

**PLEASE BRING TO MEETING
ON 11 NOVEMBER 1998.**

COLNEY HEATH PARISH COUNCIL

MINUTES of the meeting of Colney Heath Parish Council held at the Pavilion, High Street Recreation Ground, Colney Heath on Wednesday 14 October 1998 at 7.30 p.m.

PRESENT

Cllr. D. Crump (Chairman)
" C. Brazier
" R. Fitch
" Mrs. H. Mascoll (until 8.15 p.m.)
" Miss A. Thomas

IN ATTENDANCE

D. Becker - 95 High Street
Mrs. J. Jeffrey 18 Roestock Gardens
Mrs. G. Moody - Greenleas, Roestock Lane

Mrs. C. Pluck - Clerk to the Council

APOLOGIES

Cllr. Mrs. Defoe - District Council commitment
" F. S. Ellis - unwell

1. MINUTES

The Minutes of the meeting held on 9 September 1998 were taken as read, confirmed and signed.

2. MATTERS ARISING

Page 2 - Community Park

The Clerk reported that the tree work at the Community Park had now been undertaken.

Page 2 - Recreational Areas

The Clerk reported that no quotation had been received from Mr. Lisney Smith for the work to the entrance of Sleafshyde Playground.

Page 2 - High Street Flooding

The Clerk reported that no reply had been received from the District Council regarding the blocked drain in the High Street, adjacent to Butterfields.

Page 2 - Recreational Areas

The Clerk reported that the two new signs had been installed at Boissy Park and Roestock Park. Within two days, the Roestock sign had been vandalised twice.

Page 2 - Millennium Project

The Chairman had indicated his preferred design for a new Chain of Office which would cost between £400 - £500.

Cllrs. discussed previous suggestions for Millennium mugs to be given to all school children in the parish and the production of a Parish Council calendar.

RESOLVED that the Clerk compile a list of all suggested Millennium projects, with costing, to be presented to the next meeting.

2. MATTERS ARISING (CONT.)

Page 9 - Dog Bins

The Clerk reported that the two underused dog bins from Roestock and the HSRG had now been relocated to the Warren Farm Track and Park Lane.

Page 10 - Footpaths & Bridleways

Received a letter from the CDC offering to attend a Parish Council meeting to discuss problems with verge and hedge cutting in the parish.

RESOLVED to suggest that CDC representatives meet with Cllrs. and Tyttenhanger residents to discuss specific areas requiring attention.

3. CHAIRMAN'S ANNOUNCEMENTS

The Chairman reported on Cllr. Ellis' recent accident and his subsequent hospitalisation. The Clerk had sent him flowers on behalf of the Council and the Chairman wished him a speedy recovery.

4. SPECIAL BUSINESS

a) Peter's Green to South Mimms Gas Pipeline

Received weekly progress reports on the construction of the Peters Green to South Mimms Gas Pipeline.

Received two reports on the Public Meeting held on 23/9/98 at Colney Heath JMI School to discuss the pipeline progress.

The Environment Agency had been contacted about the loss of flow in the Colne and had forwarded a report containing details of water levels in the area.

The Clerk reported that Transco were in the process of purchasing a new seat to replace the one on the Common which had been damaged during the construction work.

Residents had complained about the road-sweeping vehicle, which had been turning in Moonrakers Close and damaging the road surface. There had also been more complaints about the amount of mud on the footway along the High Street, particularly in the morning when young children were walking to school.

RESOLVED to contact Transco to keep the footway clear of mud and repair the road surface once the work had been completed.

Received a letter from a resident of the High Street criticising the Council for not monitoring or supporting the residents during the construction work.

RESOLVED to acknowledge the letter, informing the resident that the Council had monitored the situation and intervened on matters which were felt to be detrimental to local residents. To inform the resident that the Council was pleased she had finalised matters with Transco to compensate for the disturbance and disruption she had endured during the summer.

b) 1998 Best Kept Village Competition

The Chairman had intended to present the Mary Cooper Rosebowl to representatives of Tyttenhanger Green and Smallford both of whom had scored 86.25% in this year's competition. Cllrs. discussed suitable sites for trees or shrubs.

