

PLEASE BRING TO MEETING
ON 13 JANUARY 1999.

COLNEY HEATH PARISH COUNCIL

MINUTES of the meeting of Colney Heath Parish Council held at the Pavilion, High Street Recreation Ground, Colney Heath on Wednesday 9 December 1998 at 7.30 p.m.

PRESENT

Cllr. D. Crump (Chairman)
" C. Brazier
" Mrs. S. Defoe
" R. Fitch
" Mrs. H. Mascoll
" Miss A. Thomas

IN ATTENDANCE

D. Becker - 95 High Street
P.C. J. Carson - London Colney Police
Mrs. H. Falk - 21 Springfield Road
Cllr. J. Henchley - 2 Barleymow Lane
Mrs. J. Jeffrey 18 Roestock Gardens
Mrs. G. Moody - Greenleas, Roestock Lane

Mrs. C. Pluck - Clerk to the Council

APOLOGIES

Cllr. F. S. Ellis - unwell

1. MINUTES

The Minutes of the meeting held on 11 November 1998 were taken as read, confirmed and signed.

2. MATTERS ARISING

Page 1 - Footpaths & Bridleways

Received Cllr. Brazier's report on a meeting with Tyttenhanger residents and the CDC to discuss hedge and verge maintenance.

Page 1 - Smallford Fishing Lakes

Received a letter from the HCC confirming that the Parish Council would be kept up to date with progress made on the discovery of asbestos at the Smallford Fishing Lake site.

Page 2 - Sleapshyde Pond

Received confirmation from the Council's Solicitor that the lease from Redland Aggregates for Sleapshyde Pond was in order.

The Clerk confirmed that she had contacted four companies to quote for the pond clearance work recommended by CMS.

Page 2 - Proposed 40-mph speed limit in Colney Heath Lane

Received a letter from the CDC explaining why repeater signs for the speed restriction were not displayed along the highway.

2. MATTERS ARISING (CONT.)

RESOLVED to ask if 30-mph roundels could be painted along Hill End Lane between the junctions with Colney Heath Lane and Highfield Lane.

Page 2 - Outside Organisations

Cllr. Crump confirmed that he would be attending the Joint Community Government Forum meeting on 14 December in Harpenden.

Page 2 - Trees in the Parish

Received a reply from the CDC Trees & Woodlands Officer confirming that matting would be placed around the base of the Yew sapling at Oaklands roundabout to prevent drying out of the soil and encourage optimum growth of the tree.

Page 2 - Chairman's Announcements

Received a reply from the CDC Director of Planning asking for a copy of the newspaper article referring to Colney Heath as a Business Area. Mr. Becker, who had expressed his concerns over the article, had not kept a copy.

RESOLVED to ask the Director of Planning to ask his press department to refer to the issue of the newspaper containing the article.

Page 3 - Millennium Projects

Received a quotation from Fattorini for the fabrication of a new Parish Council Chain of Office. This item would be given further consideration at the next Budget meeting.

Received copies of recent press reports on the availability of funding for Millennium projects.

RESOLVED to pass the information on to the Village Hall Council and the Charles Morris Hall Management Cttee. who would be eligible to apply due to their annual income.

Page 6 - Recreational Areas

Received a request from HCC Corporate Services asking for the Parish Council's comments on the proposals for Smallford Playing Field.

RESOLVED that the Parish Council supports the proposal for the location of the children's play equipment but to stress that the area must be properly fenced. To confirm that the Parish Council welcomes the creation of an informal dog walking area provided it does not attract too many dog owners from outside the parish. To support the Smallford Residents Associations concerns over the future of the triangle of land at Oaklands Lane opposite the playing field.

Page 7 - Schedule of Dilapidation

Received two further quotes for the work required to the Pavilion following the Schedule of Dilapidation report produced by Rumball Sedgwick.

Copies of the two quotes had been passed on to the Football Club for their consideration.

Parish Warden's Report for October

Received a letter from Kompan UK Ltd. outlining various options for alternative safety surfaces for the play equipment at the High Street Recreation Ground.

RESOLVED that the Clerk arranges a site meeting with Kompan to discuss the options and the purchase of an additional item of play equipment for the area.

Received a letter from the CDC Housing Department confirming that the abandoned car in the garage area at Sleafshyde had been notified to the DVLA and would be removed as soon as possible.

