

PLEASE BRING TO MEETING
ON 10 JUNE 1998.

COLNEY HEATH PARISH COUNCIL

MINUTES of the meeting of Colney Heath Parish Council held at the Pavilion, High Street Recreation Ground, Colney Heath on Wednesday 13 May 1998 at 7.30 p.m.

PRESENT

Cllr. D. Crump (Chairman)
" C. Brazier
" Mrs. S. Defoe
" Mrs. R. Doyle (until 8.30 p.m.)
" F. S. Ellis
" R. R. Fitch
" Mrs. H. Mascoll

IN ATTENDANCE

D. Becker - 95 High Street
Mrs. J. Jeffrey 18 Roestock Gardens
Mrs. G. Moody - Greenleas, Roestock Lane
D. Rodway 13 Tyttenhanger Green

Mrs. C. Pluck - Clerk to the Council

APOLOGIES

Cllr. Miss A. Thomas (work commitment)

1. ELECTION OF CHAIRMAN 1998/99

It was proposed by Cllr. Brazier and seconded by Cllr. Mrs. Defoe that Cllr. Crump be elected Chairman of Colney Heath Parish Council for 1998/99.

There were no further nominations.

RESOLVED that Cllr. Crump take the chair.

2. CHAIRMAN'S ALLOWANCE 1998/99

Cllrs. considered the payment of an annual allowance to the Chairman.

The Clerk reminded Cllrs. that it had been agreed at the Budget Meeting to increase the Chairman's allowance in line with inflation as from 1998.

RESOLVED that the Chairman's allowance for 1998/99 be £103.

3. APPOINTMENT OF VICE-CHAIRMAN

Cllrs. considered the appointment of a Vice-Chairman for the ensuing year.

It was proposed by Cllr. Mrs. Defoe and seconded by Cllr. Fitch that Cllr. Ellis be appointed Vice Chairman of Colney Heath Parish Council for 1998/99.

There were no further nominations.

RESOLVED that Cllr. Ellis be appointed Vice Chairman for 1998/99.

3. FIXING OF MEETING PROGRAMME FOR 1998/99

Cllrs. discussed the programme, time & venues for all Council meetings up to and including the 1999 Annual Council Meeting which, by law, has to be held on any day in May other than in an election year.

Cllrs. discussed the date and venue of the 1999 Annual Parish Meeting which is open to all Local Government Electors and must be held after 6 p.m. on any date between 1 March and 1 June.

Cllrs. discussed a date for the first budget meeting, leaving sufficient time for further meetings, if necessary, before setting a figure for the Council's annual precept.

RESOLVED that the following programme 1998/99 be approved:

10 June	Pavilion	13 January	Pavilion
8 July	Pavilion	10 February	Pavilion
9 September	Pavilion	10 March	Pavilion
14 October	Pavilion	24 March	Christian Centre
11 November	Pavilion	(Annual Parish Meeting)	
25 November	Pavilion	13 April	Pavilion
(1 st budget meeting)		12 May	Pavilion
9 December	Pavilion	(Annual Council Meeting)	

All meetings would commence at 7.30 p.m.

Cllr. Brazier queried why no monthly Council meetings were held at the Charles Morris Hall in Tyttenhanger Green.

The Clerk explained that the hall had a regular booking for Wednesday evenings and that a Parish Council was not, by law, allowed to incur costs for meetings unless there were no other premises available in which it could meet for no charge.

Cllrs. discussed dates for the 1999 Common Clearance and Beating of the Bounds.

RESOLVED that the Common Clearance be held on Saturday 10 April 1999, and the Beating of the Bounds be held on Rogation Sunday 1999, the date of which the Clerk undertook to check with Open Spaces Society.

Cllrs. considered the recommendation by the former Parish Council that a "No smoking At Meetings" policy be adopted for all Parish Council meetings.

RESOLVED to adopt a "No Smoking at Meetings" policy for all Parish Council meetings and that a sign be displayed at each meeting as a reminder of this policy.

