

**PLEASE BRING TO MEETING
ON 14 OCTOBER 1998.**

COLNEY HEATH PARISH COUNCIL

MINUTES of the meeting of Colney Heath Parish Council held at the Pavilion, High Street Recreation Ground, Colney Heath on Wednesday 9 September 1998 at 7.30 p.m.

PRESENT

Cllr. D. Crump (Chairman)
" C. Brazier
" Mrs. S. Defoe
" F. S. Ellis
" R. Fitch
" Miss A. Thomas

IN ATTENDANCE

D. Becker - 95 High Street
Miss H. Bennett 33 High Street
N. Burton - 17 High Street
Mr. & Mrs. Britton 35 High Street
Sgt. L. Cullen-Muir London Colney Police Stn.
M. Hughes - 66 Oaklands Lane
Mrs. J. Jeffrey 18 Roestock Gardens
Mrs. G. Moody - Greenleas, Roestock Lane
G. Skinner 39 High Street
D. Terry 41 High Street
Mr. & Mrs. Wales 29 High Street

Mrs. C. Pluck - Clerk to the Council

APOLOGIES

Cllr. Mrs. Mascoll - work commitment

ABSENT

Cllr. Mrs. Doyle

1. MINUTES

The Minutes of the meeting held on 8 July 1998 were taken as read, confirmed and signed as a true record subject to the following amendment:

Page 6 - Planning

Delete no. 10 from the first item, which is a continuation of item no. 9.

2. MATTERS ARISING

Page 1 - Land at Church Lane

Cllr. Mrs. Defoe reported that the land at Church Lane had been accepted as a proposal for a Millennium project as the site met all the objectives. Approval from Shell was awaited but Cllr. Mrs. Defoe expected to have heard more by the next Council meeting.

Page 2 - Community Policing

The Clerk reported that she had received notice of the next Police Community Partnership meeting to be held on 15/9/98 at London Colney.

2. MATTERS ARISING (CONT.)

RESOLVED to ask Cllr. Mrs. Mascoll if she was able to attend with a view to Cllr. Ellis attending in her absence.

Page 2 - Community Park

The Clerk reported receipt of two more quotations for the tree work required at the Community Park.

RESOLVED to accept the quotation from Treemenders at £425 +VAT.

Page 2 - Recreational Areas

The Clerk reported that Redland Aggregates were considering the request for assistance with removal of the wall at the entrance to Sleafshyde Playground.

The Chairman reported that he had spoken to Mr. Lisney-Smith for a quotation for work to the entrance.

RESOLVED to ask Mr. Lisney-Smith if he intended to submit a quotation for the work.

Page 2 - High Street Flooding

Received a reply from the CDC regarding the Council's enquiry about the new drain outlet, which had been constructed on the Common.

Residents of the High Street commented that the flooding problems had not been completely resolved due to the blocked drain at Butterfield Recovery.

RESOLVED to inform the CDC that the cause of the High Street flooding was the drain running parallel to the highway outside Butterfields which regularly became blocked and then overflowed.

Page 3 - Recreational Areas

The Clerk reported receipt of a quotation for the two signs needed for Roestock Park and Boissy Park. As the quotation had arrived during the summer recess the Chairman had approved the cost of £170 plus VAT.

Page 3 - Highfield Trust

Received notification from the CDC that while the Council's suggestion of "Martin Close" was unacceptable for a new road on the Highfield Estate (due to a similar existing name) the suggestion of "Lynch Close" would be used for a future part of the development.

Page 4 - Millennium Project

Received a letter from the CDC agreeing with the Council's suggestion to install white gates along Highfield Lane and offering to forward copies of quotes for other areas to give an indication of the costs involved.

Page 7 - High Street Recreation Ground

The Clerk reported that Acting Sergeant Marren had visited her from London Colney Police Station who had assured her that Colney Heath was receiving adequate police cover and that a replacement community officer was still being sought.

He informed her that the new Sergeant would be attending the next Parish Council meeting to give a crime update and answer any questions on policing of the parish.