RESOLVED

- i) Smallford - to replace one dead tree near Caytons, Hatfield Road and plant two new rose bushes in the bed outside Notcutts;
- ii) Sleapshyde - Cllr. Crump to plant one tree and some bulbs.
- iii) Colney Heath - to plant one tree in Roestock Garden and one in Tollgate Road.
- iv) to ask Steve Parish whether Tyttenhanger would like any extra trees.

4. SPECIAL BUSINESS (CONT.)

c) 1998 Service of Remembrance

The Clerk reported that the 1998 Service of Remembrance would be held at St. Mark's Church on Sunday 8 November at 10.30 a.m.

A wreath had been ordered and Cllrs. Crump & Brazier and the Clerk indicated that they would be present at the service.

d) Casual Vacancy

The Chairman reported that, due to the resignation of Cllr. Mrs. Doyle, a Casual Vacancy had occurred in the Hill End Ward.

If, within 14 days of notification of the vacancy, a bye-election had not been requested by 10 electors of the Hill End Ward, the vacancy would be filled by co-option.

RESOLVED that if no bye-election is called, a notice inviting applications for co-option would be displayed on the Council notice boards on Friday 23 October. Applications would be requested no later than Friday 6 November for consideration at the Parish Council meeting on Wednesday 11 November.

5. FINANCE

a) Parish Council Accounts

Received copies of all emergency accounts, having previously been circulated to all Cllrs.

RESOLVED that the Chairman's action in authorising the signing, out of meeting, of all emergency cheques be confirmed and that cheques be drawn to cover all current accounts.

Cllrs. queried the printing cost of the Autumn Chronicle. The Clerk reported that the extra cost was due to the inclusion of three half tones.

RESOLVED to ask the Editor of the Chronicle for more information on the half tones.

b) Charity of Charles Morris for Allotments Accounts

Caroline Pluck, as Honorary Clerk to the Trustees, presented an up-to-date financial report.

c) 1997/98 Audit of Accounts

Received the final, amended version of the Parish Council's Statement of Accounts for the y/e 31/3/98 for approval and signature by the Chairman and Clerk.

RESOLVED that the Chairman and Clerk approve and sign the amended Audit Statements.

6. PLANNING

a) Planning Applications

Received weekly lists of planning applications from St. Albans City & District Council.

5/98/1553 Erection of two storey office building at Smallford Nursery, Hatfield road for Glinwell plc.

OBJECTIONS - Inappropriate development in the Green Belt

5/98/1579 Single storey rear extension and alterations at 124 Hill End Lane

NO OBJECTIONS

5/98/1581

5/98/1528LB Ground floor rear extension under existing first floor and internal alterations at Little Rose Cottage, Sleepshyde.

NO OBJECTIONS

COMMENTS

6. PLANNING (CONT.)

1. The Council feels that the modest in fill extension to this listed building appears to be simple and quite acceptable in principle. However, the Council would be reluctant to support it if, in the views of the Listed Building Officers opinion the changes and additions would alter or compromise the Listed character of the building.
2. The external arrangements are additions to the main building that incorporate reuse of existing windows with the addition of new rear doors, the Council is concerned that the doors are not in keeping with the age or character of the rest of the building and that removable and enlargement of doors is not necessary. Different style doorframes would be more in keeping with the age.
3. The removal of the steps outside the bathroom on the ground floor suggests that some of the internal intrinsic character of the building will be changes the Council would hope that this doesn't detract from its listed building status.
4. The Council objects to the removal of the upstairs wall and would ask if this were justifiable considering the slight difference in situation.

5/98/1599 Two storey side extensions and detached garage at 16 Smallford Lane.

OBJECTIONS

The development is large and overbearing and the garage very large.

5/98/1602 Single and two storey rear extension at 42 Tyttenhanger Green.

OBJECTIONS

Totally unacceptable level of development and extensions within the rural green belt location which would be detrimental to the amenity of the neighbours and location.

5/98/1612 First floor side extension at 12 Smallford Lane.