The Chairman suggested that an informal meeting be held on Wednesday 3 June at the Pavilion for the benefit of the three new Councillors. He proposed that the Council meet for the first hour to discuss and explain various Parish Council responsibilities and procedures and then invite the Council's employees for the second hour to meet all the Councillors over a drink and explain their respective roles.

RESOLVED to write to the employees to invite them to the meeting and arrange with the Football Club for the bar to be open from 8.30 p.m. with the Council meeting the cost of refreshments.

4. APPOINTMENT OF A PLANNING APPLICATIONS OFFICER 1998/99

Cllrs. considered the appointment of a Planning Applications Officer to collate any planning comments from other Cllrs. before compiling the Council's response for submission to the District Council.

RESOLVED to appoint Cllr. Mrs. Defoe as Planning Applications Officer for 1998/99.

5. APPOINTMENT OF WORKING PARTIES 1998/99

The Council reviewed the need for and constitution of the following Working Parties.
The Chairman suggested amalgamating some of the Working Parties where appropriate.
RESOLVED that the following Working Parties be appointed for 1998/99:

- I) COMMON & PUBLIC PATHS WP (Cllrs. Brazier (convener), Mrs. Defoe, Crump & Ellis)
Mr. Nash, Mrs. Shepperson, Mrs. Jeffrey & Mr. Jenkins to be invited if appropriate.
- II) RECREATIONAL AREAS WP (Cllrs. Crump (convener), Mrs. Defoe, Mrs. Doyle & Miss Thomas)
- III) FINANCE & PERSONNEL & CHRONICLE WP(Cllrs. Ellis (convener), Crump, Brazier, Fitch)
Mr. Rodway to be invited if appropriate.

6. APPOINTMENT TO OUTSIDE BODIES

Cllrs. reviewed appointments to the following outside bodies.

- a) Charles Morris Hall Management Cttee (Cllrs. Ellis & Mrs. Doyle)
- b) CBTA (Cllr. Brazier)
- c) Village Hall Council (Cllr. Brazier)
- d) HALC Executive Cttee. (Cllr. Mrs. Defoe)
- e) Colney Heath JMI Governing Body (Cllr. Crump)
- f) St. Albans DAPC (Cllr. Brazier with Cllrs. Ellis & Mrs. Defoe as reserves)
- g) Library Users Group (Cllr. Miss Thomas)
- h) Parish Liaison Joint Cttee. (Cllr. Mrs. Defoe)
- i) Community Police Partnership (Cllr. Mrs. Mascoll)
- j) Football Club Liaison Officer (Cllr. Brazier)

8) MINUTES

The Minutes of the meeting held on Wednesday 8 April were taken as read, confirmed and signed as a true record.

9) MATTERS ARISING

Page 2 - Planning

Received a reply from the CDC Solicitor advising the Council that the CDC had considered instituting a judicial review but felt there were insufficient grounds to justify any legal challenge to the Inspector's decision.

The CDC also advised the Parish Council that they would need to seek advice from a solicitor in private practice if they wished to pursue the matter further.

Page 2 - Common Ranger's Report

Received a letter from SDK Kilsyth regarding the Council's request for information on the use of the eight dog bins installed in the recreational areas.

The Company confirmed that one bin in HSRG and one in Roestock were underused and recommended that the Council consider resiting these two bins in the new locations suggested on the Common.

The cost of this resiting would be £196.

RESOLVED to accept this quotation and have the bins resited adjacent to the Common on the Warren Farm Track and at the end of Park Lane.

Page 2 - Millennium Greens Funding - Shell Land at Church Lane

Cllr. Mrs. Defoe reported that the Valuation Officer would be arranging to visit the site soon to carry out an open market valuation.

9. MATTERS ARISING (CONT.)

Received a report from the Environment Agency on the former landfill activities on the site at Church Lane and the land at Tyttenhanger Playing Field.

RESOLVED to ask the Council's solicitor for advice on the Council's responsibilities for former landfill on Parish Council owned sites.