The Clerk reported that Rumball Sedgwick had recommended that the Council and Football Club approach local builders for work required on the Pavilion rather than Bullock & Driffill.

RESOLVED to contact three local builders while reminding the Football Club to also contact their builder for a quotation.

2. MATTERS ARISING (CONT.)

Page 8 - Footpaths & Bridleways

Received a reply from the CDC confirming that the current mowing and strimming contracts would be looked at with a view to increasing frequency in some areas, subject to budgetary restraints.

3. CHAIRMAN'S ANNOUNCEMENTS

a) Civic Service

The Chairman reported receipt of an invitation to attend the St. Albans Civic Service on 18/10/98.

RESOLVED that the Vice-Chairman attend on behalf of the Parish Council.

b) Electoral Review

The Chairman reported receipt of information on the St. Albans Electoral Review.

The Clerk explained that all District Council elections would be held in May 1999 due to the review creating some boundary changes.

Colney Heath Parish Council's current term of office would be extended by one year to bring the Council in line with all other Parish Councils in the St. Albans District. The next elections would be held in May 2003 by which time the Parish boundary changes should also be completed.

c) Minerals Plan

The Chairman reported receipt of the Minerals Plan from HCC and was concerned about concentrated activity in one area.

RESOLVED to forward the Chairman's comments on the plan to HCC.

d) Parish Council Working Parties

The Chairman requested that all Working Parties meet before the next Parish Council meeting and present a written report on their main issues.

4. SPECIAL BUSINESS

a) Peter's Green to South Mimms Gas Pipeline

Received weekly progress reports on the construction of the Peters Green to South Mimms Gas Pipeline.

Residents of the High Street attended the meeting and voiced their concerns over the extra time taken to carry out the construction work on the Common. They also were concerned that the dewatering had dried up the river Colne and could affect the foundations to their properties. The residents felt there should be compensation for nearby householders who had suffered from a summer of noise, dust and general disruption.

RESOLVED

- i) to arrange a Public Meeting at Colney Heath JMI School to enable residents to meet representatives from Transco, Entrepose, RSK etc. and ask questions about the pipeline construction across the Common.
- ii) to contact the Environment Agency to ask for their views on the dewatering and its effect on the river.

Received a letter from the Council's Solicitor regarding the Deed of Easement and the Statutory Declaration required for part of the Common.

RESOLVED that the Clerk sign and return the documents to the Solicitor.

b) 1998 Best Kept Village Competition

Received judging sheets for this year's competition which had appeared in the September issue of the Chronicle.

4. SPECIAL BUSINESS (CONT.)

Colney Heath = 86%; Smallford = 86.25%; Sleafshyde = 85% and Tyttenhanger Green = 86.25%.

The Mary Cooper Rosebowl would be awarded to Smallford and Tyttenhanger Green who had both gained most points in the Parish.

RESOLVED to invite Mrs. Mary Cooper to attend the next Parish Council meeting to present the bowl to representatives of the two communities.

Cllrs. discussed how to reward this year's achievements in the competition.

RESOLVED that Cllrs. from each area of the parish consider which trees or shrubs they would like to purchase and where they should be planted.

5. FINANCE

a) Parish Council Accounts

Received copies of all emergency accounts, having previously been circulated to all Cllrs.

RESOLVED that the Chairman's action in authorising the signing, out of meeting, of all emergency cheques be confirmed and that cheques be drawn to cover all current accounts.

b) Charity of Charles Morris for Allotments Accounts

Caroline Pluck, as Honorary Clerk to the Trustees, presented an up-to-date financial report.

6. PLANNING

a) Planning Applications

Received weekly lists of planning applications from St. Albans City & District Council.

Cllrs. to consider any comments collated by the Planning Applications Officer as circulated since the last meeting.

5/98/1141 Ground floor rear extension at 94 Tollgate Road.
NO OBJECTIONS.

