference. In general it was well received. The Clerk when asked by Cllr Brazier said it was good but they tried to pack too much in on the day. It was all part of their Govt initiative to get closer to communities that other DC's are having to do now and part of the LAF's. It was debated about the offer of up to £15k for a litter and clutter free environment and the Clerk urged members to consider the offer. Cllr Crump was keen as well in that we might get "our barrow man" back. It is worth putting on the budget agenda. It was agreed to send a letter of thanks to SCADC Cllr Robert Donald.

3.4 Lease of Pavilion Building

The Clerk said he had just received the new draft lease that day, but had not had time to absorb the contents; however it did look as if the solicitors had taken note of our requirements. Several members debated briefly on the length of lease and terms as these were the key issues. The working group will meet CHFC on 17th November 2008 to go over the draft lease. The Clerk added that he will post out copies to all members on Monday and pass Cllr Rump a copy now. He also intended to give a copy to CHFC ahead of the meeting. Members had no objection to this decision.

3.5 Chronicle Magazine and Web Site upgrade

The Clerk reminded members the next deadline was imminent and he was meeting with D Rodway on 11am Tuesday 11th November to go over last minute matters. Members were keen to see the site improvements towards the links of the site with other local organisations previously agreed. Cllr Brazier -Chair agreed to do the 2008 Christmas message this time. The Chair advised members obtaining a £225 grant from HATPC.

3.6 Various Govt Papers

Members reviewed the papers and agreed the Clerk responds to this by letter within the suggested format of HATPC. Emphasising existing By-Laws remain untouched and still enforceable. In summing up Cllr Brazier also wanted to see the ability for PC to make own, enforcement might be an issue. Consultation to 20th November 2008.

3.6-1 Communities and Local Government

After a brief debate members noted the issues.

3.6-2 Proposals for moving the date of Local Elections in 2009

Changes noted to be same as European Elections on 4th June 2009. There are 34 councils the date is to be moved by holding together saving about £10m to LA's.

3.7 Colney Heath Parish Council Year Events

Cllr Horner spoke about the Over 60's lunch, on 12th December the posters were out on the notice boards and ad in Chronicle, 55 attending so far. Mrs Horner was making the puddings transport being arranged and all was in order. He asked all present if any councillors attending would advise of special guests, members are at liberty to invite a local person who was involved in the community. Clerk was past authorised to purchase wines and drinks for the event from Costco. The Clerk said Pantomime was in the JMI this time and so far we had 60 children attending. That will rise to the 100/120 capacity. Assistant Clerk Kim was organising this event. Ads and coupon for free ticket is in the Chronicle event on Friday 2nd January 2009. It was agreed the

3.8 Matters of Serious Anti Social Behaviour

Details circulated before the meeting. The Clerk confirmed the list was up to date. A rumour was circulating that a distraction burglary had taken place in the village.

4. FINANCE

4.1 Financial Report

The Clerk gave details about our financial situation saying all was in good shape but we had a high expenditure month which included two major payments play equipment and insurance.

4.2 Parish Accounts

The Clerk gave information on the council financial matters supported by data reports to each member;-Clerk gave full details of the November expenditure of £ 37,908 19 this was higher than normal by far but was including the emergency payments. These payments included the account for the new play equipment from Safe & Sound Ltd totalling £18532.66 including vat.

The Clerk answered member's questions.

Proposed by Cllr D Crump

Seconded by Cllr Henschley

4.3 Balance Sheet- 6 months-2008

The Clerk gave each member of council details of the half yearly reconciled financial report having promised last time to bring to meeting. Cumulative explanation given.

4.4 Parish Audit 2007-8

The Clerk confirmed he had just received papers back from BDO Stoy Hayward and our Audit is signed off. Members gave consideration to the details reported and the Clerk is to detail the appropriate actions. A further review of the actions is to take place at the Budget meeting on 26th November.

4.5 Progress of Vat & Petty Cash

Clerk gave details. There is a sum outstanding to the Clerk.