NO OBJECTIONS

5/98/1666 Retention of single storey side extension at the Barley Mow PH, Barley Mow Lane.

OBJECTIONS

1. This site has an active enforcement notice issued for the erection of a single storey brick and tile extension, which is a breach of conditions from a previous application 5/96/0071 for a large rear conservatory.
2. The previous application for a conservatory extension was refused by the local authority but allowed on appeal by an inspector. Reference in the appeal report is made to the very nature of the conservatory being see through glass thus the extension is a light structural addition to the original building. As such it does not harm or create significant detriment to the open aspect of the Green Belt.
3. The balance of the interpretation by the Inspector can be understood in terms of the glass structure. The character of the extension that has been constructed in place of the conservatory is by no interpretation a light structure. It is a bulky and overbearing brick and tile solid structure with a very prominent character in the site. It dominates the rest of the Barley Mow PH, changing the whole aspect of the building and the character of the open aspect of rural Green Belt in that locality.
4. The Council is extremely dismayed that this extension was not stopped during the process from early construction it was apparent that it was not going to be a glass conservatory as had been approved.
5. The Council fully supports the enforcement action taken by the Local Authority that exists for this extension and considers this application is totally unacceptable.
6. The Council recommends refusal on Policy 1 and Policy 13.

6. PLANNING (CONT.)

5/98/1676 Provision of earth bunds, parking space and vehicular access at Hill End Farm, Tyttenhanger Green.

COMMENTS

1. The Council is very concerned with the amount of earth and sub soil that has been deposited at this large site. This application to improve the grounds and dissipate the large mounds of earth is, in principle, a vast improvement to the character of the site. However spreading earth around one needs to consider the implications of
 - a) The water table and how it functions in this area.
 - b) What land drainage there is and how that might be changed or affected by the proposals, will any water now drain towards the house etc?
 - c) Will the proposals conflict with the setting of the listed building?
 - d) Is there an indication that extra soil will be needed to implement the proposals?
 - e) Are there other activities on the site that are to be accommodated for which there is no permission.
2. The plans provided with the application are very sketchy and the Council would need to be assured that the landscape officers, within the local authority planning department will look closely at these proposals perhaps outlining them in far more details prior to any decision they might recommend.

5/98/1688 Two-storey side and single storey rear extension at 9 Tyttenhanger Green.

OBJECTIONS

1. The existing property has had the benefit of earlier extensions. The proposed extension would create a building of different character within the street scene, unacceptable in this location.
1. The extension would affect the amenity of the neighbours to the left.
2. Although the properties in Tyttenhanger are of a varied size and design, this property will have been changed considerably from the original. Such that the Council feels it fails the remit of Policy 13 - extensions within the Green Belt.
3. There is a building to the rear of the property, which is believed to be used as a dwelling with another structure at the far end of the garden recently constructed. The Council would like an investigation into the use of these buildings in an effort to clarify whether the property is in multiple occupancy which would necessitate a change of use application. In addition, whether the provisions for car parking are accurate as stated on the application.

Tyttenhanger Green has by its nature roadside parking and any extension to this site needs to be able to confirm that the use would not generate parking on the road because there are inadequate workable provisions within the curtilage. In addition, the appropriate distance from the highway (5.5m to 6 m) needs to apply.
4. The Council objects through Policies 13 and 40.

5/98/1689 Erection of summer house at Nicholas House, Highfield

NO OBJECTIONS

5/98/1694 Erection of dwelling house and two garages at land adjacent to 97 High Street, Colney Heath.

OBJECTIONS

1. This is a large overbearing structure, cramped and badly sited on the plot.
2. The redesigned access x 2 will remove large areas of established hedging.
3. Previous applications on this site similar to these proposals have been refused and this application does not differ from them in principle.
4. There is a presumption against new build in the Green Belt, especially creating an extra dwelling within a curtilage. This is in fill and the application would be to the detriment of the local amenity and Green Belt.

6. PLANNING (CONT.)

5/98/1701E Certificate of Lawfulness (existing) use of farm buildings for commercial use at Roe Hyde Farm, Roestock Lane, Colney Heath.