5/98/1156 15 garages at Highfield Park, St. Albans

5/98/1157 33 timber car ports at Highfield Park, St. Albans
NO OBJECTIONS

5/98/1204CP Certificate of Lawfulness (proposed) for conversion of integral garage living accommodation at 4 Hall Gardens, Colney Heath.
NO OBJECTIONS

5/98/1176 Rear conservatory at 128 Roestock Lane, Colney Heath.
OBJECTIONS:

1. This property has the benefit of previous extension/extensions to the side and rear. If the addition of the conservatory were above the rule of thumb %, the Parish Council would not support the application (Policy 13).
2. The extension for a conservatory is more than 3 metres, which might have an impact on the amenity of the neighbours.

5/98/1223 Demolition of existing garage and erection of new garage at 126 Hill End Lane.
CONCERNS

The Parish Council is concerned that the new garage site could affect the TPO 3 Redwood tree as the garage is to have a pitched roof and there may be future requests to lop or ultimately fell the tree.

The Parish Council suggests that negotiations be entered into to move the garage slightly back to ensure future retention of the TPO tree.

6. PLANNING (CONT.)

5/98/1242 Front boundary wall at 65 High Street, Colney Heath.

OBJECTIONS:

1. The Town & Country Planning General Permitted Development Order 1995 stipulates that only fencing of 1 metre in height is acceptable adjacent to a highway.
2. This site has a previous request for a fence of 1.8 metres, which was refused in October 1996 (application no. 5/96/1365).
3. The same objections remain as this proposed wall is too high and affects the general amenity of the open character of this long frontage.

5/98/1276 First floor extension at 98 Tollgate Road, Colney Heath.

NO OBJECTIONS.

5/98/1280 & 1281 Continued use of premises as bedsits without compliance for condition 3 application 5/93/1707 and condition 7 of application 5/93/0132 (restriction to student acc.) at Redhall, Roestock Lane for Hatch End Fruit.

OBJECTIONS

- 1) This is Green Belt and the inspector to protect the Green Belt carefully added the conditions restricting the use.
- 2) Our concern with the original applications was the activity that would be generated by traffic etc. and the harm to the rural locality.
- 3) Turning this into bedsits will require some rebuilding if only internally, students sharing extremely small rooms and very limited amenities, personal and domestic are acceptable it appears but more suitable units will have to be redesigned to make the buildings marketable to the general rent market.
- 4) The previous excuse that students have limited access to cars and due to the proximity of the university would walk and bike, therefore causing negligible traffic disruption, has proved to be mostly correct. However, private rent bedsits and the traffic or car use potentially generated could result in a different scenario and would have the provision to impact to a far greater extent on the site and surrounding rural location and residents.
- 5) The Parish Council objects to these applications and believes there would be a gross intensification of use at the site.

5/98/1312 Erection of 65 dwellings with associated roads, footpaths and landscaping at 395 Wynches Farm Laboratories.

OBJECTIONS

1. There appears to be no provision for visitor parking.
2. Is the public open space the toddler play area? (Policy 70)
3. Is there to be provision for affordable housing?
4. There should be more landscaping within the site, verge focus areas instead of walls or fencing right against the footpaths. Also, extra planting within the site, although the layout is open and screening to the Green Belt has been included, the internal ambience of the site must reflect this. Is this a landscape development area?
5. Are there any provisions for cycle or footpath links?
6. What level of tree removal is outlined for the site?
7. Concerns have been expressed about plots 52 to 66 and the long-term effect on the TPO grouping in this area which it is doubtful will be sustained.
8. It is hoped there will be a balance between the areas of road surface/tarmac and the cul-de-sacs and closes in engineering bricks or pavoids, especially plots 10 to 19 and plots 32 to the pumping station.

5/98/1321 Provision of vehicle crossover at 7 Highfield Lane.