Clerk has progressed part of claim and was looking to do the next claim as soon as time allowed, he will do home working on this task. He was owed some past P/cash.

4.6 Budgeted Grant Aid to be Paid- (Section 19 LGA Act-1976-Misc Provisions)

Claim forms for 2009-10 will have a separate information pack sent out with each. Two requests have already been made and the deadline is Friday November 21st. Charles Morris Hall have e-mailed indicated they will not be asking this time

4.7 Parish Insurance

The Clerk asked for member's approval for the renewal of insurances at a yearly cost of £6213.67 which members accepted. Returns come from village hall and CHFC.

4.8 Other Financial Matters

The Clerk advised members of the Treasury Reserve investment of £85,000 comes off at 2nd December at a rate of 4.62%. The value of the cumulative to date was noted.

Fire Alarm at Pavilion

Installation completed September and we await the invoice, members had agreed the expenditure outside of budget for safety reasons. Cost circa £3000.00.

4.9 Estimates of Various External Ground Works for approval

Members had asked the Clerk for estimates on various projects as noted on agenda The Clerk explained each one and suggested the best way each could be afforded progressively.

Charles Morris Hall Fencing to keep out horses was important and should go ahead in December Cost £1710.00

Fencing Posts renewal on Bridge area of Common. Opportunities for grants from Natural England for £2700 Clerk is to apply. Deadline 15th November

Cost on quote is £1910 if not successful with grant reconsider parish funds.

Roestock Park renewal of posts to prevent access by unauthorised vehicles £1540 this to be deferred

Freedom of Information Act-Adoption of Model Scheme

It is necessary to renew member's approval and acceptance the Clerk added this parish council is compliant including payment to ICO in 2008 for Data Protection Register.

Proposed Cllr D Horner

Seconded Cllr A Cloke

5 PLANNING

Planning Applications

The following applications received during November 2008 were debated in detail at the meeting:-

General Comments

The Chair spoke about the developments listed here, and members noted and debated various applications and approvals. Cllr Brazier confirmed the notes on the agenda regarding planning permission.

5-1 Planning Applications: As listed below and received up to the date of this agenda publication-*bold= topical*;-

Planning Lists Received

Printed list circulated to all members;-

As sent	From SCADC	
	Weekly lists	Circulated to members

Beaumont School Glinwells & Two Oaklands plans;-

Planning consultation and consent issues

See Bold Type.

5-1 Planning Applications:

As listed below and received up to the date of this agenda publication-**bold= topical;-**

Number	Address	Application	Decision/Recommendation
5/08/0620	Oaklands College Smallford Campus	Erection of new college building for Oaklands and asse educational buildings to provide total of 31930 sqm of educational floor space and erection of 62 flats and houses. Demolition of existing use of former mansion house as 26 units of non self contained accom. Use of former stable block as children's nursery and retention of cottage within walled garden and asse lodges. Provision of sports pitches, 820 car parking spaces, highway works including a new access from Hatfield Rd with new r/b, landscaping & ancillary development	Cllr Brazier- CHPC response submitted. Debated at SCADC July Dev control meeting- New issues of calling in by Sec State over GB & LDF Plans for District
5/08/2048	Sleepsyde Farm	Erection of outbuilding for use as boarding cattery	Change of use from Agriculture to a business unsuitable location for the cattery which has a harmful impact development. Unsuitable development in the Green Belt. The Highways impact on the area would be unacceptable, the roads are not suitable. 1/No special circumstances for this to be allowed in the Green Belt.2/ Opposes change of use from Farm to business.3/ Impact on local roads.4/ Unsuitable development in this historic location.
5/08/1985	21 Stanmore Chase	Single storey rear extension	No objections
5/08/2195	23 Starlight Way	Part two storey front extension	No objections
5/08/2064	8 Manston Way	Single storey rear extension and alterations to openings	No objections