COMMENTS

This site has had a continued and consistent use for a considerable time.

The PC has no objection to supporting the establishment of existing use on the site but is concerned that the subsequent use might make different demands, which could be detrimental to the Green Belt setting.

The site is bounded by other non-conforming uses, is adjacent to the A1M and part of Watling Chase Community Forest, is at the end of a dead end to the north of Colney Heath village.

The previous business operating from the site created very little vehicle activity through the village and the Council would expect the existing use character to continue within the same limits. Any escalation of use would be totally unacceptable.

If commercial use were granted the Council hopes that direct access onto the A414 would be the preferred route.

5/98/1713 Single storey rear extension at 96 Tollgate Road.

NO OBJECTIONS

5/98/1737 Conversion of garage to habitable room at 15 Barts Close.

NO OBJECTIONS

5/98/1756 Permanent permission to retain portable office building at Three Valleys Water Co. at Roestock Lane.

COMMENTS

The permission of 5/96/0969 has been fulfilled with offices being developed within the main structure of the site. The portable building has had the benefit of several renewals of temporary permissions.

Although the Council is reluctant to approve the retention of this building, the question of the building creating demonstrable harm to the Green Belt is not proven. The applicant is to increase the landscaping of the boundaries of the site by comprehensive planting.

The Council would request that a restriction either by way of a condition or informative be added if permission is given for this application. That no further buildings are allowed on this site, in the interests of protecting the amenity of the locality and the open character of the Green Belt.

5/98/1768 First floor rear extension at 147 Colney Heath Lane.

OBJECTIONS

1. Although this site has had the benefit of a previous extension to the rear and subsequent extensions in the roof space to develop extra bedrooms, this application enlarges the dwelling substantially to the rear.
2. The Council feels the extension proposed is too large and changes the character of the dwelling significantly. It is contrary to the Policy 13 provisions and guidance and the Council recommends refusal.

5/98/1772 New layout of existing car park at Notcutts Garden Centre, Hatfield Road.

OBJECTIONS

1. This is Green Belt and as such needs to preserve the open aspect of this area from the commercial development spreading and eroding the Green Belt buffer zone.
2. The existing car park near the garden centre is tarmac and as such is not invasive or overbearing. The overflow car park is at a much lower level, with a flowerbed to divide the two areas. The lower car park is gravel and grasses and is both efficient and sympathetic to this location, with trees planted at intervals along the rows.

6. PLANNING (CONT.)

3. The new proposals show a huge car parking area with gravel inserts for parking. The trees are to be retained some in different places with extra planting. The whole car parking area now includes the tarmac area with no indication of the level treatment. If the whole area is to be tarmac it is totally unacceptable and will form a huge invasive area of hardstanding totally out of character and unacceptable in this location.
4. The Council recommends refusal and suggests that soft materials, such as grass crede, be considered as an alternative to tarmac.

5/98/1773 Erection of eight houses variation of house types, planning permission 5/98/2171 at 540-542 Hatfield Road.

OBJECTIONS

1. This site has recently had the benefit of an appeal decision to approve the previous planning permission of 5/98/2171 which was recommended for refusal by the Parish Council and local authority.
2. The Inspectors comments that were consistent with the above reasons for refusal centre on the issue about the plots 4,5,6 and 7,8 at the rear of the property. In section 7 of the Inspectors report, he states that the siting was cramped or tight but there is just enough scope for him to allow approval of the development.
3. Based on this comment the Council feels this application is stretching that provision too far. The latest application has the dwellings in the same positions but the properties to the rear (where the concern was terracing effect and overbearing character) have been enlarged considerably. The ensuite and bathrooms are now contained in extra areas built above the terracing effect and the houses are actually larger and wider.
Whereas the previous application has appeal approval this is far larger and should be refused, as it is totally unacceptable. It does not address the issue of comprehensive extra screening to the rear of the site to protect the neighbour's amenity.