NO OBJECTIONS

6. PLANNING (CONT.)

5/98/1322 Erection of three detached houses at land to rear of 116-122 Hill End Lane
NO OBJECTIONS

5/98/1366CC Demolition of a two storey area of building new external staircase flue and new window openings at Roundwood Hostel, Hixberry Lane.
NO OBJECTIONS

5/98/1368 Erection of ground and first floor extensions to rear and side at 81 Station Road, Smallford.
OBJECTIONS

1. Although there is a need to reorganize the shop in this dwelling to facilitate the new Post Office Counter, there is concern over the size and scale of the extensions, which have an overbearing impact on the bungalow on the corner of the road.
2. The rear extension does extend quite a distance beyond the extension at 79 (Policy 1 and 13)

5/98/1508 Erection of 15 houses garages roads and ancillary works - Variation of house type in permission 5/97/0258 at Highfield Estate for Wilcon Homes.
NO OBJECTIONS

5/98/1529 Conservatory at 47 Russet Drive
NO OBJECTIONS

5/98/1537 Two storey rear extension at 52 Sleapshyde Lane
OBJECTIONS

1. This is a very large and extensive extension to no. 52.
2. The Council is concerned about the impact this will have on both adjacent neighbours as it appears to be more than the % increase as allowed in the Green Belt although to the rear it will create a very different building with a very different character.

5/98/1544CP Cert. Of Law. (proposed) for erection of single storey timber building at 56 Oaklands Lane, Smallford.
NO OBJECTIONS

5/98/1548 Conservatory at Plot 3, Highfield Land development.
NO OBJECTIONS but tree with TPO must not be jeopardized.

5/98/1552 Alterations to roof at 113 Colney Heath Lane
NO OBJECTIONS

5/98/1553 Erection of two storey office building at Smallford Nursery, Hatfield Road.
OBJECTIONS
Cllr. Mrs. Defoe to compose objections for submission to the CDC.

b) Planning Decisions

The Clerk reported on the planning decisions which had been received since the last meeting.

5/98/0277 Erection of 41 detached houses - Highfield Phase 3B, Hill End, St. Albans
APPROVED

5/98/0369 First floor side extension at 51 Tyttenhanger Green
REJECTED

6. PLANNING (CONT.)

5/98/0370 Erection of Doctor's surgery for temporary period at land off Hill End Lane.
APPROVED

5/98/0542 Canopy and external alteration at Unit1, Alban Park Industrial Estate
APPROVED

5/98/0568 Additional mobile home, two additional touring vans, wall & gates at 1 The Paddocks, Colney Heath Lane.
REJECTED

5/98/0583 First floor rear extension and window alterations at 12 Wistlea Crescent, Colney Heath
REJECTED

5/98/0603 First floor side extension at 98 Tollgate Road, Colney Heath
REJECTED

5/98/0639A Internally illuminated pylon sign at Glyn Hopkins, Lyon Way
APPROVED

5/98/0673 Free standing pouch box (double) on grass verge adjacent to 25 Fellowes Lane, Colney Heath.
APPROVED

5/98/0704 Dormer at side and rear at 52 Tollgate Road
APPROVED

5/98/0724CE C of L for use of farm buildings for commercial use at Roe Hyde Farm
REJECTED

5/98/0726 Free standing pouch box (double) at grass verge at junction of Roestock Lane and Bullens Green Lane
REJECTED

5/98/0762 Front porch extension at 119 Colney Heath Lane
APPROVED

5/98/0764 First floor side extension at 12 Smallford Lane
REJECTED

5/98/0772 Single storey front and rear extensions at 96 Tollgate Road
APPROVED

5/98/0788 Change of use from office to six-bed residential unit and two storey side extension at The Lodge, Hill End Lane
APPROVED

5/98/0800 Extensions to form valeting bay and secure storage area at Porsche Centre, Lyon Way
APPROVED

6. PLANNING (CONT.)

5/98/0880 Showroom sliding doors, access ramp and reception porch/lobby at Lyon Way
APPROVED

5/98/0932 Retention of portable building and siting of further portable building at Clenaway Site, (part of Pearce site), Acrewood Way
APPROVED

5/98/1000 Two storey side extension and conservatory at 70 Oaklands Lane, Smallford
REJECTED

5/98/1099A Display of illuminated fascia and totem signs at D.C. Cook (Honda) Hatfield Road
APPROVED

5/98/1010 Erection of 58m dwellings (substitution of house types) at Phase 3A, Highfield Park, Hill End
APPROVED

5/98/1113 Demolish and rebuild two garages at 1 Hobbs Close, St. Albans
APPROVED

Received a letter from the CDC Planning Dept. regarding the Council's comment on a recent application which could not be taken into account and explaining the reasons, for future reference, of why this was the case.

c) Appeals and Enforcement Notices

Received notification of any appeals or enforcement notices issued since the last meeting:
Appeal by M. Myland re. Site at Barleymow Public House, Barleymow Lane.
The Parish Council fully supports the City & District Council's ruling on the breaking of conditions.

d) Sand & Gravel Extraction at Suttons Farm

Received a copy of a letter regarding the application for a variation to the Section 106 Agreement.