5/08/2153	2 Newfield way	Rear Conservatory	No objections
5/08/2280	1 Manston way	Side canopy	No objections
5/08/2258	35 Colney Heath Lane	Single storey front extension	No objections
5/08/2322	10 Sleafcross Gardens	Rear conservatory	No objections
5/08/2237A	Glyn Hopkin Lyon Way	Display of two internally illuminated fascia signs, two internally illuminated wall mounted signs, one non illuminated wall mounted sign, two non illuminated entrance signs, four non illuminated free standing pole mounted signs, two non illuminated fascia signs and one internally illuminated totem sign	Illuminated signs are inappropriate development in the Green Belt even internal. This application has too many signs included and poles will have a harmful impact on the Green Belt
5/08/1957	Annexe Birch centre Hill End Lane	Change of use from Class D1 health centre to Class B1 office	No objections

Note items with Listed Building Status are noted with suffix LB after the plan no- e.g 5/07/000LB
SCADC General Applications List (District) Circulated to all members.

5-2 Planning Approvals

As listed since last meeting

Number	Address	Application	SCADC Decision
5/08/1651	The Mill House	Installation of bay window doors to south and west elevations, replacement windows int and external alterations	Planning Permission
5/08/0955	58 Puddingstone Drive	Rear Conservatory	Planning Permission
5/08/1231	11 Hobbs Close	Single storey front and rear extension and convert garage to habitable room	Planning Permission
5/08/1032	37 Wynches Farm drive	Single storey rear extension	Planning Permission
5/08/1439	23 Wynches Farm Drive	Erection of fence and covered area to side of property	Planning Permission
5/08/1824CP	6 Grafton Close	Loft conversion to rear	Cert of lawfulness
5/08/1703LB	The Mill House	Installation of bay window doors to south and west elevations, replacement windows internal/ external alterations	Listed Building Consent
5/08/1701LB	The Three Horseshoes PH	Display of one externally illuminated post mounted sign and two externally illuminated lettering signs	Listed Building Consent
5/08/1702A	The Three Horseshoes PH	Display of one externally illuminated post mounted sign and two externally illuminated lettering signs	Listed Building Consent
5/08/1853	23 Honeycroft Drive	Erection of outbuilding	Planning Permission
5/08/1891CE	Land rear of Little Rose Cottage	Retention of use of land as garden	Certificate of lawful use or development
5/08/1602	Wickes Building Supplies Ltd	Use of land for siting of a mobile catering unit	Planning Permission

5/08/2003 -5/08/1712CON -23 Station Road Smallford-Approved Development
Demolition and reconstruction of Garage attached to and reading conjunction with
Decision Notice dated 19/08/2003 & 09/09/08 Approved subject to materials agreed.

See Attached Sheet for Planning Approvals- Appendix

5-3 Planning Refusals-Appeals-Inquiries-Enforcements-Other issues

5.3 Refusals and Appeals

5/08/1781	15 Starlight way	Loft con with two rear dormer windows and alt to openings	Planning Refusal
5/08/1571	10 Sleapcross Gardens	Rear Conservatory	Planning Refusal
5/08/1699	16 Cairns Close	Two storey side extension	Planning Refusal
5/08/1968	30 Highfield Lane	Single storey front and side extension	Planning Refusal

St Marks Church Church Lane 5/06/2225

Approved Development-Two Storey Side Extension-removal of Steps and the alterations to openings-refusal the discharge of following conditions;-Condition;-2 Materials- Condition;-5 Sample Panels

5.3 Appeals

Appeal-5/07/1305 at 30 Sleapcross Gardens extension of dwelling in GB, also issues of comparison to other allowed development in same area.