Page 3 - Millennium Greens Funding

Received suggestions of areas for Millennium Greens funding from Mrs. Joy Tomkins.

Mrs. Tomkins had suggested that a nature reserve could be created on the land behind Ye Olde House in Sleafshyde and that Primrose Green in Barleymow Lane could be considered for Millennium funding.

Mrs. Tomkins also suggested that a two-year calendar of the Common be produced to cover the Millennium, possibly with a view showing the Common prior to the installation of the gas pipeline.

RESOLVED to consider all suggestions for Millennium projects at the July Council meeting.

Page 3 - Community Policing

Received a copy of a letter from the Colney Heath Scout & Guide group to Supt. Westwood regarding the loss of the community police officer in Colney Heath.

RESOLVED to write to Supt. Westwood inquiring as to the progress of replacing the community police officer and asking if Colney Heath was still being covered by officers from London Colney.

Page 5 - Sleafshyde Pond

Received a quotation for tree work required at Sleafshyde Pond.

RESOLVED to accept the quotation for £120 plus VAT and to advise the contractor to speak to Mrs. Tomkins prior to carrying out the work to obtain her opinion on the work required.

Page 6 - Community Park

Received a quotation for tree work required at the Community Park.

RESOLVED to speak to the CDC Trees & Woodlands Officer to ask his opinion on the quotation received. If the quotation were considered to be acceptable, to inform the residents of when the work would be carried out.

Page 6 - Highfield Trust

Received a letter from Dr. Rutt WHCHC confirming that she had passed on the Council's concerns to Mr. Bond (Mental Health Services Manager) and Mr. Atkins (Associate Director of Mental Health) both of whom she felt would be willing to speak to the Council about the policies regarding accommodating ex-patients.

Cllr. Fitch drew the Council's attention to complaints from residents of Highfield who were suffering verbal abuse and obscene gestures from residents of Hillside House.

RESOLVED i) to consider these complaints when a planning application for the Lodge is received.

ii) to invite either Mr. Bond or Mr. Atkins to speak at the next meeting of the Parish Council

iii) to write to the CDC expressing concern at the behaviour of some of the Care in the Community patients living in such close proximity to residential areas of the Highfield Estate.

9. MATTERS ARISING (CONT.)

Page 6 - Public Transport

Received a further letter from a resident stressing the need for an improved bus service to the parish from St. Albans between 5 p.m. & 6 p.m.

Cllr. Fitch reported his negotiations to establish a bus service from Colney Heath to Safeway in the Hatfield Road.

Received a letter from the Passenger Transport Unit confirming that discussions were underway with Universitybus regarding a regular route from Colney Heath to Hatfield.

RESOLVED to write to the manager confirming the Parish Council's support of the introduction of a regular bus service to and from Hatfield.

Cllrs. discussed the bus services currently using Colney Heath Lane.

RESOLVED to print the timetables of routes 601 and 657 in the Chronicle.

Page 6 - Footpaths & Bridleways

The Clerk reported that former Cllr. Mrs. Lynch had contacted the CDC Footpaths Officer regarding the flooding of Bridleway 7.

Page 6 - Charles Morris Hall

The Clerk reported that the previous Chairman had approved the order to RP Fabrications for a replacement sign at the Charles Morris Hall at the cost of £120 plus VAT for supply & installation. This action would hopefully ensure that the new sign was in place before the judging of the Best Kept Village Competition.

Page 7 - Council Owned (or Trustee) Buildings

Received details from HCC on the registration of Tyttenhanger Village Green in 1969 and information on registering any other pieces of land which had become village greens since January 1970.

10. CHAIRMAN'S ANNOUNCEMENTS

The Chairman had no report on any items which had been notified to him since the last meeting.

11. SPECIAL BUSINESS

a) Peter's Green to South Mimms Gas Pipeline

The Chairman reported on the meeting with Transco, RSK and Entrepose (pipeline contractors) held at the Pavilion on 22/4/98.