7. OPEN SPACES

a) Colney Heath Common

i) Common Ranger's Report

Received the Common Ranger's report for July & August.

ii) Warren Farm Track

Cllr. Brazier reported on his action taken during the summer to remove rubbish from the Warren Farm Track.

MRS had agreed to remove the rubbish at a cost of £55 plus VAT.

iii) Lockable Post between nos. 35 and 39 High Street

Received correspondence from five residents of the High Street regarding the Council's recent installation of a wooden, lockable post between nos. 35 and 39.

The Chairman reported on the site meeting held on 27 July and the subsequent decision to install a post, which would remain unlocked, until further discussion at the Council meeting.

7. OPEN SPACES (CONT.)

The Chairman mentioned points raised in the nine letters received from local residents regarding the installation of the post.

There was discussion about who would be the key holders if the post was locked; whether residents could have permits to park along the High Street; whether the DETR should be pursued for permission to create a parking area on the Common opposite the Cock PH.

RESOLVED i) to leave the present post in place, unlocked, until a more suitable, lightweight post could be purchased and installed.

ii) that the Common Working Party meet and draw up plans for a parking area opposite the Cock PH to be submitted to the DETR.

iii) to study the Deeds of Mr. Burton's property at no. 17 High Street with regard to his claim that he was granted a 50 year vehicular access across the Common to the rear of his house when he purchased the property in 1972.

iv) Proposed Constructions on Colney Heath Common

Received a letter from the CDC regarding the Council's enquiry about creating a cycle path along part of Colney Heath Common.

RESOLVED to submit a plan of the proposed cycle path to the CDC with suggestions for dates for a site meeting.

b) Recreational Areas

i) Smallford Playing Field

Reported that a meeting would be held on Friday 25 September at 10 a.m. at County Hall to discuss proposals for the Smallford Playing Field site.

The Clerk and Cllr. Mrs. Defoe would attend on behalf of the Parish Council.

ii) Smallford Fishing Lake

Received a letter from HCC Corporate Services regarding the discovery of asbestos in part of Smallford Pit.

The area would be fenced off until the asbestos had been removed and the rest of the site had been checked.

Received a further letter from the HCC informing the Council that more asbestos had been found on the site and that the whole site was now closed to the public. Asbestos consultants would survey the site and specialist contractors would remove any exposed material.

RESOLVED to acknowledge the letters, expressing the Council's concern at the discovery, and asking for a copy of the report on the site and a regular update.

iii) Sleapshyde Pond

Cllr. Crump reported on his meeting with CMS on 27/7/98.

RESOLVED to remind CMS of their undertakings regarding the clearance of Sleapshyde Pond and volunteer work on the Common.

ii) Dog Bins

The Clerk reported that, despite numerous reminders, the Dog Bin contractors had still not relocated the two underused bins from Roestock and Boissy to their new positions on the Common.

RESOLVED to inform the company that the Council would make its own arrangements for relocating the bins if the request was not dealt with before the next Council meeting.

c) High Street Recreation Ground

Received correspondence from the Council's solicitor on the transfer from Lafarge Redland Aggregates to the Parish Council of the plot of land adjacent to the recreation ground.

7. OPEN SPACES (CONT.)

RESOLVED that the Council is happy with the contents of the lease, which would be signed once a correct map had been received.

Received a copy of the Agenda and Minutes of the recent meeting of the Football & Social Club.
RESOLVED to thank the Club for the documents and express that the Council hoped any problems or questions had now been answered but to contact the Clerk if they had not.

d) Park Ranger's Report for July & August.