Cllrs. were concerned that Cllr. Mrs. Defoe's planning comments indicated no objections to the Glinwell Nursery application, despite discussions at the last Parish Council meeting where Councillors voiced their objections to the application. Cllr. Mrs. Defoe had undertaken to compile objections to be forwarded to the CDC.

RESOLVED to forward objections to the application and ask Cllr. Mrs. Defoe to ensure that all planning comments are circulated prior to the Council meeting and not tabled at the meeting.

b) Planning Decisions

The following planning decisions had been received since the last meeting:

5/98/1141 Ground floor rear extension at 94 Tollgate Road
APPROVED

5/98/1157 Five timber carports at Highfield Park (Area 3a)
REJECTED

5/98/1176 Rear conservatory at 128 Roestock Lane.
REJECTED

5/98/1204CP Certificate of Lawfulness for conversion of integral garage into living accommodation at 4 Hall Gardens.
PERMITTED

5/98/1223 Demolition of existing garage and erection of new garage at 126 Hill End Lane.
APPROVED

6. PLANNING (CONT.)

5/98/1242 Front boundary wall at 65 High Street.
APPROVED

5/98/1251 Conversion of garage to a habitable room at 15 St. Barts. Close
REJECTED

5/98/1276 First floor side extension at 98 Tollgate Road.
APPROVED

5/98/1321 Provision of vehicle crossing at 7 Highfield Lane
APPROVED

5/98/1322 Erection of three detached houses at land r/o 116-122 Hill End Lane.
APPROVED

5/98/1368 Erection of ground and first floor extension at 81 Station Road.
REJECTED

5/98/1508 Erection of 15 houses, garages, roads and ancillary works, variation of house type
in permission 5/97/0258 at Romans Gate, St. Albans.
APPROVED

5/98/1529 Conservatory at 47 Russet Drive.
REJECTED

5/98/1552 Alterations to roof at 113 Colney Heath Lane.
APPROVED

5/98/1553 Erection of two storey office building at Smallford Nursery, Hatfield Road.
REJECTED

5/98/1537 Two storey rear extension at 52 Sleapshyde Lane
REJECTED

5/98/1544CP Erection of single storey timber building at 56 Oaklands Lane
PERMITTED

5/98/1599 Two storey side extension and detached garage at 16 Smallford Lane.
REJECTED

c) Appeals and Enforcement Notices

No appeals or enforcement notices had been issued since the last meeting:

7. OPEN SPACES

a) Colney Heath Common

i) Common Ranger's Report

Received the Common Ranger's report for September.

RESOLVED to ask Martin Hicks (HERC) for his advice on whether the thistles on the Common should be cut.

7. OPEN SPACES (CONT.)

Received a report of the Common Working Party held on 16/9/98.

RESOLVED that the Common Working Party consult with Groundwork to draw up a plan for a car park on the area of Common land opposite the Cock P.H. before submitting an application to the DoE for Section 194 consent to construct on the Common.

Received a letter from the resident of 41 High Street regarding various issues relating to the Common i.e. installation of lockable post, tree planting and the Millennium Greens proposal.

RESOLVED

- I) to send the resident an exert from the minutes of the last Council meeting, indicating resolutions made regarding the installation of a lockable post between nos. 35 and 39 High Street and reminding him that the Parish Council could not give permission for any parking on the Common.
- II) To inform the resident that the Parish Council was not intending to plant any trees on the Common as it was agreed that grassland not trees should be preserved on the Common.

Received a letter from the residents of 35 High Street regarding the installation of the lockable post and seeking clarification of decisions taken at the last Parish Council meeting.

RESOLVED to forward an exert from the minutes of the meeting to confirm the Parish Council's decisions regarding the lockable post.

Received a letter from CMS regarding various volunteer tasks on the Common.

RESOLVED to arrange a meeting between the Chairman, the Common Ranger and CMS.

b) Recreational Areas

i) Smallford Playing Field

Following the meeting held on Friday 18 September at 10 a.m. at County Hall Cllrs. discussed proposals for the Smallford Playing Field site and studied the plan showing the HCC proposals for the future of the site.