The Clerk reported that Transco had confirmed that the Highways Agency had rejected their application for an access route off the A414 and consequently all construction traffic would be coming through the village.

RESOLVED to ask Transco to confirm when seed collection on the Common would take place and when a leaflet drop would be organised to inform local residents of the dates and details of works on the Common.

Received letters from the Council's solicitor and land agent regarding progress with the necessary documentation.

RESOLVED to write to the land agent to ask when a formal response and final wayleave document would be received now that the project was well underway.

11. SPECIAL BUSINESS (CONT.)

b) Best Kept Village Competition 1997

Received notification that Smallford had won the title of Most Improved Village in St. Albans District in the 1997 BKVC and had been awarded the Harry Ward Trophy and a cheque for £180.

The Parish Council was holding the cheque until a suitable project had been identified.

RESOLVED to advise the Smallford Residents Association of the award and ask for suggestions on how to spend the sum awarded and that from 1997, which had not yet been spent.

12. FINANCE

a) Parish Council Accounts

Received copies of all emergency accounts, having previously been circulated to all Cllrs.

RESOLVED that the Chairman's action in authorising the signing, out of meeting, of all emergency cheques be confirmed and that cheques be drawn to cover all current accounts.

b) Charity of Charles Morris for Allotments Accounts

Caroline Pluck, as Honorary Clerk to the Trustees, presented an up-to-date financial report.

c) Audit of Accounts y.e. 31 March 1998

The Clerk reported notification that the Parish Council's accounts would be audited during the four weeks commencing 11 June 1998.

13. PLANNING

a) Planning Applications

Received weekly lists of planning applications from St. Albans City & District Council.

Cllrs. considered comments collated by the Planning Applications Officer as circulated since the last meeting.

5/98/0517 Replacement pitched roofs at 9 Firwood Avenue.

No Objections

5/98/0542 Canopy & External alterations at Unit 1 Alban Park, Hatfield Road.

No Objections

5/98/0568 Additional Mobile Home, Two Additional Touring Vans, Walls & Gates a 1 The Paddocks, Colney Heath Lane.

Objections:

- 1) This site has the benefit of a very well outlined planning consent plus conditions as approved when the site was originally proposed. The conditions for the site limit the number of units for each plot, such that for each mobile home allowed a touring van is included as part of the travelling nature of the mobile home occupiers. It is extremely important that the site, which is in the Green Belt in a very prominent position, does not escalate in its development beyond the constraints of the rural location.
- 2) Up until now various additions to each of the plots such as laundry facilities etc. and in one case a stable block, have been approved. This present retrospective application is very much an escalation of Plot 1 and the Parish Council could not support an application to increase the overall numbers of the site if it became any larger it would impact on the rural location.
- 3) The new wall and gates that have been built (retrospectively) are far too large and intrusive. Within the provisions of the Town & Country Planning Order 1995 it states that adjacent to the highway (including footpaths) walls should be constructed no higher than 1m. This is far in excess of this having a random rise & fall in the wall line also does not reduce the imposing and overbearing character of the construction. The gates are even larger with one

13. PLANNING (CONT.)

of the entrances created without permission including the vehicular crossover. While the Council appreciates the need to protect the children on the site these features seem excessive and the security could be handled much more sympathetically while still fulfilling the needs outlined.

- 4) The Parish Council recommends refusal of this application with a comment that a more appropriately sized wall, with some landscaping screening and a reduction in the size of the gates, would be more acceptable and more in keeping with the rural locality.
- 5) The original consent for this site did have a condition for extensive landscaping to preserve the green character of the site. There will need to be extensive screening to mitigate the hard lines of the exposed walling.

5/98/0583 First Floor rear extension and window alterations at 12 Wistlea Crescent.

Objections

The Parish Council is concerned that the level of extension on this site is expanding beyond those as outlined in Policy 13 of the Local District Plan such that the amenity of the neighbours will be affected quite badly and they will lose a degree of light to their property.