Received the Park Ranger's report.

RESOLVED i) that the Park Ranger remove the fence around the children's play area at the HSRG

ii) to ask Kompan UK for suggestions for a suitable alternative play surface for the springers.

iii) to ask the Park Ranger for ideas on how to solve the problem with the fence at Sleapshyde.

e) Community Park

Cllrs. were concerned to learn that the grass at the Park was in need of cutting.

RESOLVED to ask Mr. Paxton to cut and strim the Community Park as soon as possible.

f) Highfield Trust

Received a report on a recent meeting of the Trust.

Cllr. Ellis reported that the Trestle Theatre Company had submitted a successful lottery application for work on the Hill End Chapel.

8. HIGHWAYS

a) Public Transport

Cllrs. commended the Editor of the Chronicle for his publication of the University Bus Timetable in the recent issue of the Chronicle.

b) Smallford Trail

There was no report on items relating to the Smallford Trail.

c) Footpaths & Bridleways

Cllr. Brazier reported on footpaths and bridleways in the parish.

RESOLVED to ask Mr. Branch (CDC) to inspect the tree behind no. 9 Wistlea Crescent before asking Redland Aggregates to remove it.

The Council also suggested that Mr. Branch be asked to advise on the state of the new and old Yew trees at Smallford Roundabout.

Cllr. Ellis reported on problems with uncut verges in Tyttenhanger Green.

RESOLVED to ask Mr. Holyoake (CDC) to meet Tyttenhanger residents to discuss the cutting schedules and matters such as pavement weeds etc.

Received a letter from a resident of Park Corner regarding the overgrown footpaths along Church Lane.

RESOLVED to ask Mr. Paxton to clear the Common along Church Lane to Park Corner.

d) St. Albans Police Traffic Unit

Received a letter from Constable J. Carson requesting information on the dates of forthcoming Parish Council meetings as he intended to attend one to liaise over issues relating to engineering, traffic management etc.

RESOLVED to send Constable Carson a list of Parish Council meetings.

9. COUNCIL OWNED (OR TRUSTEE) BUILDINGS

a) Village Hall

Cllr. Brazier reported on any matters relating to the Village Hall Council.

There was no update on the lottery application.

The 60th Anniversary dance would be held on 26/9/98.

RESOLVED to ask Mr. Paxton to seed the area of soil he had recently laid near the car park.

Cllrs. considered a suggestion by a local resident to install wooden posts around the perimeter of the Village Hall car park to prevent users of the hall parking on the Common.

RESOLVED to wait for a decision on the Village Hall extension before considering the installation of posts.

b) Charles Morris Hall

Cllr. Ellis reported on any matters relating to the Charles Morris Hall.

Received a letter and enclosures from the Secretary of the Charles Morris Hall Management Cttee. requesting financial assistance towards the urgent repairs required at the hall.

Cllrs. felt that the Council should have received prior notification of the need to have the work carried out but appreciated the urgency.

RESOLVED that the Parish Council contributes 50% of the net cost of the work, which would be allocated in the 1999/2000 budget and therefore available in April 1999.

Meantime the Council would pay the total invoice, including the VAT, and then invoice the Hall Cttee. for the full net amount.

Cllr. Crump requested that the Clerk inform the Cttee. that he would be pleased to attend their meeting on 6/10/98.

10. OUTSIDE ORGANISATIONS

a) CBTA

July & August news letter.

b) Environment Agency

Launch of Colne Action Plan at the Chiltern Open Air Museum in Chalfont St. Giles at 11 a.m. on 25/9/98.

Information on the local Water Resources Outlook.

c) HALC

1997/98 Annual Report

NALC 18th assembly on 18/11/98 in London.

Hertfordshire Hedgehog magazine - summer 1998

Parish information sheets nos. 6 & 7.

Chairman's report to AGM on 4/7/98

NALC Health & Safety bulletin issue no. 5.

d) Hertfordshire County Council

Primary admissions consultation.