Appeal-5/08/0455 72 Firwood Avenue Details include detriment to existing pattern

Public Inquiries including decisions

Ref-Colney Heath Farm -Public Inquiry Inspector report dated 28/08/08

Appeal Ref:5/07/1406 67 Colney Heath Lane-Fence & Boundary issues

Appeal-Ref 5/07/1366 -87 Tollgate Road Two Bed Bungalow and parking-GB issue

Appeal-Ref 5/07/2858-6 Church Croft Rear- and side extensions-GB Issue-CHPC objection on this. Appeal-Disallowed see Inspectors report dated 19th August 2000

5-3-1 Planning Refusals-Appeals-Inquiries-Enforcements-Other issues

	No reports		
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5.4 Appeals & Public Inquiries

OTHER TOPICAL ITEMS FOR INFORMATION-following>

5.5 Go East-SEERA Consultation Regional Assembly-Gypsy Site Allocations

Members to note Cllr Brazier attended meeting on 23rd October putting ACADC & CHPC point of view at SEERA consultation at The Spirella Ballroom Letchworth. Clerk will circulate any further reports or minutes from this continuing consultation.

5.5-1 The Planning Inspectorate Bristol-Regional Strategy Planning for Gypsy and Traveller Accommodation in the East of England.

See latest information rec'd 3rd Sept that is considered of prime importance in parish Consultation out- Letter to state Members views required from Cllr Brazier.

The opinion of all members was St Albans has enough sites and other DC's should have more share, excluding GB land in any instance. There was adequate brownfield land open for travellers use. Social problems and impact on settled community often follow badly planned sites. Hertfordshire has a large traveller population.

Other brief items;-

Stanstead Airport

Second runway Application SSE Team e-mail 1st August-copied all Cllrs

Response Gypsy Sites in Hertfordshire & East of England

Recent issues and SEERA response noted-see above.

Planning Portal

Kept on agenda-any member's comments?

Strategic Housing Land Availability Assessment for SCADC

Details of council appeal dated February circulated earlier agenda; Cllr Brazier said the DC has to do a strategic land survey as part of LDF.

London Green Belt Council

Cllr Crump is parish representative meeting was 30th October-No reports

BT Payphones

Remain at risk-Possible reduction or removal of pay phones as part of BT plans to reduce service-see HATPC lists of removals. Tyttenhanger might be at future risk. Agreed to hold on agenda one more month-Cllr Reeves suggested get red boxes listed.

NATS-Air Traffic Control Consultation

Response letter dated 29 Sept past circulated to members-TCN consultation team-assess local flight path experiments. No fresh reports- kept on agenda

5-6 Planning Monitoring

Matters the Clerk may wish to inform or members have reports to bring if applicable

Air Quality-(Contained in HHC report) Cllr Crump said he has written to land agents Landfill & Quarry-Clerk pointed out new grants are available of parish's within 10km Minerals & Waste-Noted that Hertfordshire may be under EEC pressure to improve Licences-No reports-*see details on taxi licences later in agenda*
Local Delivery Framework Policy-under review by DC-probably not ready until 2010
Other Monitoring issues-Clerk or members had none to report

5.7 Smallford Station Preservation order

Kept on agenda-Cllr Reeves mentioned its importance, could we find a use for it.

5.8 Section 106 Money to be used in Colney Heath

As previously noted on past minutes Cllr Brazier is keen to stake a claim that any developer funds from S106 are for the benefit of Colney Heath as the village has to face continued demands for building. A meeting is to be arranged with Cllr Brazier + Clerk with SCADC regarding. Sect 106 may be on hold over Oakland's Development

6 COMMONS OPEN SPACES & PUBLIC RIGHTS OF WAY

The written reports were considered of:-

Draft Green Spaces Strategy

Noted-no further reports

6-1 Parish Warden Report

No reports in time, Clerk will circulate in due course

6-2 Parish Commons Ranger Report

Monthly report circulated-indicated vulnerability of common to off road joy riders-the necessity for better protection on common. Clerk outlined estimates in 4.9

6-3 Parish Gardner and Tennis Courts Attendant Reports

Report circulated to members at the meeting, winter pansies planted and clearance of gardens and cutting back. No play on courts reported.

6-4 Church & Graveyard Keepers work/time sheet

No specific reports this time-but again with usual duties undertaken results are good.

6-5 CHPC Grass Cutting Contract

No reports last cut has been made this season. Cllr Henschley asked about verges but that is a separate issue and part of O'Connor's work through SCADC contracts.