The Clerk and Cllr. Mrs. Defoe had attended the meeting on behalf of the Parish Council and Mr. Hughes, Mrs. Nash and Mrs. Ross had attended on behalf of the Smallford Residents Association.

The HCC would be writing to all interested parties to confirm details of the plans.

RESOLVED

- I) to ask the Smallford Residents Association for their comments on the plans.
- II) To ask the CDC if any grants would be available for work required on the site.

ii) Smallford Fishing Lake

Received a further letter from HCC Corporate Services regarding the discovery of asbestos in part of Smallford Pit and enclosing a copy of the report by the HCC asbestos consultants.

RESOLVED to thank the HCC for the report and to ask for details of the rest of the site beyond the fishing lakes and Smallford Trail. To ask that a "Risk Assessment" be carried out and that the whole site be properly restored, with adequate capping, as suggested over 10 years ago. To query the long term plans for the site.

iii) Roestock Park

Received a letter from a resident, whose property abuts the recreational ground, complaining of damage to her fence from cars parking in the car park.

RESOLVED to ask the Park Ranger for advice on installing a row of bollards along the boundary of the car park to prevent any further damage to the fence, and to inform the resident of action being taken.

5. OPEN SPACES (CONT.)

iv) Sleapshyde Pond

Received a letter from CMS regarding various options for clearance of Sleapshyde Pond.

RESOLVED to thank Chrissy Elsy at CMS for her suggestions and to contact three of the named contractors for quotations for pond clearance.

The Clerk was concerned that she had not received a final copy of the lease for Sleapshyde Pond.

RESOLVED to ask Cllr. Mrs. Defoe to confirm whether the final paperwork for the lease renewal had been received from Redlands.

v) RAWP Report

Cllr. Crump presented his report on all the Council's recreational grounds.

RESOLVED that the Clerk visit all sites with the Park Ranger to assess the various items requiring attention.

c) High Street Recreation Ground

The Clerk reported that the Council's solicitor had confirmed he was still awaiting the final documents on the acquisition from Lafarge Redland Aggregates to the Parish Council of the plot of land adjacent to the recreation ground.

Received Minutes of the Colney Heath Football & Social Club meeting held on 5/10/98 and copies of recent accounts.

RESOLVED to grant permission for the Club to light a bonfire on the field for Guy Fawkes.

d) Park Ranger's Report for September.

Received the Park Ranger's report which was particularly detailed and informative.

e) Community Park

There was no report on any matters relating to the Community Park.

f) Highfield Trust

Received an invitation to the AGM of the Highfield Trust to be held at the Charles Morris Hall on 8/10/98 at 8.15 p.m.

Cllr. Fitch raised concerns over the very small and inadequate play area provided on the Highfield Estate at the end of Russet Drive.

RESOLVED to ask Cllr. Ellis to mention the dissatisfaction with the play area at the next meeting of the Highfield Trust.

8. HIGHWAYS

a) Public Transport

Cllrs. queried why the Passenger Transport Updates were no longer sent to the Council each month.

RESOLVED to ask the Passenger Transport Unit for information on the updates.

b) Smallford Trail

Cllrs. were concerned to learn of the proposals to remove the barriers along the Trail.

RESOLVED to inform the CDC that the Parish Council strongly oppose any plans to remove barriers along the Smallford Trail which would allow access onto the trail for motorbikes etc. to the detriment of other users.

c) Footpaths & Bridleways

Cllr. Brazier reported on footpaths and bridleways in the parish.

RESOLVED to include an article in the next issue of the Chronicle asking for casual workers to help with clearing footpaths and bridleways in the parish.

8. HIGHWAYS (CONT.)

d) Proposed 40 mph speed limit in Colney Heath Lane

Received notification of the recommended 40 mph restriction in Colney Heath Lane and a request for the Council to forward their views on the scheme.

RESOLVED to inform the District Council that the Parish Council welcome the 40-mph restriction in Colney Heath Lane and suggest that it be extended from the junction at Hill End Lane to the junction with Camp Road.

9. COUNCIL OWNED (OR TRUSTEE) BUILDINGS

a) Village Hall

Received Cllr. Brazier's report on the recent meeting of the Village Hall Council.