Hertfordshire Local Minerals Plan 1996 - 2001 - Adoption

e) North West Herts Community Health Council

Information Journal - June 1998

Local Voices Alliance meeting - invitation to attend on 9/9/98.

f) London Colney Parish Council

London Colney News - summer 1998.

g) London Green Belt Council

Notes - issue 109 & 110

Minutes of meeting held on 8/7/98.

h) St. Albans and District Association of Parish Councils

Notice of next meeting to be held on 13/10/98 at 7.45 p.m. at Harpenden Town Hall.

10. OUTSIDE ORGANISATIONS (CONT.)

i) St. Albans and District Footpaths Society

Chairman's notes and walks programme

j) St. Albans City & District Council

Report on admission fees to Verulamium Museum

Joint Community Government Forum - invitation for representative to sit on the forum.

Alban Way Steering Group

Design Advice leaflet on new housing

Electoral Review of St. Albans City & District

Youth Matters Event - Opportunity '99

Training Seminar on Planning Enforcement on 6/8/98

k) Watling Chase

Upper Colne Valley Partnership Steering Group

Minutes of meeting held on 20/7/98.

l) West Hertfordshire Health Authority

Primary Care Group Configurations in West Hertfordshire

Health Improvement Programme Seminars on 22 & 30/9/98

Stakeholder Conference - Review of Health Services - 16/9/98

West Hertfordshire Health Profiles 1998

Annual Health Report 1998

m) Wheathampstead Parish Council

Wheathampstead Pump - summer 1998

11. STAFF

Received notification of the resignation of Mr. John Roberts from the post of High Street Groundsman with effect from 1/9/98.

One application had been received and Cllrs. considered various options for the appointment of a successor to the post.

RESOLVED i) to ask neighbouring Parish Councils for details of their current rates of pay for Grounds staff.

ii) that the Finance & Personnel WP meet the Park Ranger to discuss the option of amalgamating the HSRG and Park Ranger posts.

Received a letter from Mr. Howard - the former High Street Groundsman - thanking the Council for his retirement gift.

Received notification of an increase in the Clerk's staff plussage allowance of £4.83 per month.

RESOLVED to approve the increase in line with the 1998 Local Government pay settlement with effect from 1 April 1998.

Received a letter from Itnet regarding the Local Government Pension Regulations and the arrears payments to be contributed for the employee who had opted to join the scheme with effect from 1/1/93.

RESOLVED to copy the letter to Mr. Nash and ask him to confirm his intention to join and his method of payment of the arrears.

Received a letter from Herts. County Council Corporate Finance Dept. confirming that Colney Heath Parish Council's statement of policy for the LGPS was appropriate and covered all relevant points and that all Parish Councils in the scheme were required to produce a statement of policy.

RESOLVED that Colney Heath Parish Council formally adopts the Statement of Policy for the Local Government Pension Scheme, and forwards a copy to the HCC.



11. STAFF (CONT.)

Received details of the Herts. Local Government Pension Fund 1997 actuarial valuation for Town & Parish Councils.

12. ST. ALBANS CITY & DISTRICT COUNCIL COMMITTEES

16.6.98	Festival & Millennium Cttee.
30.6.98	Parish Liaison Joint Cttee.
7.7.98	Road Safety Advisory Cttee.
15.7.98	Full Council
27.7.98	Planning S/C South
17.8.98	Planning S/C South
2.9.98	Planning & Heritage Cttee.
3.9.98	Special Health Cttee.
3.9.98	St. Albans & District Business Forum
7.9.98	Planning S/C South

There being no further business the meeting closed at 10.55 p.m.