RESOLVED to thank the CDC for their action and ask what plans there were for the future of the garage site at Sleafshyde.

3. CHAIRMAN'S ANNOUNCEMENTS

The Chairman expressed his thanks to Mr. Stayton and Mr. Pluck for collecting and delivering the Senior Citizen's Christmas Parcels to all the distributors on 8 December.

Cllr. Ellis had reported he was unable to deliver his round this year, due to his recent accident. Mrs. Falk offered to deliver Cllr. Ellis' biscuits.

4. SPECIAL BUSINESS

a) Peter's Green to South Mimms Gas Pipeline

Received notes of a meeting held at 3 Park Lane with representatives from the Parish Council, Transco, RSK and HBRC to discuss the proposal that reinstatement of the Common be deferred until spring 1999.

Received a copy of a letter sent to residents of the High Street explaining the decision to reinstate the Common in spring 1999.

RESOLVED to write to residents of the High Street informing them of the meeting with Transco and giving details of contact names, addresses and telephone numbers to pursue any outstanding compensation claims.

Received a letter from the Council's agents enclosing a cheque for £10,000 as an interim compensation payment, and copies of correspondence between the agents and Transco.

RESOLVED to ring fence the sum of £10,000 and place in the Common Fund.

Received two copies of the Deed of Easement for execution by two members of the Council in the presence of a witness.

RESOLVED to sign and return the documents.

b) Casual Vacancy

Discussed the three applications for co-option onto the Parish Council, following the recent resignation of Cllr. Mrs. Doyle.

RESOLVED that, due to the confidential nature of the item, all discussion be deferred until Part Two of the meeting.

After discussion about the three applications for co-option a ballot was taken. Mrs. Jeffrey received four votes and Mrs. Falk received two votes.

RESOLVED to co-opt Mrs. Julia Jeffrey to the Parish Council for the remainder of the five-year term of office.

c) Millennium Greens Project

Received a report from Cllr. Mrs. Defoe on the proposed Millennium Greens Project on the Shell land at Church Lane.

The Parish Council had previously agreed to pay the sum of £300 plus VAT for a land valuation. The project had to be driven by the local community i.e. school, scout group, WI, church etc. and the land, once acquired, would be owned by a Trust with Trustees from the community.

The Countryside Commission would purchase the land on behalf of the Trust once Shell had agreed to the sale and confirmed their responsibility for any existing contamination of the land.

d) St. Albans Charity Cycle Ride

Received a letter from the Rotary Club's Route Chairman of the St. Albans Charity Cycle Ride with details of the proposed route for 1999.

RESOLVED to approve the route through part of the Parish and express the Council's appreciation of the good work carried out by the Rotary Club.

5. FINANCE

a) Parish Council Accounts

Received copies of all emergency accounts, having previously been circulated to all Cllrs.

RESOLVED that the Chairman's action in authorising the signing, out of meeting, of all emergency cheques be confirmed and that cheques be drawn to cover all current accounts.

b) Charity of Charles Morris for Allotments Accounts

Caroline Pluck, as Honorary Clerk to the Trustees, presented an up-to-date financial report.

6. PLANNING

a) Planning Applications

Received weekly lists of planning applications from St. Albans City & District Council.

Cllrs. considered the comments collated by the Planning Applications Officer as circulated since the last meeting.

5/98/1973 Two storey side extension at 16 Smallford Lane.

NO OBJECTIONS

5/98/1980 Two-storey side and rear extension and single storey rear extension
at 4 Sleafcross Gardens.

NO OBJECTIONS

5/98/2005 Conservatory and garden shed at 4 Princess Diana Drive.

NO OBJECTIONS

5/98/2007 Garden Shed at 2 Cairns Close

NO OBJECTIONS

5/98/2008 Garden Shed at 26 Honeycroft Drive

NO OBJECTIONS

5/98/2011 Erection of summerhouse at 9 Cairns Close

NO OBJECTIONS

5/98/2015 Garden Shed at 14 Cairns Close

OBJECTIONS:

- 1) The projected site for the shed is in an allocated parking space in the planning permission for the original development.
- 2) The proposed shed is outside the curtilage of the applicant's land i.e. not in their ownership. It is allocated as a space for parking for plots, 25/26 or 27, which are opposite.
- 3) This is totally unacceptable as the parking spaces are part of the agreed allocation for the development, especially as nos. 14 and 15 Cairns Close have garages whereas plots 25/26/27 do not but have on-street parking.