6-6 Commons-Grazing & Stewardship

Cllr Brazier said the commons grazing plan was on hold, but we are still keen to have the options kept open. The Clerk confirmed the date of Saturday 22nd November with any volunteers. Bring own bow saws and hand shears or heavy pruners.

Clerk advised about weed killer and not compliant in use, so best saplings are just chopped off at base or drilled. Cllr Horner added that "Roundup" was animal proof.

6.7 Recreation Areas & Reports

Gloucester Park

As previously reported land ownership not identified so far-we are continuing to maintain the area.

Roestock Park

No reports-other than quote for renewal of posts.

Sleapshyde Recreation Area

New play equipment installation going in Sleapshyde play area nearing completion.

Cllr Lee was advised about progress and his complaint was noted on the site issues.

Sleapshyde Pond

No reports last inspection satisfactory

Charles Morris

In debate it was agreed Cllr Reeves was consulted over hedge works at CMH prior to it being done but he was disappointed at the result. The contractor did not clear site. Mention was also made about the size of the Bonfire and trajectory of rockets let off in the direction of his property. Concern also that a fly tip of a load of old pallets that finished up in Highfield Lane was perhaps destined for the bonfire. The Clerk said RP was to cut side hedge that needs hand cutting- near swings before work he is asked consult adjacent resident at no 13 to agree height. Cllr Reeves thought it was 5ft in the past. The final decision was best left to the resident avoiding complaints if cut hard.

High Street Recreation area

No reports this time.

Smallford Dog Walk

No reports from recent inspection.

Community Park

No reports from recent inspection-resin seat to be purchased at some stage. Plus the need for installing a dog waste bin at some stage.

Dudley Wood Open Space Recreation Area

Transfer of title to London Colney PC who have been carrying out maintenance.

Title documents proving hard to find, Clerk in contact with Debenham Oattaway

6-8 Footpaths P3 and Rights of Way-Bridleways-BOAT-RUPP F/path 44 and 23

Clerk notified members of quote from Centrewire for new DDA gates planned for the above paths. Clerk needs approval for purchase. Grant application has been made to CMS for £1000.00. Commons bridleway project is a future agenda subject.

PUBLIC QUESTIONS Item 8 Brought Forward at 8.30pm

Cllr Brazier said he would bring forward this item in order to hear from those present on any issues affecting Colney Heath. He answered questions over the Nuckies Farm matter and on other subjects already covered.

7 HIGHWAYS-TRANSPORT-FOOTPATHS AND VERGES

7.1 Highways & Maintenance & Signs local Roads or major route reports

Cllr Henchley gave a report on the regular two monthly meeting with Damian Higgins on 4th November in the community room. Very few if any of the jobs promised had been carried out, the report he said was disappointing. A spreadsheet supporting the four outstanding jobs were given to members Cllr Brazier confirmed the SCADC verge parking restrictions were to go ahead this month. The Clerk raised then matter of part of the £10K improvements to the school crossing, e-mail circulated from Martin Sears HHWP. Cllr Brazier explained what the works were going to do. He said that he had offered no objections, did members have any further ideas or comments. Otherwise he will instruct the Clerk to respond to the e-mail with our agreement to paint the railings yellow in an effort to slow speeding motorists down.

Cllr Crump continues to campaign on the weight restriction control on the Smallford Railway Bridge to dissuade the frequent HGV use. Cllr Henchley said Damian Higgins had not forgotten the enquiry from the Clerk as to who owned the land (believed Highways Authority) the place to site a bus shelter opposite the Grange. There are also plans to shut the Hatfield underpass for several months early next year and works on the A414 will mean 20mph speed control and single lane working **HCC Road Traffic Order**. Lane closures and speed restrictions -A414-Westbound 40 mph & Eastwards to junction Colney Heath Lane 20 mph-for 6 weeks 5th January 2009-13th February 2009.

Temporary Closure of Barley Mow Lane

Consultation out now with further consideration by HHWP with a final decision in the new-year- 2009.