Cllrs. considered the suggestion to install a row of posts along the boundary of the car park and the concrete area and storage shed to prevent further erosion of the Common.

RESOLVED to ask Mr. Paxton to quote for the installation of posts.

Mrs. Jeffrey reported that the VHC had been unsuccessful in its application for lottery money to extend the hall. Mrs. Jeffrey was proceeding with plans for a smaller project, as previously agreed by the Council if the lottery bid was unsuccessful.

She would be applying to the CDC for a grant towards the work.

RESOLVED to arrange a Working Party meeting and invite one of the District Councillors to attend to familiarise themselves with the project and give their support at District level. To circulate details of the previous application to all Cllrs. for suggestions on how to improve any subsequent applications.

b) Charles Morris Hall

Received a letter from the Secretary of the CMH asking for the Council, as Trustees, to approve the recent expenditure on urgent roof repairs to be taken from the Charity for Allotments account.

RESOLVED to ask the Secretary why the Hall was not in a position to pay the net amount for the work as no previous arrangement had been made for the money to be deducted from the Charity of Charles Morris for Allotments Account.

The Councillors do not consider maintenance or repair items to be an appropriate use of the Capital Reserve Account which was originally money put into The Gartmore Trust following the building of the hall. Previous major maintenance items had been financed from the Business Reserve account which had built up from interest accrued from the Trust fund. When Gartmore was taken over by a large banking organisation, the Council of that time decided to transfer the money to the Capital Reserve Account at their existing bank which was offering a competitive rate of interest, and a careful watch was kept on the bank rates to ensure the best possible return.

11. OUTSIDE ORGANISATIONS

a) CBTA

Cllr. Brazier's report on the recent meeting.

b) CPRE

Year Book 1998

c) CMS

Environmental Activities Diary - September to December 1998.

d) CVS

CVS news - September 1998

e) Environment Agency

Colne LEAP - Action Plan

Water Environment Report - Thames Region

11. OUTSIDE ORGANISATIONS (CONT.)

f) HALC

Parish Information - September 1998

NALC circular on Birthday Honours 1999.

Modern Local Government - in touch with the people.

The Silver Broom Award - Tidy Britain Group

g) Harpenden Town Council

Forum newsletter - September 1998

h) Hertfordshire County Council

Funding Guide for Hertfordshire.

i) Herts. & Middx. Wildlife Trust

Wildlife Matters - Autumn 1998

j) Hertfordshire Police Authority

Policing in Hertfordshire - Annual Report 1997/98.

k) Highfield Park Trust

Autumn newsletter.

l) Local Agenda 21

Agenda for meeting on 22/9/98

m) London Colney Parish Council

London Colney News Autumn 1998

n) St. Albans City & District Council

Community Safety Partnership - request to complete a questionnaire.

Joint Community Government Forum - request for Colney Heath to host meeting on 14/12/98 or 14/6/99.

RESOLVED to circulate Minutes to all Cllrs. and discuss hosting a future meeting at the next Parish Council meeting.

o) Welwyn Hatfield District Council

BAE masterplan - Public Consultation

p) West Herts Community Health NHS Trust

Your Local Health Service.

12. STAFF

Received notes of a meeting held on 30/9/98 to discuss combining the posts of High Street Recreation Ground Groundsman and Park Ranger and to consider the recommendations made at the meeting. It was recommended that the post be full time at the current rate of £5 per hour, and that the 40 hours per week will include some weekend work for which a flexible approach from the Warden and the Council will be expected.

RESOLVED to accept the recommendations and appoint the existing Park Ranger to the new post of Parish Warden with effect from 1 November 1998.

13. ST. ALBANS CITY & DISTRICT COUNCIL COMMITTEES

16/9/98 Highways & Works Cttee.

23/9/98 Highways & Works Cttee. Special Meeting

28/9/98 Planning S/C South

7/10/98 Planning & Heritage Cttee.

13/10/98 Extraordinary Meeting of the Council

There being no further business the meeting closed at 10.20 p.m.