5/98/2081 Garden Shed at 47 Princess Diana Drive

NO OBJECTIONS

5/98/2082 Free standing pouch box (double) at grass verge in Roestock Lane, Colney
Heath.

NO OBJECTIONS

6. PLANNING (CONT.)

b) Appeals and Enforcement Notices

No appeals or enforcement notices had been issued since the last meeting:

c) Planning Decisions

The Clerk reported on the following planning decisions received since the last meeting.

- | | |
|-----------|--|
| 5.98.1666 | Retention of single storey extension at The Barley Mow PH, Barley Mow Lane.
REJECTED |
| 5.98.1688 | Two storey side and single storey rear extensions at 9 Tyttenhanger Green.
REJECTED |
| 5.98.1694 | Erection of one dwelling house and two garages at land adj. 97 High Street, Colney Heath.
REJECTED |
| 5.98.1713 | Single storey rear extension at 96 Tollgate Road, Colney Heath.
APPROVED |
| 5.98.1756 | Permanent permission to retain portable office building for TVWC at Roestock Lane, Colney Heath.
REJECTED |
| 5.98.1768 | First floor rear extension at 147 Colney Heath Lane.
REJECTED |
| 5.98.1772 | New layout of existing car park at Notcutts Garden Centre, Hatfield Road.
APPROVED |
| 5.98.1773 | Erection of 8 houses - variation of house types, planning permission 5.97.2171 at 540/542 Hatfield Road.
APPROVED |

7. OPEN SPACES

a) Colney Heath Common

i) Common Ranger's Report

Received the Common Ranger's report for November.

RESOLVED to ask the Common Ranger to contact Mr. Will Taylor at Shell UK if horses were straying from the site at Church Lane and on to the Common or the highway.

b) Recreational Areas

Received a quotation from Lappset UK Ltd. for the resurfacing of the rink at Roestock Park and the path at the Charles Morris Hall.

RESOLVED i) to defer any further consideration of the resurfacing of Roestock Park rink due to the possibility of installing an all weather playing surface on the site.
ii) to contact other local companies for quotations for resurfacing of the pathway at the Charles Morris Hall.

Received a letter from Weatherall Green & Smith enclosing a copy of the lease with the Secretary of State for Health for Gloucester Playground. The lease was due to expire on 24/3/99 with no option to renew although the company had confirmed they would pursue the Parish Council's interest in acquiring the land.

c) High Street Recreation Ground

Received a letter from the Council's Solicitor enclosing a contract for the land at High Street Recreation Ground, for signature and return.

RESOLVED to sign and return the contract.

7. OPEN SPACES (CONT.)

Received a copy of an invoice from the Caged Bird Society for 22 x 150-mm sawn softwood to replace that missing from the Air Raid Shelter.

RESOLVED to ask Zurich Municipal if the Council could submit a claim for the wood, presumed stolen from the Air Raid Shelter, which was the property of the Caged Bird Society.

d) Parish Warden's Report for November.

The Parish Warden's report was not available at the meeting.

RESOLVED to ask the Warden to ensure that he submitted his monthly report in time for each Council meeting.

e) Community Park

There was no report on matters relating to the Community Park.

f) Highfield Trust

There was no report from the Trust representatives.

8. HIGHWAYS

a) Public Transport

Cllrs. were concerned to receive reports on the cancellation of bus services through the Parish.

RESOLVED to contact the Passenger Transport Unit and Sovereign Bus Company to express the Council's concern.

b) Smallford Trail

Received a report of proposals to increase access width on the barriers across the Smallford Trail which would allow motorcyclists to gain entry onto the Trail. Cllrs. felt this would be detrimental to pedestrians and pedal cyclists using the Trail and also cause disturbance to local residents. A decision on the proposal was due to be taken at a meeting of the CDC Leisure Cttee. on 10/12/98, despite no consultation with residents or the Parish Council.

RESOLVED to write to the Chairman of the CDC Leisure Cttee. expressing the Parish Council's concern over the proposals and asking that a decision be deferred until an adequate consultation process had been undertaken.

c) Footpaths & Bridleways

Cllr. Brazier reported on footpaths and bridleways in the parish.

He reported on the overgrowing trees at the junction with Bullens Green Lane and Roestock Lane and mentioned that some of the Willows on the Common also needed to be cut back.