Cycle Way round about Colney Heath

Not left off agenda, but a topic to remain under review, connected to S106 money

7-2 Paths and Access-and verge ditch works attached or adjacent to Highways

Matters noted in a general debate on matters but no reports.

7.3 Tollgate Road-Cameras

A budget item to debate 26 November- Clerk to write and find out if any grants are available from SCADC or HHWP for possible installation next parish year-2009-10. Clerk has previously said expect the cost will be in the region of £8,000.

7.4 M25 Widening starting summer 2008

No further reports, traffic will increase locally as a result.

7-5 Transport and Community Friday Shopping Bus

Cllr Horner gave a general report with the continued success of the service.

7-6 Long –About A414

The Clerk said he had raised the matter at the Parish Conference to Daniel Goodwin and the response is the project is down for 2010 substantial improvements to be done.

7.7 Highway Warning Signs & Mandatory Signs

Noted and suggest keeping as a reminder

7.8 Towards Better Transport in Hertfordshire

Annual progress report setting out the Council's achievements in yrs 2006-7-2010/11 and second year of delivery of the second transport plan. This document includes the links to SEA monitoring and LAF and sustainable transport. Clerk has copy.

8 PUBLIC QUESTIONS-8.30

No further public questions, matters but noted elsewhere in minutes.

9 COUNCIL BUILDINGS-ORGANISATIONS & TRUSTEE MATTERS

9-1 High Street Recreation Area & CHFC new Lease of Pavilion Building

Cllr Brazier invited Cllr Rump to tell the members about progress, the Clerk said he had just received the draft lease document and will distribute on Monday. He passed a copy to Cllr Rump. The matter was at long last entering the final stages. Cllr Rump is to meet with CHFC on 17th November; he suggested that any other members of the working can attend along with the Clerk. Cllr Crump and Cllr Cloke indicated they will be there also. He said if we all focus on the clauses in the lease and iron out any anomalies with the club at the meeting we can bring our suggestions back to council by the December meeting. We had settled over the insurance and relationships with the club were on a good footing which CHFC also wanted to continue to foster. The fire alarm had been installed although we have not yet had the final invoice; it was working properly now the sensor near the changing rooms had been altered. The recent electrical test results connected to the yearly certification needed some further work having highlighted some "issue no1's" The estimate for remedial work was approved by council. It was up to the club to advise when it can be carried out. Other inspections to equipment will have to be carried out by CHFC,

9-2 Treasure Tots Pre-School.

Cllr Crump reported good progress with numbers of children attending up and staff all working well. He read out the leaders report and said that the lunch club was in good shape and making a small profit. But more importantly providing a community service for part time working parents.

9-3 Village Hall Committee

The meeting held on 4th November had not produced a report. Kim Parker-Mead had been asked to become the temporary secretary. The Clerk had reported the fire door problem to Eddie Walsh; it had become difficult to shut, possibly due to the frame. Car parking by casual users has become a problem, committee might use clamping.

9-4 Charles Morris Hall

Cllr Reeves wanted the works done on the boundary to stop horses. The Clerk said we have approved the estimate in Finance. 4.9. To go ahead in December. The grant for 2008-9 was to be paid £2000.00 after the next TR is off.

9-5 Highfield Community Park & Trustees

The Clerk reported having met Ms Anna Cohen with Kim Parker-Mead. Anna is the new manager and we discussed issues of co-operation with possible use of labour for specialist jobs. Also the play area issues where several are without support funding. Cllr Reeves had wanted to know more about this, he said HCPT had been left holding this one and maintaining the play areas in goodwill. Cllr Brazier said the DC had past taken the S106 funds for play areas. This was the place to look for any future funding. A brief overview was discussed of each organisations responsibility, provision of community services and other topical matters affecting the area. We are to keep in touch and Anna was given a copy of the Parish Plan and regularly e-mailed minutes each month, also encouraged to use the Chronicle and to link with our web page.