CHAIRMAN

DE Crump

DATE

11/11/98

COLNEY HEATH PARISH COUNCIL MEETING ON 14 OCTOBER 1998

PARISH COUNCIL ACCOUNTS

A) EMERGENCY PAYMENTS

	£
Kall Kwik - monthly account for August	33.00
R. Paxton - repairs & miantenance	338.99
Colt Properties - CMHall roof repairs	3,250.05
Wages Account - September payments	750.00
C. Pluck - September salary & allowances	1,241.21
R. Paxton - September grass contract	682.50
	6,295.75

B) CURRENT ACCOUNTS

	£
Inland Revenue - September account	541.20
Kall Kwik - September account	31.91
Eastern Elec. - High Street lighting to 30/9/98	8.78
SDK Kilsyth - dog waste service to 25/9/98	52.64
Albanian Press - 1750 x Autumn 98 Chronicle	606.00
BT - phone bill to 23/9/98	269.49
amenders - tree work at Community Park	499.38
	2,009.40

BALANCES AT 12.10.98

	£
Current Account	1,733.43
Business Reserve	25,447.25
Capital Reserve	83,355.38
Wages Account	63.66
Map - current account	84.50
Map - business reserve	667.60

Included in Capital Reserve Account:

	£
Common Trust	7,800.00
Building Fund	40,000.00

MONIES RECEIVED AND BANKED SINCE 9/9/98

	£
Colney Heath Football Club - October rental	217.67
C. Lloyd - September tennis takings	13.50
	231.17

CHARITY FOR CHARLES MORRIS FOR ALLOTMENTS ACCOUNT AT TYTTENHANGER GREEN

BALANCES AT 12.10.98

	£
Current Account	5.00
Business Reserve	6.06
Capital Reserve	4,003.31

COLNEY HEATH PARISH COUNCIL - STATEMENT OF ACCOUNTS

OCTOBER

ITEM	BUDGET ALLOCATION	MONTHLY EXPENSE	PREDICTED EXPENSE TO DATE	ACTUAL EXPENSE TO DATE	UNDERSPEND OVERSPEND(-)
ADMIN					
Salaries	17588	1453	8810	8604	206
Wages	13607	885	6804	8372	-1568
Office Accommodation	630	53	315	317	-2
Copying	1020	65	510	308	202
Telephone	800	269	400	560	-160
Mileage	2115	142	1056	838	218
Subs. & Dons.	651	0	207	128	79
Courses	105	0	54	0	54
Petty Cash	1080	0	540	700	-160
Office Equipment	800	0	402	0	402
	38396	2867	19098	19827	-729
OPEN SPACES					
Grass Cutting	8240	683	6180	4097	2083
Common	412	240	206	360	-154
Boissy Park	1087	0	881	175	706
Roestock Park	1212	54	1006	355	651
Community Park	412	500	211	500	-289
Gloucester Playground	412	0	206	0	206
High Street	1521	9	851	855	-4
Sleapshyde Pgd. & Pond	1212	0	700	141	559
Tyttenhanger Pgd.	412	20	206	69	137
St. Marks Church	206	0	65	0	65
Dog Bins	700	53	352	359	-7
	15826	1559	10864	6911	3953
BUILDINGS					
Village Hall	350	25	350	1255	-905
Charles Morris Hall	400	3250	400	3426	
Building Fund	10000	0	0	0	0
Bus Shelters	1200	0	600	439	161
Notice Boards	400	0	200	368	-168
Pavilion	500	0	0	0	0
	12850	3275	1550	5488	-3938
MISCELLANEOUS					
Chronicle	2266	606	1133	1348	-215
Miscellaneous	7523	0	2973	1844	1129
Contingency	1000	0	0	0	0
	10789	606	4106	3192	914
TOTAL	77861	8307	35618	35418	200
INCOME	11521	231	7139		
BALANCE 1997/98	36052.66	(GENERAL ACC. OF £73852.66			
PLUS UNDERSPEND	200	LESS BUILDING FUND £30000 AND COMMON FUND £7800)			
BALANCE 1998/99	36252.66				