CHAIRMAN

JR Cump

DATE

14/10/98

COLNEY HEATH PARISH COUNCIL MEETING ON 9 SEPTEMBER 1998

PARISH COUNCIL ACCOUNTS

A) EMERGENCY PAYMENTS

	£
G. Stayton - bus shelters & boards	1,506.34 ✓
R. Paxton - materials for repair work	66.00
Wages Account - July payments	1,100.00
C. Pluck - July salary & allowances	1,219.28
R. Paxton - July grass contract	682.50
Eastern Electricity - High Street lights	8.78
Oakapple Landscapes - tree work at Sleepshdye Pond	141.00
Eastern Electricity - air raid shelter	11.73
Inland Revenue - July	549.80
Wages Account - August payments	1,230.00
C. Pluck - August salary & allowances	1,228.57
R. Paxton - August grass contract	682.50
	8,426.50

CURRENT ACCOUNTS

	£
Inland Revenue - August	573.00
Kall Kwik - July account	50.58
C.S. Pluck - petty cash advance on 9/9/98	200.00
Rigby Taylor - line whitener	96.79
SDK Kilsyth - dog waste service to 28.8.98	157.92
MRS - rubbish removal from WFT	119.62
St. A.D.A.P.C. - 98/99 subs.	70.00
Football Club Village Day Fund	42.00
	1,309.91

BALANCES AT 7.9.98

Current Account	9,959.62
Business Reserve	25,299.42
Capital Reserve	81,846.14
Wages Account	427.80
Map - current account	84.50
Map - business reserve	661.44

Included in Capital Reserve Account:

Common Trust	7,800.00
Building Fund	40,000.00

MONIES RECEIVED AND BANKED SINCE 8/7/98

Village Day takings	22.00
Colney Heath Football Club - August rental	217.67
S. Lloyd - July tennis takings	28.80
S. Lloyd - August tennis takings	27.90 ✓
Colney Heath Football Club - September rental	217.67
Charles Morris Hall Cttee. - 98/99 rental	5.00
	519.04

CHARITY FOR CHARLES MORRIS FOR ALLOTMENTS ACCOUNT AT TYTTENHANGER GREEN

BALANCES AT 7.9.98

Current Account	5.00
Business Reserve	6.03
Capital Reserve	3,920.62

COLNEY HEATH PARISH COUNCIL - STATEMENT OF ACCOUNTS

SEPTEMBER

ITEM	BUDGET ALLOCATION	MONTHLY EXPENSE	PREDICTED EXPENSE TO DATE	ACTUAL EXPENSE TO DATE	UNDERSPEND OVERSPEND(-)
ADMIN					
Salaries	17588	2884	7215	7151	64
Wages	13607	2640	5670	7487	-1817
Office Accommodation	630	105	263	264	-1
Copying	1020	51	425	243	182
Telephone	800	0	333	291	42
Mileage	2115	268	880	696	184
Subs. & Dons.	651	112	124	128	-4
Courses	105	0	45	0	45
Petty Cash	1080	200	450	700	-250
Office Equipment	800	0	335	0	335
	38396	6260	15740	16960	-1220
OPEN SPACES					
Grass Cutting	8240	1365	5150	3414	1736
Common	412	120	137	120	17
Boissy Park	1087	0	881	175	706
Roestock Park	1212	66	1006	301	705
Community Park	412	0	201	0	201
Gloucester Playground	412	0	206	0	206
High Street	1521	117	826	846	-20
Sleapshyde Pgd. & Pond	1212	141	700	141	559
Tyttenhanger Pgd.	412	0	206	49	157
St. Marks Church	206	0	33	0	33
Dog Bins	700	158	294	316	-22
	15826	1967	9640	5362	4278
BUILDINGS					
Village Hall	350	700	350	1230	-880
Charles Morris Hall	400	0	0	176	
Building Fund	10000	0	0	0	0
Bus Shelters	1200	439	300	439	-139
Notice Boards	400	368	100	368	-268
Pavilion	500	0	0	0	0
	12850	1507	750	2213	-1463
MISCELLANEOUS					
Chronicle	2266	0	1133	742	391
Miscellaneous	7523	0	2973	1844	1129
Contingency	1000	0	0	0	0
	10789	0	4106	2586	1520
TOTAL	77861	9734	30236	27121	3115
INCOME	11521	519	6908		
BALANCE 1997/98	36052.66	(GENERAL ACC. OF £73852.66			
PLUS UNDERSPEND	3115	LESS BUILDING FUND £30000 AND COMMON FUND £7800)			
BALANCE 1998/99	39167.66				