9-6 Other local Buildings/Organisations-Guides Scouts-Harvesters/other

No reports

9-7 Youth Organisations Locally & Youth Council

No reports

9.8 Vital Villages

There is no reports-committee mothballed for time being.

10 COMMUNITY REPORTS-Members reports Outside Bodies and reports from Committees and other Organisations

10-1 Fly Tipping Reports & Raised Humps-adjacent to Mr Sturbridge's Land

Copies of the latest reports were presented to members. A fly tip had been photos by the Clerk in Highfield Lane near Mr Surridges land that had an address. The details will be passed to the police.

10-2 Police and Community Matters-Police Ward Meeting & ASB List

Members were provided with anti social behaviour list, the incidents. A distraction burglary had taken place in the village recently. The next police meeting according to Cllr Reeves was Wednesday 12 November. The Clerk has booked the room. Last minutes have been circulated.

10-3 Twinning

Latest details of events circulated to members-Clerk advised application has been received for £500 parish grant aid-French twinning party is here next May.

10-4 Reports from Members attending other meetings

No reports other than already noted and covered in other subjects

Lafarge Liaison Meeting

No date fixed so far this year.

10.5 Fairs Festivals and local Community events

Cllr Brazier said we had not seen the fair this year, it was a pity. The date for the Rainbow Festival in Hatfield was now published.

10-6 Reports as Listed-HM Govt: Local and National Issues ect: & HCC

Again a repeat of past notes where we have made our responses (past noted) to the Gypsy issues -SEERA consultation -circulated to all members.

10.7 St Albans Association of Town & Parish Councils

Members agreed to host April 2009 meeting.

10-8 Minutes received from other Associations

Members noted the list of committee and other papers.

11- Members Questions

No further questions.

11-1 News Releases

SCADC are still continuing to seek a village tree warden, advert placed in Chronicle.

11-2 Dudley Wood Memorial Woodlands

Similar issue as last reported Title cannot be found. The Clerk is dealing with matters of transfer of title via Debenham Ottaway.

11.3 Dog Waste Bins

New waste bins delivered need to be fitted The two new bins we have purchased are to be installed at Roestock Park and Church Lane towards the park corner end

11.4 St Albans Wheelie Bin Introduction

Details of the scheme have been put in Chronicle more publicised in local press.

12 OPERATIONAL MATTERS

Bus shelter needs OPP-Clerk to arrange, has drawing from Mr Stayton.

12-1 Staff and Office Matters

General matters reported to members.

12-2 Clerk Report on future matters needing attention

No reports this time-deferred

12-3 Notice Boards and Signs & Bus Shelters

Clerk reported that plans required to be sent to SCADC for a new shelter in Hall Gardens/Grange area. Damage to the Oaklands bus shelter is quite bad as reported by Mr Stayton, repairs to include internal boarding to stop kicking out panel's damage. Clerk has taken photo, but regrettably not worth insurance claim this time.

12-4 Commons Licences & Wayleaves

No reports

12.6 Publicity & Chronicle

Clerk reminds members that deadline is moved to 17th November for Christmas issue, the parish message will be written by Cllr Brazier. A meeting wit office is arranged with Mr Rodway on 11th November at 11 am prior to the deadline for parish matters and inclusions members are welcome to attend.

12-6 Flooding and Encams

A further meeting is to be arranged later in the year

12-7 Capital Purchases

Pole chainsaw agreed-Clerk to purchase-money reserved.

Laptop and Software remains reserved outstanding and budgeted for already

Office filing cabinet for archive storage in back store.

12.8 Tyttenhanger Sign

Clerk to do a mock up and pass to Cllr Reeves

This meeting closed at 9.50 pm


John Dean
Clerk to the Council

 4/12/08

Next meeting FULL COUNCIL 7.30pm Thursday 4TH DECEMBER-Budgets-Village Hall

Finance Committee meeting to discuss Budgets @ 7.30 Wednesday 26th NOVEMBER V/Hall

*Copies available on the parish web-site-Note no responsibilities accepted for errors typos or mistakes until approved by council
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