RESOLVED to ask the CDC Trees & Woodlands Officer to meet Cllr. Brazier on site to discuss appropriate action to be taken.

d) Road Naming

Received a letter from a resident of Boissy Close asking the Council to consider renaming the Close to avoid confusion over the spelling and pronunciation.

RESOLVED to inform the resident that the Parish Council was not responsible for changing the name of roads and that he would need to contact the Post Office to pursue the matter.

To point out to the resident that the name "Boissy" had been chosen by the Twinning Association to signify the twinning of Colney Heath with Boissy sur St. Yon in France.

9. COUNCIL OWNED (OR TRUSTEE) BUILDINGS

a) Village Hall

Cllrs. considered the plans and specifications for two projects to extend the Village Hall.

Mrs. Jeffrey reported that the Village Hall had been granted an additional £9,000 by the CDC for the project and that the VHC were now anxious to proceed with the smaller project.

Mrs. Jeffrey reported that she had asked the three original builders to update their quotations for the large extension and quote for the smaller one. She was in the process of requesting quotations from three further builders for both sets of plans.

RESOLVED that the Cllrs. meet representatives from the VHC on 11/1/99 at 18 Roestock Lane at 8 p.m., to discuss the projects and funding

RESOLVED that Cllr. Mrs. Defoe arrange a meeting with Ms. Simpson (CDC Leisure) before the meeting on 11/1/99 to gain her views and advice on successful grant bids.

b) Charles Morris Hall

Received a letter from the Secretary of the Hall Cttee. requesting that the Council reimburse the Cttee. for the purchase of shrubs to be planted in the car park flowerbed.

RESOLVED to confirm that the Cttee. could proceed with the purchase of shrubs to a maximum of £100.

Received a letter from the Secretary outlining a proposal to extend the hall over the existing patio area.

RESOLVED to ask for more details and plans and a list prioritising all the proposals for the hall.

10. OUTSIDE ORGANISATIONS

a) Environment Agency

Water Environment Report for September and October.

b) HALC

Useful Information - Ball Games in Public Places.

Notification of the Council's subscription for 1999/2000 @ £389 with an explanation of the financial position and a request for comments on an attached questionnaire.

Parish Information Sheet - November 1998.

Health and Safety Bulletin - Issue 6

c) HCC

Information on a proposal to establish a Hatfield Quarry Liaison Group.

Notification of the new address of the St. Albans Area Office of the Environment Department.

d) Hertfordshire Police Authority

Notice from Public Meeting held on 23.11.98.

e) Highfield Park Trust

Winter Newsletter.

Tree Week at Highfield Park Trust from 6/12/98

f) Local Agenda 21

Minutes of meeting held on 22/9/98 and Agenda for meeting on 19/11/98.

g) London Green Belt Council

Notice of AGM on 7/12/98.

h) St. Albans & District Footpaths Society

Chairman's Notes & Walks Programme - Dec.98 to Mar. 99

i) St. Albans City & District Council

Community Safety Conference - 7/12/98.

j) Victim Support - Hertfordshire

Invitation for a speaker to attend a future Parish Council meeting to talk about the work of the organisation.

k) Wheathampstead Parish Council

Wheathampstead Pump - winter 1998.

11. STAFF

There were no matters to discuss relating to Council staff.

12. ST. ALBANS CITY & DISTRICT COUNCIL COMMITTEES

20.10.98 Health Cttee.
2.11.98 Policy & Resources Cttee.
18.11.98 Planning & Heritage Cttee.
25.11.98 Festival & Millennium Cttee.
30.11.98 Planning Sub-Cttee. South

13. URGENT BUSINESS

Colney Heath Common

Received a report on a meeting on 8/12/98 with CMS, Groundwork, CDC and HBRC and attended by the Chairman and Clerk to discuss proposals for various projects on the Common. The meeting had discussed improvements and narrowing to the Warren Farm Track; the creation of a car parking area on the Common opposite the Cock PH; the creation of a cycleway from the Village Hall to the Coursers Road junction; the removal of trees and shrub.

RESOLVED i) to book a date at the Village Hall (late April/early May) where all plans could be displayed and residents given the opportunity to view the proposals and make comments.
ii) to circulate the CDC document on Pedalling for Change which included proposals for a cycleway along part of the High Street.
iii) to approve the quotation of £520 plus VAT from Groundwork to draw up initial plans for the proposals but to ask for a breakdown and clarification of the quotation and whether there would be an additional charge for the final sketches.
iv) to pursue the CDC for details of underground services at the area proposed for car parking.