The Parish Council recommends refusal under Policy 13 Green Belt.

5/98/0603 First Floor side extension at 98 Tollgate Road

No Objections

5/98/0639A Internally Illuminated pylon sign at Glyn Hopkins, Lyon Way.

Objections

1. There is already a large, internally illuminated sign standing to the front of this area which is very prominent. I would only exacerbate the visual obstructions along the length of the road to allow another sign to be moved from where it already exists. The Porsche centre is round the corner in Lyon Way and if their sign is moved how many other applications will there be for other business to advertise on this frontage?
2. This is a landscape development area and as such recent applications have gone to great lengths to preserve and enhance the rural landscape and tree frontage in this area. There is already a sign for this company located slightly to the rear of the Nissan sign and there is no justification for moving it that will improve this rural location.
3. The Parish Council would also like to question what the conditions of illumination are for the freestanding Nissan sign and the canopy shop light. If they are to be illuminated only during the hours of business, they are being left on late into the evening 10 - 11 p.m. this could be considered a breach of conditions if applicable, could an enforcement officer investigate?

5/98/0673 Free Standing Pouch, grass verge adjacent to 25 Fellowes Lane, Colney Heath.

No Objections

Cllr. Mrs. Defoe reported receipt of the planning application for Wynchlands Crescent.

RESOLVED that Cllrs. Miss Thomas and Ellis meet with Cllr. Mrs. Defoe to compile comments on the application.

b) Appeals and Enforcement Notices

There was no notification of any appeals or enforcement notices issued since the last meeting.

c) Planning Decisions

The Clerk reported the following planning decisions received since the last meeting.

13. PLANNING (CONT.)

5/97/2077LB Replacement windows at The Grove, Roestock Lane
REJECTED

5/97/2151 Single storey rear extension at Littlecroft, Roestock Lane
REJECTED

5/97/2171 Erection of eight dwellings with access and parking at 540-542 Hatfield Road.
REJECTED

5/97/2195 Porch replacement at 59 Highfield Lane, Tyttenhanger Green
APPROVED

5/97/2122A Various fascia and pole signage at DC Cook Honda, Lyon Way, Hatfield Road.
APPROVED

5/97/2203 Erection of first floor rear extension at The Firs, Coursers Road
APPROVED

5/97/2216 Use of part of barn as dwelling at The White Barn, Tollgate Road, Colney Heath
APPROVED

5/97/2220 Erection of two storey side and rear extension and single storey rear extension at
92 Tollgate Road, Colney Heath
REJECTED

5/97/2315 Single storey side and rear extension at Village Hall, High Street, Colney Heath.
APPROVED

5/98/0090 Single storey detached building at rear of Thanet House, Sleafshyde, St. Albans
APPROVED

5/98/0096 Single storey side and rear extension at 38 Oaklands Lane, St. Albans
APPROVED

5/98/0117 Change of use of dwelling for multiple occupation at Smallford Nurseries, Station
Road
APPROVED

5/98/0119 Change of use of part of facility to provide residential accommodation at
Smallford Nurseries, Station Road
REJECTED

5/98/0201 External alterations to flat at 5 Cranbrook Drive, St. Albans
APPROVED

5/98/0219 Change of use of premises to Classes B1 and B8 (light industry and warehousing)
at Unit 2, Alban Park Industrial Estate
APPROVED

5/98/0222 Erection of two detached dwellings on land r/o 122,124,126 Hill End Lane
APPROVED

13. PLANNING (CONT.)

5/98/0314 Alterations to car parking layout at Glyn Hopkin Nissan, Lyon Way
APPROVED

5/98/0378 Use of annexe as ancillary residential accommodation at Roestock Cottage,
Roestock Lane
REJECTED

5/98/0398 Single storey rear extension at 6 Fellowes Lane, Colney Heath
APPROVED

5/98/0409 Two-storey side and rear extension and single storey rear extension at 92 Tollgate
Road, Colney Heath
APPROVED

5/98/0517 Replacement pitched roofs at 9 Firwood Avenue, St. Albans
APPROVED

d) Hertfordshire Waste Local Plan - proposed modifications
Received details of the proposed modifications to the Plan.

e) British Aerospace Site Master Plan
Received Cllr. Ellis' report on his attendance at the workshop on the future of the Bae site.

14. OPEN SPACES

a) Colney Heath Common

i) Common Ranger's Report

Received the Common Ranger's report for April.

Received Cllr. Crump's comments on outstanding items needing attention on the Common.

RESOLVED i) to ask Royce Paxton to mend the Common boundary fence to the west of
Church Lane and stain the Dudley Wood memorial seat outside the Village Hall with teak
oil.

The Clerk reminded Councillors of the Beating the Bounds of the Common to be held on Sunday
17 May commencing at 2 p.m. at the Warren Farm Track and asked that each Councillor
contribute a plate of sandwiches for the refreshments.

b) Recreational Areas

Received Cllr. Crump's comments and recommendations on the condition of Sleafshyde
Playground.

RESOLVED i) to ask Royce Paxton to paint the swing frame and goal posts and to stain the
wooden seat with Sadolin.

ii) to ask the CDC Housing Department to mend the gap in the fence between the
Sleafshyde garages and the playground and to enquire about their plans for the future of
the garages.

iii) that the Rec. Areas Working Party prioritises Sleafshyde & Roestock entrance gates
and check on the levels of bark in both playareas.

Received a letter from HCC Corporate Services confirming that discussions relating to the future
use of the playing field were progressing and a meeting for all interested parties would be
organised.

14. OPEN SPACES (CONT.)

d) High Street Recreation Ground

Received a report from Cllr. Crump on the Football Club meeting held on 15/4/98 to discuss plans for the 1998/99-football season.

Received a report on the meeting of the Football Club Working Party held on 22/4/98 to discuss the Schedule of Dilapidation report.

RESOLVED to write to the Football Club suggesting a meeting between the representatives from the Council and the Club and to invite the new Groundsman, Mr. Roberts, to discuss the 98/99-football season in terms of pitch requirements, number of teams & games envisaged. To ask when quotes would be received for work required under the Schedule of Dilapidation Report.

e) Park Ranger's Reports for March & April

Received the Park Ranger's reports.

f) Community Park

Cllr. Crump mentioned that the seat and bridge at the Community Park were in need of re-staining.

RESOLVED to ask Mr. Paxton to stain the bridge and seat at the Community Park with Sadolin.

g) Highfield Trust

Received an invitation to attend the opening of the footpaths & cycleways on Highfield Park.

The Clerk reported that she had attended the event.

15. HIGHWAYS

a) Public Transport

Cllrs. discussed any matters relating to Public Transport in the parish.

b) Smallford Trail

The Clerk reported that District Councillor Henchley had confirmed that the damaged gates on the Trail under Smallford Bridge would be replaced within one month.

Cllrs. were concerned to note that there was a large gap next to the gates across the Trail at Hill End Lane which could easily provide access onto the Trail for vehicles.

RESOLVED to write to the CDC to bring their attention to this gap and asking that it be filled in as soon as possible.

c) Footpaths & Bridleways

There were no matters to discuss relating to footpaths & bridleways.

d) Hill End Lane

Received notification from CDC Transportation & Development of the demolition of two houses in Hill End Lane and the erection of six new houses on the site.

e) High Street Flooding

Received a letter from the resident of no. 41 High Street outlining his concerns over excessive amounts of surface water in the High Street due to a blocked drain in front of Butterfield Recovery.

RESOLVED to write to Jenny Warren at the CDC Transportation & Development, to request an investigation into the cause of the flooding and that necessary remedial action to be taken as soon as possible.

16. COUNCIL OWNED (OR TRUSTEE) BUILDINGS

a) Village Hall

Received notification from ACRE - 21st Century Halls for England - that the application for Millennium Funding to extend the Village Hall had not been successful in progressing to the final stage of the programme.