There being no further business the meeting closed at 10.16 p.m.

CHAIRMAN

JAC Caump

DATE

13/1/99

JAC

COLNEY HEATH PARISH COUNCIL - STATEMENT OF ACCOUNTS**DECEMBER**

ITEM	BUDGET ALLOCATION	MONTHLY EXPENSE	PREDICTED EXPENSE TO DATE	ACTUAL EXPENSE TO DATE	UNDERSPEND OVERSPEND(-)
ADMIN					
Salaries	17588	1428	11757	11500	257
Wages	13607	1347	9072	10554	-1482
Office Accommodation	630	53	420	423	-3
Copying	1020	69	680	484	196
Telephone	800	0	534	560	-26
Mileage	2115	143	1408	1114	294
Subs. & Dons.	651	0	247	153	94
Courses	105	0	72	0	72
Petty Cash	1080	0	720	700	20
Office Equipment	800	0	536	0	536
	38396	3040	25446	25488	-42
OPEN SPACES					
Grass Cutting	8240	180	8240	4960	3280
Common	412	0	275	428	-153
Boissy Park	1087	0	1087	275	812
Roestock Park	1212	0	1212	455	757
Community Park	412	0	412	500	-88
Gloucester Playground	412	0	206	0	206
High Street	1521	614	1057	1783	-726
Sleapshyde Pgd. & Pond	1212	0	906	141	765
Tyttenhanger Pgd.	412	0	412	69	343
St. Marks Church	206	0	65	0	65
Dog Bins	700	0	468	359	109
	15826	794	14340	8970	5370
BUILDINGS					
Village Hall	350	220	350	1475	-1125
Charles Morris Hall	400	0	400	3426	-3026
Building Fund	10000	0	0	0	0
Bus Shelters	1200	0	600	439	161
Notice Boards	400	0	200	368	-168
Pavilion	500	0	500	500	0
	12850	220	2050	6208	-4158
MISCELLANEOUS					
Chronicle	2266	0	1699	1348	351
Miscellaneous	7523	837	5073	3182	1891
Contingency	1000	0	0	0	0
	10789	837	6772	4530	2242
TOTAL	77861	4891	48608	45196	3412
INCOME	11521	10232	17603		

BALANCE 1997/98**36052.66** (GENERAL ACC. OF £73852.66**PLUS UNDERSPEND****3412** LESS BUILDING FUND £30000 AND COMMON FUND £7800)**BALANCE 1998/99****39464.66***JL*

COLNEY HEATH PARISH COUNCIL MEETING ON 9 DECEMBER 1998**PARISH COUNCIL ACCOUNTS****A) EMERGENCY PAYMENTS**

	£
R. Paxton - 8 hours pitch work at HSRG	56.00
Wages Account - November payments	1,000.00
C.S.Pluck - November salary & allowances	1,238.71
Savacentre - 280 x £2.99 biscuits	837.20 ✓
	3,131.91

B) CURRENT ACCOUNTS

	£
Inland Revenue - November account	731.81
Kall Kwik - November account	69.27
Caged Bird Society - reimbursement for stolen wood	239.38
R. Paxton - inflation on 1998 mowing contract @ 3.3%	180.18
Campbell Electrical Services - security lights at Village Hall	219.72
County Supplies - goal posts for HSRG	318.93
	1,759.29

BALANCES AT 7/12/98

	£
Current Account	13,046.13
Business Reserve	15,447.25
Capital Reserve	83,355.38
Wages Account	268.71
Map - current account	84.50
Map - business reserve	667.60

Included in Capital Reserve Account:

	£
Common Trust	17,800.00
Building Fund	40,000.00

MONIES RECEIVED AND BANKED SINCE 11/11/98

	£
Transco Bg - interim compensation payment	10,000.00
Colney Heath Football Club - December rental	217.67
S. Lloyd - November tennis takings	15.00
	10,232.67

CHARITY FOR CHARLES MORRIS FOR ALLOTMENTS ACCOUNT AT TYTTENHANGER GREEN**BALANCES AT 7/12/98**

	£
Current Account	5.00
Business Reserve	6.06
Capital Reserve	4,003.31

Jde