Received notes of a meeting of the Village Hall Extension Cttee. held on 29/4/98 recommending how to progress plans for the Hall.

Cllr. Mrs. Defoe undertook to supply Mrs. Jeffrey with information on who to contact to pursue other means of funding for the Village Hall extension.

b) Charles Morris Hall

Received notification that Mr. Steve Parish had taken over as Secretary and Booking Clerk to the Hall Committee.

17. OUTSIDE ORGANISATIONS

a) Countryside Management Service

Wildtimes - Spring/Summer 98

b) Council for Voluntary Service

Notice of AGM on 1/7/98

National Volunteers Week - 1-7 June 1998

c) Hertfordshire County Council

Oaklands Lane & Sandpit Lane 40mph Orders 1997

Standards of Fire Cover Review

Secondary Transfer - consultation on county single sex admissions.

d) Local Agenda 21

Agenda for meeting on 21/4/98

Minutes of meeting held on 10/3/98

Water Awareness Week - 19 May

e) London Green Belt Council

Agenda for meeting on 6/5/98

f) St. Albans City & District Council

Proposed structure of West Hertfordshire Health Authority

Commemoration of Magna Carta - invitation for Chairman and consort to attend event on 14/6/98

RESOLVED that the Chairman and his consort attend the event.

Sponsored Trees - invitation for residents & businesses to sponsor trees

g) Watling Chase Community Forest

Minutes of Upper Colne Valley Steering Group on 31/3/98

h) Wheathampstead Parish Council

Wheathampstead Pump - Spring 1998

18. STAFF

Received notification of a decrease in essential car users allowance from £801 to £783 per annum and an increase in rate per mile from 34.1p to 34.9p w.e.f. 1 April 1998.

Received notification of a 2.5% increase in Clerk's salaries and an increase of £36 per annum for Outer London Fringe Allowance w.e.f. 1 April 1998.

Cllrs. approved the increases and decrease in line with National Agreements as specified in the Clerk's contract.

18. STAFF (CONT.)

The Clerk reported that following discussions with Itnet at County Hall it was now a requirement that employers offer all employees the opportunity to join the Local Government Superannuation Scheme.

RESOLVED to write to all employees informing them of the opportunity to join the scheme and explaining the contributions required from employee and employer. To stress that written confirmation must be sent to the Council stating a decision to opt in or out.

19. ST. ALBANS CITY & DISTRICT COUNCIL

25.3.98	St. Albans Festival & Millennium Cttee.
14.4.98	Planning S/C South
15.4.98	Health S/C
22.4.98	Full Council meeting
28.4.98	Road Safety Advisory Cttee.
05.5.98	Planning S/C South

20. URGENT BUSINESS

a) Bins

Cllrs. discussed concerns raised during public question time regarding the overflowing of recycling bins at the HSRG and the litterbin on the Common at Church Lane.

RESOLVED to contact CDC Environmental Services to ask for all bins to be emptied on a more frequent basis.

b) Sleapshyde Pond

Cllrs. discussed plans for clearance of the pond area, which they felt would be a good project to organise with CMS.

RESOLVED to write to CMS suggesting a site meeting to consider a project at the pond.

There being no further business the meeting closed at 10.35 p.m.

CHAIRMAN.....

DATE.....10/6/98.....

COLNEY HEATH PARISH COUNCIL - STATEMENT OF ACCOUNTS**MAY**

ITEM	BUDGET ALLOCATION	MONTHLY EXPENSE	PREDICTED EXPENSE TO DATE	ACTUAL EXPENSE TO DATE	UNDERSPEND OVERSPEND(-)
ADMIN					
Salaries	17588	1385	1443	1385	58
Wages	13607	1349	1134	1349	-215
Office Accommodation	630	53	53	53	0
Copying	1020	35	85	35	50
Telephone	800	0	67	0	67
Mileage	2115	148	176	148	28
Subs. & Dons.	651	10	25	10	15
Courses	105	0	9	0	9
Petty Cash	1080	300	90	300	-210
Office Equipment	800	0	67	0	67
	38396	3280	3149	3280	-131
OPEN SPACES					
Grass Cutting	8240	683	1030	683	347
Common	412	0	69	0	69
Boissy Park	1087	175	175	175	0
Roestock Park	1212	235	0	235	-235
Community Park	412	0	0	0	0
Gloucester Playground	412	0	5	0	5
High Street	1521	682	0	682	-682
Sleapshyde Pgd. & Pond	1212	0	0	0	0
Tyttenhanger Pgd.	412	49	0	49	-49
St. Marks Church	206	0	0	0	0
Dog Bins	700	0	58	0	58
	15826	1824	1337	1824	-487
BUILDINGS					
Village Hall	350	367	0	367	-367
Charles Morris Hall	400	0	0	0	0
Building Fund	10000	0	0	0	0
Bus Shelters	1200	0	0	0	0
Notice Boards	400	0	0	0	0
Pavilion	500	0	0	0	0
	12850	367	0	367	-367
MISCELLANEOUS					
Chronicle	2266	0	0	0	0
Miscellaneous	7523	1757	2370	1757	613
Contingency	1000	0	0	0	0
	10789	1757	2370	1757	613
TOTAL	77861	7228	6856	7228	-372
INCOME	11521	985	12378		
BALANCE 1996/97	39397	(GENERAL ACC. OF £67197			
LESS OVERSPEND	-372	LESS BUILDING FUND £20000 AND COMMON FUND £7800)			
BALANCE 1997/98	39025				

COLNEY HEATH PARISH COUNCIL MEETING ON 13 MAY 1998

PARISH COUNCIL ACCOUNTS

A) EMERGENCY PAYMENTS

	£
HCC - Council contribution to Clerks superannuation	1,357.17
Wages Account - April payments	1,050.00
C. Pluck - April salary & allowances	1,199.44
C. Pluck - petty cash allowance on 28.4.98	300.00
	<u>3,906.61</u>

B) CURRENT ACCOUNTS

	£
Inland Revenue - April	684.63
Kall Kwik - April account	35.43
Village Hall Council - Rates reimbursement - 1998/99	367.35
CVS - annual subscription	10.00
R. Paxton - April grass cutting contract	682.50
Stephen Parish - Chairman's Allowance 1997/98	100.00
A.T. Oliver & Sons - replacement grounds equipment	669.75
Kompan Ltd. - Roestock Park - repairs to climbing frame	235.00
Wicksteed Leisure - replacement seat for Tyttenhanger pgd.	48.76
Eastern Electricity - Air Raid shelter lighting to 26.4.98	12.16
Musk - Annual rental of Boissy Park	175.00
Old Friends Club - donation towards transport costs	100.00
Youth Football Team - donation towards goals	100.00
Cub Football Team - donation towards kit	100.00
	<u>3,320.58</u>

BALANCES AT 11.5.98

Current Account	16,649.18
Business Reserve	15,163.09
Capital Reserve	100,727.25
Wages Account	57.49
Map - current account	48.35
Map - business reserve	655.89

Included in Capital Reserve Account:

Common Trust	7,800.00
Building Fund	40,000.00

MONIES RECEIVED AND BANKED SINCE 14/1/98

Colney Heath Football Club - May rental	217.67
St. Albans CDC - 1997 BKVC award for Smallford	180.00
St. Albans CDC - 1998/99 Precept	63,753.00
Zurich Municipal - claim for air raid shelter theft	569.75
S. Lloyd - April tennis takings	18.00
	<u>64,738.42</u>

CHARITY FOR CHARLES MORRIS FOR ALLOTMENTS ACCOUNT AT TYTTENHANGER GREEN

BALANCES AT 11.5.98

Current Account	5.00
Business Reserve	6.01
Capital Reserve	3,920.73

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